

BOARD OF COMMISSIONERS MEETING

DATE: September 16, 2024

TIME: 5:30 PM

MAIN LOCATION: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

ALTERNATIVE LOCATION: Hyatt Place Fremont, 3101 W Warren Avenue, Fremont, CA, 94538

This meeting will also be made available to the public via Zoom using the following link:

<https://fresnoeoc.zoom.us/meeting/register/tZwuc-GgrjorHtTeOjGSE09Uu3wVOyyuftfl>

AGENDA

ITEM	SUBJECT	PRESENTER	ACTION
1.	CALL TO ORDER AND COMMUNITY ACTION PROMISE: Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.		
2. Page 6	ROLL CALL A. Board and Committee Meetings Monthly Attendance Record		
3.	ADDITIONS TO THE AGENDA <i>(The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the Board after the posting of this agenda.)</i>		
4.	POTENTIAL CONFLICT OF INTEREST <i>(Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter.) (FPPC §87105)</i>		
5. Pages 10-202	CONSENT AGENDA – ITEMS 5_1 – 5_35 <i>See attached consent agenda.</i> Any Commissioner or member of the public may pull any Consent Item for discussion.	Baines, Chair	Approve
6.	TRANSFORMING AND INSPIRING A. Food Services	Escobar, Staff	Information
7.	MEASURE Q	Dr. Goldsmith	Approve
8. Page 203	AGENCY FINANCIAL AND HEAD START FINANCIAL STATUS REPORT JUNE MONTH 2024 A. Supporting Document - CSBG Organizational Standard 8.7	Mungur, Staff	Accept
9. Page 211	FINANCIAL AUDIT REPORT YEAR ENDED DECEMBER 31, 2023 A. Supporting Document - CSBG Organizational Standard 8.1, 8.2, 8.3, & 8.4	Trujillo, Staff	Accept
10. Page 273	BYLAWS REVISIONS A. Supporting Document - CSBG Organizational Standard 5.3	Mitchell, Chair	Approve

11. Page 306	2024 AGENCY PRIORITY GOALS UPDATE A. CSBG Organizational Standard 6.5	Reyes, CEO	Information
12. Page 307	CHIEF EXECUTIVE OFFICER'S REPORT	Reyes, CEO	Information
13.	<u>PUBLIC COMMENTS</u> <i>(This is an opportunity for the members of the public to address the Board on any matter related to the Commission that is not listed on the Agenda. Limit three minutes per speaker)</i>		
14.	COMMISSIONERS' COMMENT	Baines, Chair	
15.	ADJOURNMENT	Baines, Chair	
NOTE:	NEXT BOARD MEETING: Monday, October 21, 2024, at 5:30 p.m.		

BOARD OF COMMISSIONERS MEETING

CONSENT AGENDA

(Any Commissioner or member of the public may pull any Consent Item for discussion)

ITEM	SUBJECT	PRESENTER	ACTION
5_1. Page 10	DECEMBER 22, 2023 AUDIT COMMITTEE MEETING MINUTES A. CSBG Organizational Standard 8.2, 8.3 and 8.4	Baines, Chair	Accept
5_2. Page 12	MARCH 21, 2024 BYLAWS COMMITTEE MEETING MINUTES	Mitchell, Chair	Accept
5_3. Page 14	MAY 6, 2024 EXECUTIVE COMMITTEE MEETING MINUTES	Baines, Chair	Accept
5_4. Page 17	MAY 7, 2024 HEAD START COUNTY WIDE POLICY COUNCIL MINUTES	Pineda, Staff	Accept
5_5. Page 21	MAY 15, 2024 LOCAL CONSERVATION CORPS ADVISORY BOARD MINUTES	Riggins, Staff	Accept
5_6. Page 24	MAY 20, 2024 BOARD MEETING MINUTES A. CSBG Organizational Standard 1.3 and 2.3	Baines, Chair	Accept
5_7. Page 30	JUNE 4, 2024 HEAD START COUNTY WIDE POLICY COUNCIL MINUTES	Pineda, Staff	Accept
5_8. Page 35	JULY 2, 2024 HEAD START COUNTY WIDE POLICY COUNCIL MINUTES	Pineda, Staff	Accept
5_9. Page 38	AUGUST 6, 2024 HEAD START COUNTY WIDE POLICY COUNCIL MINUTES	Pineda, Staff	Accept
5_10. Page 43	SEATING OF COMMISSIONERS: KATHLEEN ARAMBULA-REYNA A. Supporting Document	Baines, Chair	Accept
5_11. Page 45	FINANCE: RETIREMENT PLANS SERVICE PROVIDER A. Supporting Document	Warnes, Staff	Approve
5_12. Page 49	HUMAN RESOURCES: VACATION DONATION POLICY A. Supporting Document	Dibie, Staff	Approve
5_13. Page 54	HUMAN RESOURCES: WORKPLACE VIOLENCE PREVENTION PLAN A. Supporting Document	Dibie, Staff	Approve
5_14. Page 78	HEALTH SERVICES: NEW ACCESS POINTS GRANT	Thomas, Staff	Approve
5_15. Page 80	TRANSIT SYSTEMS: ENERGIIZE EV JUMP START FUNDING LANE	Dulin, Staff	Approve

5_16. Page 82	HEAD START 0 TO 5: FY 2024 PROPOSED BUDGET REVISION FOR AMERICAN RESCUE PLAN ACT (ARPA) AND CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSA)	Pineda, Staff	Approve
5_17. Page 85	ENERGY SERVICES: 2024-2025 LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM AGREEMENTS	Arreguin, Staff	Ratify
5_18. Page 87	HEALTH SERVICES: PACKARD FOUNDATION GRANT APPLICATION	Thomas, Staff	Ratify
5_19. Page 89	FINANCE: GENERAL LIABILITY INSURANCE RENEWAL A. Supporting Document	Warnes, Staff	Ratify
5_20. Page 99	SANCTUARY: CITY OF FRESNO HOMELESS YOUTH SERVICES	Gattie-Blanco, Staff	Ratify
5_21. Page 101	PROGRAM PLANNING AND DEVELOPMENT: GRANT TRACKER & QUARTERLY GRANT SUMMARY A. Supporting Document	Medina, Staff	Information
5_22. Page 115	FINANCE: HEALTH INSURANCE REPORT A. Supporting Document	Warnes, Staff	Information
5_23. Page 117	HUMAN RESOURCES QUARTERLY SUMMARY REPORT A. Supporting Document	Dibie, Staff	Information
5_24. Page 128	SOUL: MATERIAL REVISION AND CHARTER REFERRAL PROCESS	Lopez, Staff	Information
5_25. Page 129	HEAD START 0 TO 5: PROGRAM UPDATE REPORT (PUR) FOR APRIL, MAY, JUNE AND JULY 2024 A. Supporting Document	Pineda, Staff	Approve
5_26. Page 136	HEAD START 0 TO 5: PROGRAM OPTIONS FOR THE 2024-2025 PROGRAM YEAR A. Supporting Document	Pineda, Staff	Approve
5_27. Page 141	HEAD START 0 TO 5: MONTHLY UPDATE	Pineda, Staff	Information
5_28. Page 143	HEAD START 0 TO 5: PROGRAM INFORMATION REPORT (PIR) FOR THE 2023-2024 PROGRAM YEAR A. Supporting Document	Pineda, Staff	Information
5_29. Page 184	ENERGY SERVICES: – 2022 WEATHERIZATION ASSISTANCE PROGRAM CONTRACT AMENDMENTS 2 & 3	Contrestano, Staff	Ratify
5_30. Page 186	TRANSIT: THE ARC FRESNO/MADERA COUNTIES – SUBCONTRACT AGREEMENT	Dulin, Staff	Ratify
5_31. Page 188	TRANSIT: THE UNITED CEREBRAL PALSY OF FRESNO – SUBCONTRACT AGREEMENT	Dulin, Staff	Ratify
5_32. Page 190	FINANCE: NONCOMPETITIVE PROCUREMENT	Erwin, Staff	Information
5_33. Page 193	SANCTUARY: FY 2024 AND FY 2025 CONTINUUM OF CARE COMPETITION	Gattie-Blanco, Staff	Information



5_34. Page 195	PROGRAM PLANNING AND DEVELOPMENT: GRANT TRACKER & QUARTERLY GRANT SUMMARY A. Supporting Document	Medina, Staff	Information
5_35.	AGENDA NOTICE OF CHANGE FROM MAY 20, 2024, AGENDA ITEM 17	Price, Legal Counsel	Ratify

BOARD OF COMMISSIONERS ROLL CALL 2024

#	Commissioner	Term Expiration	Target Area / Appointing / Nominating Org.	1/22	2/24 Board Training	3/18	4/15	5/20	6/4-8 CAPLAW Training	9/16	10/21	11/18	12/16
1	ARAMBULA, AMY	Dec 2024	31st Assembly District	0	0	0	0	0	0				
2	ARAMBULA-REYNA, KATHLEEN	Dec 2025	Fresno Reel Pride	N/A	N/A	N/A	N/A	N/A	0				
3	BAINES, OLIVER	Dec 2024	16th Congressional District	0	0	0	0	0	0				
4	BONNER, ALYSIA	Dec.2024	Target Area F	0	0	0	0	T	0				
5	BROWN, EARL	Dec 2024	Target Area G	0	0	0	0	0	0				
6	BROWN-JENKINS, ZINA	Dec 2024	Head Start CWPC	0	0	0	0	0	0				
7	GARABEDIAN, CHARLES	Dec 2025	Board of Supervisors	N/A	0	X	0	0	0				
8	HAYES, LINDA R.	Dec 2024	Target Area H	0	0	X	0	0	0				
9	JAIME-MILEHAM, LUPE	Dec 2024	FCSS	X	0	X	0	0	X				
10	KING BRIAN	Dec 2025	Mayor's Appointment	0	X	0	X	0	X				
11	LEON, REY	Dec 2024	Target Area B	X	0	X	X	T	0				
12	MARTINEZ, DANIEL	Dec 2025	Target Area D	0	X	0	X	X	X				
13	MARTINEZ, LUIS	Dec 2025	14th Senatorial District	0	0	0	0	0	X				
14	MCALISTER, BRUCE	Dec 2025	West Fresno Faith Based Organization	0	0	X	0	0	0				
15	MCCOY, BARIGYE	Dec 2024	Board of Supervisors	X	X	X	0	0	0				
16	MITCHELL, LISA	Dec 2025	Target Area E	0	0	0	T	0	0				
17	NIKKEL, LAUREN	Dec 2024	Economic Development Corp.	N/A	N/A	0	0	X	0				
18	PACHECO, ALENA	Dec 2025	Target Area A	0	X	0	0	0	X				
19	PARRA, DANIEL	Dec 2024	Target Area C	X	0	X	0	T	0				
20	PIMENTEL, ROBERT	Dec 2025	SCCCD	0	0	X	0	X	0				
21	RODGERS, JIMI	Dec 2025	Association of Black Social Workers	0	0	0	0	0	0				
22	ROMERO, MANUEL	Dec 2025	Central La Familia Advocacy Services	0	0	0	0	0	0				
23	RUIZ, DAVID	Dec 2024	Juvenile Court	0	0	0	0	0	0				
24	TAYLOR, STEVEN	Dec 2024	NAACP	0	0	0	0	0	0				
	Present = 0				= 1 absent								
	Absent = X				= 2 absent								
	Teleconference = T				= 3 absent								

It is the Commissioner's responsibility to check the matrix, verify accuracy and inform the Secretary or designee if any changes are needed.



Audit Committee Meeting Monthly Attendance Record 2024

	Jan.	Feb	Mar	April	May	June	July	Aug.	9-Sep	Oct	Nov	Dec	Attended
Oliver Baines									X				0/1
Robert Pimentel									O				1/1
Amy Arambula									X				0/1
Lisa Mitchell									O				1/1
Charles Garabedian									O				1/1
Earl Brown									O				1/1
Alysia Bonner									T				1/1
Linda Hayes									O				1/1
Jimi Rodgers									O				1/1

O-Present X-Absent T-Teleconference



Bylaws Committee Meeting Monthly Attendance Record 2024

Lisa Mitchell
 Linda Hayes
 David Ruiz
 Luis Martinez
 Zina Brown-Jenkins

	Jan.	Feb	Mar. 21	April	May	June	July	Aug. 15	Sep. 5	Oct	Nov. 21	Dec	Attended
Lisa Mitchell			O					O	O				3/4
Linda Hayes			O					O	O				3/4
David Ruiz			O					O	O				3/4
Luis Martinez			O					O	X				2/4
Zina Brown-Jenkins			O					O	O				3/4

O-Present X-Absent T-Teleconference



**Executive Committee Meeting
Monthly Attendance Record
2024**

Oliver Baines
Robert Pimentel
Amy Arambula
Lisa Mitchell
Charles Garabedian
Earl Brown
Alysia Bonner
Linda Hayes
Jimi Rodgers

	January	5-Feb	4-Mar	8-Apr	6-May	June	1-Jul	5-Aug	9-Sep	7-Oct	4-Nov	2-Dec	Attended		
		O	O	O	O		Cancelled	O	Cancelled				5/8		
Oliver Baines		O	O	O	O			O							4/8
Robert Pimentel		O	O	X	O			O							4/8
Amy Arambula		O	O	X	O			O							4/8
Lisa Mitchell		O	O	X	O			O							5/8
Charles Garabedian		O	O	O	O			O							5/8
Earl Brown		O	O	O	O			O							5/8
Alysia Bonner		O	O	O	O			O							5/8
Linda Hayes		O	O	O	T			O							5/8
Jimi Rodgers		O	O	X	T		O						4/8		

O-Present X-Absent T-Teleconference

AUDIT COMMITTEE MEETING
December 22, 2023
12:00 PM

MINUTES

1. CALL TO ORDER

Daniel Martinez, Audit Committee Chair, called the meeting to order at 12:13 P.M.

2. ROLL CALL

Present: Daniel Martinez, David Ruiz, Brian King

Teleconference: Lupe Jaime-Mileham

Absent: Daniel Parra, Ruben Zarate

3. APPROVAL OF August 17, 2023 MINUTES

Public Comment: None heard.

Motion by: Ruiz

Second by: King

Ayes: Daniel Martinez, Lupe Jaime-Mileham, David Ruiz, Brian King

Nays: None heard

4. FINANCIAL AUDIT REPORTS

Brian Henderson, CPA, of Hudson Henderson & Company Inc. presented the consolidated 2022 financial statements and independents auditors' report to the Audit Committee.

Henderson provided overview of the draft single audit for the Agency. Henderson stated that there were some difficulties completing the audit on time, however, there were improvements. There was a new accounting standard implemented for leases. The leases had to be capitalized, totaling \$10.9mil, causing an adjustment. This caused a change on the expense side in how those leases are recorded. A portion of it is now considered principal, another portion is interest, and now we amortize the right-to-use asset, which makes up for the remaining payment.

Henderson stated that there were two findings: the single audit not issued on time and not submitted within 9 months of year-end. Management will be able to provide their response and corrective action plan towards these findings.

Henderson stated they issued three additional reports. The main one is the financial statement report with an unmodified opinion that the financial statements were fairly presented in all material respect. The second report issued is the Government Audit Standards report where internal control is evaluated. Another report was issued for the Department of Resources, Recycling, and Recovery, CalRecycle, with no compliance findings. The last report was the Uniform Guidance report with two major programs: Head Start and Special Programs for the Aging.

Henderson stated the total federal expenditures for 2022 was \$89,490,303. Overall, the total assets were \$79,018,187, total liabilities of \$50,942,920, and total net assets of \$28,075,267. The total revenue for 2022 was \$137,642,176.

Henderson stated that financial statements changes themselves and the biggest difference was the leases. It added two new footnotes to the schedules discussing the right-to-use asset and the lease liability and a one-time note of change to the accounting principle. One big change this year is that the supplementary report for CSD were issued with the financial statements instead of being its own separate report.

Henderson stated that for the 2023 audit, staff should work on getting the single audit submitted on time. He stated that when you get the same findings of timely submission three times, that is when you start losing grants, so the focus would be to submit the 2023 on time.

Public Comment: None heard.

Motion by: Ruiz **Second by:** King
Ayes: Daniel Martinez, Lupe Jaime-Mileham, David Ruiz, Brian King
Nays: None heard

5. OTHER BUSINESS

Emilia Reyes, CEO, wanted to recommend the committee to recommend to the full board is as we are developing our strategic goals for 2024, that the audit be completed on a timely basis and that be a goal for the Agency.

6. PUBLIC COMMENTS

No action required.

7. ADJOURNMENT

Martinez adjourned the meeting at 12:40P.M.

Respectfully submitted,

Daniel Martinez, Chair

BYLAWS COMMITTEE MEETING

Date: March 21, 2024

Time: 5:30 PM

Location: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

**MINUTES
SUBJECT**

ITEM

1. CALL TO ORDER
Lisa Mitchell, Chair, called the meeting to order at 5:30 PM.

2. ROLL CALL
Roll was called and a quorum was established.

3. MINUTES FROM NOVEMBER 29, 2023 COMMITTEE MEETING

Committee Members:

Lisa Mitchell
Linda Hayes
David Ruiz
Luis Martinez
Zina Brown-Jenkins

Staff:

Emilia Reyes
Karina Perez
Elionora Vivanco

Absent:

N/A

4. ELECTION MATERIALS
A. Chronology of Board Election 2024 Dates
B. Community Sector Public Notice
C. Target Area Public Notice

Karina Perez, Chief of Staff, provided an overview of the election materials for 2024.

Public Comment: None heard.

Motion by: Hayes **Second by:** Ruiz
Ayes: All in favor.
Nayes: None heard

5. 2024 EXPIRING TERMS

Perez provided a brief overview of the Commissioners 2024 expiring terms.

Public Comment: None heard.

No action required.

6. COMMISSIONERS ATTENDANCE RECORDS

Commissioner Hayes recommend including a memo regarding AB 2449 to the April 15, 2024, Board Meeting agenda, to ensure the Commission understands the Brown Act teleconferencing rules and requirements to participate via teleconferencing. As well as adding the 2024 Board Meeting Schedule and sending out calendar invites.

Public Comment: None heard.

No action required.

7. BOARD SELF-ASSESSMENT

A. Board Self-Assessment Questionnaire

Perez stated time will be allocated at the beginning of the Board Meetings for Commissioners to complete the questionnaire survey.

Public Comment: None heard.

Motion by: Ruiz **Second by:** Hayes

Ayes: All in favor.

Nays: None heard

8. JOB DESCRIPTIONS

A. Board Chair

B. Committee Chair

C. Board Commissioners

Perez provided an overview of the red lines Job Descriptions.

Public Comment: None heard.

Motion by: Hayes **Second by:** L. Martinez

Ayes: All in favor.

Nays: None heard

9. PUBLIC COMMENTS

Public Comment: None heard.

No action required.

10. COMMISSIONERS' COMMENT

Public Comment: None heard.

No action required.

11. ADJOURNMENT

EXECUTIVE COMMITTEE MEETING

Date: May 6, 2024

Time: 5:30 PM

Location: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

MINUTES

1. CALL TO ORDER

Oliver Baines, Chair, called the meeting to order at 5:30p.m.

2. ROLL CALL

Roll was called and a quorum was established.

Committee Members:

Oliver Baines
Robert Pimentel
Any Arambula
Earl Brown
Charles Garabedian
Alysia Bonner
Lisa Mitchell

Staff:

Emilia Reyes
Karina Perez
Jack Lazzarini
Sherry Neil
Elionora Vivanco
Ana Medina
Rosa Pineda
Jon Escobar
Patrick Turner
Aaron Foster

Nelson Dibie
Angela Riofrio
Steve Warnes
Andy Arredondo
Augie Quiroz
Thomas Dulin
Misty Gattie-Blanco (T)

Teleconference (T):

Linda Hayes
Jimi Rodgers

Absent:

N/A

3. MINUTES FROM APRIL 8, 2024 COMMITTEE MEETING

Public Comments: None heard.

Motion by: Bonner **Second by:** Mitchell

Ayes: All in favor

Nays: None

4. FOOD SERVICES: FY 2024/2025 FOOD SERVICE AGREEMENTS

Public Comments: None heard.

Motion by: Bonner **Second by:** Garabedian

Ayes: All in favor

Nays: None

5. **FOOD SERVICES: CENTRAL SAN JOAQUIN VALLEY COMMUNITY ECONOMIC RESILIENCE FUND CATALYST PROJECT**

Jon Escobar, Food Services Director, provided an overview of the Food Services expansion Catalyst Project application submitted on April 30, 2024, in the amount of \$2,000,000 for a 2-year project to the Central San Joaquin Valley Community Economic Resilience Funds. If awarded, funds will support the replacement of outdated appliances and required planning cost for the creation of a USDA inspection kitchen.

Public Comments: None heard.

Motion by: Garabedian **Second by:** Bonner

Ayes: All in favor

Nays: None

6. **LOCAL CONSERVATION CORPS: CALRECYCLE RCL 39 GRANT**

Public Comments: None heard.

Motion by: Bonner **Second by:** Arambula

Ayes: All in favor

Nays: None

7. **TRAINING & EMPLOYMENT: CENTRAL SAN JOAQUIN VALLEY CERF CATALYST PROJECT - PARTNERSHIP WITH PROTEUS INC.**

Patrick Turner, Training & Employment Services Director, provided an overview of the Central San Joaquin Valley Community Economic Resilience Fund Catalyst Project Scope of Services submitted on April 23, 2024, in the amount of \$300,000 for a 2-year project to Proteus Inc.

Public Comments: None heard.

Motion by: Arambula **Second by:** Pimentel

Ayes: All in favor

Nays: None

8. **SANCTUARY & SUPPORT SERVICES: OFFICE FOR VICTIMS OF CRIME ANTI-TRAFFICKING HOUSING ASSISTANCE PROGRAM**

Misty Gattie-Blanco, Sanctuary Director, provided an overview of the Office of Victims of Crime Anti-Trafficking Housing Assistance program grant application with the U.S. Department of Justice, Office of Justice Programs in the amount of \$848,700 for a 3-year period, beginning October 1, 2024.

Public Comments: None heard.

Motion by: Garabedian **Second by:** Pimentel
Ayes: All in favor
Nays: None

9. HUMAN RESOURCES: VACATION DONATION POLICY

Nelson Dibie, Human Resources Officer, presented the Vacation Donation Policy and engaged the Committee with questions and answers.

Baines recommends for this item to be tabled for further discussion and be brought back to the Committee on July 1st, 2024 for approval with the following considerations:

- Donation time to be to a single employee.
- General location of allocated funds
- Consolidate the sick leave and vacation time.

Public Comments: None heard.

10. PROGRAM PLANNING AND DEVELOPMENT

A. Grant Tracker

Public Comments: None heard.

No action required.

11. PUBLIC COMMENTS

(This is an opportunity for the members of the public to address the Board on any matter related to the Commission that is not listed on the agenda. Limit two minutes per speaker.)

12. COMMISSIONERS' COMMENT

Emilia Reyes, Chief Executive Officer, informed the Committee of the Sanctuary and Support Services Strategic Program Progress Report for year 1 -2023 handout for their reference.

Commissioner Pimentel informed the Committee he will not be present at the May 20, 2024, Board Meeting, because he will be attending the Fresno City College Graduation. As well as Commissioner Bonner will not be present at the May's Board Meeting, she will be out of the state traveling.

13. ADJOURNMENT



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
MAY 7, 2024**

CALL TO ORDER	The meeting was called to order at 6:01 p.m. by Fawnda Cole, CWPC Chairperson.
ROLL CALL	<p>Roll Call was called by Fawnda Cole, CWPC Chairperson. The following Representatives were present: Blanca Valladolid, Marylou Ruiz, Betsaida Ledesma, Zitlaly Alvarez, Jalyssa McGill Jenkins, Erica Silva, Cynthia Espindola, Michelle Taylor, Jonathan Cole, Silvano Rebolledo, Sabrina Vega, Alma Martinez Guillen, Jasmine Arreola, Cristina Olea, Katherine Castro-Marquez, Maria Rolon, Joshua Barkley, Mariana Mena, Melanie Garcia, Gloria Martinez, Rom Yoeun, Esmeralda Trejo, Clarissa Varela, Celia Ochoa, Denise Rangel, Fawnda Cole, Ma Mendoza Estrada, Graciela Reyes Mendoza, Destiny Campos, Natasha Chalk, Margarita Limon, Jessica Castillo, Karina Padilla, Veronica Cortez, Annette Thornton, Steven Taylor, Jimi Rodgers and Zina Brown-Jenkins.</p> <p>At this time Ms. Cole informed the representatives that we did not have quorum, and would moving forward with Informational Items.</p>
FRESNO EOC PROGRAM REPORT – FOOD DISTRIBUTION	<p>Gabriela Romero, Community Service Program Manager, informed Representatives of the Food Distribution that will be taking place for the month of May 2024. She informed the representatives Fresno EOC collaborates with the Food Bank to provide the food distribution and sharing there is no documentation required. They do not turn anyone away and all ages are welcome. Services are provided from 8:00 am until they run out of donations. A flyer has been provided for anyone who is interested.</p>
COMMUNITY REPRESENTATIVE REPORTS FOR APRIL 2024	<p>There were no Community Representative Reports provided.</p>
IN-KIND MONTHLY STATUS REPORT FOR MARCH 2024	<p>Floro Trujillo, Family Engagement/Volunteer Services Coordinator stated the Monthly In-Kind Report for the month of March 2024 consists of \$271,903 (Head Start) which is accumulated by classroom and non-classroom volunteer services, consultants, goods, foster grandparents, PACT Time, and space. Early Head Start’s In-Kind Status Report for the month of March 2024 is \$110,732 which is accumulated by classroom/non-classroom volunteer services, home activities, literacy/growing readers, consultants, goods, and space.</p> <p>The Fiscal Impact for Head Start and Early Head Start from January to March 2024 is \$1,894,736 (\$1,466,183 – HS; \$428553 – EHS). Which results in a shortage of \$8,930,688.</p>
FULL ENROLLMENT INITIATIVE UPDATES	<p>Sara Flores, ERSEA Coordinator, stated due to the Locally Designed Option (LDO) being approved by the Office of Head Start in March 2024, enrollment numbers have been steadily increasing.</p> <p>Head Start Center Base has 1,588 children enrolled and Head Start Home Base has 80 children enrolled. Early Head Start Center Base has 54 children enrolled and Early Head Start Home Base has 331 children enrolled. This gives us a total of 2053 children enrolled in Head Start 0 to 5.</p>
PERSONNEL COMMITTEE REPORT FOR APRIL 2024	<p>Fawnda Cole, CWPC Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.</p> <p>Staff will continue to collaborate with Human Resources and Communication Department to advertise program vacancies until all positions are filled. Lastly, to support recruitment efforts of staff, a Job Fair is being planned for June 2024.</p>
COUNTY-WIDE POLICY COUNCIL (CWPC) SUMMER	<p>Olga Jalomo-Ramirez, Family/Community Services Manager, thanked all parents for their participation in the CWPC. She stated today would be the last meeting for the 2023-2024 school year. During the summer months, June, July and August, CWPC Representatives are not required</p>

MONTHS MEETINGS (JUNE, JULY, AUGUST)

to attend the meetings. The Executive Board will attend the meetings on June 4, July 2 and August 6, 2024. The Executive Board will act on behalf of the CWPC body. All Representatives are welcome to attend, although participation is not required for the CWPC, it is encouraged. The meetings will be held at Fresno EOC's Central Office in the West Conference room. All CWPC Representatives will continue to receive packets.

A Representative inquired about the times of the meetings, Ms. Jalomo-Ramirez shared the times will remain the same.

HEAD START CENTER BASE AND HOME BASE END-OF-YEAR ACTIVITIES

Guadalupe Zuniga, Home Base Services Manager, excitingly stated it is time to give out child certificates. Ms. Zuniga went over the information for the 2023-2024 program year, the presentation of children's certificates will be given to children during their last day of attendance. She thanked all of the Representatives for sending their children to school and giving them the opportunity to learn.

Lao Cha, Education Services ECE Coordinator went over the spreadsheet of information regarding the times and dates for the certificate presentations.

- Last Day for 3.5-Hour & 7.5-Hour Classrooms is May 24, 2024
- Last Day for 6-Hour Classrooms is May 29, 2024
- Last Day for 11-Hour Classrooms is June 28, 2024

Ms. Zuniga stated page 64 of the packet displays the dates and times for Center Base children and page 63 displays the dates and times for Home Base children. Home Base will be presenting children's certificates at their last Socialization Day, May 24, 2024.

It was shared cupcakes will not be aloud due to the Nutrition Guidelines, neither balloons as they pose a danger to the children, as well as some of the centers have limited space to please keep attendees to the parents/guardians of the children.

CWPC PROGRAM GOVERNANCE QUESTIONNAIRE

Olga Jalomo-Ramirez, Family/Community Services Manager, stated the Program Governance Questionnaire is provided on an annual basis. Ms. Jalomo-Ramirez asked parents to please complete the questionnaire by May 21, 2024. The questionnaire is provided in English and Spanish and a QR code was provided for parents to access easily and complete online. Head Start 0 to 5 would love to have feedback from parents.

At this Quorum has been met.

Ms. Cole informed the representatives the remainder of the Informational Items will be presented prior to moving on with the Action Items.

FRESNO EOC STRATEGIC PROGRAM PROCESS REPORT – HEAD START 0 TO 5 – YEAR 1 (2023)

Nidia Davis, Program Support Director, informed the Representatives this is the first time presenting this report, we are aligning with the Fresno EOC. She shared the Fresno EOC Strategic Program Process Report – Head Start 0 to 5 – Year 1 (2023) is required to submit annual reports, a report will be provided that is reflective of Spring and Fall 2023.

Ms. Davis stated there have been 5,584 home Visits, 99,439 volunteer hours, 803 children who transitioned to kindergarten along with other items in the report. She also shared the Federal match was met and exceeded by \$800,000.

HEAD START 0 TO 5 ANNUAL SUMMARY OF SELF-ASSESSMENT DECISIONS 2023-2024

Veronica Galvan, Quality Assurance Manager, stated per HSPPS we must effectively oversee progress towards program goals on an ongoing basis. We conduct a self-assessment and analyze our qualitative and quantitative data three times a year, November, February and May. Staff complete monitoring and obtain reports to check if program goals have been met. The packet displays a birds-eye-view of what is conducted during Self-Assessment. Staff invites Parent's/Guardian's and Board Commissioners to participate and together, they identify strengths and areas for continuous improvement, when necessary. Parents were invited to attend the Self-Assessment Orientation training that will be held on the following day.

A representative asked if they are unable to attend the Orientation Training are they still able to attend the meetings that will be held on May 13-15, 2024.

Ms. Galvan replied yes, they are always welcomed to attend.

APPROVAL OF PREVIOUS
CWPC MINUTES

Fawnda Cole, CWPC Chairperson, informed Representatives of the April 9, 2024, CWPC Minutes. This information was sent to Representatives prior to tonight's meeting.

Motion to approve the April 9, 2024, CWPC Minutes as written and read was made by Maria Mena and seconded by Clarissa Varela. Motion carried.

FRESNO EOC
COMMISSIONERS' REPORT
FOR THE MONTH OF MARCH
2024

Zina Brown-Jenkins, Commissioner, shared the following:

- Seating of Commissioners, Oliver Baines, Fresno EOC Board Chairperson introduced the new Commissioner Lauren Nikkel, Fresno County Economic Development Corporation.
- Annual Election of Officer Treasurer program Kenneth Price, Legal Counsel asked for nomination from the floor for Treasurer. The Commission nominated and approved Charles Garabedian as Treasurer.
- School of Unlimited Learning (SOUL): Material Revision Petition, Susan Lopez, Principal/Chief Academic Officer provided a brief overview of the petition to eliminate SOUL's classroom-based program component and enhance its existing Independent Study program and submit to Fresno Unified School District for approval.
- Agency Financial and Head Start Financial Status January 2024, Jay Zapata, Chief Financial Officer, presented an overview report of the agency Financial Statements and the Head Start Financial Status Report as of Year-to-Date for January 31, 2024.
- Chief Executive Officer (CEO) Report Emilia Reyes, CEO highlighted the 2024 All-Staff Conference which took place on Friday, March 15, 2024, at the Clovis Veterans Memorial District. The Advancing Fresno County Guaranteed Income was launched on Friday, March 15, 2024, within 24 hours there were 1,000 applications received. The Community Needs Assessment (CNA) was launched on Tuesday, March 5, 2024, with four Community Forums locations and 52 focus groups.

Motion to approve the Fresno EOC Commissioners' Report for the month of January 2024 was made by Graciela Mendoza and seconded by Mariana Mena. Motion carried.

MONTHLY FINANCIAL
STATUS REPORTS (FSR)
FOR THE MONTH OF MARCH
2024

Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated staff recommends review and acceptance from CWPC for Monthly Financial Status Reports for March 2024. This funding supports personnel and operating expenses totaling \$46,498,041 (\$37,620,149 – Head Start; \$8,380,694 – Early Head Start) and the Non-Federal Share match \$10,825,424 (\$8,686,908 – Head Start; \$2,138,516 – Early Head Start) for the 2024 Fiscal Year.

Motion to approve the Monthly Financial Status Reports (FSR) for the Month of March 2024 was made by Joshua Barkley and seconded by Clarissa Varela. Motion carried.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE MONTH
OF MARCH 2024

Silvano Rebolledo, CWPC Early Head Start Representative, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of March 2024 for Head Start and Early Head Start. Head Start's monthly ADA for March 2024 for Center Base was 80.81%. Total number of Head Start Home Base Visits completed were 256. Early Head Start's monthly ADA for March 2024 for Center Base was 82.25%. Total number of Early Head Start Home Visits completed were 795.

Motion to approve the ADA Reports for the month of March 2024 was made by Joshua Barkley and seconded by Natasha Chalk. Motion carried.

HEAD START 0 TO 5
CHANGE OF SCOPE

Rosa M. Pineda, Head Start Director informed the Representative she is presenting the Change of Scope for review. Ms. Pineda shared the Change of Scope goes along with the under-enrollment. She is proposing to ask the Office of Head Start to reduce children's slots by 20% which would be a total of 470 with the new funded enrollment of 2120. The slot reduction would be for slots that are currently vacant. If the request is approved Head Start 0 to 5 will be monitored for 12 months for full enrollment. Staffing will also be reduced and will also include the unfilled vacancies. Funds will not be reduced, once full enrollment is met they can increase the number of funded slots. If the Change of Scope is not put into effect the Office of Head Start will monitor Head Start 0 to 5 for 6 months, if full enrollment is still not met, then funds will be reduced.

Ms. Brown-Jenkins asked for the 470 slots, if it was safe to assume these children are in another school.

Ms. Pineda shared for the Home Base slots the Home Base Educator position there cannot be filled, they have changed the 3.5-hour classrooms to 6-hour classrooms to accommodate the needs of the parents.

Ms. Brown-Jenkins asked what will be the timeline to increase the numbers.

Ms. Pineda replied they will need to go one year with reduction and maintain full enrollment, after they can increase the slots.

A Representative asked if the Clovis Head Start would be 6-hours.

Ms. Pineda Replied yes. She also shared they are proposing to close Area II, and search for a separate location. They have taken into consideration the Community Needs Assessment, as well as the Office of Head Start pushing for Duration hours. For Mosqueda Head Start they have been trying to relocate from the area due to unhoused people staying around the center, Kings Canyon Head Start as well as Maple Vista Head Start are in the surrounding area and children can attend there. Reedley Head Start will also be closed but Jefferson Head Start can accommodate the children.

Motion to approve the Head Start 0 to 5 Change of Scope was made by Maria Mena and seconded by Joshua Barkley. Motion carried.

HEAD START 0 TO 5
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
MARCH 2024

Rosa M. Pineda, Head Start Director, stated the PUR is a document written to provide monthly program updates to the Board and CWPC.

Ms. Pineda shared some of the items provided on the PUR as well as the Communication and Guidance from the United States Health and Human Services (HHS) Secretary. On March 21, 2024 they received notification from the Office of Head Start informing us that we have been randomly selected to participate in an Improper Payment study to ensure Federal funding was expended, and associated programs were implemented in full accordance with statutory and public policy requirements.

Motion to approve the Head Start 0 to 5 PUR for the Month of March 2024 was made by Joshua Barkley and seconded by Clarissa Varela. Motion carried.

ANNOUNCEMENTS

Fawnda Cole, CWPC Chairperson, made the following Announcements:

- A. May 24, 2024 – Last Day for Head Start Home Base Socialization
- B. May 27, 2024 – Memorial Day Holiday – Classes closed
- C. Last day of school for Children: 3.5 and 7.5 hours is May 25, 6.0 hours is May 29 and 11 hours is June 28.
- D. June 3, 2024 – Head Start 0 to 5 Summer Recruitment for 2024-2025 Program Year kicks off
- E. June 28, 2024 – Last Day for CSPP Classes (11-Hour Classes)

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made Jalyssa McGill Jenkins and seconded by Clarissa Varela. Motion carried.

The meeting adjourned at 7:02 p.m.
Submitted By:

Christina Quiros
Secretary I

(CWPC MINUTES MAY 7, 2024) cq 5/17/24 ~ CWPC (2023-2024 (CWPC MINUTES) ~

**Local Conservation Corps
Advisory Board Meeting
May 15, 2024
MINUTES**

Marc' Bady	P	Ken McCoy	P
Earl Brown	A	Manuel Romero	P
David Clark	A	Carmen Romero	P
Jennifer Duran	P	David Ruiz	A
Brian King	A	Sharon Weaver	A
Lisa Mitchell	P	LCC/YouthBuild Senate Council President or Representative	P

Staff:

Shawn Riggins, LCC Director
 Elisa Sgambellone, LCC Assistant Director
 Alicia Garcia, Administrative & Operations Manager
 Manny Brar, Fatherhood/POPs Coordinator
 Tracy Pierce, Recycling Coordinator
 Veronica Moreno, Lead Transitional Support Advisor
 Esmeralda Roque, Transitional Support Advisor
 Alan Alvarez, YouthBuild Program Assistant

Foster Grandparent: Julia Fowler

Corpsmembers/Students: Ezekiel Thomas, Yasmin Zaibaq

1. WELCOME AND CALL TO ORDER

Shawn Riggins, LCC Director, called the meeting to order at 12:12 p.m.

2. ROLL CALL

Roll call was called.

3. CHAIRPERSON SELECTION

The Advisory Board nominated and approved the Chairperson Position

Chairperson: Lisa Mitchell

Motion by: C. Romero

Second by: M. Bady

Ayes: All in favor.

Nays: None heard.

4. APPROVAL of PREVIOUS MINUTES

The Advisory Board approved the minutes for August 16, 2023, and February 21, 2024.

Motion by: M. Bady

Second by: C. Romero.

Ayes: All in favor. **Nays:** None heard.

5. FOSTER GRANDPARENT PROGRAM GENERATIONS SERVING TOGETHER (GST)

Riggins introduced Raquel Padia, GST Program Coordinator, who then presented information on the program. Padia stated that the GST program addresses mental wellness through a multi-generational approach. Senior volunteers aged 55+ provide mentorship to children at various community organizations including Head Start, elementary schools, Boys and Girls Clubs, and the YouthBuild Charter School of California. These dedicated volunteers, including Grandma Julia, Grandma Lottie,

and Grandma Lillie, have been serving at the YCSC site for an extended period. They serve as mentors to youth and young adults, supporting them in the classroom setting.

The program is currently in its second year and was founded by CoGenerate.org and the Eisner Foundation. It focuses on addressing isolation and loneliness. The GST teams consist of senior volunteers and young adults participating in internships from Fresno State, Fresno City College, and Fresno Pacific University, majoring in social work or the mental health field, as well as community members. The teams work together to develop lesson plans centered on mental wellness, emotional identification, self-awareness, and coping skills. These lesson plans are then presented, on a weekly basis, to children and youth between the ages of 7 and 20. Currently, two seniors and two young adults conduct classes at the YouthBuild Charter School with an added emphasis on using the lessons to cultivate leadership skills.

Gramma Julia and Ezekiel Thomas shared their experience with the program. Gramma Julia stated that it has been a good learning experience for her where she helps the students, and they help her in return. She also works with the interns to prepare the lesson plans. Ezekiel is one of the first students with whom she worked. Ezekiel stated that he is a YCSC student, as well as an LCC corpsmember. He mentioned that the Grammas are involved with the students and that having someone like the Grammas at school is very helpful, especially considering that he does not have a parental figure in his life.

6. PROGRAM UPDATES

A. Work Training Projects

A detailed list of work training projects was distributed at the meeting with the Advisory Board agenda packet. Several projects were highlighted. Shawn Riggins provided a brief update on LCC's activities/events since the last Advisory Board meeting, as follows:

- Riggins stated that LCC was recently awarded a grant for \$500,000, an earmark from Congressman Costa. The purpose of the grant is to purchase heavy equipment for LCC's forestry project and potential fee for service projects. LCC also received additional funding from CalRecycle in the amount of \$500,00 through SB1013, which added wine bottles to the state's CRV Recycling program, plus an additional \$300,000 based on amount of material collected. The CalRecycle funding will be used to purchase new vehicles for the program, as the majority of the fleet is 10-30 years old. Riggins also stated that he was in Sacramento on May 14th, meeting with elected officials, as well as other Corps directors, to support the climate bond measure that is to be put on the November ballot. The climate bond will contain provisions specifying that \$125 million will be allocated, with 60% going to local conservation corps and 40% to the CCC.
- McCoy, YCSC Registrar, stated that enrollment continues with emphasis on expectations and accountability. He reported that there are approximately seventeen students who are expected to graduate on Friday, June 21, 2024, this includes independent study students. The location for the graduation ceremony is currently being finalized. Currently recruiting and enrolling students for the upcoming school year.
- Yasmin Zaibaq stated that she is a YCSC student and is currently working on her senior portfolio and is hoping to graduate in June.
- Brar, POPs Coordinator, provided an update on the POPs program. Brar stated that the 10th cohort has been enrolled and are currently attending the 24/7 Dad Workshop. The curriculum includes parenting classes, co-parenting skills, conflict resolution skills, coping skills on how to deal with grief and loss. Brar also mentioned that the Annual Resource Fare for POPs is scheduled to take place at the end of June, with a focus on co-parenting.

- Moreno, Lead Transitional Support Advisor, and Alan Alvarez, Program Assistant, provided an update on the YouthBuild program. Moreno stated that staff is currently in the follow up phase for the 2019-2023 grant, thirty-nine corpsmembers exited the program in April 2023 and that thirty one corpsmembers are enrolled in the current grant year. Moreno also stated that recruitment for a crew supervisor is ongoing. Recently, the staff closely collaborated with Mr. McCoy to review school attendance and the credits needed to graduate in June. As a result, ten students were awarded the opportunity to attend school full-time and receive payment. Alvarez stated that the sterile processing technician training program is currently underway, with six students currently enrolled. Once the students complete the class, they will begin their 400-hour paid internship at Valley Children's Hospital. The next cohort is scheduled to begin in August.
- Roque, the Transitional Support Advisor, mentioned that she has been helping corpsmembers with their education component by following up with them to see if they need assistance and providing resources. She also mentioned that the next forestry cohort is scheduled to start on Monday, May 20th at 6:00 a.m. The forestry corps is a partnership with the Fresno WIB and serves adults 18 years of age and older. The majority of the forestry participants find employment in the forestry field with CalFire for the forest service.
- Pierce, Interim Recycling Program Manager, provided an update on the recycling program. Pierce mentioned that Senator Shannon Grove's office reached out to LCC, requesting assistance in distributing bottled water to the residents of Porterville. Pierce reported that thirty-nine corpsmembers are enrolled in the recycling program. Recycling is busy just had two waste tire events, one in North Fork and one in Fresno. Additionally, the recycling program continues to collaborate with the Mattress Recycling Council Rice Road project.

B. Corpsmember/Student Development

Sgambellone, Assistant Director of LCC, announced that during this year's summer education, Driver's Training, the seated classroom portion, will be offered to thirty corpsmembers for the first time.

7. OTHER BUSINESS

Next meeting is scheduled for August 21, 2024.

8. PUBLIC COMMENTS

None heard.

9. ADJOURNMENT

Meeting adjourned at 1:01 p.m.

Respectfully Submitted,
 Shawn Riggins, LCC Director
 Fresno EOC Local Conservation Corps

BOARD OF COMMISSIONERS MEETING MINUTES

DATE: May 20, 2024

TIME: 5:30 PM

LOCATION: 1920 Mariposa Street, Suite 310 Fresno, CA 93721

ALTERNATE LOCATION: The Western Seattle Hotel – 1900 5th Avenue, Seattle, Washington 98101
Paris Las Vegas Hotel - 3655 S Las Vegas Blvd, Las Vegas, NV 89109

1. **CALL TO ORDER AND COMMUNITY ACTION PROMISE:**

Oliver Baines, Board Chair, called the meeting to order at 5:37p.m.

Kenneth Price, Agency Legal Counsel, stated Commissioner Rey Leon will be participating remotely during the Board Meeting under AB 2449.

2. **ROLL CALL**

Present: Amy Arambula, Oliver Baines, Alysia Bonner, Earl Brown, Zina Brown-Jenkins, Charles Garabedian, Linda Hayes, Lupe Jaime-Mileham, Brian King, James Martinez, Luis Martinez, Bruce McAlister, Barigye McCoy, Lisa Mitchell, Alena Pacheco, Jimi Rodger, Manuel Romero, David Ruiz, and Steven Taylor.

Teleconference: Rey Leon and Daniel Parra,

Absent:, Daniel Martinez, Lauren Nikkel and Robert Pimentel.

3. **APRIL 15, 2024 BOARD MEETING MINUTES**

Public Comment: None heard.

Motion by: Hayes **Second by:** Taylor

Ayes: All in favor.

Nays: None heard.

4. **ADDITIONS TO THE AGENDA**

Chair Baines, amended the agenda and moved item #8 Commissioner Reinstatement: Rey Leon to be presented after agenda item #13: Head Start 0 to 5: Change of Scope.

Public Comment: None heard.

No action required.

5. **POTENTIAL CONFLICT OF INTEREST**

Commissioner Manuel Romero recused himself due to potential conflict of interest on Item #6X. Sanctuary & Support Services: Office for Victims of Crime Anti-Trafficking Housing Assistance Program.

No action required.

6. **CONSENT AGENDA – ITEMS 6I – 6XIV**

Public Comment: None heard.

Motion by: Bonner **Second by:** Taylor

Ayes: All in favor.

Nayes: None heard.

APPROVAL OF PULLED CONSENT AGENDA ITEMS

6VI. Food Services: FY 2024/2025 Food Services Agreement

Commissioner Alysia Bonner inquired regarding the estimated revenue total cost for the Community Service & Employment Training, Inc., Home Bound Frozen Meals contract, since it's blank on the budget staff report. Jon Escobar, Food Services Director, stated that was a typo and that the total cost is \$836,000.

Public Comment: None heard.

Motion by: Bonner **Second by:** L. Martinez

Ayes: All in favor.

Nayes: None heard.

7. **TRANSFORMING AND INSPIRING**

Rosa M. Pineda, Program Officer/Head Start Director, provided an overview of the Head Start 0 to 5 Strategic Program Progress Report Year 1 – 2023. Pineda introduced clients Aldo Alvarado Rebolledo and Angie Gonzales who shared their experiences in the Head Start program and expressed their gratitude for the services provided to their children.

A brief video was presented on how Head Start 0 to 5 is advertising and recruiting enrollment.

Public Comment: None heard.

No action required.

9 FRESNO EOC ANNUAL REPORT 2023

Jose Moreno, Communications Director, provided a brief overview of the 2023 Annual Report, highlighting Fresno EOC achievement, challenges, community impact, and future goals.

Public Comment: None heard.

Motion by: Hayes **Second by:** McAlister

Ayes: All in favor.

Nays: None heard.

10 COMMUNITY NEEDS ASSESSMENT

Michelle Tutunjian, Chief Operating Officer/Deputy CEO and Andy Arredondo, Evaluation Director, introduced Consultant Andrea Molarius-Abbott from Heartland Grant Solutions who provided a detailed overview of the 2024-2025 Community Needs Assessment.

Commissioner Barigye McCoy joined the Board meeting at 6:03 pm.

Commissioner Lupe Jaime-Mileham joined the Board Meeting at 6:12 pm.

Commissioner Daniel Parra left the Board Meeting at 6:59 pm.

Public Comment: None heard.

Motion by: Brown-Jenkins **Second by:** J. Martinez

Ayes: All in favor.

Nays: None heard.

11. TRAINING AND EMPLOYMENT: VALLEY APPRENTICESHIP CONNECTIONS - CENTRAL VALLEY TRAINING CENTER AGREEMENT

Patrick Tuner, Training and Employment Director, provided an overview of the Valley Apprenticeship Connection Partnership Agreement with Fresno County Economic Development Corporation in the amount of \$462,763 for a 21-month period. Funds will support personnel, equipment, operating expenses and serve approximately 20-25 low-income students per cohort with behavioral, skill building and hands on work experience.

Public Comment: None heard.

Motion by: Jaime-Mileham **Second by:** Bonner

Ayes: All in favor.

Nayes: None heard.

12. **AGENCY FINANCIAL AND HEAD START FINANCIAL STATUS REPORT FEBRUARY 2024**

Angela Riofrio, Finance Director, provided an overview report of the Agency Financial statements and the Head Start Financial Status Report as of Year-to-Date for March 31, 2024.

Public Comment: None heard.

Motion by: Hayes **Second by:** Baines

Ayes: All in favor.

Nayes: None heard.

13. **HEAD START 0 TO 5: CHANGE OF SCOPE**

Pineda, provided an overview of the Head Start 0 to 5 Change of Scope to reduce the funded enrollment by approximately 20%. The enrollment reduction will result in a decrease of 402 center-based Head Start (HS) slots, 20 home-based Head Start (HS) and 48 homebased for Early Head Start (EHS). The recommendation includes the closure of three sites, Area II, Mosqueda, and Reedley Head Start.

Commissioner Lupe Jaime-Mileham expressed her disheartening and concerns regarding the closure of the three sites and the affect it will have in the community.

Commissioners engaged in a further discussion with questions about the Change of Scope. Pineda responded to Commissioners questions and concerns.

Chair Baines asked the Committee for a motion to ratify the Change of Scope, and to provide the following additional information below in regard to the Head Start recruitment problems.

1. Why do we have a recruitment problem?
2. What is actively being done about it?

Public Comment: None heard.

Motion by: Taylor **Second by:** L. Martinez

Ayes: All in favor.

Nayes: J. Martinez and Jaime-Mileham

8. **COMMISSIONER REINSTATEMENT: REY LEON**

Chair Baines, stated Commissioner Rey Leon requested to be reinstated back as a Board Commissioner. Commissioner Leon shared his statement with the Board.

Commissioner Lupe Jaime-Mileham inquired clarification on what is the next step once a Commissioner is removed from the Board. Karina Perez, Chief of Staff, stated a special election

can be held to fill the vacant seat if its for a Target Area depending on the time of the year when the position becomes vacant.

Commissioner Linda Hayes, Jimi Rodgers, and Amy Arambula, left the Board Meeting during this item.

Public Comment: None heard.

Motion by: Ruiz **Second by:** Jaime-Mileham

Ayes: All in favor.

Nays: None heard.

14. **CHIEF EXECUTIVE OFFICER'S REPORT**

Emilia Reyes, Chief Executive Officer, heighted the following items:

- Thanked Staff for the great effort in putting together the Community Needs Assessment.
- Thanked Commissioners Jimi Rodgers, Lisa Mitchell, Zine Brown-Jenkins, and Linda Hayes for attending the 2024 Employee Service Award that took place on Wednesday, May 15, 2024.
 - 207 staff were recognized at the Employee Award for their years of services and highlighted Romona Salseldo for her 51 years of services at Fresno EOC Head Start.
- The Advancing Fresno County Guaranteed Income received a total of 9,690 applications.

Public Comment: None heard.

No action required.

15. **PUBLIC COMMENTS**

Misty Gattie-Blanco, Sanctuary Director, shared with the Committee the upcoming events taking place for the month of June for Pride Month listed below.

- Fresno Rainbow Pride Parade & Festival taking place on Saturday, June 1, 2024, begging at 10 a.m. at the Tower and Ending at 6:00 p.m. at Fresno City College.
- June Art Hop taking place on Thursday, June 6, 2024, from 5:00 p.m.- 9:00 p.m. located at Fresno EOC LGBTQ+ Resource Center.
- Rainbow Family Day taking place on Saturday, June 8, 2024, from 10:00 a.m. – 2:00 p.m. at the Fresno Chaffee Zoo.
- Illuminate Our Pride (IOP) taking place on Saturday, June 29, 2024, from 5:00 p.m. – 9:00 p.m. located at the Fresno EOC LGBTQ+ Resource Center.

Amanda Venegas, Public Information Officer, invited the Committee and staff to the Community Action 60th Anniversary Mixer taking place on Thursday, May 30, 2024, from 5:00 p.m. – 7:30 p.m. in the Fresno EOC Executive Plaza Courtyard.

Public Comment: None heard.

No action required.

16. **COMMISSIONERS' COMMENT**

Commissioner Lisa Mitchell congratulated Shawn Riggins, Local Conservation Corps Director, and team for the following two award grants received.

- Congressman Jim Costa Appropriations Community Project Grant in the amount of \$500,000.
- CalRecycle Grant in the amount of \$799,665.00

Commission David Ruiz thanked the Advance Peace for their partnership with the Justice System to provide services to the youth and thanked the Human Trafficking staff for attending the National Crime Victims Week fair on April 23, 2024.

Commissioner James Martinez thanked Thomas Dulin, Transit Systems Director, for the transportation support provided for Pride Month.

Public Comment: None heard.

No action required.

17. **CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS
AGENCY DESIGNATED REPRESENTATIVES: MICHELLE TUTUNJIAN, RON BARSAMIAN.
EMPLOYEE ORGANIZATION: ATU LOCAL 1027**

Chair Banes provided the public with an update from the Closed Session. A correction to the agenda regarding the change of the Employee Organization from ATU Local 1027 to I.U.O.E Stationary Engineers, Local 39 was noted. The item is being placed on the consent calendar during the September meeting to ratify the action to address any issues of notice.

The Board ratified the agreement for a severance payment for Para-Transit drivers with the I.U.O.E. Stationary Engineers, Local 39.

Motion by: Arambula **Second by:** Taylor
Ayes: All in favor.

18. **ADJOURNMENT**



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
JUNE 4, 2024**

CALL TO ORDER The meeting was called to order at 5:52 p.m. by Fawnda Cole, CWPC Chairperson.

ROLL CALL Roll Call was called by Aldo Alvarado Rebolledo, CWPC Secretary. The following Representatives were present: Fawnda Cole Priscilla Thompson, Silvano Rebolledo, Latrice Turton, Alma Martinez, Michelle Taylor and Clarissa Varela.

APPROVAL OF PREVIOUS CWPC MINUTES Fawnda Cole, CWPC Chairperson, informed Representatives of the May 7, 2024, CWPC Minutes. This information was sent to Representatives prior to tonight’s meeting.

Motion to approve the May 7, 2024, CWPC Minutes as written and read was made by Clarissa Varela and seconded by Aldo Alvarado Rebolledo. Motion carried.

At this time Nidia Davis, Program Support Director, asked for the agenda to be to be amended for Informational Item C to be moved to Action Item C.

Agenda will be amended.

FRESNO EOC PROGRAM REPORT – SUMMER RECESS No reports at this time.

COMMUNITY REPRESENTATIVE REPORTS FOR JUNE 2024 No reports at this time.

FRESNO EOC COMMISSIONERS’ REPORT FOR THE MONTH OF APRIL 2024 Fawnda Cole, CWPC Chairperson, stated Fresno EOC Commissioner Zina Brown-Jenkins recommends approval of the Fresno EOC Commissioner’s report for the month of April, 2024.

The approved Bylaws state that a commissioner shall be deemed to have vacated that Commissioner’s Board seat after three (3) absences of regular meetings during a calendar year. No later than five (5) days before the next Board of Commissioners’ meeting after the third vacancy.

Commissioners have inquired if they may participate electronically in Board meeting so that they will not be removed due to excessive absences. The answer is a highly qualified, yes. Currently, the Brown Act allows for remote participation with certain rules.

Emilia Reyes, Chief Executive Officer, thanked Commissioner Mitchell for the advance notice of letting Reyes know she will be traveling for April’s Board Meeting and providing address to be included in the agenda.

Commissioner McAlister thanked Fresno EOC for participation in the Association Black Social Workers for the Community Engagement Event that took place on March 23, 2024, at the Saints Community Church.

Commissioner Nikkle thanked the Fresno EOC Human Resources department for participation in the job fair that the Fresno County EDC put together in partnership with the County Department of Social Services that was held on Thursday, April 11, 2024, at the Manchester Center from 9:00 am – 1:00 pm.

Agency Financial and Head Start Financial Status Report for February 2024 Angela Riofrio, Finance Director, provided and overview report of the Agency Financial Statements and the Head Start Financial Status Report as of Year-to-Date for February 29, 2024.

During the Fresno EOC Head Board of Commissioner meeting Emilia Reyes, Chief Executive Officer, stated she is proud and thanked staff for their amazing job on engaging with the community. She stated 4,000 surveys have been completed for the Community Needs Assessment and so far, we have received 5,000 application for the Guaranteed Income Project.

Motion to approve the Fresno EOC Commissioners' Report for the month of April 2024 was made by Alma Martinez and seconded by Clarissa Varela. Motion carried.

MONTHLY FINANCIAL
STATUS REPORTS (FSR)
FOR THE MONTH OF APRIL
2024

Fawnda Cole, CWPC Chairperson, stated staff recommends review and acceptance from CWPC for Monthly Financial Status Reports for April 2024. This funding supports personnel and operating expenses totaling \$46,498,041 (\$37,620,149 – Head Start; \$8,380,694 – Early Head Start) and the Non-Federal Share match \$10,825,424 (\$8,686,908 – Head Start; \$2,138,516 – Early Head Start) for the 2024 Fiscal Year.

Motion to approve the Monthly Financial Status Reports (FSR) for the Month of April 2024 was made by Aldo Alvarado Rebolledo and seconded by Clarissa Varela. Motion carried.

IN-KIND MONTHLY STATUS
REPORT FOR APRIL 2024

Jennifer Tillman, Finance Manager, stated the Monthly In-Kind Report for the month of April 2024 consists of \$264,030 (Head Start) which is accumulated by classroom and non-classroom volunteer services, consultants, goods, foster grandparents, PACT Time, and space. Early Head Start's In-Kind Status Report for the month of April 2024 is \$97,377 which is accumulated by classroom/non-classroom volunteer services, home activities, literacy/growing readers, consultants, goods, and space.

The Fiscal Impact for Head Start 0 to 5 Non-Federal share should be \$10, 825, 424. Year to Date for Head Start and Early Head Start from January to April 2024 for In-kind is \$2,258,465 (\$1,732,535 – HS; \$525,930 – EHS). This indicates that Head Start 0 to5 has met the 21 percent of the \$10,825,424, Non-Federal share goal. Failing to reach our In-kind goal of \$10,825,424 annually for the 2024 fiscal year, may affect funding. However, we have the ability to request a non-federal share waiver for the unmatched funds.

Failing to reach our In-kind goal of \$10,825,424 annually for the 2024 fiscal year, may affect funding. However, we have the ability to request a non-federal share waiver for the unmatched funds.

AVERAGE DAILY
ATTENDANCE (ADA)
REPORTS FOR THE MONTH
OF APRIL 2024

Silvano Rebolledo, CWPC Representative, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of April 2024 for Head Start and Early Head Start. Head Start's monthly ADA for April 2024 for Center Base was 82.83%. Total number of Head Start Home Base Visits completed were 320. Early Head Start's monthly ADA for April 2024 for Center Base was 81.63%. Total number of Early Head Start Home Visits completed were 1181.

Motion to approve the ADA Reports for the month of April 2024 was made by Alma Martinez and seconded by Clarissa Varela. Motion carried.

HEAD START 0 TO 5
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
APRIL 2024

Nidia Davis, Program Support Director, stated the PUR is a document written to provide monthly program updates to the Board and CWPC.

Ms. Davis, shared for the Program Information Summary for Head Start 0 to 5 on April 15-18, 2024 20 employees attended the National Head Start Conference in Portland, Oregon. As well as on April 20, 2024 they had 20 participants attend the Annual Father Conference that took place at the Franklin Head Start Auditorium. For Communication and Guidance from the United States Health and Human Services; on April 24, 2024 Head Start received notification form the Administration of Children and Families of a 2.35% Cost of Living Adjustment (COLA) that will be used towards the compensation study. For Head Start 0 to 5 they have kicked off their recruitments for the 2024-2025 program year, as well as continuing to recruit for vacant positions. Applications for children will be taken at Kings Canyon Head Start and a job fair will be held at Franklin Head Start please encourage people to apply or attend.

Motion to approve the Head Start 0 to 5 PUR for the Month of April 2024 was made by Fawnda Cole and seconded by Alma Martinez. Motion carried.

FY 2023 PROPOSED
CARRYOVER JANUARY 1, 2023-
THROUGH DECEMBER 31,
2023

Jennifer Tillman, Finance Manager, stated the information presented is a Proposed Carryover for January 1, 2023 through December 31, 2023 for Fiscal Year (FY) 2023 in the amount of \$13,634,865.10 (Head Start: \$10,582,528.10 and Early Head Start \$3,052,337.00).

Head Start 0 to 5 is applying for permission to carryover the unobligated funds for Fiscal Year (FY) 2023 in the amount of \$13,634,865.10. The amount reflects monies from a previously approved carryover for Fiscal Year 2021 and 2022 (Year 1 and 2), and a budget revision for Fiscal Year 2023 Year 3). On January 2, 2024, we were approved to spend monies from FY 2022 in the amount of \$4,516,786; however, we were unable to spend monies within this designated time frame. As a result, this carryover includes the amount previously approved in the amount of \$4,516,786 from FY 2022 and the \$9,118,079.10 from FY 2023.

Motion to approve the FY 2023 Proposed Carryover January 1, 2023 – December 31st, 2023 was made by Clarissa Varela and seconded by Silvano Rebolledo. Motion carried.

FULL ENROLLMENT
INITIATIVE UPDATES

Sara Flores, ERSEA Coordinator, stated the information presented below is intended to keep the County-Wide Policy Council apprised on Full Enrollment Initiative updates. Per Performance Standard 1302.15, a program must maintain its funded enrollment level and fill any vacancy as soon as possible. A program must fill any vacancy within 30 days.

The following data reflects our recruitment efforts for the program term 2023-2024 for the Head Start 0 to 5 program. This report includes Head Start, Early Head Start Center Base Sites, CCTR/CSPP, and Partners. We have a total funded enrollment of 1992 in Head Start Center Base. We have a total funded enrollment of 94 in Early Head Start Center Base. This report also includes our Head Start Home Base and Early Head Start Home Base recruitment efforts. We have a total funded enrollment of 120 in Head Start Home Base. Early Head Start Home Base has a funded enrollment of 384. The recruitment data attached includes our recruitment efforts up to May 9, 2024. Head Start Center Base has 1623 children enrolled and Head Start Home Base has 80 children enrolled. Early Head Start Center Base has 56 children enrolled and Early Head Start Home Base has 336 children enrolled. This gives us a total of 2095 children enrolled in Head Start 0 to 5. If funded enrollment is not maintained this will result in loss of funding.

PERSONNEL COMMITTEE
REPORT FOR MAY 2024

Fawnda Cole, CWPC Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

Staff will continue to collaborate with Human Resources and Communication Department to advertise program vacancies until all positions are filled. Lastly, to support recruitment efforts of staff, a Job Fair is being planned for June 15, 2024.

ACTIVITIES INTEGRATING OF
MATHEMATICS AND
SCIENCE (AIMS)
PARTNERSHIP

Ralph Carrillo, Interim Education Manager, shared AIMS is a non-profit organization that supports playful, imaginative, creative, human-centered and socially-informed approaches to teaching, learning mathematics, science, and policies and practices that are culturally-relevant and transformative.

AIMS Center provides monthly professional learning and coaching in the are of Science, Technology, Engineering, Art and Mathematics (STEAM) TO Fresno EOC Head Start 0 to 5 staff. The monthly sessions engage Head Start and Early Teachers in deepening their own understanding of STEAM, reflecting on research-based teaching practices that are appropriate for the variations of developmental levels in their classroom. AIMS provides Individualized coaching with staff (45 minutes to 1-hour session) to aid in Lesson Planning, Project Planning and reflective feedback. AIMS provides parent/child engagement home Family Kits are provided to Families with one-page directions in both English and Spanish and include a teddy bear to illustrate yoga poses and help children understand the positions.

Mr. Carrillo added this partnership has been enacted since 2016 beginning with Jefferson Head Start and has since been expanded to Franklin Head Start, Mosqueda Head Start, La Colonia Head Start and Eric White Early Head Start.

Mr. Carrillo shared an AIMS take home kit for the parents present at the meeting.

Mr. Alvarado-Rebolledo asked if this is something that can be later expanded to other centers.

Mr. Carrillo shared yes, it used to only be at Franklin Head Start but has since been expanded to other centers, this year for the Makers Faire they had 275 participants.

CWPC PROGRAM
GOVERNANCE
QUESTIONNAIRE RESULTS
2023-2024

Floro Trujillo, Family Engagement/Volunteer Services Coordinator, shared that the questionnaire is provided annually to all program representatives, community representatives, and Fresno EOC Board Commissioners. Results from the questionnaire are used to train all CWPC representatives and CWPC Commissioners on Head Start Program Governance.

The questionnaire was provided to all representatives, community representatives, and Fresno EOC Board of Commissioners. The questionnaire was sent via email and presented at the last CWPC meeting on May 7, 2024. We receive 28 responses; 27 English responses and 1 Spanish Response.

Ms. Cole asked for the “No” responses will they be gone over for the next year.

Mr. Trujillo replied yes, they will go over the responses to make improvements if needed.

CSPP PROGRAM'S SELF-
EVALUATION (PSE)

Ralph Carrillo, Interim Education Manager, informed the representatives the information presented below is intended to keep the County-Wide Policy Council apprised of California State Pre-school Programs (CSPP) Program Self-Evaluation (PSE).

The California Department of Education (CDE), Early Education Division (EED), implemented a monitoring system for evaluating child care programs funded through the state, called the Program Self Evaluation (PSE) which is completed once a year. The self-evaluation process requires various data sources be conducted throughout the program year in order to arrive at the final step of board review and approval of the final report, the five CSPP sites are at the following centers in the Fresno County (Cantua Creek, Dakota Circle, Franklin, Sequoia and Wilson). The results of the program evaluation were based on findings of the following documents.

Desired Results Developmental Profile (DRDP) Summary of Findings

A critical step toward supporting children’s learning and developmental progress is for teachers to complete a DRDP profile for each child in the classroom.

Preschool Environmental Rating Scale Summary of Findings

An environmental rating scale is completed at each of the five CSPP sites. The Rating Scale consists of 49 items and the findings identifies areas of strength and need for improvement.

Parent Survey Summary of Findings

Parents’ input was requested about the quality of the children’s care by staff, the classroom environment, the curriculum and suggestions for improvement of the services.

Mr. Carrillo informed the representatives once the consultant reviews and returns to them, he will present the findings. He also shared last year there were no findings.

HEAD START 0 TO 5
PROPERTIES WITH FEDERAL
INTEREST

Jennifer Tillman, Finance Manager, informed the representatives the information presented below is to keep the County-Wide Policy Council apprised on the Head Start 0 to 5 Properties with Federal Interest.

The Federal Interest includes total project cost paid with federal funds, those amounts awarded directly from the Office of Head Start and amounts claimed by the grantee as cost sharing or matching for the project. Attached is a list of centers for the Head Start/Early Head Start locations and how much federal interest for each as required by the Head Start Act of December 12, 2007.

In 2023, we reported a cumulative total of \$10,016,751 in federal interests for Head Start and Early Head Start sites that have federal interest. Finance must report on federal interest for all sites to the Office of Head Start annually after each grant period ends.

The government retains interests in these assets to ensure they are used for their intended purpose and to safeguard the investment of federal funds. This interest must be reported and disclosed regularly, and any changes in the use or disposition of such assets always require approval from the office of Head Start.

Ms. Cole asked if we are losing the lease with Firebaugh Head Start will we be able to find them another property.

Ms. Davis replied we are in the works of getting another location they have spoken to the dioceses of Firebaugh to rent one of their properties which is around the corner from the current location, the last day for our current location is July 15th.

COMMUNITY NEEDS
ASSESSMENT

Ms. Davis Informed the Representatives the information presented below is intended to keep the County-Wide Policy Council apprised of the Community Needs Assessment (CNA) 2024. They are required to update yearly and the CNA is used as a guide to make informed decisions with the program. This is the first year the CNA has been completed alongside of the Fresno EOC.

The pre-launch was January – February 2024, they identified a consultant and organized a community assessment advisory/planning committee. The launch was held during March 5, 2024 and April 5, 2024 the CNA survey was open to the community with the focus groups being in Huron, Fresno, Mendota and Pinedale. The finalized report was April 6, 2024 – May 20, 2024 the community responses were organized and provided to the consultant to prepare the report. Once the final draft is completed it will be provided to the CWPC.

The estimated cost to complete the CNA was projected to be \$107,000.

ANNOUNCEMENTS

Priscilla Thompson, CWPC Representative, made the following Announcements:

- A. June 19, 2024 – Juneteenth Holiday
- B. July 2, 2024 – County-Wide Policy Council Meeting
- C. July 4, 2024 – Independence Day Holiday

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Fawnda Cole and seconded by Alma Martinez. Motion carried.

The meeting adjourned at 6:30 p.m.

Submitted By:

Jaqueline Espindola
Secretary/Translator

Christina Quiros
Lead Secretary



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
JULY 2, 2024**

CALL TO ORDER	The meeting was called to order at 6:00 p.m. by Fawnda Cole, CWPC Chairperson.
ROLL CALL	Roll Call was called by Aldo Alvarado Rebolledo, CWPC Secretary. The following Representatives were present: Fawnda Cole, Jalyssa McGill Jenkins, Aldo Alvarado Rebolledo, Priscilla Thompson, Cynthia Espindola, Clarissa Varela, Alma Martinez and Zina Brown-Jenkins.
APPROVAL OF PREVIOUS CWPC MINUTES	Fawnda Cole, CWPC Chairperson, informed Representatives of the June 4, 2024, CWPC Minutes. This information was sent to Representatives prior to tonight’s meeting. Motion to approve the June 4, 2024, CWPC Minutes as written and read was made by Clarissa Varela and seconded by Aldo Alvarado Rebolledo. Motion carried.
FRESNO EOC PROGRAM REPORT – SUMMER RECESS	No reports at this time.
COMMUNITY REPRESENTATIVE REPORTS FOR JULY 2024	No reports at this time.
FRESNO EOC COMMISSIONERS’ REPORT FOR THE MONTH OF MAY 2024	No reports at this time.
MONTHLY FINANCIAL STATUS REPORTS (FSR) FOR THE MONTH OF MAY 2024	Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated staff recommends review and acceptance from CWPC for Monthly Financial Status Reports for May 2024. This funding supports personnel and operating expenses totaling \$46,498,041 (\$37,620,149 – Head Start; \$8,380,694 – Early Head Start) and the Non-Federal Share match \$10,825,424 (\$8,686,908 – Head Start; \$2,138,516 – Early Head Start) for the 2024 Fiscal Year. <u>Motion</u> to approve the Monthly Financial Status Reports (FSR) for the Month of May 2024 was made by Jalyssa McGill Jenkins and seconded by Clarissa Varela. Motion carried.
IN-KIND MONTHLY STATUS REPORT FOR MAY 2024	Jennifer Tillman, Finance Manager, stated the Monthly In-Kind Report for the month of May 2024 consists of \$1,117,882 (Head Start) which is accumulated by classroom and non-classroom volunteer services, consultants, goods, foster grandparents, PACT Time, and space. Early Head Start’s In-Kind Status Report for the month of May 2024 is \$286,516 which is accumulated by classroom/non-classroom volunteer services, home activities, literacy/growing readers, consultants, goods, and space. Head Start 0 to 5 Non-Federal share should be \$10,825,424. Year to Date for Head Start and Early Head Start from January to May 2024 for In-Kind is \$3,662,864 (\$1,117,882 – HS; \$286,516 – EHS). This indicates that Head Start 0 to 5 has met 34 percent of the \$10,825,424. Non-Federal share goal.
AVERAGE DAILY ATTENDANCE (ADA)	Failing to reach our In-kind goal of \$10,825,424 annually for the 2024 fiscal year, may affect funding. However, we have the ability to request a non-federal share waiver for the unmatched funds. Cynthia Espindola, CWPC Early Head Start Chairperson, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of May 2024 for Head Start and Early Head Start. Head Start’s monthly ADA for May 2024 for Center Base was 84.42%. Total number of Head Start

REPORTS FOR THE MONTH
OF MAY 2024

Home Base Visits completed were 284. Early Head Start's monthly ADA for May 2024 for Center Base was 79.21%. Total number of Early Head Start Home Visits completed were 1286.

Motion to approve the ADA Reports for the month of May 2024 was made by Fawnda Cole and seconded by Jalyssa McGill Jenkins. Motion carried.

HEAD START 0 TO 5
PROGRAM UPDATE REPORT
(PUR) FOR THE MONTH OF
MAY 2024

Rosa M. Pineda, Head Start Director, stated the PUR is a document written to provide monthly program updates to the Board and CWPC.

Ms. Pineda highlighted the Communication and Guidance from the United States Health and Human Services (HHS) Secretary; On May 9, 2024 the Administration for Children and Families released the ACF-OHS-IM-24-01 information Memorandum (IM) which highlights the Head Start Program Performance Standards and related strategies for integrating mental health supports across all Head Start programs. The OHS is investing in Mental Health services for staff as well as parents.

Ms. Pineda also stated most centers are closed with the exception of CSPP classes and summer school recruitment at Kings Canyon HS.

Motion to approve the Head Start 0 to 5 PUR for the Month of May 2024 was made by Clarissa Varela and seconded by Cynthia Espindola. Motion carried.

HEAD START 0 TO 5
PROGRAM OPTIONS FOR
2024-2025 PROGRAM
YEAR

Rosa M. Pineda, Head Start Director, stated every year Head Start 0 to 5 presents the different options of the program to propose changes. Per the Head Start Program Performance Standards (HSPPS), a program must choose one or more of the following options: center-based, home-based, family childcare, or an approved locally-designed variation. Ms. Pineda stated errors were found, so the item will be included in the August CWPC meeting with corrections.

Ms. McGill Jenkins asked if parents must ask for 6-hour classes at College Community now, due to there no longer being 3.5-hour classes. She asked if AM/PM classes remain?

Ms. Pineda stated there is no longer a 3.5-hour option based on parents needs recorded on the Community Needs Assessment. Head Start 0 to 5 is focused on meeting the needs of our parents. The program is proposing a 7am-1pm and 1pm-7pm program options to better serve our families.

Motion to approve the Head Start 0 to 5 Program Options for 2024-2025 Program Year was made by Clarissa Varela and seconded by Priscilla Thompson. Motion carried.

FULL ENROLLMENT
INITIATIVE UPDATES

Sara Flores, ERSEA Coordinator, stated this information presented is intended to keep the CWPC apprised on Full Enrollment Initiative Updates.

We have an enrollment of 1590 in Head Start Center Base and 100 in Head Start Home Base. This report also includes our Early Head Start recruitment efforts. We have a funded enrollment of 94 in Early Head Start Center Base and 336 in Early Head Start Home Base. The recruitment data attached includes our recruitment efforts up to June 11, 2024. Head Start Center Base has 760 repeaters and 209 children accepted for a total of 969 children pending enrollment for the upcoming program term. Head Start Home Base has 35 repeaters and 2 children accepted for a total of 37 children pending enrollment. Early Head Start Center Base has 31 repeaters and 6 accepted for a total of 37 children. Early Head Start Home Base has 315 repeaters and no new children accepted at the moment. This gives us a total of 1358 children pending enrollment for Head Start 0 to 5.

PERSONNEL COMMITTEE
REPORT FOR JUNE 2024

Fawnda Cole, CWPC Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of June 2024, there were 9 Hiring/Personnel Action Positions, 9 promotions/status changes, 2 resignations/separations and 1 updated job description.

EARLY HEAD START
SCHOOL READINES 2ND
AGGREGATION

Felicia Amescua, School Readiness Mentor/Coach Coordinator, stated Head Start 0 to 5 complete ongoing child assessments for all children enrolled in the program. The data aggregation assessment periods are Fall, Winter, and Spring.

The reports provided are comprehensive and range overall program data to individual children. Ms. Amescua displayed reports and compared fall and winter scores, showing the progress children have made.

Ms. Amescua will create a graph displaying the children's scores compared to desired goals at the next CWPC meeting in August.

ANNOUNCEMENTS

Priscilla Thompson, CWPC Representative, made the following Announcements:

- A. July 2024 – Food Distribution
- B. July 4, 2024 – Independence Day Holiday
- C. August 6, 2024 – County-Wide Policy Council – Executive Plaza – Board Room

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Clarissa Varela and seconded by Jalyssa McGill Jenkins. Motion carried.

The meeting adjourned at 6:38 p.m.

Submitted By:

Brionna Warren
Secretary



**COUNTY-WIDE POLICY COUNCIL (CWPC)
MINUTES
AUGUST 6, 2024**

- CALL TO ORDER** The meeting was called to order at 5:49 p.m. by Fawnda Cole, CWPC Chairperson.
- ROLL CALL** Roll Call was called by Aldo Alvarado Rebolledo, CWPC Secretary. The following Representatives were present: Fawnda Cole, Jalyssa McGill Jenkins, Aldo Alvarado Rebolledo, Michelle Taylor, Priscilla Thompson, Cynthia Espindola, Silvano Rebolledo, Clarissa Varela, Alma Martinez and Zina-Brown Jenkins
- APPROVAL OF PREVIOUS CWPC MINUTES** Fawnda Cole, CWPC Chairperson, informed Representatives of the July 2, 2024, CWPC Minutes. This information was sent to Representatives prior to tonight’s meeting.
- Motion to approve the July 2, 2024 CWPC Minutes as written and read was made by Silvano Rebolledo and seconded by Jalyssa McGill Jenkins. Motion carried.
- FRESNO EOC PROGRAM REPORT – SUMMER RECESS** No reports at this time.
- COMMUNITY REPRESENTATIVE REPORTS FOR AUGUST 2024** No reports at this time.
- FRESNO EOC COMMISSIONERS’ REPORT FOR THE MONTH OF JUNE 2024** No reports at this time.
- MONTHLY FINANCIAL STATUS REPORTS (FSR) FOR THE MONTH OF JUNE 2024** Jalyssa McGill Jenkins, CWPC Vice-Chairperson, stated staff recommends review and acceptance from CWPC for Monthly Financial Status Reports for June 2024.
- This funding supports personnel and operating expenses totaling \$46,498,041 (\$37,620,149 – Head Start; \$8,380,694 – Early Head Start) and the Non-Federal Share match \$10,825,424 (\$8,686,908 – Head Start; \$2,138,516 – Early Head Start) for the Fiscal Year.
- Motion to approve the Monthly Financial Status Reports (FSR) for the Month of June 2024 was made by Silvano Rebolledo and seconded by Priscilla Thompson. Motion carried.
- IN-KIND MONTHLY STATUS REPORT FOR JUNE 2024** Jennifer Tillman, Finance Manager, stated the Monthly In-Kind Report for the month of June 2024 consists of \$570,795 (Head Start), which is accumulated by classroom and non-classroom volunteer services, consultants, goods, foster grandparents, PACT Time, and space. Early Head Start’s In-Kind Status Report for the month of June 2024 is \$272,264, which is accumulated by classroom/non-classroom volunteer services, home activities, literacy/growing readers, consultants, goods, and space.
- Head Start 0 to 5 Non-Federal share should be \$10,825,424 annually. Year to Date for Head Start and Early Head Start from January to June 2024 for In-Kind is \$4,505,923 (\$3,421,212 – HS; \$1,084,711 – EHS). This indicates that Head Start 0 to 5 has met 42 percent of the \$10,825,424. Non-Federal share goal.

Failing to reach our In-kind goal of \$10,825,424 annually for the 2024 fiscal year may affect funding. However, we have the ability to request a non-federal share waiver for the unmatched funds.

AVERAGE DAILY ATTENDANCE (ADA) REPORTS FOR THE MONTH OF JUNE 2024

Cynthia Espindola, Early Head Start Chairperson, informed Representatives of the Average Daily Attendance (ADA) Reports for the month of June 2024 for Head Start and Early Head Start. Head Start's monthly ADA for June 2024 for Center Base was 84.31%. Head Start Home Base did not operate in June and therefore there are no Home Visits to report. Early Head Start's monthly ADA for June 2024 for Center Base was 79.11%. Total number of Early Head Start Home Base visits completed were 1122.

Motion to approve the ADA Reports for the month of June 2024 was made by Joshua Barkley and seconded by Clarissa Varela. Motion carried.

HEAD START 0 TO 5 PROGRAM UPDATE REPORT (PUR) FOR THE MONTH OF JUNE 2024

Rosa M. Pineda, Head Start Director, stated the PUR is a document written to provide monthly program updates to the Board and CWPC.

Ms. Pineda stated Mendota Head Start's paint interior, flooring, and cabinets have been completed. The center will be opening once Community Care Licensing (CCL) visits and approves its opening.

Ms. Pineda highlighted the Communication and Guidance from the United States Health and Human Services (HHS) Secretary: She stated Head Start 0 to 5 will be receiving a Focus Area II monitoring review. The Office of Head Start (OHS) will visit Head Start classrooms for observation and monitoring. They will provide 45-day notice prior to the review. Staff are being prepared. The initial review occurred last year in June.

Motion to approve the Head Start 0 to 5 PUR for the Month of June 2024 was made by Joshua Barkley and seconded by Cynthia Espindola. Motion carried.

EARLY HEAD START CURRICULUM PHILOSOPHY

Ralph Carrillo, Interim Education Services Manager, stated per Head Start Program Performance Standards (HSPPS), center-based and family childcare programs must implement developmentally appropriate research-based early childhood curricula, including curricular enhancements, as appropriate that:

- Are based on scientifically valid research and have standardized training. Procedures and curriculum materials to support implementation.
- Aligned with the Head Start Early Learning Outcomes Framework: Ages Birth to Five.
- Have an organized developmental scope and sequence that include plans and materials for learning experiences based on developmental progressions and how children learn.

EHS utilizes two research-based curricula used to support children's development

- Center Bae – Creative Curriculum for Infants, Toddlers and Two's
- Home Base – Partners for A Healthy Baby

The following pages consisted of the Curriculum Philosophy and Curriculum Planning for parents review.

Fresno EOC Early Head Start provides the following opportunities for parent participation:

- Home visits, Program Centers, Socializations, Paren/Teacher conferences, Local Parent Committee, County-Wide Policy Council, Continuous Improvement Team, Program Self-Assessment, Parent workshops and conferences.

Motion to approve the Early Head Start Curriculum Philosophy was made by Joshua Barkley and seconded by Clarissa Varela. Motion carried.

COUNTY-WIDE POLICY COUNCIL PROPOSED MEETING DATES FOR

Floro Trujillo, Family Engagement/Volunteer Services Coordinator (FE/VSC), stated in preparation for the 2024-2025 school year, staff recommends the CWPC meetings to continue on the first Tuesday of each month. The CWPC Executive Board to meet prior to the

2024-2025 PROGRAM
YEAR

CWPC's regular monthly meetings to prepare its Agenda on the third Tuesday of each month, in accordance with the Head Start 0 to 5 CWPC Bylaws.

Mr. Trujillo informed the CWPC of all CWPC and Executive Board meetings from August 2024 – July 2025.

Ms. Cole asked if the Executive Board would have the option to meet in-person and via ZOOM.

Mr. Trujillo replied that the meeting will be in-person in the West Conference room.

Motion to approve the County-Wide Policy Council Proposed Meeting Dates for 2024-2025 Program Year was made by Joshua Barkley and seconded by Jalyssa McGill Jenkins

FULL ENROLLMENT
INITIATIVE UPDATES

Floro Trujillo, Family Engagement/Volunteer Services Coordinator, stated this information presented is intended to keep the CWPC apprised on Full Enrollment Initiative Updates.

Mr. Trujillo stated with the approval of the Change of Scope, our total funded enrollment is 2120 for Head Start 0 to 5. We have an enrollment of 1590 in Head Start Center Base and 100 in Head Start Home Base. We have a funded of 94 in Early Head Start Center Base and 336 in Early Head Start Home Base. Head Start Center Base has 690 repeaters, and 396 children accepted for a total of 1086 children pending enrollment for the upcoming program term. Head Start Home Base has 34 repeaters, and 30 children accepted for a total of 64 children pending enrollment. Early Head Start Center Base has 60 children enrolled. Early Head Start Home Base has 323 children enrolled. This gives us a total of 1533 children for Head Start 0 to 5.

Mr. Alvarado Rebolledo asked if we are currently at 97% enrollment.

Nidia Davis, Program Support Director, stated as of July 30, the program is 81% fully enrolled; however, we anticipate to be at 90% on the first day of class Monday, August 1, 2024.

PERSONNEL COMMITTEE
REPORT FOR JULY 2024

Fawnda Cole, CWPC Chairperson, stated the Personnel Committee report consists of a list of: Hiring/Personnel Action Positions, Resignations/Separations, Promotion/Status Change, and Job Descriptions for Positions for the month. All promotions, transfers, separations, and new hires are to be presented to the CWPC monthly, as an informational item.

For the month of July 2024, there were 19 Hiring/Personnel Action Positions and 17 pending, 10 promotions/status changes and 1 pending, 5 resignations/separations and no updated job description.

FAMILY OUTCOMES
NARRATIVE REPORT FOR
2023-2024 PROGRAM
YEAR

Floro Trujillo, Family Engagement/Volunteer Services Coordinator, stated the Family Outcomes Survey is completed annually by Head Start parents/caregivers. It is distributed at the end of each school year to measure parents' opinions on how much they and their families have benefited from Head Start.

This year, the Family Outcomes Survey was sent to parents/caregivers by mail or email in the Spring of 2024 school year. A total of 941 parents and guardians completed the survey from Center Base and Home Base, of which 687 were English and 254 were Spanish.

Mr. Alvarado Rebolledo asked why the number of returned surveys was so low. He asked if there is more that the CWPC and staff could do to gain more parent participants.

Ms. Davis stated in the past the survey was provided electronically and on paper, so perhaps we can provide them electronically again.

Ms. Brown-Jenkins stated 1% of parents/caregivers replied that the Head Start 0 to 5 program did not help their family. Although 1% is a small amount, she asked did we receive an explanation of why parents don't think Head Start was good for them.

This will be taken into consideration for the next survey.

ACTIVITIES INTEGRATED OF
MATHEMATICS AND
SCIENCE (AIMS) DATA
DISCOVERIES

Alejandra Alvarado, Early Learning Coordinator, spoke about some of the work done with teachers this Spring 2024. AIMS has been working with Head Start 0 to 5 for nine years. This past school year AIMS worked with two new centers, La Colonia and Eric White. Franklin Head Start and Mosqueda were the two other centers. AIMS worked with 35 teachers from the 4 centers. AIMS offers support and provides professional learning to teachers to promote Science, Technology, English, Art and Math (STEAM). The AIMS program approach is very playful, hands-on, and done through play with the children. After the monthly sessions with staff Ms. Alvarado and her colleagues made monthly visits to observe and facilitate what was happening in the classrooms. They provide feedback and resources for the classroom.

AIMS participate in the classroom as well as at Head Start community events, including the Father Conference. At the Makers fair this year over 300 parents attended.

Ms. McGill Jenkins asked if AIMS could participate at other centers as well.

Ms. Pineda stated Franklin Head Start was open for parents with children attending any center during the AIMS event. The services are no longer free, so Head Start's budget can only afford the four centers at the moment.

Mr. Alvarado Rebolledo asked if AIMS could be explained to parents at the LPM meetings, the local level.

Ms. Pineda stated a large parent conference is going to be held and AIMS can present at the conference.

EARLY HEAD START
SCHOOL READINESS 2ND
AGGREGATION AND HEAD
START 3RD AGGREGATION
COMPARISON

Topic tabled for next month's CWPC meeting.

FY 2024 PROPOSED
BUDGET REVISION FOR
AMERICAN RESCUE PLAN
(ARPA) AND CORONAVIRUS
RESPONSE AND RELIEF
SUPPLEMENTAL
APPROPRIATIONS (CRRSA)
ACT JULY 1, 2023 - JUNE
30, 2024

Rosa M. Pineda, Head Start Director, stated during the 2023 to 2024 Fiscal Year (FY) the program experienced savings in indirect, contractual, and other for ARPA in the amount of \$173,739.01. In addition, the program experienced savings in indirect, contractual and other for CRRSA in the amount of \$302,954.43. These savings equal more than \$250,000, and Head Start 0 to 5 is requesting a budget revision to reallocate the funds. We would like to purchase a new property for Sanger Head Start. Also, to repair flooring and windows at other centers.

ANNOUNCEMENTS

Priscilla Thompson, CWPC Representative, made the following Announcements:

- A. August 2024 - Food Distribution
- B. August 1-2, 2024 - Pre-Service for All Staff Inservice
- C. August 1-2, 2024 - EHS Center Base Classes Closed
- D. August 1-2, 2024 - CSPP FD Classes Closed
- E. August 5, 2024 - CSPP FD Classes Resume

F. August 9, 2024 – HS Center Base Phase-In

G. August 12, 2024 – HS Center Base First Day of Classes

H. September 3, 2024 – Next County-Wide Policy Council Meeting at Franklin Head
Start at 6:00 p.m.

ADJOURNMENT

There being no further business to discuss, motion to adjourn meeting was made by Clarissa Varela and seconded by Jalyssa McGill Jenkins. Motion carried.

The meeting adjourned at 6:47 p.m.

Submitted By:

Brionna Warren
Secretary

(CWPC MINUTES AUGUST 6 2024) bw 08/09/24 ~ CWPC (2023-2024 (CWPC MINUTES) ~

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: N/A
Consent Agenda Item #: 5_10	Director: N/A
Subject: Seating of Commissioner Kathleen Arambula-Reyna	Officer: Emilia Reyes

Recommended Action

The Executive Committee recommends acceptance of the Community Sector nomination to serve on the Fresno EOC Board of Commission for consideration.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

Community Sector	Appointing Body	Term
Kathleen Arambula-Reyna	Fresno Reel Pride	May 29, 2024 – December 31, 2025

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If approved by the Board, Commissioner term will be seated to serve on the Fresno EOC Board of Commissioners. If not approved these seats will remain vacant.

**RESOLUTION OF
F.I.G.L.E.A.F. EDUCATIONAL FESTIVAL d.b.a. FRESNO REEL PRIDE,
a California 501 (C)(3) Corporation**

A Meeting of the Board of Directors was duly held the 28th day of May, 2024; at which were present a voting majority of all members of the Board of Directors of said Corporation. Upon motion, second and unanimous vote of said Board of Directors, the following resolution was duly and regularly passed:

WHEREAS: The mission of Fresno Reel Pride is to increase the awareness of the LGBTQ+ community through the exhibition of film, exploring LGBTQ+ themes at an annual festival in Fresno. Fresno Reel Pride works to produce a major cultural and educational event for the entire Central Valley community designed to enhance community acceptance and understanding of LGBTQ+ issues, while adding to the diversity of a culturally rich city.

WHEREAS: Through a broad continuum of advocacy, education, outreach and collaboration, Fresno Reel Pride has continued working to address such issues as: LGBTQ+ youth suicide prevention; violence toward LGBTQ+ and non-cis(gendered) individuals; homelessness among LGBTQ+ youth; Immigration issues impacting the LGBTQ+ population in the Central Valley and the State of California.

WHEREAS: Fresno Reel Pride, as a LGBTQ+ community organization strives to create, engage and promote a systemic atmosphere of awareness and change through partnership and outreach.

WHEREAS: Dr. Kathleen Arambula-Reyna has been an active member and participant within said organization and an active community partner for over a decade. Dr. Arambula-Reyna has served in her capacities and responsibilities as Board President and Festival Director and the first leading female of Fresno Reel Pride by unanimous vote. Dr. Arambula-Reyna has expanded Fresno Reel Pride Film Festival to bring LGBTQ+ films and resources to the youth of our greater San Joaquin Valley and has brought community and political support to a new era of community involvement.

RESOLVED: That said Corporation by and through its Board of Directors ratifies, approves and adopts that Dr. Kathleen Arambula-Reyna has been authorized to submit an application for consideration to the position of community liaison to Fresno Economics Opportunities Commission, for and on behalf of said Corporation.

DATED: This 29th day of May , 2024.

F.I.G.L.E.A.F. EDUCATIONAL FESTIVAL dba FRESNO REEL PRIDE, a California Corporation



Rick Riddick
Secretary, Executive Board Member
Fresno Reel Pride Film Festival

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Finance
Consent Agenda Item #: 5_11	Director: Steven Warnes
Subject: Retirement Plans Service Provider	Officer: Hemanta Mungur

Recommended Action

The Executive Committee recommends approval for full Board consideration the selection of Mutual of America Life Insurance Company as service provider for the three agency retirement plans effective October 1, 2024.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

An RFP for retirement investment advisor services was prepared last November. Seven proposals were received by the December 15, 2023 deadline. A committee of staff and board members interviewed five of the companies who submitted proposals. Mutual of America scored the highest in their service approach, personnel, and pricing. They have been committed to community action agencies and they have an office in Fresno.

Fiscal Impact

The cost of recordkeeping and investment advice services are paid by the assets held in each plan so there would be no impact to the finances of the Agency.

Conclusion

Making this transition now will avoid delays that would occur at year-end due to holidays and higher priority projects requiring staff time. Mutual of America will work with our current record-keeper during the transition. They will schedule times to meet with employee departments, including those in rural areas for employee education.

BOARD OF DIRECTORS RESOLUTION TO ESTABLISH A PLAN

WHEREAS, the Board of Directors of Fresno Economic Opportunities Commission (the Employer) has assembled in a meeting;

WHEREAS, the Employer maintains a Defined Contribution Pension Plan (the Plan) to provide retirement benefits for employees of the Employer;

WHEREAS, the retirement benefits provided by this Plan would be funded through contributions by the Employer and/or covered participants;

WHEREAS, assets of the Plan (comprised of Employer and Employee contributions, and earnings thereon) will be held in trust for the exclusive benefit of the Plan's participants and beneficiaries;

WHEREAS, Mutual of America Life Insurance Company (the Company) has offered to provide administrative and investment services pursuant to an Exclusive Services arrangement which are to be detailed in a Service Agreement;

WHEREAS, the Company will be compensated for any administrative and investment services rendered in connection with the Plan, which compensation has been disclosed and has been reviewed.

NOW, THEREFORE, BE IT RESOLVED THAT:

- The attached Plan is hereby approved;
- The Employer hereby accepts the Company's offer to provide administrative and investment services to the Plan pursuant to the Exclusive Services arrangement which are detailed in a Service Agreement between the Employer and the Company;
- The Employer has reviewed the Company's Plan Sponsor Fee Disclosure and make the determination that the compensation earned by the Company for the services it will perform is reasonable;
- The Employer hereby approves the establishment of the Trust and will enter into a Custodial Agreement with Mid-Atlantic Trust Company;
- An authorized representative as designated by the Employer shall, on behalf of the Employer, take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions and to execute any and all aforementioned documents and agreements as may be required.

The undersigned hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors, and that the documents attached are the true copies of the documents referenced in those resolutions.

Secretary of the Board / Board President

Date

BOARD OF DIRECTORS RESOLUTION TO ESTABLISH A PLAN

WHEREAS, the Board of Directors of Fresno Economic Opportunities Commission (the Employer) has assembled in a meeting;

WHEREAS, the Employer maintains a 403(b) Thrift Plan (the Plan) to provide retirement benefits for employees of the Employer;

WHEREAS, the retirement benefits provided by this Plan would be funded through contributions by the Employer and/or covered participants;

WHEREAS, assets of the Plan (comprised of Employer and Employee contributions, and earnings thereon) will be held in trust for the exclusive benefit of the Plan’s participants and beneficiaries;

WHEREAS, Mutual of America Life Insurance Company (the Company) has offered to provide administrative and investment services pursuant to an Exclusive Services arrangement which are to be detailed in a Service Agreement;

WHEREAS, the Company will be compensated for any administrative and investment services rendered in connection with the Plan, which compensation has been disclosed and has been reviewed.

NOW, THEREFORE, BE IT RESOLVED THAT:

- The attached Plan is hereby approved;
- The Employer hereby accepts the Company’s offer to provide administrative and investment services to the Plan pursuant to the Exclusive Services arrangement which are detailed in a Service Agreement between the Employer and the Company;
- The Employer has reviewed the Company’s Plan Sponsor Fee Disclosure and make the determination that the compensation earned by the Company for the services it will perform is reasonable;
- The Employer hereby approves the establishment of the Trust and will enter into a Custodial Agreement with Mid-Atlantic Trust Company;
- An authorized representative as designated by the Employer shall, on behalf of the Employer, take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions and to execute any and all aforementioned documents and agreements as may be required.

The undersigned hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors, and that the documents attached are the true copies of the documents referenced in those resolutions.

Secretary of the Board / Board President

Date

**BOARD OF DIRECTORS RESOLUTION TO ESTABLISH
AN ELIGIBLE DEFERRED COMPENSATION PLAN UNDER CODE SECTION 457**

WHEREAS, the Board of Directors of Fresno Economic Opportunities Commission (the Employer) has assembled in a meeting this _____ day of _____ 20____;

WHEREAS, it is the Employer's intent to establish an Eligible 457(b) Deferred Compensation Plan (the Plan) for tax exempt employers;

WHEREAS, the Employer is establishing the Plan for the benefit of a select group of highly compensated management employees;

NOW, THEREFORE, BE IT RESOLVED THAT:

- The appropriate officers, named below, of the Employer are authorized and directed to execute the attached Plan Document which is consistent with the attached Plan specifications which are hereby approved by the Board of Directors;
- The Employer hereby accepts Mutual of America's offer to provide administrative services to the Plan pursuant to the description of these services called the "Important Notice" which has previously been provided; and
- _____ (Officer(s) and agent(s) of the Employer)
(Name and Title)
is/are hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to effectuate the foregoing resolutions.

The undersigned ____ (Secretary of the Board or Board President) of the Employer hereby certifies that the foregoing resolutions were duly adopted by the Board of Directors at the meeting referenced herein, and that the documents attached are the true copies of the documents referenced in those resolutions.

Secretary of the Board / Board President

Date



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Human Resources
Consent Agenda Item #: 5_12	Director: N/A
Subject: Vacation Donation Policy	Officer: Nelson Dibie

Recommended Action

The Executive Committee recommends approval for full Board consideration of the Vacation Donation Policy.

Background


This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

This item was previously presented at the May 6th, 2024, Executive Committee Meeting where Committee Members provided feedback to incorporate for future consideration. The board requested the following considerations:

- Donation time to be to a single employee.
 - Legal counsel advised against donations to any single employee.
- General location of allocated funds
 - See Section III. Donation Process
- Consolidate the sick leave and vacation time.
 - Sick Leave is not considered as part of the donation policy at this time.

The Vacation Donation Policy is designed to foster a supportive community within our Fresno EOC family by allowing colleagues to assist each other during challenging times. Employees can donate their accrued vacation hours to help a fellow team member who are facing significant personal challenges. This program will help employees who have exhausted all leave accruals alleviate some of the financial burdens that may arise during difficult times and reinforce the sense of unity and support within our organization.

Offering vacation donation programs will enhance employee’s morale and job satisfaction. Knowing that Fresno EOC cares about their well-being and supports them during challenging times will increase loyalty and retention rates.



The vacation donation program at Fresno EOC exemplifies our commitment to supporting our employees in times of need. By participating in this program, employees contribute to a culture of empathy and solidarity, strengthening the bonds within our agency.

This policy has been reviewed by agency employment law counsel. Upon approval of the board of commissioners, this policy shall apply to all employees working for Fresno EOC.

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If approved by the board, we implement the vacation donation policy to help our valued employees that need our help.

If not approved, feedback will be taken for revisions and future approval.

POLICY 3090 – VACATION DONATION POLICY

PURPOSE: The purpose of vacation donation program is to provide employees facing medical emergencies themselves or by family members that will require prolonged absences from work and will result in a substantial loss of income to the employee. This policy enables employees to take the necessary time to address their personal or family needs without having to worry about the financial implications of being away from work for an extended period.

POLICY: It is the policy of Fresno EOC to endeavor to provide support to our employees when feasible.

REFERENCE: (executive order, labor code, other laws)

PROCEDURES:

I. BENEFIT OF VACATION DONATION PROGRAM

The Vacation Donation Program demonstrates compassion and solidarity among colleagues. It allows employees to support each other during difficult times, fostering a sense of community and mutual care within the agency.

Vacation donation programs contribute to maintaining a healthy work-life balance, as well as allow employees to prioritize their well-being and attend to personal matters without compromising income. Employees who are assisted through the vacation donation program to address medical emergencies are likely to return to work with a clearer mind and higher productivity.

II. ELIGIBILITY

Any employee who has accrued a minimum of one day of vacation time and has been with the agency for at least three months is eligible to participate in the vacation donation program as a donor or recipient.

Employees who experience a qualifying medical emergency personally or with a family member's illness, or similar unforeseen circumstances that necessitate leave of absence and have exhausted all available paid leave options are eligible to receive donated vacation time.

III. DONATION PROCESS

Donors must submit a Vacation Donation Form to the Human Resources Department indicating the amount of vacation time they wish to donate. Non-exempt staff can donate in increments of one hour; exempt staff can donate in increments of one day. Donations cannot

exceed more than one-half of an employee's annual accrual. Once donated, the vacation time cannot be returned to the donor.

Donors can donate vacation time to a the vacation donation bucket. Donated vacation pay will be paid as the receiving employee's base hourly rate of pay. Donor employees may not claim an expense, a tax deduction or a charitable contribution for any of the leave donated under the plan. All paid leave granted to the recipient employee is considered wages and is subject to appropriate tax withholding.

The Human Resources Department will verify the donor's eligibility and process the donation accordingly.

Donated vacation time will be maintained in a bucket until applied accordingly to an eligible recipient employee's balance.

IV. RECIPIENT APPLICATION

Employees seeking to receive donated vacation time must submit a written request to the Human Resources Department, along with supporting documentation outlining the circumstances necessitating additional leave (some exceptions may apply).

The Human Resources Department will review the application and determine the eligibility of the recipient based on the severity of the circumstances and the availability of donated vacation time.

V. ALLOCATION OF DONATED TIME

Donated vacation time will be allocated to recipients on a first-come, first-served basis, subject to approval by the Human Resources Department.

The maximum amount of donated vacation time a recipient may receive in a calendar year is twenty-five (25) days. Nothing in this policy will be construed to limit or extend the maximum allowable absence under the Family and Medical Leave Act and other leave policies.

All information regarding the donation and recipient of vacation time will be kept confidential by the Human Resources Department and shared only with the relevant parties involved.

This Vacation Donation Policy may be revised as necessary by the Human Resources Department to ensure compliance with applicable laws and regulations and to address any unforeseen circumstances that may arise.

DRAFT



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Human Resources
Consent Agenda Item #: 5_13	Director: N/A
Subject: Workplace Violence Prevention Plan	Officer: Nelson Dibie

Recommended Action

The Executive Committee recommends approval for full Board consideration of the revised Workplace Violence Prevention Plan to ensure the safety and well-being of our employees and comply with California SB 553 regulations.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

Workplace violence poses significant risks to the safety, health, and productivity of our workforce. This comprehensive plan will address and mitigate these risks. SB 553 mandates that employers in California establish and maintain a workplace violence prevention plan, which further underscores the necessity of this initiative.

Effective July 1, 2024 the California Department of Industrial Relations Division of Occupational Safety & Health requires all employers to have a Workplace Violence Prevention Program.

Purpose of the Plan

The proposed Workplace Violence Prevention Plan aims to:

- Protect employees from potential violence and harassment.
- Establish clear policies and procedures for preventing and responding to incidents of workplace violence.
- Ensure compliance with SB 553 and other relevant regulations.

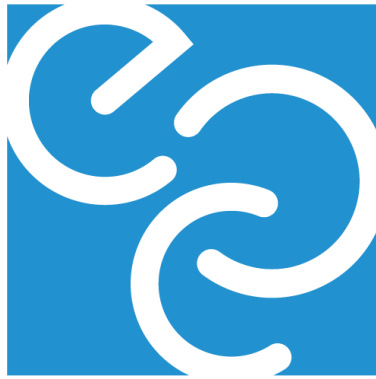
Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If approved by the board, the updated policy will allow Fresno EOC to be in compliance with state regulation of workplace violence prevention.

If not approved, feedback will be taken for revisions and future approval.



Fresno
**Economic
Opportunities
Commission**

WORKPLACE VIOLENCE PREVENTION PROGRAM

Fresno EOC
1920 Mariposa Mall, Suite 111
Fresno, CA 93721

WORKPLACE VIOLENCE PREVENTION PROGRAM (WVPP)

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A copy of this written program may be downloaded at: feoc.sharepoint.com/sites/Home



WORKPLACE VIOLENCE PREVENTION PROGRAM

I. PURPOSE

The purpose of the Fresno EOC Workplace Violence Prevention Program (WVPP) is to provide a safe work environment for employees, and to establish guidelines and procedures for taking preventive measures to minimize potential workplace violence.

The Fresno EOC Workplace Violence Prevention Program has been designed and adopted in compliance with Fresno EOC Personnel Policy 6030, Title 8, California Code of Regulations (CCR), General Industry Safety Orders (GISO), and other applicable local, state, and federal laws. The Fresno EOC Workplace Violence Prevention Program serves as a supplement to the Fresno EOC Injury and Illness Prevention Program (IIPP), the Fresno EOC Emergency Lockdown Plan (ELP), and must be used in conjunction with both the IIPP and ELP.

II. PROGRAM

Fresno EOC is committed to maintaining a safe, healthful, and efficient working environment where employees and the public are protected from the threat of workplace violence. Fresno EOC recognizes that workplace violence is an occupational hazard and that a proactive approach in preventing workplace violence is necessary.

The Fresno EOC Workplace Violence Prevention Program provides employees with information, guidelines and procedures that will assist them in recognizing and reporting prohibited behavior without fear of retaliation. When workplace violence is recognized and reported, appropriate measures will be implemented as outlined in this written program.

All Fresno EOC employees shall comply with the mandates outlined in the Fresno EOC Workplace Violence Prevention Program. The requirements of this written program apply to all Fresno EOC facilities whether rented, leased, owned, or otherwise occupied.

III. RESPONSIBILITY

Program Administrator Responsibilities:

The designated Fresno EOC Workplace Violence Prevention Program Administrator is Kelsie Chaney, the Manager of Worker's Compensation and Safety. The program administrator has the authority and responsibility for implementing the mandates of the Fresno EOC Workplace Violence Prevention Program, and is responsible for:

- Managing the Fresno EOC Workplace Violence Prevention Program.
- Answering questions from employees regarding this written program.
- Ensuring that workplace violence prevention procedures are enforced.
- Ensuring that new employees receive initial workplace violence prevention training during New Hire Orientation.
- Providing resources through the Employee Assistance Program.
- Declaring an Emergency Lockdown when necessary.
- Activating the Emergency Notification System: Rave Alert
- Coordination of the Workplace Safety Committee

Management Responsibilities:

Fresno EOC Program Directors shall be responsible for ensuring that all mandates of the Fresno EOC Workplace Violence Prevention Program are implemented at each of their specific Fresno EOC Program locations (workplaces).

Managers/Supervisors Responsibilities:

- Implement all mandates outlined in the Fresno EOC Workplace Violence Prevention Program.
- Management will ensure that all workplace violence policies and procedures within this written plan are clearly communicated and understood by all employees. Managers and supervisors will enforce the rules fairly and uniformly
- Conduct a Violence Prevention Assessment to identify the vulnerable areas and work activities most susceptible to workplace violence at their specific Fresno EOC Program location (workplace).
- Immediately report all instances of workplace violence.
- Assist employees in immediately reporting workplace violence.
- Provide support to all investigations of instances of workplace violence.
- Provide employees with periodic refresher workplace violence prevention training during safety meetings.

Employee Responsibilities:

- Comply with all mandates outlined in the Fresno EOC Workplace Violence Prevention Program.
- Work with management to identify the vulnerable areas and work activities most susceptible to workplace violence at their specific Fresno EOC Program location (workplace).
- Immediately report any act of violence or threatening behavior to your supervisor.

IV. TYPES OF WORKPLACE VIOLENCE

Our Agency's Workplace Violence Prevention Plan (WVPP) addresses the hazards known to be associated with the four types of workplace violence as defined by Labor Code (LC) section 6401.9. Specific workplaces are at risk of different types of violence, so identifying the type of violence your workplace is most at risk is important.

Type 1 Violence - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.

Type 2 Violence - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.

Type 3 Violence - Workplace violence against an employee by a present or former employee, supervisor, or manager.

Type 4 Violence - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

Workplace violence does not include lawful acts of self-defense or defense of others.

Work practice controls - Procedures and rules which are used to effectively reduce workplace violence hazards.

V. DEFINITIONS

Workplace Violence - Includes, but is not limited to, intimidation, threats, physical attack or property damage.

employees or other persons.

Engineering controls - An aspect of the built space or a device that removes a hazard from the workplace or creates a barrier between the employee and the hazard.

Log - The violent incident log required by LC section 6401.9.

Plan - The workplace violence prevention plan required by LC section 6401.9.

Serious injury or illness - Any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

Threat of violence - Any verbal or written statement, including, but not limited to, texts, electronic messages, social media messages, or other online posts, or any behavioral or physical conduct, that conveys an intent, or that is reasonably perceived to convey an intent, to cause physical harm or to place someone in fear of physical harm, and that serves no legitimate purpose.

Workplace violence - Any act of violence or threat of violence that occurs in a place of employment.

Workplace violence includes, but is not limited to, the following:

- The threat or use of physical force against an employee that results in, or has a high likelihood of resulting in, injury, psychological trauma, or stress, regardless of whether the employee sustains an injury.
- An incident involving a threat or use of a firearm or other dangerous weapon, including the use of common objects as weapons, regardless of whether the employee sustains an injury.

The following four workplace violence types:

- Type 1 violence - Workplace violence committed by a person who has no legitimate business at the worksite and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime.
- Type 2 violence - Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors.
- Type 3 violence - Workplace violence against an employee by a present or former employee, supervisor, or manager.

- Type 4 violence - Workplace violence committed in the workplace by a person who does not work there but has or is known to have had a personal relationship with an employee.

Workplace violence does not include lawful acts of self-defense or defense of others.

Work practice controls - Procedures and rules which are used to effectively reduce workplace violence hazards.

Threat - The expression of intent to cause physical or mental harm. An expression constitutes a threat without regard to whether the party communicating the threat has the present ability to carry it out and without regard to whether the expression is contingent, conditional or future.

Physical Attack - Unwanted or hostile physical contact such as hitting, fighting, pushing, shoving or throwing objects.

Property Damage - The intentional damage to property owned by Fresno EOC, employees, clients, visitors or vendors.

Intimidation - Includes but is not limited to stalking or engaging in actions intended to frighten, coerce, or induce duress.

VI. PROHIBITED BEHAVIOR

Prohibited behavior are those behaviors that are defined in this written program and behaviors that:

- Threaten the safety of an employee, client, visitor and/or vendor.
- Affect the health, life, or well-being of an employee, client, visitor and/or vendor.
- Result in damage to Fresno EOC, employee, client, visitor, vendor and/or public property.

Such acts include, but are not limited to:

- Threatening, intimidating, coercing, harassing, or assaulting an employee or the public.
- Sexually harassing an employee or the public.
- Allowing unauthorized persons access to buildings without management permission.
- Using, duplicating, or possessing keys to buildings or offices within the building without authorization.
- Damaging, or attempting to damage, property of Fresno EOC, an employee, or the public.
- Carrying weapons (concealed or exposed) on Fresno EOC property unless the employee's possession of a weapon:
 - Is in compliance with State law; and
 - Is authorized by Fresno EOC; or
 - Is by an employee who is a certified law enforcement officer; or
 - Is required as a part of the employee's job duties with Fresno EOC.

VII. REPORTING PROCEDURES

Any Fresno EOC employee who has been threatened, is a victim of a violent act, witnesses any threats or violent acts, or learns of any threats or violent acts, shall immediately report such activity to their supervisor, and complete a Workplace Violence Incident Report (WVPP Form 1) as soon as reasonably possible. The supervisor shall then immediately notify the Human Resources Office. Each report will be promptly evaluated and investigated by Human Resources to determine what follow-up actions are necessary. The supervisor has the authority and responsibility to request law enforcement intervention if it is thought to be necessary.

The following contact telephone numbers shall be used when reporting critical violent situations:

- Imminent Danger: Dial 911
- Executive Plaza Buildings – Downtown Bike Patrol: (559) 270-5214

- Fresno Police Dispatch: (559) 621-7000
- Fresno EOC Operator (Executive Office): (559) 263-1000 AND
- Human Resources Office: (559) 263-1070

Employees are encouraged to notify their supervisor and the Human Resources Office if a restraining order is in effect, or if a potentially violent non work-related situation exists that could result in violence in the workplace.

VIII. INVESTIGATION

All reports of workplace violence shall be taken seriously and will be investigated promptly and thoroughly by the Human Resources Safety Team. Fresno EOC will not tolerate retaliation against any employee who reports workplace violence. A report will be made to law enforcement if a violent act is suspected to be a criminal act or a violation of a restraining order.

IX. CORRECTIVE AND DISCIPLINARY ACTION

If it is determined that workplace violence has occurred, Fresno EOC shall take appropriate corrective action and will impose discipline on the offending employee, up to and including termination. In addition, certain actions may cause the employee to be held legally liable under local, state, and federal laws.

In situations considered to be potentially violent or where a fitness for duty concern exists, Fresno EOC reserves the right to refer the employee to our Employee Assistance Program to participate in counseling as a condition of continued employment. Any employee who may have a problem that could potentially lead to prohibited behavior is encouraged to utilize our Employee Assistance Program.

If the prohibited behavior is that of a non-employee, Fresno EOC will take appropriate action in an attempt to ensure that such behavior is not repeated.

X. CONFIDENTIALITY

Information regarding an incident or threat shall be disclosed only on a need-to-know basis, so that a fair and thorough investigation can be conducted and appropriate corrective action can be taken. Fresno EOC will make every effort to ensure the safety and privacy of individuals involved.

XI. RETALIATION

Episodes of workplace violence can only be eliminated if employees are willing and able to report threats, violent acts and prohibited behavior. To encourage employees to come forward without the fear of retaliation, Fresno EOC is committed to promptly investigate all complaints of retaliation and impose appropriate corrective and disciplinary action, up to and including termination.

XII. COUNSELING

Dealing with or being exposed to a violent or abusive situation can be emotionally unsettling. Employees exposed to acts of violence shall be encouraged to access our Employee Assistance Program for emotional and/or family support counseling. In all instances, confidentiality shall be assured.

XIII. WORKPLACE VIOLENCE PREVENTION ASSESSMENT

To ensure compliance with the Fresno EOC Workplace Violence Prevention Program, management shall be responsible for conducting a periodic Workplace Violence Prevention Assessment using a Workplace Violence Prevention Assessment Checklist (WVPP Form 2). These assessments shall include the evaluation of the specific Fresno EOC Program location (workplace) so as to identify the vulnerable areas and work activities most susceptible to workplace violence.

XIV. EMERGENCY LOCKDOWN PROGRAM

For detailed information on emergency lockdown guidelines and procedures please refer to the Fresno EOC Emergency Lockdown Program, may be obtained upon request to management during normal business hours, and at the Human Resources office. This written program is also available for review, and a copy may be downloaded at feoc.sharepoint.com/sites/Home

XV. TRAINING

Workplace Violence Prevention Training shall review the mandates outlined in the Fresno EOC Workplace Violence Prevention Program. The training shall include what is considered to be prohibited behavior, a review of procedures for reporting and investigating threats and/or violent acts, as well as corrective and

disciplinary action that will be imposed on offending employee(s). In addition, employees shall be informed of their responsibilities and of the measures they can take to protect themselves and their co-workers from workplace violence.

Training Guidelines:

- Create and maintain records of workplace violence hazard identification, evaluation, and correction, for a minimum of five (5) years.
- Create and maintain training records for a minimum of one (1) year and include the following:
 - Training dates.
 - Contents or a summary of the training sessions.
 - Names and qualifications of persons conducting the training.
 - Names and job titles of all persons attending the training sessions.
- Maintain violent incident logs for minimum of five (5) years.
- Maintain records of workplace violence incident investigations for a minimum of five (5) years.
- The records shall not contain medical information per subdivision (j) of section 56.05 of the Civil Code.
- All records of workplace violence hazard identification, evaluation, and correction; training, incident logs and workplace violence incident investigations required by LC section 6401.9(f), shall be made available to Cal/OSHA upon request for examination and copying.

**XVI. AVAILABILITY OF THE
WORKPLACE VIOLENCE PREVENTION PROGRAM**

The Fresno EOC Workplace Violence Prevention Program is available for review by employees at their specific Fresno EOC Program location (workplace) upon request to management during normal business hours, and at the Human Resources office. This written program is also available for review, and a copy may be downloaded at feoc.sharepoint.com/sites/Home.

XVII. AUDIT OF THE WORKPLACE VIOLENCE PREVENTION PROGRAM

The Fresno EOC Workplace Violence Prevention Program shall be audited on a periodic basis to ensure that the procedures and requirements of the Cal/OSHA standard are being followed and will be updated as necessary.

XVIII. FRESNO EOC WVPP FORMS:

- WVPP Form 1 Workplace Violence Incident Report
- WVPP Form 2 Workplace Violence Prevention Assessment Checklist
- WVPP Form 3 Workplace Violence Prevention Training Attendance Form



WORKPLACE VIOLENCE PREVENTION PROGRAM

Workplace Violence Incident Report

If you have experienced an incident in which you have been threatened, is a victim of a violent act, witnesses any threats or violent acts, or learns of any threats or violent acts please complete this form and submit it to your supervisor. All reports of workplace violence will be taken seriously and will be investigated promptly and thoroughly by Human Resources. Fresno EOC will not tolerate retaliation against any employee who reports workplace violence.

Victim Information

Victim's Name: _____ Employee ID#: _____

Male / Female Victim's Job Title: _____

Victim's Address: _____

Personal Phone #: (_____) _____ Work Phone #: (_____) _____

Victim's Program/Work Location: _____

Victim's Supervisor Information

Victim's Supervisor's Name: _____ Employee ID#: _____

Supervisor's Job Title: _____

Supervisor's Work Phone #: (_____) _____

Assailant Information

Who threatened or assaulted you? *(If known, check all that apply)*

Co-worker Supervisor/Manager Customer/Client Spouse/Partner
 Former Spouse/Partner Friend Stranger Other: _____

Assailant's Name: _____ Male / Female

Assailant's Job Title: _____

Assailant's Program/Work Location: _____

Assailant's Supervisor's Name: _____

Incident Information

Incident Date: _____ Incident Time: _____ a.m. _____ p.m.

Incident Location (be specific): _____

Possible reason for incident: *(If known, check all that apply)*

- Conflict with co-worker/former co-worker
- Received disciplinary action
- Conflict with management
- Domestic violence
- Retaliation
- Other: _____

Nature of incident *(check all that apply)*:

- Stalked
- Sexually assaulted/harassed
- Knifed (or attempted)
- Grabbed
- Verbally harassed
- Bomb threat
- Pushed
- Verbally threatened
- Destruction of property
- Slapped
- Hit with fist
- Arson
- Scratched
- Hit with object
- Robbery
- Bitten
- Threatened with weapon
- Animal attack
- Spit on
- Assaulted with weapon
- Other: _____
- Kicked
- Shot (or attempted)

If a weapon was used describe it in detail the best you can:

Were you physically injured?

- No
- Yes If yes, please specify your injury: _____

Was medical treatment required?

- No
- Yes If yes, please specify where you received medical treatment: _____

Did the police respond to the incident? No Yes

If yes, which police department responded? _____

Was a police report filed? No Yes

If yes, what is the police report number? _____

Were you singled out? No Yes

Were you alone when the incident occurred? No Yes

Describe the incident in detail: _____

Did you have reason to believe that the incident may occur? No Yes

If yes, please specify why? _____

Has this type or a similar type of incident ever happen to you before? No Yes

If yes, please specify: _____

Were there any witnesses? No Yes If yes, please name witnesses:

Witness #1: _____

An EOC employee? No Yes Phone # if available: (_____) _____

Witness #2: _____

An EOC employee? No Yes Phone # if available: (_____) _____

Witness #3: _____

An EOC employee? No Yes Phone # if available: (_____) _____

What do you feel can be done to avoid such an incident in the future? _____

Are you aware of the services that our Employee Assistance Program provides?

No Yes

Signature of Employee

Employee ID#

Date

WORKPLACE VIOLENCE PREVENTION PROGRAM

Workplace Violence Prevention Assessment Checklist

Use this assessment checklist when conducting a periodic Workplace Violence Prevention Assessment to gather data for evaluation of your specific Fresno EOC Program location (workplace), so as to identify the vulnerable areas and work activities most susceptible to workplace violence.

YES	NO	N/A	
			Do employees have access to a telephone with an outside line?
			Are emergency telephone numbers posted near the phone?
			Do employees work with at least one other person throughout their shifts, or are protective measures utilized when employees work alone?
			Are there procedures in place to assure the safety of employees who open and close the building?
			Is an alarm system installed and are the employees trained on how to properly activate/deactivate the system?
			Is a "buddy system" utilized when employees work out in the field in potentially dangerous areas?
			Is the building open during evening or late-night hours?
			Is the building located in a high crime area?
			Has the building experienced threats, harassment, or other abusive behavior in the past 3 years?
			Have neighboring facilities and businesses experienced violence or crime in the past 3 years?
			Is the main entrance to the building clearly visible from the street?
			Is the area surrounding the building free of bushes or other hiding places?
			Is the lighting adequate enough to see clearly around the outside of the building?
			Are security surveillance cameras installed in high risk areas?

WVPP Form 2

YES	NO	N/A	
			Is public access to the building controlled?
			Are authorized visitors to the building required to wear an ID badge?
			Are employees required to wear an employee ID badge?
			Are there any broken windows, doors or locks that are in need of repair?
			Are security devices (locks, cameras, alarms, etc.) tested on a regular basis?
			Are the emergency escape routes and exit doors clear of obstructions?
			Is the lighting adequate enough to see clearly in all indoor areas?
			Are there safe places for employees to eat, use the restroom, store personal belongings, etc.?
			Has a safe place been established where employees can go for protection in an emergency?
			Have employees been advised about the neighborhood in which the building is located (gang colors, neighborhood culture, language, criminal activity, etc.)?
			Have employees who work during the evening, late-night or early morning been advised about special precautions to take?
			Have employees been instructed to report suspicious persons or activities?

Program/Location: _____

Date of Assessment: _____

Person Conducting Assessment: _____

Employee ID#: _____

Title: _____

RESPONSIBILITY

The designated Fresno EOC Workplace Violence Prevention Program Administrator, the Manager of Worker’s Compensation and Safety. The program administrator has the authority and responsibility for implementing the mandates of the Fresno EOC Workplace Violence Prevention Program.

Example:

Job Title/Position	WVPP Responsibility(ies)	Phone #	Email
Workers Compensation and Safety Manager	Overall responsibility for the plan.	(559)-263-1074	Kelsie.Chaney@fresnoeoc.org
Safety and Risk Coordinator	Responsible for employee involvement and training.	(559) 263-1077	Jasmeet.Singh@fresnoeoc.org
Facilities Management	Responsible for hiring on-site security personnel ensuring building maintenance, and ensuring all facilities are within code.	(559) 263-1207	Facmgmt@fresnoeoc.org

All managers and supervisors are responsible for implementing and maintaining the WVPP in their work areas and for answering employee questions about the WVPP.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Health Services
Consent Agenda Item #: 5_14	Director: Jane Thomas
Subject: New Access Points Grant	Officer: Jack Lazzarini

Recommended Action

The Executive Committee recommends approval for full Board consideration of the New Access Points (NAP) grant application to the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) in the amount of \$650,000 for a one-year project period from June 1, 2025, to May 31, 2026.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

The Department of Health and Human Services, Health Resources and Services Administration (HRSA) anticipates the availability of \$50,000,000 to support 77 new grantees by establishing Federally Qualified Health Centers (FQHC) New Access Points (NAP) sites under the Health Center Program to provide comprehensive and integrated healthcare services. FQHC NAP sites are health center service delivery sites that provide affordable, accessible, and high-quality primary health care to underserved communities and populations. Based on community needs, NAP funding expands the geographical coverage areas for health centers, enhances the range of services provided, improves health outcomes, and addresses health disparities. This funding opportunity was last opened for applications in 2019.

Fresno County has been identified as a Medically Underserved Areas/Populations (MUA/Ps), Mental Health Care Health Professional Shortage Areas (HPSAs), and Persistent Poverty County (PPC) since 1990. Health Services will be able to expand current services, outreach, and engagement to Fresno County residents experiencing the greatest health and social inequities. This funding will enhance Health Services’ comprehensive range of services, including general primary health care, preventative dental care, behavioral health, community outreach, well-child services, and gynecological and obstetrical care. NAP funding aligns with Healthy People 2030 goal ECBP-D07 to increase the number of community organizations that provide prevention services.

The application has two phases: Phase 1 is due August 15, 2024, and Phase 2 is due September 30, 2024. Phase 1 requires identifying the project site, key contacts, and a project abstract. Phase 2 requires a project narrative, project budget and budget narrative, and personnel to carry out the

proposed deliverables.

Fiscal Impact

This funding will support personnel, operations, construction (request cannot exceed \$250,000 for Minor Alteration & Renovation and equipment combined), and indirect costs. There is no match required. Personnel covered under this funding include nonclinical community-based practitioners such as Certified Community Health Workers and Navigators to provide Medi-Cal eligibility and enrollment support. Licensed practitioners include Medical Doctors, Dentists, and Registered Dental Hygienists. Under the Federal Torts Claims Act (FTCA), FQHCs are federally covered entities eligible for FTCA protections that reduce or eliminate malpractice insurance premiums, saving Health Center Program grantees millions of dollars yearly to be invested into direct services (HRSA, Health Center Program 2024).

Designation as a Federally Qualified Health Center (FQHC) New Access Points (NAP) site increases opportunities for specific funding and revenue streams to sustain providing services to underinsured, uninsured, or undocumented clients. The Medi-Cal Continuous Coverage Unwinding Dashboard (May 2024) reports that 510,679 or 50% of individuals in Fresno County are enrolled in Medi-Cal benefits and receiving free or low-cost medical and dental services. The Health Center Program is federally funded under Section 330 Public Services Act providing fiscal support for services provided at a reduced rate or free of charge. The funding amount is calculated based on the unfunded patient percentage. The purpose of FQHCs is to provide health care services regardless of a client's ability to pay. No client is denied services, and a sliding fee scale is used for clients who do not meet insurance requirements.

Conclusion

If approved by the Board, it will allow Health Services to expand its reach in providing affordable, accessible and quality primary health care services to underserved populations through the establishment of a new health center service delivery site under the Health Center Program. If not approved, Health Services will forego funding opportunity to secure the tools, resources and technology to serve more patients in a Medically Unmet Area (MUA) where 37% of clients are not being served.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Transit Systems
Consent Agenda Item #: 5_15	Director: Thomas Dulin
Subject: EnergIIZE EV Jump Start Funding Lane	Officer: Jack Lazzarini

Recommended Action

The Executive Committee recommends approval for full Board consideration of the Energy Infrastructure Incentives for Zero-Emission (EnergIIZE) Commercial Vehicles Project EV Jump Start funding lane application in the maximum amount of \$750,000 due on September 10, 2024.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

EnergIIZE is the nation’s first commercial vehicle fleet infrastructure incentive project, funded by the California Energy Commission and implemented by CALSTART, a national nonprofit organization focused on accelerating the growth of the clean transportation technology industry. EnergIIZE provides reimbursement-style grants for zero-emission vehicle (ZEV) infrastructure equipment for medium-duty and heavy-duty battery-electric and hydrogen fuel cell vehicles operated and located in California.

This funding opportunity is separate from the NUVVE agreement previously approved by the board on January 22, 2024. EV Jump Start is one of the four standard funding lanes under EnergIIZE, focused on equity-qualified projects. The application process is competitive, and applications will be scored on criteria demonstrating project readiness, cost effectiveness, and community engagement and benefit.

Fresno EOC Transit Systems is eligible to apply under this funding lane based on the following criteria:

1. Infrastructure will be installed in a designated Disadvantaged Community (DAC) or Low-Income Community (LIC).
2. Non-Profit organization that qualifies for tax-exempt status with the Internal Revenue Service under Internal Revenue Code Section 501.

Prioritization will be given to infrastructure located within a Disadvantaged Community census tract and or/Low-Income Community census tract. Also, applicants seeking more than \$150,000

in incentives will be scored based on responses to three qualitative application questions; concise answers that address all criteria will contribute to a high score.

Fiscal Impact

This funding will support the costs associated with Fresno EOC's Vehicle-to-Grid (V2G) energy project.

Conclusion

If approved by the Board, and if awarded, this funding will help minimize the agency's out-of-pocket expenses. If not approved, staff will not proceed with submitting application and the agency will need to cover any remaining project costs out of its own funds if additional grant funding is not obtained.



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Head Start 0 to 5
Consent Agenda Item #: 5_16	Director: Rosa M. Pineda
Subject: FY 2024 Proposed Budget Revision for American Rescue Plan Act (ARPA) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)	Officer: Rosa M. Pineda

Recommended Action

The Executive Committee recommends approval for full Board consideration of the FY 2024 Proposed Budget Revision for the American Rescue Plan Act (ARPA) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) – July 1, 2023- through June 30, 2024 (Early Head Start- \$130,439.06 and Head Start \$346,254.38), for a combined total of \$476,693.44.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

During the 2023 to 2024 Fiscal Year (FY) the program experienced savings in indirect, contractual, and other for ARPA in the amount of \$426,641.78. In addition, the program experienced savings in indirect, contractual and other for CRRSA in the amount of \$50,051.66. These savings equal more than \$250,000, thus mandating a formal budget revision to repurpose these funds for other needed, but unfunded items. Therefore, we are requesting a budget revision for the ARPA and CRRSA funds (#09HE001404) to move these line items of savings, to expenditures in other areas of the operations budget.

Head Start 0 to 5 is requesting to redirect funds from Indirect, Contractual, and Other for ARPA and CRRSA in the total amount of \$476,693.44. We are requesting these line items to be reallocated as outlined below:

- Indirect Cost \$39,360.01 (ARPA- \$14,169.61: CRRSA - \$25,190.40)
The monies is the amount to be paid to the agency for the 10% indirect cost from the ARPA/CRRSA grant.
- Contractual \$238.333.43 (EHS \$26,390.99 HS \$211,942.44)
Monies will be spent at sites to replace AC, floors, cabinets, repairing parking lot, painting centers and adding new address signage to sites.

- Other \$199,000 (HS Basic Grant)

The money will be returned to the basic grant to be used to purchase property in Sanger, CA to relocate from the current site.

On June 25, 2024, Fawnda Cole, CWPC Chairperson reviewed and approved the FY 2024 Proposed Budget Revision for ARPA and CRRSA – July 1, 2023- through June 30, 2024 (Early Head Start- \$130,439.06 and Head Start \$346,254.38), for a combined total of \$476,693.44.

On June 28, 2024, per Region 9 Program Specialist request, staff submitted this signed budget revision onto the Head Start Enterprise System (HSES) for FY 2024. These changes will assist in the full implementation of our program and School Readiness Goals by providing additional resources for children’s learning, maintenance and repair for program sites to improve the environments for children, families and staff.

Fiscal Impact

Action on this agenda item will have a fiscal impact if funds are not spent as the program will be required to return the ARPA & CRRSA funds to the Office of Head Start in the amount of \$476,693.44.

Category	Current ARPA Head Start Budget	Proposed ARPA Head Start Budget	Variance Change ARPA Head Start	Current CRRSA Head Start Budget	Proposed CRRSA Head Start Budget	Variance Change CRRSA Head Start
Indirect	\$ 247,565.72	\$ 174,054.49	\$ 73,511.23	\$ 67,922.86	\$ 26,329.40	\$ 41,593.46
Contractual	\$ 240,932.60	\$ 208,782.91	\$ 32,149.69	-	-	-
Other	\$ 199,000.00	-	\$ 199,000.00	-	-	-
Total	Head Start	ARPA	\$304,660.92	Head Start	CRRSA	\$41,593.46

Category	Current ARPA Early Head Start Budget	Proposed ARPA Early Head Start Budget	Variance Change ARPA Early Head Start	Current CRRSA Early Head Start Budget	Proposed CRRSA Early Head Start Budget	Variance Change CRRSA Early Head Start
Indirect	\$ 54,343.69	\$ 18,598.06	\$ 35,745.63	\$ 14,909.90	\$ 6,451.70	\$ 8,458.20
Contractual	\$ 135,055.42	\$ 48,820.19	\$ 86,235.23	-	-	-
Other	-	-	-	-	-	-
Total	Early Head Start	ARPA	\$121,980.86	Early Head Start	CRRSA	\$8,458.20



Conclusion

If approved by the full Board, the program will proceed with the FY 2024 Proposed Budget Revision for American Rescue Plan Act (ARPA) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) for Head Start and Early Head Start as noted above. If not, approval is received, the unspent funds will be returned to the Office of Head Start when the budget is closed out.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Energy Services
Consent Agenda Item #: 5_17	Director: Gilda Arreguin
Subject: 2024-2025 Low-Income Home Energy Assistance Program Agreements	Officer: Sherry Neil

Recommended Action

The Executive Committee recommends ratification for full Board consideration acceptance of Amendments 1 and 2 Supplemental Fiscal Year (FY) 2024-2025 Low-Income Home Energy Assistance Program (LIHEAP) agreement of \$4,401,239 and an additional funds for utilities assistance for \$269,681 from the State of California - Department of Community Services & Development.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

The LIHEAP award agreements from the State of California Department of Community Services and Development (CSD) are the backbone of Energy Services’ strategic focus area of reducing housing instability for low-income families and individuals.

The Board approved the 2024 LIHEAP Agreement at the December 7, 2023, meeting (agenda item 13-D5) for an original amount of \$8,368,217.

On May 14, 2024, and July 29, 2024, the Department of Community Services and Development (CSD) notified Local Service Providers (LSPs) that it was moving forward with the release of contracts for the 2024 Supplemental LIHEAP funds (Amendments 1 and 2) and additional allocation for utility assistance. Fresno EOC additional funds include Amendments 1 and 2 of \$4,401,239 and an increase in utility assistance of \$269,681. The fiscal impact below provides a cost breakdown for the total LIHEAP program.

Fiscal Impact

Budget Line Item	2024 LIHEAP Original	2024 LIHEAP Supplemental	Additional Allocations	Total Line-Item Amount
Personnel & Operations	\$1,233,211	\$63,375	\$45,041	\$1,341,627
Utility Assistance	\$4,932,844	\$206,306	\$3,219,015	\$8,358,165
Weatherization	\$2,202,162	N/A	\$1,137,183	\$3,339,345
Total Agreement Amount	\$8,368,217	\$269,681	\$4,401,239	\$13,039,137

The total additional awards amount \$4,670,920 includes an allocation of \$3,425,321 for Utility Assistance payments and \$1,137,183 for Weatherization Services. The remaining funds will support program operating costs.

Conclusion

If ratified by the Board, this item will allow Energy Services to process an estimated 2,000 utility bill assistance applications and 150 households with Weatherization Services. If not approved, Energy Services will not be able to assist Fresno County low-income households with utility bill assistance to restore and/or prevent utility services disconnections nor will they be able to provide needed home repairs to clients needing Weatherization Services.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Health Services
Consent Agenda Item #: 5_18	Director: Jane Thomas
Subject: Packard Foundation Grant Application	Officer: Jack Lazzarini

Recommended Action

The Executive Committee recommends ratification for full Board consideration of the Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County grant application to the David and Lucile Packard Foundation in the amount of \$200,000 for a 1-year project period from September 2024 to August 2025.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

Fresno EOC was invited to submit a full grant application after submitting the initial Statement of Interest (SOI). The overall project goal for the Fresno County Maternal Health Wellness Project (FCMHWP) is to support low-income expectant families with prenatal and postnatal preparedness in communities experiencing high rates of infant and maternal deaths. Community education and skill building will use a replicable prenatal and postnatal education curriculum for low-income Black, Indigenous, and Latino families in Fresno County. The mission and values of Fresno EOC and the Packard Foundation align to support historically underserved and underrepresented vulnerable community members as a trusted community resource through strategic community engagement, outreach, and education.

The proposal was submitted on July 12, 2024.

Module	Topic	Facilitator
Module 1	Infant CPR	WIC - American Heart Association infant CPR kits
Module 2	Breastfeeding	WIC - International Board-Certified Lactation Consultant
Module 3	Reproductive Health	Health Services (Certified Family Planning Health Workers)
Module 4	Healthy Eating	WIC - Registered Dietitians
Module 5	Car Seat Safety	California Department Highway Patrol, Safe Kids Coalition

Module 6	Oral Health	Fresno EOC Dental Services - Registered Dental Hygienist in Alternative Practice (RDHAP)
Module 7	Child Spacing	Health Services (Certified Family Planning Health Workers)
Module 8	Safe Sleeping	Fresno County Department of Public Health Safe Sleep Program

Fiscal Impact

The proposed budget is \$200,000 for a 1-year project period.

	Year 1
Personnel	\$128,040
Operating Expenses	\$53,778
Indirect	\$18,182
Total	\$200,000

Conclusion

If ratified by the Board, this item will support the development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial disparities in Fresno County. If not approved, Health Services will not have the necessary funding to cover important prenatal topics for pregnant and parenting families in Fresno County.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Finance
Consent Agenda Item #: 5_19	Director: Chris Erwin
Subject: General Liability Insurance Renewal	Officer: Hemanta Mungur

Recommended Action

The Executive Committee recommends ratification for full Board consideration of the renewal of the insurance policies presented below for the period of July 1, 2024 to July 1, 2025.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

Heffernan Insurance Brokers markets the general liability needs for the Agency to secure quotes from companies interested in issuing our policies. Policies renew annually on July 1. No coverage changes are being presented; these are the policies currently in force:

- A. NIAC - Property. Provides replacement cost coverage on buildings (limit \$83.0 million), personal property (limit \$7.8 million), and business income. Also included is coverage for Contractor Equipment. Coverage is being split between NIAC and Philadelphia Indemnity due to NIAC limiting their coverage exposure to \$45 million.
- B. Covington (Friant); Evanston (Palmer and Tuft)—Property for Head Start centers in Huron and Mendota and the LCC Buyback Center in Friant. NIAC is not able to cover these facilities based on their distance from the nearest fire station.
- C. NIAC - General Liability. Provides \$3 million aggregate and \$1 million for each occurrence. Includes General Liability, Social Service Professional Liability, Improper Sexual Misconduct, Liquor Liability, and Employee Benefits Liability coverage.
- D. NIAC—D&O/EPL. Provides Directors & Officers Liability, including Employment Practices Liability. It provides \$2 million aggregate and \$1 million for each occurrence. The retention has increased from \$25,000 to \$75,000 per occurrence.
- E. NIAC - Automobile. This policy provides automotive insurance for 208 vehicles, with \$1,000,000 of combined single-limit liability coverage and a \$5,000 deductible.
- F. NIAC - Umbrella. Provides \$1 - \$5 million of coverage beyond the limits stated above.
- G. General Star Indemnity Insurance Co. Provides Medical Malpractice coverage. It provides \$3 million aggregate and \$1 million for each occurrence, as well as abuse and molestation coverage for the innocent insured at \$1 million. Coverage extends to the contracted physician as well as the nurses, dieticians, and lactation consultants on staff.

- H. Hartford – Crime. Provides crime coverage with a \$2,500,000 limit for Employee Theft and a \$500,000 for non-employee theft, forgery, counterfeit paper, and electronic transfers. This policy provides coverage to employees whose duties include cash handling as well as ERISA coverage for the Retirement Plans.
- I. National Union Fire Insurance Co of Pa – AD&D. Provides \$250,000 aggregate and \$25,000 for each Accidental Death or Dismemberment occurrence for registered volunteers, participants, and students.
- J. Lloyd’s of London - Pollution Liability. Provides \$2 million aggregate and \$1 million for each occurrence with a \$5,000 deductible.
- K. Houston Casualty Co. – Cyber Liability. Provides \$1,000,000 per claim and aggregate coverage for multimedia, security and privacy, network security, cyber extortion, regulatory actions, and privacy breach coverage.

Fiscal Impact

Total annual premiums were expected to increase by 5-15% over those we experienced for the 2023/24 policy year. The final quotes came in 13% higher with annual premiums of \$1,110,522. Heffernan actively negotiates with carriers who would like to secure our business and with the current carriers. However, carriers do not provide competitive quotes more than 30 days from the renewal date. The Auto, Property, and Directors and Officers liability coverages comprise nearly 60% of the total premium.

Conclusion

Following review of the information provided, Heffernan was given the authorization to bind coverages effective July 1, 2024. Policies have been secured so that no lapse in coverage has occurred, certificates of insurance have been prepared and sent to our grantors and partners.

Fresno Economic Opportunities Commission
Liability Package Executive Renewal Summary 2024 to 2025

Over the past few months, Heffernan Insurance Brokers has conducted a thorough market analysis for the Liability, Property, Auto, Medical Malpractice, Accident, Cyber and Directors & Officers/Employment Practices policies of Fresno Economic Opportunities Commission (Fresno EOC). We not only negotiated renewal terms with your incumbent carriers, but also approached other carriers to check the pulse of the overall marketplace. This summary encompasses an analysis of your renewal options, claim performance, changes in the marketplace and our carrier recommendations for the 2024-2025 policy year.

State of the Insurance Marketplace:

Insurance market conditions continue to harden well into 2024. Most lines of coverage continue to experience pricing increases along with coverage limitations. Property premiums continue to increase due to large-scale climate-driven disasters and steep reinsurance rates. In addition, carriers are evaluating building limits as the cost to rebuild in 2024 continues to be affected by rising construction costs and economic inflation. General Liability and Umbrella rates are also increasing due to increased litigation costs and higher jury awards. There are several liability carriers limiting their exposures by adding sublimits onto policies. Umbrella carriers are limiting their exposure by reducing policy limits. In this case, towers of limits may be required, which can drive overall premiums up. Automobile liability continues its decade-long steady increase, spurred by distracted drivers and increased repair costs due to costly technology. The Directors & Officers/Employment Practices (D&O/EPL) marketplace remains difficult as increased claims activity for harassment and discrimination hits companies of all sizes. The Cyber marketplace is dynamic and rapidly evolving with claims activity remaining active in 2024. On average, moderate-to-significant premium increases are hitting all lines of coverage. In addition to rate increases, carriers are continuing to increase deductibles on some policies, shifting more of the financial responsibility to policy holders. All factors considered; we do expect the hard market to continue into 2025 before it shows signs of leveling out.

Fresno EOC's Performance:

Fresno EOC's loss performance was decent during the 2023 policy term. There were three (3) property claims, totaling \$19,578 in incurred losses. There were fifteen (15) automobile claims this year, totaling \$180,725 in incurred losses. There were three (3) D&O/EPL claims totaling \$115,000 in incurred costs. The D&O/EPL claims incurred the 2nd highest costs in the past five years. The Automobile claims were decent with a 50% loss ratio on that specific line. The property performance was another strong year with a handful of small claims.

Nonprofits Insurance Alliance of California (NIAC) Renewal:

With the hardening market conditions over the past 5 years, NIAC has tried hard to keep pricing increases and coverage term changes at bay. Despite their best efforts, NIAC needed to make sweeping changes across their book of business to maintain the viability of the company and to continue to have reserves to pay future claims. Effective 3/1/24, NIAC took 10-15% rate increases across the board for all lines of coverage, along with introducing coverage limitations on certain exposures.

The D&O/EPL saw another 20+% premium increase this year, but the biggest change was the retention. Part of NIAC's across the board restructuring was to create deductible tiers based on employee count. The highest employee tier, 501+ employees, now carries a minimum of \$75,000 deductible per claim.

The property renewal was the bright spot of this renewal. NIAC's property capacity is now capped at \$45 million. Fresno EOC's property schedule exceeds this limit, which meant we had to find a home for about half the property values. Fortunately, Philadelphia Insurance Company was able to write the locations NIAC could not. In combining the NIAC & Philadelphia premiums, the 2024 total is virtually the same as the amount paid in 2023. Both NIAC and Philadelphia ran the locations through a modeling software to determine current replacement cost values. This resulted in a 10% increase in total insured values. A flat premium with a 10% increase in values is truly a win – especially in the tough property marketplace in California.

The auto premium grew by 10% although the number of vehicles decreased from 229 to 208. This has been Fresno EOC's largest loss driver and with the fair loss performance in 2023, we feel a 10% increase in the underlying limit is fair.

The umbrella limit remained at \$5 million with a large year over year premium increase of 63%. The biggest reason for this large increase is the Auto liability coverage within the umbrella. NIAC adjusted the available Auto Liability limit to only \$1 million of the \$5 million umbrella, but with this being Fresno EOC's largest exposure, this heavily impacted the pricing.

The rest of the lines of coverage saw a 5%-15% increase, as we expected due to a combination of exposure change and mandated rate increases.

Fresno EOC's 2023-2024 written premium was \$982,701 and the renewal for 2024-2025 is \$1,110,552 which is an increase of 13%. With the difficult market conditions, we are pleased NIAC was able to price their renewal in line with the indications they provided a few months back.

Market Analysis:

Heffernan Insurance Brokers marketed Fresno EOC to the most viable carriers for this year's renewal. We had conversations with some that declined up front and obtained responses from several carriers who were either unable to compete with the current pricing and terms or were uncomfortable with the exposures. We have provided those results in the marketing analysis portion of the proposal.

Upon completion of our market analysis, the carriers that offered the best overall proposal were NIAC/Philadelphia/General Star/Houston Casualty/Hartford/AIG/Lloyd's of London. The pricing, program structure, and services of these insurers were the best option this year. Throughout negotiations, these carriers expressed the desire to retain Fresno EOC as a client and continue the long-term relationship. We are thrilled to be adding Philadelphia to our insurance program as they are a top insurer of nonprofits across the nation

Heffernan Insurance Brokers Recommendation:

After completing our analysis, Heffernan Insurance Brokers recommends Fresno EOC bind coverage with NIAC/Philadelphia/General Star/Houston Casualty/Hartford/AIG/Lloyd's of London. The presented carriers are valued partners of Heffernan and Fresno EOC, and we look forward to this continued relationship.

Sincerely,

Brian O'Callaghan
Senior Vice President
Heffernan Insurance Brokers

Jordann Coleman
Senior Vice President
Heffernan Insurance Brokers

Gabriella Garrick
Account Manager
Heffernan Insurance Brokers

PROPOSAL OF INSURANCE

PREPARED FOR
FRESNO ECONOMIC OPPORTUNITIES COMMISSION
EFFECTIVE DATE: JULY 1, 2024



PRESENTED BY	ADDRESS	INFORMATION	DATE PREPARED
Brian O'Callaghan Senior Vice President/Producer (925) 942-4606 BrianOC@heffins.com	Heffernan Insurance Brokers 1350 Carlback Avenue Walnut Creek, CA 94596	WWW.HEFFINS.COM LICENSE # 0564249 (925) 934-8500 (925) 934-8278	5/20/2024
Jordann Coleman Senior Vice President/Producer Commercial Lines Manager (925) 942-4606 jordannc@heffins.com			
Gabby Garrick Account Manager (925) 280-2117 gabbyg@heffins.com			

AUTHORIZATION TO BIND COVERAGE

This is a coverage summary, not a legal contract. This summary is provided to assist in your understanding of your insurance program. Please refer to the actual policies for specific terms, conditions, limitations, and exclusions that will govern in the event of a loss.

This proposal for insurance coverage is based on the information submitted by Fresno Economic Opportunities Commission. Please indicate your acceptance of it by marking the appropriate line below.

_____ Proposal accepted as outlined.

_____ Proposal accepted with changes listed below:

PLEASE NOTE:

- Your coverage will not be bound unless and until the indicated binding requirements are met.
- Higher limits of insurance and different types of coverage may be available, please contact us.
- I consent to electronic delivery of insurance policies and disclosures.

Acknowledged and Agreed:

NAME

SIGNATURE

TITLE

DATE SIGNED

EMAIL ADDRESS _____

PREMIUM SUMMARY

COVERAGE	CARRIER	2023 PREMIUM	2024 PREMIUM
Property:	NIAC	\$265,409	\$170,568
Property: Palmer, Tuft & Clarkson	Evanston Insurance Company	\$1,604.00 Premium \$150.00 Broker Fee \$495.00 Inspection Fee \$66.75 Surplus Taxes and Fees \$2,315.75 - Total	\$2,327.00 Premium \$250.00 Broker Fee \$165.00 Inspection Fee \$79.25 Surplus Taxes and Fees \$2,821.25 - Total
Property: Friant	Covington Insurance Company	\$500.00 Premium \$200.00 Broker Fee \$17.49 Surplus Taxes and Fees \$767.49 - Total	\$750.00 Premium \$200.00 Broker Fee \$23.85 Surplus Taxes and Fees \$973.85 - Total
Remaining Property	Philadelphia Indemnity Insurance Company	-	\$96,216
General Liability	NIAC	\$34,010	\$33,287
Professional Liability	NIAC	\$8,459	\$9,493
Improper Sexual Conduct	NIAC	\$14,300	\$17,500
Automobile	NIAC	\$363,459	\$401,104
Directors & Officers Liability	NIAC	\$148,646	\$179,871
Umbrella	NIAC	\$87,784	\$142,867
Medical Malpractice	General Star Indemnity Company	\$11,880.00 Premium \$300.00 Broker Fee \$377.78 Surplus Taxes and Fees \$12,557.78 - Total	\$12,474.00 Premium \$300.00 Broker Fee \$396.67 Surplus Taxes and Fees \$13,170.67 - Total
Crime	Hartford	\$8,016.00	\$8,016.00
Volunteer Accident	National Union Fire Ins. Co. of PA	\$23,382.00	\$20,549.00
Pollution Liability	Lloyd's of London	\$3,337.45	\$3,337.45
Cyber Liability	Houston Casualty Co.	\$9,504.00 Premium \$195.00 Policy Fee \$250.00 Broker Fee \$308.43 Surplus Taxes and Fees \$10,257.43- Total	\$9,979.00 Premium \$195.00 Policy Fee \$250.00 Broker Fee \$323.53 Surplus Taxes and Fees \$10,747.53 - Total
Totals:		\$982,700.90	\$1,110,521.75

PREMIUM AND COVERAGE COMPARISON

Coverage	2023	2024	% Change
Property: NIAC	\$265,409	\$170,568	-36%
Property: Palmer, Clarkson Tuft	\$2,316	\$2,821	22%
Property - Friant	\$767	\$974	27%
Property - Philadelphia	\$0	\$96,216	100%
General Liability	\$34,010	\$33,287	-2%
Professional Liability	\$8,459	\$9,493	12%
Improper Sexual Conduct	\$14,300	\$17,500	22%
Automobile	\$363,459	\$401,104	10%
Directors & Officers/EPLI	\$148,646	\$179,871	21%
Umbrella	\$87,784	\$142,867	63%
Medical Malpractice	\$12,558	\$13,171	5%
Crime	\$8,016	\$8,016	0%
Accident	\$23,382	\$20,549	-12%
Pollution Liability	\$3,337	\$3,337	0%
Cyber Liability	\$10,257	\$10,748	5%
Totals:	\$982,701	\$1,110,522	13%
Total Values:	\$82,460,475	\$91,092,025	10%
No. of Locations:	130	118	-9%
No of Vehicles:	229	208	-9%
Employee Count	980	1080	10%
Volunteers/Students Exposure	5,331	4,994	-6%

LOSS ANALYSIS

Fresno Economic Opportunities Commission 5 Year Loss Analysis													
Property (In Excess of \$5,000 deductible)													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total Incurred	Prem	LR		
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	1	2	\$5,000	\$2,211	\$7,211	\$1,000	\$11,967	\$19,578	\$265,409	7%			
2022	0	2	\$0	\$0	\$0	\$0	\$9,560	\$9,560	\$222,405	4%			
2021	0	3	\$0	\$15,972	\$15,972	\$0	\$273,930	\$289,902	\$172,455	168%			
2020	0	1	\$0	\$4,123	\$4,123	\$0	\$18,307	\$22,430	\$137,705	16%			
2019	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,612	0%			
Total	1	8	\$5,000	\$22,306	\$27,306	\$1,000	\$313,164	\$341,470	\$934,586	37%			
General Liability													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total Incurred	Prem	LR		
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,010	0%			
2022	0	1	\$0	\$0	\$0	\$0	\$0	\$0	\$31,301	0%			
2021	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,461	0%			
2020	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,156	0%			
2019	0	2	\$0	\$17,576	\$17,576	\$0	\$23,224	\$40,800	\$28,744	142%			
Total	0	3	\$0	\$17,576	\$17,576	\$0	\$23,224	\$40,800	\$153,672	27%			
Automobile													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total Incurred	Prem	LR		
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	7	8	\$1,752	\$5,951	\$7,703	\$111,302	\$61,720	\$180,725	\$363,459	50%			
2022	5	18	\$38,178	\$11,789	\$49,967	\$230,000	\$48,760	\$328,727	\$397,991	83%			
2021	1	21	\$0	\$10,670	\$10,670	\$0	\$244,769	\$255,439	\$298,473	86%			
2020	0	8	\$0	\$2,907	\$2,907	\$0	\$4,869	\$7,776	\$299,636	3%			
2019	0	38	\$0	\$16,390	\$16,390	\$0	\$224,098	\$240,488	\$271,893	88%			
Total	13	93	\$39,930	\$47,707	\$87,637	\$341,302	\$584,216	\$1,013,155	\$1,631,452	62%			
Directors & Officers Liability													
Policy Year	Open Claims	Closed Claims	Expenses			Loss			Total Incurred	Prem	LR		
			Reserved	Paid	Total	Reserved	Paid	Total					
2023	3	0	\$42,686	\$2,314	\$45,000	\$60,564	\$9,436	\$115,000	\$148,646	77%			
2022	1	2	\$2,576	\$1,495	\$4,071	\$0	\$36,604	\$40,675	\$118,059	34%			
2021	0	5	\$0	\$1,281	\$1,281	\$0	\$6,155	\$7,436	\$82,667	9%			
2020	2	3	\$8,788	\$16,048	\$24,836	\$25,000	\$210,000	\$259,836	\$88,824	293%			
2019	0	2	\$0	\$0	\$0	\$0	\$0	\$0	\$87,002	0%			
Total	6	12	\$54,050	\$21,138	\$75,188	\$85,564	\$262,195	\$422,947	\$525,198	81%			

MARKETING ANALYSIS

MARKETS APPROACHED	STATUS	RESULTS
Package & Umbrella		
NIAC	Quoted	Presented
Church Mutual	Declined	Declined to quote, due to operations being outside of their appetite.
Irwin Siegel	Declined	Declined to quote due to operations being outside of their appetite.
Nationwide	Declined	Declined to quote due to loss history.
Berkley Human Services	Declined	Declined to quote due to operations being outside of their appetite.
Property Only		
NIAC	-	Will only quote up to \$45M max total insured values.
Philadelphia	Quoted	Presented
Travelers	Declined	Outside of their appetite.
Berkley Human Services	Declined	Unable to quote monoline property.
Director's Officer		
NIAC	Quoted	Presented; Increased Self-Insured Retention to \$75k.
Philadelphia	Declined	Unable to compete with NIAC.
RT Specialty	Declined	Unable to compete with NIAC

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Sanctuary and Support Services
Consent Agenda Item #: 5_20	Director: Misty Gattie-Blanco
Subject: City of Fresno Homeless Youth Services	Officer: Sherry Neil

Recommended Action

The Executive Committee recommends ratification for full Board consideration of the Homeless Youth Services Program grant application submitted to the City of Fresno on July 26, 2024, in the amount of \$2,134,500 for two projects over a two-year period with the option to extend for an additional two years starting July 1, 2024.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

The City of Fresno received funding specific for Homeless Youth Services Funding from the State of California Business, Consumer Services and Housing Agency’s Homeless Housing, Assistance and Prevention (HHAP) Homeless Youth Services. HHAP was a \$500 million block grant program authorized by Senate Bill 850, which is designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California.

HHAP funds were allocated to the City of Fresno, who collaboratively with other institutions and organizations in Fresno’s homeless service provider system, aim to make homelessness infrequent, brief, and non-recurring. The Mayor’s/City Manager’s Office shall provide administration and oversight of these funds through contractual relationships between selected vendors and the City.

The City of Fresno is soliciting proposals to provide homeless youth services for the Homeless Housing, Assistance and Prevention (HHAP) Program. Eligible services for homeless youth solicited through this RFQ include one or more of the following categories: 1) Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees; 2) Operating subsidies in new and existing interim shelter, including emergency shelters and bridge housing; 3) Permanent Affordable and/or Supportive Housing Operations; 4) Service coordination, which may include case management and housing navigation services for interim housing as well as providing access to workforce, education, or other services to promote housing stability; 4) Street outreach to assist persons experiencing unsheltered homelessness to access permanent housing and services; and 5) Homelessness prevention and shelter diversion. This request is for a two-year project period with an optional two-year extension.

Sanctuary and Support Services is proposing two projects: Youth Bridge Housing and Homeless Prevention/Diversion. The program has been operating youth bridge housing for the City of Fresno through these funds since 2019. Since inception, 103 individuals (60 adults and 43 children) have been assisted through bridge housing and 76.5% exited into permanent housing. The second project Homeless Prevention/Diversion would give the young adults that seek assistance an opportunity to divert the homeless response system while still receiving assistance to remain and/or obtain safe and stable housing.

Fiscal Impact

This funding will support personnel costs, travel, and other operating costs.

Sanctuary and Support Services - Homeless Services 11/1/24-6/30/28				
City Bridge Housing \$395332		GRANT	MATCH	TOTAL
PERSONNEL	FTE	AMOUNT	AMOUNT	AMOUNT
PROGRAM DIRECTOR	0.06	\$ 12,981	\$ 16,510	\$ 29,491
Homeless Services Manager	0.19	\$ 29,010	\$ 36,898	\$ 65,908
Site Monitors (2 @35%FTE)	0.70	\$ 50,546	\$ 64,282	\$ 114,828
Site Monitors (2@20% FTE)	0.40	\$ 28,884	\$ 36,732	\$ 65,616
Shelter Coordinator	0.50	\$ 51,098	\$ 65,003	\$ 116,101
Case Manager	0.15	\$ 13,304	\$ 16,924	\$ 30,228
FRINGE BENEFITS		\$ 62,170	\$ 82,368	\$ 144,538
TOTAL PERSONNEL		\$ 247,993	\$ 318,717	\$ 566,710
PROGRAM EXPENSES				
PROJECT STAFF TRAVEL		\$ 11,500	\$ 14,880	\$ 26,380
EQUIPMENT		\$ 2,500	\$ 3,120	\$ 5,620
SUPPLIES		\$ 5,000	\$ 6,000	\$ 11,000
CONTRACTUAL & CONSULTANT SERVICES		\$ -	\$ -	\$ -
OTHER COSTS		\$ 92,400	\$ 115,840	\$ 208,240
PARTICIPANT COSTS		\$ -	\$ -	\$ -
INDIRECT COSTS		\$ 35,939	\$ 45,856	\$ 81,795
TOTAL BUDGET		\$ 395,332	\$ 504,413	\$ 899,745

Sanctuary and Support Services - Homeless Services 11/1/24-6/30/28				
City Diversion \$591273		GRANT	MATCH	TOTAL
PERSONNEL	FTE	AMOUNT	AMOUNT	AMOUNT
PROGRAM DIRECTOR	0.00	\$ -	\$ -	\$ -
Homeless Services Manager	0.05	\$ 9,161	\$ 11,652	\$ 20,813
Housing Support Specialist	1.00	\$ 71,291	\$ 90,695	\$ 161,986
	0	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -
FRINGE BENEFITS		\$ 50,469	\$ 67,817	\$ 118,286
TOTAL PERSONNEL		\$ 130,921	\$ 170,164	\$ 301,085
PROGRAM EXPENSES				
PROJECT STAFF TRAVEL		\$ 23,000	\$ 28,800	\$ 51,800
EQUIPMENT		\$ 1,300	\$ 1,680	\$ 2,980
SUPPLIES		\$ 2,000	\$ 2,880	\$ 4,880
CONTRACTUAL & CONSULTANT SERVICES		\$ -	\$ -	\$ -
OTHER COSTS		\$ 5,300	\$ 6,460	\$ 11,760
PARTICIPANT COSTS		\$ 375,000	\$ 375,000	\$ 750,000
INDIRECT COSTS		\$ 53,752	\$ 58,498	\$ 112,250
TOTAL BUDGET		\$ 591,273	\$ 643,482	\$ 1,234,755

Conclusion

If approved by the Board, the Sanctuary Homeless Services will continue to provide Bridge Housing to young adults through the end of the current contract. If not approved, Sanctuary Homeless Services will not accept funding if grant is awarded and will not be able to continue providing bridge housing to young adults.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Program Planning & Development
Consent Agenda Item #: 5_21	Director: Ana Medina
Subject: Grant Tracker & Semi-Annual Grant Summary	Officer: Michelle Tutunjian

Recommended Action

The information presented in the Grant Tracker and Semi-Annual Grant Summary is intended to keep the Board apprised of program grant activity.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting were Committee Members reviewed.

The below information are updates from the last grant tracker presented on May 6, 2024.

Awarded					
Program	Name	Funder	Amount Requested	Summary	Date of Notice
Food Services	RFP No. 2425-ENP Title III C1 and C2- Congregate and Home Delivered Meals (Elderly Nutrition Program)	Fresno-Madera Area Agency on Aging (FMAAA)	\$2,700,000	Food Services will continue providing Congregate Meals and Home Delivered Meals in Fresno and Madera County through this funding opportunity.	7/18/2024
Food Services – Food Distribution	Kaiser Permanente Food & Nutrition Security Grant	Kaiser Permanente	\$25,000	Funding will expand capacity in rural communities to new partners and schools in Riverdale and Five Points providing 3,600	5/22/2024

				low-income families with nutritious, healthy, and fresh food commodities.	
Sanctuary and Support Services - Homeless Services	Emergency Assistance Fund	SCAN Health Plan	\$25,000	Provide one-time financial support to older adults (age 55+) in emergency situations.	6/17/2024
Health Services - Tobacco Education Program	CG 24-10056 Advancing Tobacco Cessation in Community Clinics Project (ATCP) Cohort 3	California Department of Public Health, California Tobacco Control Program	\$81,000	This grant will reduce tobacco use within the funded clinic populations. Achieving this outcome will decrease tobacco use disparities and reduce the burden of tobacco-related diseases.	5/9/2024
Sanctuary and Support Services - Homeless Services	Homeless, Housing, Assistance, and Prevention (HHAP)	County of Fresno Department of Social Services	\$4,368,334	Funding will support Bridge & Rapid Rehousing services.	6/24/2024
Sanctuary and Support Services - CVAHT	Human Trafficking Victim Assistance	Cal OES	\$899,999	This grant will fund trauma-informed, supportive services for victims of human trafficking, including shelter, case management, and emergency assistance.	6/24/2024
Foster Grandparent Program	FY2024 AmeriCorps Seniors Q4 Foster Grandparent Program Continuation or Renewal	AmeriCorps	\$495,000	Funding will support the continuation of Foster Grandparents. Older adults 55+ and over	6/24/2024

				volunteer to mentor and tutor for low-income students in Fresno County.	
Advance Peace	Violence Intervention & Prevention Initiative	City of Fresno	\$375,000	Funding will provide case management for 25 Junior Fellows, offering transformative travel opportunities, mentorship, and educational and skill development.	6/24/2024
Advancing Fresno County Guaranteed Income	Mayors for a Guaranteed Income Proposal	Mayors for a Guaranteed Income	\$15,000	Funds will help the GI program provide gift cards to evaluation survey respondents.	5/1/2024

Not Awarded					
Program	Name	Funder	Amount Requested	Summary	Not Awarded Reason
Sanctuary and Support Services - LGBTQ+ Resource Center	2024 wayOut Grant	wayOUT	\$112,740	Funding will support general operating costs for the LGBTQ+ Resource Center, including case management, drop-in services, and mental health workshops.	Not Available
Health Services - Dental Care for Kids	School-Based and School-Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000	CareQuest Institute is seeking to fund projects that are engaging schools to address systemic	Pending

				barriers to oral health, inclusive of access, for children and their families.	
Food Services - Food Distributions	Open Call Grant Application Clif Family Foundation	Clif Family Foundation	\$50,000	Funding for operational support with areas of focus: Strengthen our food system, enhance equitable community health outcomes, Safeguard our environment and natural resources	Not Available

Submitted					
Program	Name	Funder	Amount Requested	Summary	Date Submitted
Sanctuary and Support Services - Homeless Services	City of Fresno Homeless Youth Services	City of Fresno	\$2,134,500	Funding will support Bridge Housing for young adults.	7/26/2024
Foster Grandparents - Senior Tech Program	CA Advanced Services Fund (CASF) Adoption Account - Digital Literacy	CA Public Utilities Commission	\$1,176,283	Funds will allow the Senior Tech Program to continue for two more years, serving approximately 2,500 seniors.	6/28/2024
Health Services - Community Health Center	Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County	The David and Lucile Packard Foundation	\$200,000	The development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial	7/12/2024

				disparities in Fresno.	
Communications	ICARP Adaptation Planning Grant Program	County of Fresno - Department of Public Works and Planning	\$50,000	Provide outreach and facilitate community input on climate resiliency needs and strategies.	6/3/2024
Communications	Brownfields Planning Grant Community Engagement	City of Fresno	\$29,000	Conduct outreach to gain community and stakeholder support and input for addressing brownfields issues in SW Fresno.	5/31/2024
Sanctuary and Support Services - CVAHT	OVC FY24 Anti-Trafficking Housing Assistance Program	Office for Victims of Crime (OVC)	\$837,900	Funds will support rapid rehousing for victims of human trafficking.	5/20/2024
Health Services - Dental Care for Kids	School-Based and School-Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000	CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of access, for children and their families.	5/1/2024

Fresno County Economic Opportunities Commission

Grant Tracker

Monday, August 5, 2024

2024 AWARDED				
Due Date	Program	Name	Funder	Amount Requested
4/4/2024	Food Services	RFP No. 2425-ENP Title III C1 and C2-Congregate and Home Delivered Meals (Elderly Nutrition Program)	Fresno-Madera Area Agency on Aging (FMAAA)	\$2,700,000
3/4/2024	Food Services - Food Distributions	Kaiser Permanente Food & Nutrition Security Grant	Kaiser Permanente	\$25,000
5/15/2024	Sanctuary and Support Services - Homeless Services	Emergency Assistance Fund	SCAN Health Plan	\$25,000
4/16/2024	Health Services - Tobacco Education Program	CG 24-10056 Advancing Tobacco Cessation in Community Clinics Project (ATCP) Cohort 3	California Department of Public Health, California Tobacco Control Program	\$81,000
1/9/2024	Sanctuary and Support Services - Homeless Services	Homeless, Housing, Assistance, and Prevention (HHAP)	County of Fresno Department of Social Services	\$4,368,334
1/29/2024	Sanctuary and Support Services - CVAHT	Human Trafficking Victim Assistance	Cal OES	\$899,999
3/11/2024	Foster Grandparent Program	FY2024 AmeriCorps Seniors Q4 Foster Grandparent Program Continuation or Renewal	AmeriCorps	\$495,000
4/5/2024	Advance Peace	Violence Intervention & Prevention Initiative	City of Fresno	\$375,000
3/20/2024	Advancing Fresno County Guaranteed Income	Mayors for a Guaranteed Income Proposal	Mayors for a Guaranteed Income	\$15,000
9/28/2023	Sanctuary and Support Services - Homeless Services	FY23 Continuum of Care Competition and Renewal or Replacement of Youth	US Department of Housing and Urban Development	\$2,350,438
1/31/2024	LCC - Local Conservation Corps (LCC)	Local Conservation Corps SB 1013	State of California Employment Development Department	\$799,665
1/16/2024	Health Services - AFLP	2024-25 Title X Family Planning Services	Essential Access Health	\$464,531
2/9/2024	Sanctuary and Support Services - LGBTQ+ Resource Center	American Rescue Plan Act for Community Based Organizations	City of Fresno	\$100,000
2/14/2024	Health Services	2024 Public Awareness and Community Outreach Campaign Services	The Office of Community Partnerships and Strategic Communications (OCPSC)	\$600,000
6/20/2023	Training and Employment	CERF Economic Development Pilot	State of California Employment Development Department	\$150,000

11/27/2023	Health Services - Community Health Center	Mpox Community-Based Organization Grant	The CA Department of Public Health	\$55,000
2/1/2024	Foster Grandparent Program	FY2024 AmeriCorps Foster Grandparents Program Replacement and Expansion Opportunity	AmeriCorps	\$360,000
1/31/2024	LCC - Local Conservation Corps (LCC)	FY2023 Community Project Funding/Congressionally Directed Spending	Congress Appropriations	\$500,000
6/13/2023	Training and Employment	One Fresno Youth Jobs Corps Program Worksites	City of Fresno	\$300,000
Total Amount Requested				\$14,663,967

2024 NOT AWARDED

Due Date	Program	Name	Funder	Amount Requested
5/1/2024	Health Services - Dental Care for Kids	School-Based and School-Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000
3/1/2024	Food Services - Food Distributions	Open Call Grant Application Clif Family Foundation	Clif Family Foundation	\$50,000
3/1/2024	Sanctuary and Support Services - LGBTQ+ Resource	2024 wayOUT Grant	wayOUT	\$112,740
11/15/2023	Health Services	Fresno HOPE	Fresno HOPE Pathways Community Hub	\$325,000
11/1/2023	Sanctuary and Support Services - CVAHT	Slave 2 Nothing Grant	Slave 2 Nothing Foundation	\$45,000
8/7/2023	Food Services - Food Distributions	Sierra Grant Program	Bank of the Sierra	\$5,000
6/27/2023	Health Services - Community Health Center	Community-Based Approaches to Reducing Sexually Transmitted Diseases	CDC	\$325,000
Total Amount Requested				\$987,740.00

IN PROGRESS GRANTS

Due Date	Program	Name	Funder	Amount Requested
7/31/2024	Foster Grandparent - Senior Tech Program	Changing Aging 2024 - Stage One Program	Next 50	\$200,000
8/15/2024	Health Services	HRSA-25-085 New Access Points Department of Health and Human Services Health Resources and Services Administration	Department of Health and Human Services, Health Resources and Services Administration (HRSA)	\$650,000
8/31/2024	Health Services - Dental Care for Kids	Wonderful Community Grants	The Wonderful Company	\$50,000
9/10/2024	Transit Systems	EnergIIIZE EV Jump Start Year 3	EnergIIIZE Commercial Vehicles (California Energy Commission)	\$750,000
9/27/2024	Lifestyle Medicine	Pioneering Ideas Exploring the Future to Build a Culture of Health	Robert Wood Johnson Foundation	\$500,000
Total Amount Requested				\$2,150,000

SUBMITTED GRANTS				
Due Date	Program	Name	Funder	Amount Requested
6/28/2024	Foster Grandparents - Senior Tech Program	CA Advanced Services Fund (CASF) Adoption Account - Digital Literacy	CA Public Utilities Commission	\$1,176,283
7/12/2024	Health Services - Community Health Center	Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County	The David and Lucile Packard Foundation	\$200,000
7/26/2024	Sanctuary and Support Services - Homeless Services	City of Fresno Homeless Youth Services	City of Fresno	\$2,134,500
6/3/2024	Communications	ICARP Adaptation Planning Grant Program	County of Fresno - Department of Public Works and Planning	\$50,000
5/31/2024	Communications	Brownfields Planning Grant Community Engagement	City of Fresno	\$29,000
5/20/2024	Sanctuary and Support Services - CVAHT	OVC FY24 Anti-Trafficking Housing Assistance Program	Office for Victims of Crime (OVC)	\$837,900
5/1/2024	Health Services - Dental Care for Kids	School-Based and School- Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000
4/30/2024	Training and Employment	Valley CERF Catalyst Projects - Partnership with	Valley Community Economic Resilience Fund	\$300,000
4/30/2024	Food Services - Kitchen	Valley CERF Catalyst Projects - Food Services Kitchen Expansion	Valley Community Economic Resilience Fund	\$2,000,000
4/22/2024	Sanctuary and Support Services - CVAHT	OVC FY24 Services for Victims of Human Trafficking	Office for Victims of Crime (OVC)	\$950,000
4/4/2024	Food Services - Food Services Home Delivery	RFP No. 2425-ENP Title III C1 and C2-Congregate and Home Delivered Meals (Elderly Nutrition Program)	Fresno-Madera Area Agency on Aging (FMAAA)	\$2,700,000
3/22/2024	Stop the Violence	Gang Intervention Proposal for FUSD	FUSD	\$73,000
3/1/2024	Food Services - Food Distributions	Open Call Grant Application Clif Family Foundation	Clif Family Foundation	\$50,000
2/27/2024	Training and Employment - Valley Apprenticeship Connections (VAC)	Career Skills Training	Department of Energy	\$536,626
10/6/2023	Health Services	Early Childhood Wraparound Services	CA Dept of Health Care Services	\$1,500,000
8/8/2023	Food Services - Food Distributions	Costco Charitable Giving Grant	Costco Wholesale	\$7,500
Total Amount Requested				\$12,669,809

LETTERS OF INTENT SUBMITTED				
Due Date	Program	Name	Funder	Amount Requested
3/29/2024	Training and Employment - Valley Apprenticeship Connections (VAC)	FY25 Community Projects (Padilla) - Workforce Development	Senate Appropriations Committee	\$1,500,000
4/2/2024	Training and Employment	FY25 Community Projects (Costa) - Workforce Development	House Appropriations Committee	\$1,500,000

4/2/2024	Sanctuary and Support Services - Homeless Services	FY25 Community Projects (Costa) - Homeless Meal Distribution	House Appropriations Committee	\$1,300,000
7/28/2023	Health Services - Dental Care for Kids	UniHealth Foundation LOI	UniHealth Foundation	\$2,258,348
9/15/2023	Training and Employment - Summer Youth Internship Program	US Bank Letter of Interest	US Bank	\$75,000
4/30/2024	Training and Employment	Valley CERF Catalyst Projects - Partnership with Proteus Inc.	Valley Community Economic Resilience Fund	\$300,000
4/30/2024	Food Services - Kitchen	Valley CERF Catalyst Projects - Food Services Kitchen Expansion	Valley Community Economic Resilience Fund	\$2,000,000
Total Amount Requested				\$8,933,348

Summary	Board Report Date	Date of Notice	Amount Awarded
Food Services will continue providing Congregate Meals and Home Delivered Meals in Fresno and Madera County through this funding opportunity.	4/8/2024	7/18/2024	\$2,700,000
Funding will expand capacity in rural communities to new partners and schools in Riverdale and Five Points providing 3,600 low-income families with nutritious, healthy, and fresh food commodities.	N/A	5/22/2024	\$25,000
Provide one-time financial support to older adults (age 55+) in emergency situations.	N/A	6/17/2024	\$25,000
This grant will reduce tobacco use within the funded clinic populations. Achieving this outcome will decrease tobacco use disparities and reduce the burden of tobacco-related diseases.	N/A	5/9/2024	\$81,000
Funding will support Bridge & Rapid Rehousing services.	1/22/2024	6/24/2024	\$4,368,334
This grant will fund trauma-informed, supportive services for victims of human trafficking, including shelter, case management, and emergency assistance.	1/22/2024	6/24/2024	\$899,999
Funding will support the continuation of Foster Grandparents. Older adults 55+ and over volunteer to mentor and tutor for low-income students in Fresno County.	2/7/2024	6/24/2024	\$495,000
Funding will provide case management for 25 Junior Fellows, offering transformative travel opportunities, mentorship, and educational and skill development.	4/15/2024	6/24/2024	\$375,000
Funds will help the GI program provide gift cards to evaluation survey respondents.	N/A	5/1/2024	\$15,000
To quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.	2/21/2024	1/29/2024	\$2,019,622
Connect participants and applicants of Goods Job Challenge with resources, including high school equivalency programs and vocational plans.	3/18/2024	2/28/2024	\$799,665
Title X funding is awarded to subrecipients across the nation to provide low-income women and men below 250% of poverty with quality sexual and reproductive health care services.	1/22/2024	2/5/2024	\$464,531
Funding will support general operating costs for the LGBTQ+ Resource Center.	N/A	3/7/2024	\$100,000
To effectively reach and engage Californians, especially those experiencing the greatest health and social inequities.	3/4/2024	3/18/2024	\$600,000
Connect participants and applicants of Goods Job Challenge with resources, including high school equivalency programs and vocational plans.	3/18/2024	2/27/2024	\$150,000

Funding will support Mpox vaccine administration, vaccine outreach/education and testing activities to communities at-risk for Mpox.	N/A	3/19/2024	\$55,000
Funding will expand capacity to service low-income program participants in rural areas of Fresno County.	2/7/2024	4/1/2024	\$360,000
This will fund vehicle and heavy equipment for in- the-field student learning.	N/A	TBD	\$500,000
Provision of work experience for Fresno youth for a 6-month period.	6/26/2023	2/1/2024	\$200,000
Total Amount Awarded			\$14,233,151

Summary	Board Report Date	Date of Notice
CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of access, for children and their families.	N/A	7/8/2024
Funding for operational support with areas of focus: Strengthen our food system, Enhance equitable community health outcomes, Safeguard our environment and natural resources	N/A	6/30/2024
Funding will support general operating costs for the LGBTQ+ Resource Center, including case	N/A	4/1/2024
Funding will support care coordination agencies employing community health workers, utilizing the Pathways Community HUB Institute™ Model.	12/7/2023	3/26/2024
Funding will support low-barrier emergency housing for victims of human trafficking.	N/A	5/3/2024
Funding food distributions for 2023.	N/A	3/12/2024
STI Testing on Community College Campuses, and free transportation to clinic if treatment is needed.	5/22/2023	1/17/2024

Summary	Board Report Date	Date of Notice
Supporting economic well-being for older adults and the organizations that serve them through systems-level and programmatic innovations.	N/A	TBD
To support new health center service delivery sites to expand affordable, accessible, and high-quality primary health care for underserved communities and Populations.	8/5/2024	5/1/2024
Grants will support game changing work across all impact areas	N/A	TBD
Funding for commercial fleets, site owners, or others who seek to deploy charging infrastructure for Medium-Duty and Heavy-Duty (MDHD) electric vehicles (EVs).	8/5/2024	TBD
Exploring the Future to Build a Culture of Health welcomes proposals that are primed to influence health equity in the future.	9/9/2024	TBD

Summary	Board Report Date	Date of Notice
Funds will allow the Senior Tech Program to continue for two more years, serving approximately 2,500 seniors.	9/9/2024	TBD
The development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial disparities in Fresno.	8/5/2024	8/12/2024
Funding will support Bridge Housing to young adults.	8/5/2024	TBD
Provide outreach and facilitate community input on climate resiliency needs and strategies.	N/A	TBD
Conduct outreach to gain community and stakeholder support and input for addressing brownfields issues in SW Fresno.	N/A	TBD
Funds will support rapid rehousing for victims of human trafficking.	5/6/2024	TBD
CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of access, for children and their families.	N/A	TBD
VAC will partner with Proteus to provide job training in construction trades.	5/6/2024	8/31/2024
Food Services is requesting funds for planning activities for a USDA inspection kitchen and upgrading current kitchen equipment to electric appliances.	5/6/2024	8/31/2024
The purpose of this program is to develop, expand, or strengthen victim service programs for victims of human trafficking, including those that provide trauma-informed services.	4/15/2024	9/30/2024
Food Services will continue providing Congregate Meals and Home Delivered Meals in Fresno and Madera County through this funding opportunity.	4/8/2024	TBD
STV will conduct gang intervention programming and mentoring at FUSD school sites (sites to be determined)	N/A	TBD
Funding for operational support with areas of focus: Strengthen our food system, Enhance equitable community health outcomes, Safeguard our environment and natural resources	N/A	TBD
Funding for job training to gain industry-recognized certifications in energy efficiency sector.	1/22/2024	5/20/2024
Funding for childhood wraparound services, could include home visitation or prenatal care.	9/25/2023	1/31/2024
Funding food distributions for 2023.	N/A	TBD

Summary	Board Report Date	Date of Notice
Funds will allow VAC to develop its training program to include energy efficiency technology training	N/A	TBD
Funds will allow VAC to develop its training program to include energy efficiency technology training	N/A	TBD

Through the purchase of an electric bus, this funding will implement a mobile meal distribution program to serve individuals experiencing street homelessness and low-income families in Fresno County.	N/A	TBD
Implementation of a data system and support from community health workers to connect families in the SBSP program to needed services.□	N/A	TBD
Funding salaries for interns.	N/A	TBD
VAC will partner with Proteus to provide job training in construction trades.	5/6/2024	8/31/2024
Food Services is requesting funds for planning activities for a USDA inspection kitchen and upgrading current kitchen equipment to electric appliances.	5/6/2024	8/31/2024

2024 Semi Annual Grant Summary

As of June 30, 2024	
Metric	Number
Grants Submitted	24
Grants Approved	19
Grants Denied	3
Funds Requested	\$17,391,795
Funds Approved	\$10,217,725
Funds Denied	\$442,740
Average Request	\$724,658.13
Request Range	\$15,000-\$4368,334

Jan-24		Feb-24		Mar-24	
Metric	Number	Metric	Number	Metric	Number
Grants Submitted	5	Grants Submitted	4	Grants Submitted	6
Grants Approved	3	Grants Approved	1	Grants Approved	5
Grants Denied	0	Grants Denied	0	Grants Denied	2
Funds Requested	\$7,032,529	Funds Requested	\$1,596,626	Funds Requested	\$770,740
Funds Approved	\$1,764,196	Funds Approved	\$799,665	Funds Approved	\$1,369,531
Funds Denied	\$0	Funds Denied	\$0	Funds Denied	\$330,000
Average Request	\$1,406,505	Average Request	\$536,626	Average Request	\$128,456
Request Range	\$464,531-\$4,368,334	Request Range	\$100,000-\$600,000	Request Range	\$15,000-\$495,000

Apr-24		May-24		Jun-24	
Metric	Number	Metric	Number	Metric	Number
Grants Submitted	4	Grants Submitted	3	Grants Submitted	2
Grants Approved	0	Grants Approved	3	Grants Approved	5
Grants Denied	0	Grants Denied	0	Grants Denied	1
Funds Requested	\$5,950,000	Funds Requested	\$991,900	Funds Requested	\$1,050,000
Funds Approved	\$0	Funds Approved	\$121,000	Funds Approved	\$6,163,333
Funds Denied	\$0	Funds Denied	\$0	Funds Denied	\$112,740
Average Request	\$1,487,500	Average Request	\$330,333	Average Request	\$525,000
Request Range	\$464,531-\$4,368,334	Request Range	\$100,000-\$600,000	Request Range	\$15,000-\$495,000

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Finance
Consent Agenda Item #: 5_22	Director: Steven Warnes
Subject: Health Insurance Report	Officer: Hemanta Mungur

Recommended Action

The information is presented to keep the Board apprised on the status of the Agency’s self-funded health insurance plan.

Background

This item was presented during the August 5, 2024, Executive Committee Meeting where Committee Members reviewed and approved.

As of May 31, 2024, the health insurance reserve is at \$7.5 million, which covers approximately 8.8 months of average expenditures. Contributions from programs and employees for 2024 total \$5,085,831 while the Fund paid out \$7,487,369 in expenses.

Changes to the health insurance plan in 2022 through 2024 include:

- Effective January 2022: Tele-health service was added and 1% increase in Employer premiums and an average 8% increase to Employee premiums.
- Effective January 2023: Restructured the wellness program to include more employees; replaced wellness discounted premium by an incentive program available to all employees. 5.5% increase in Employer premiums.
- Effective January 2024: Kaiser HMO plan offered as an alternative to our existing PPO plan. Employer and Employee premiums will increase by 8%. Recordkeeper for FSA and HSA plans moved to Health Equity.

This table presents a sample of the monthly health insurance premium rates for 2024. Rates vary depending on the type of coverage tier selected; the PPO option is shown but a high-deductible option is available at a 40% lower cost to the employee.

	Agency	Employee	Total Premium
Employee Only	\$684	\$162	\$846
EE +Child(ren)	\$1,238	\$291	\$1,529
EE + Family	\$1,643	\$387	\$2,030
EE + Spouse	\$1,374	\$324	\$1,698

FRESNO EOC
HEALTH INSURANCE FUND REPORT
 THROUGH MAY 31, 2024

	2024					2023		
	March	April	May	YTD totals Jan-May	Mo. Avg. Prev 12 mos	YTD totals Jan-May	Annual Jan - Dec	Annual Mo. Avg Jan - Dec
Beginning Fund Balance	7,112,006	7,416,275	7,558,076					
<u>Income</u>								
Agency Contributions	817,987	819,131	811,682	4,103,951	749,293	3,751,076	8,638,643	719,887
Additional Agency Contr.				-	0	0	0	-
Employee Contributions	198,901	195,153	196,176	981,880	167,845	830,867	1,863,131	155,261
Total Income	1,016,888	1,014,284	1,007,858	5,085,831	917,139	4,581,943	10,501,774	875,148
<u>Expenses</u>								
Health Claims Paid	246,518	433,814	568,557	2,331,461	440,685	1,690,561	4,647,314	387,276
Dental Claims Paid	58,210	39,143	53,122	237,762	45,511	218,647	527,020	43,918
Prescriptions Paid	144,053	131,381	200,576	805,880	158,802	678,302	1,778,042	148,170
Vision Claims Paid	837	1,214	840	12,403	4,897	33,274	79,636	6,636
Stop Loss Premiums	94,373	95,250	96,881	486,154	100,384	529,499	1,247,950	103,996
Stop Loss Claims	-	-	-	0	(3,454)	(22,190)	(63,636)	(5,303)
Life Insurance Premiums	9,251	9,216	9,097	46,006	9,094	43,068	106,188	8,849
Pinnacle	12,434	12,472	12,472	61,735	12,920	67,465	160,775	13,398
Blue Cross/Kaiser	124,522	126,834	114,501	572,708	55,747	69,574	165,827	13,819
Benefits Consultant	12,084	12,083	12,083	60,416	12,083	60,417	145,000	12,083
Employee Assist. Program	4,740	4,740	4,740	23,700	4,740	23,294	56,475	4,706
Preferred Chiropractors	775	778	777	3,892	829	4,381	10,442	870
TeleDoc	4,822	2,399	4,919	19,219	4,009	12,442	41,326	3,444
Other Expenses	-	3,159		4,099	1,950	5,308	22,661	1,888
ACA Fees	-	-		0	335	0	3,690	308
Total Expenses	712,619	872,483	1,078,565	4,665,435	848,532	3,414,042	8,928,710	744,059
Current Fund Activity (net)	304,269	141,801	(70,707)	420,396	68,606	1,167,901	1,573,064	131,089
Ending Fund Balance	7,416,275	7,558,076	7,487,369	7,487,369				
<u>Enrollment</u>								
Employee only-EOC funded	306	308	308		309		341	
Kaiser	63	62	62		61			
Family coverage-EOC funded	314	314	314		314		355	
Kaiser	36	35	35		34			
Other-Dental only or Sub/On Call	50	45	45		46		48	
Total employees enrolled	769	764	764		763		744	

Estimated # months funded:

8.8

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Human Resources
Consent Agenda Item #: 5_23	Director: N/A
Subject: Human Resources Quarterly Summary Report	Officer: Nelson Dibie

Recommended Action

The information presented below is intended to keep the Board apprised with a high-level snapshot of Human Resources activity. The following information is provided in these reports:

Background

This item was presented during the August 5, 2024, Executive Committee Meeting were Committee Members reviewed.

On a quarterly basis, staff provide the Committee with a high-level snapshot of Human Resources activity. A summary of findings and detailed reports are provided on the following:

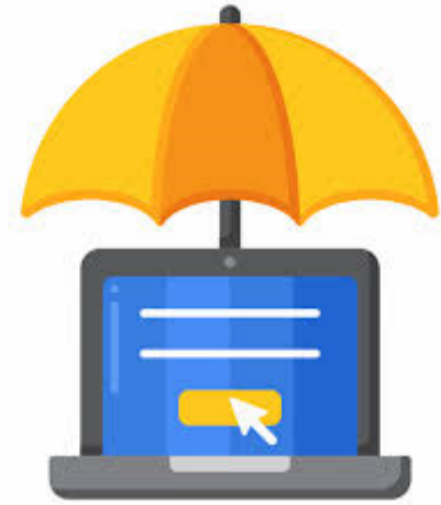
- Employee Overview
 - Active Staff
 - Separations
 - Agency Demographics
- Talent Acquisition
 - New Hires
- Benefits Enrollments
 - Enrollment Details
- Safety & Worker’s Compensation
 - Injuries
 - Near Misses

Fiscal Impact

No fiscal impact.

Year
2024

MonthNumber
6



711
Medical Enrollments



750
Dental Enrollment

Benefit Enrollment (%)

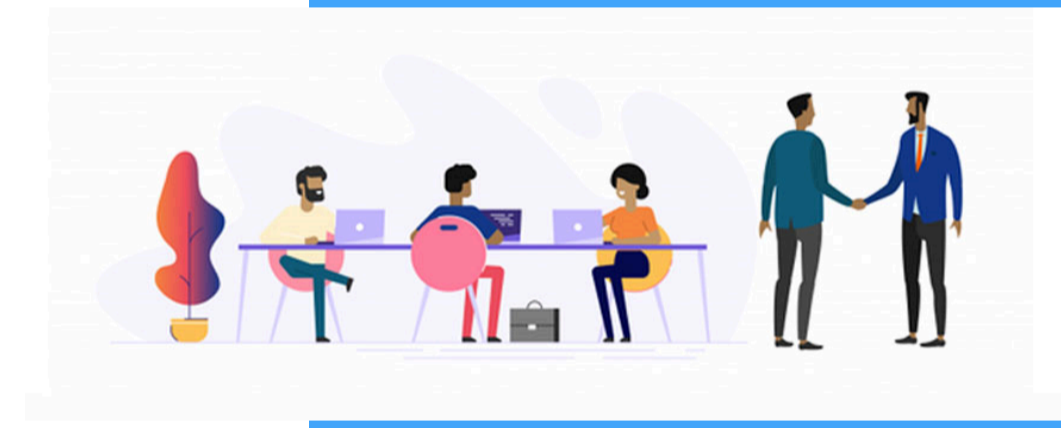
64%
(Medical)

68%
(Dental)

1090
Head Count YTD



100
New Hires YTD



99
Terminations YTD



9.10%
Turnover Rate YTD

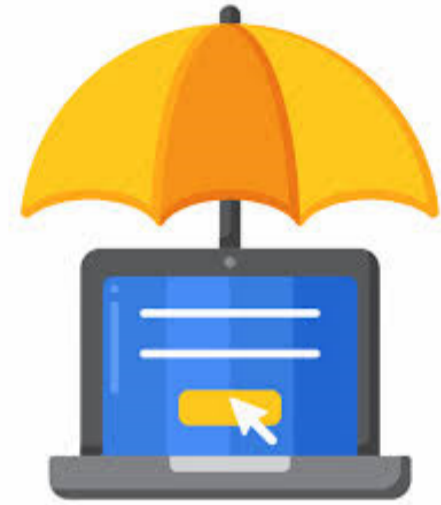
27
Injuries YTD



47
Near Miss YTD

Year
2023

MonthNumber
6



708
Medical Enrollments



748
Dental Enrollment

Benefit Enrollment (%)

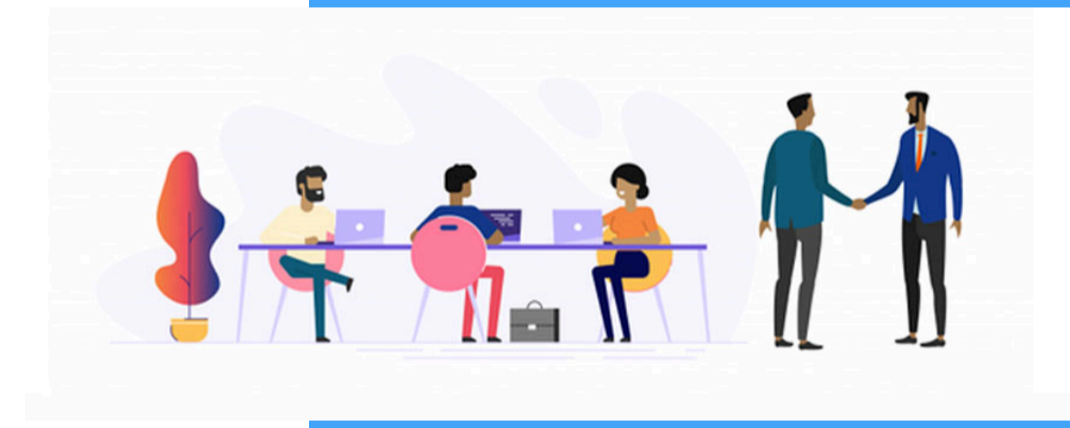
82%
(Medical)

85%
(Dental)

1041
Head Count YTD



128
New Hires YTD



122
Terminations YTD



11.78%
Turnover Rate YTD

34
Injuries YTD



38
Near Miss YTD

Staff Report (As of 06/30/2024)

2024 - Q2

Year

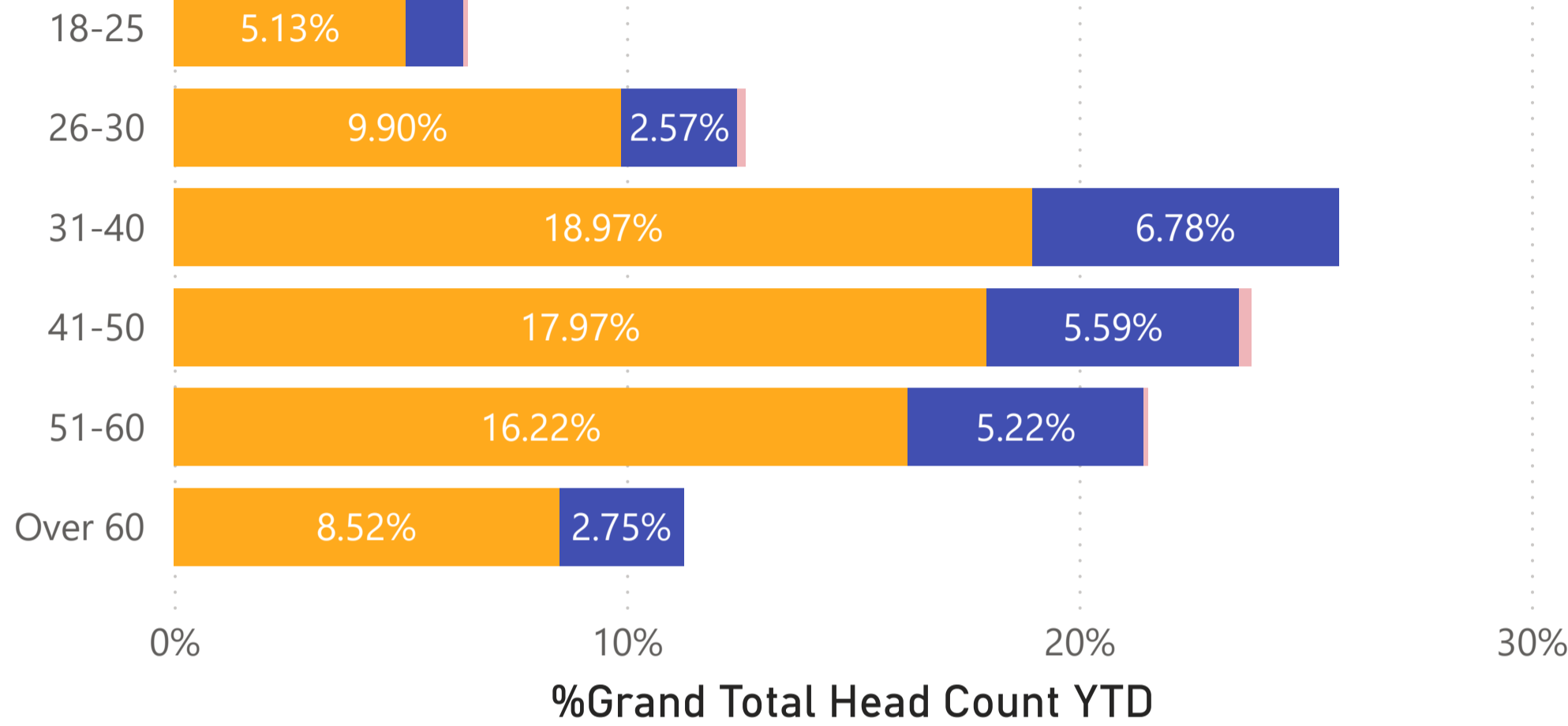
2024

MonthNumber

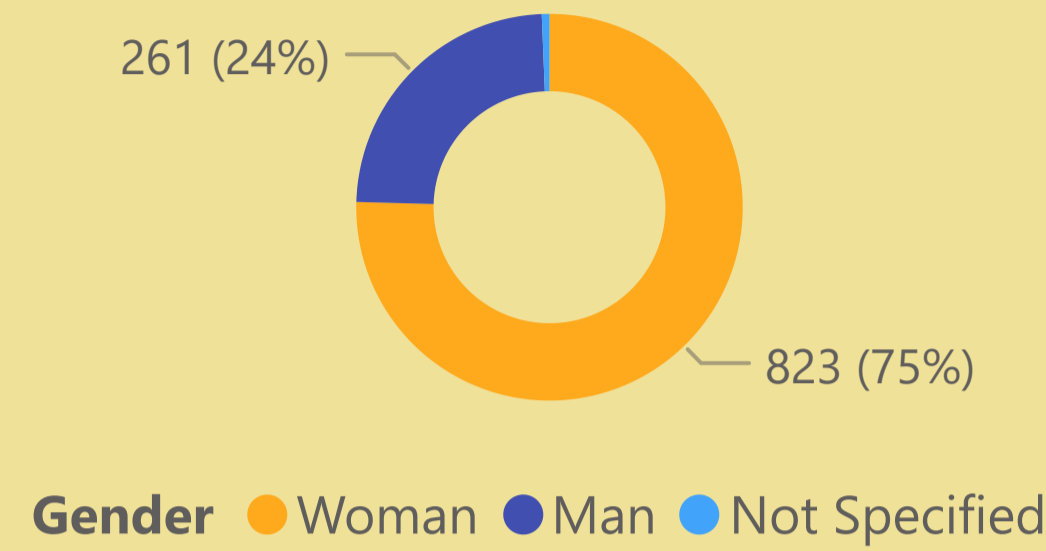
Multiple selections

Head Count YTD (%) by Age Group and Gender

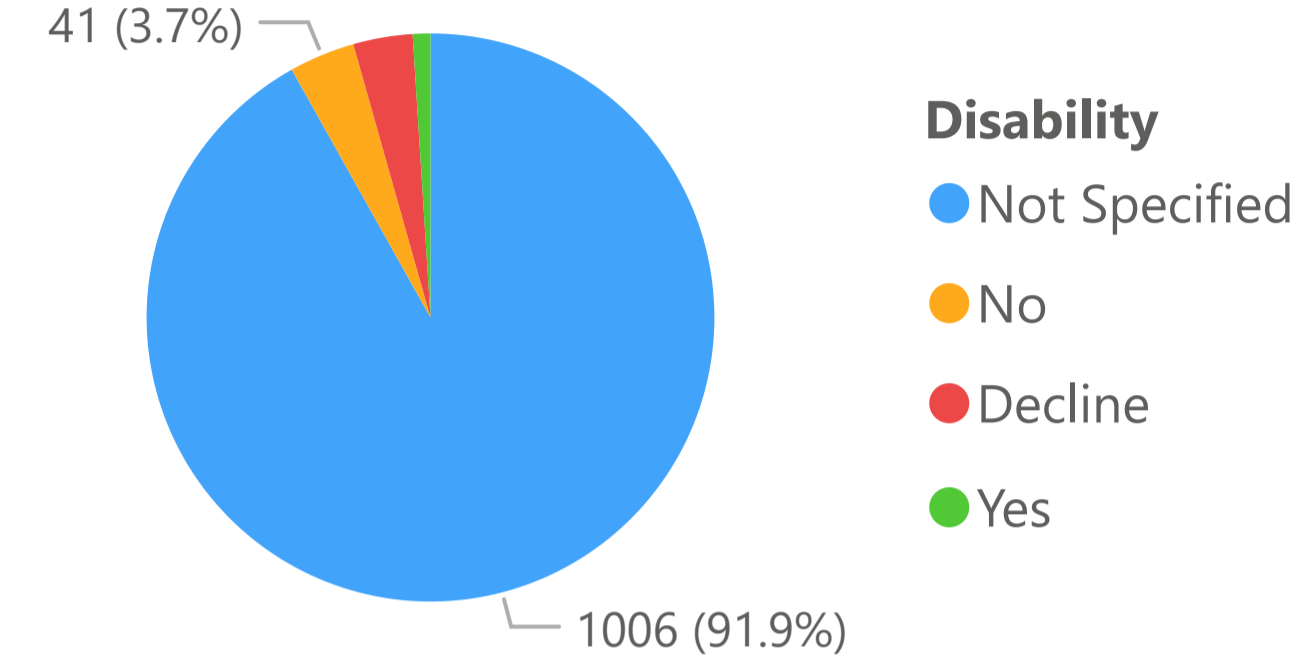
Gender ● Woman ● Man ● Not Specified



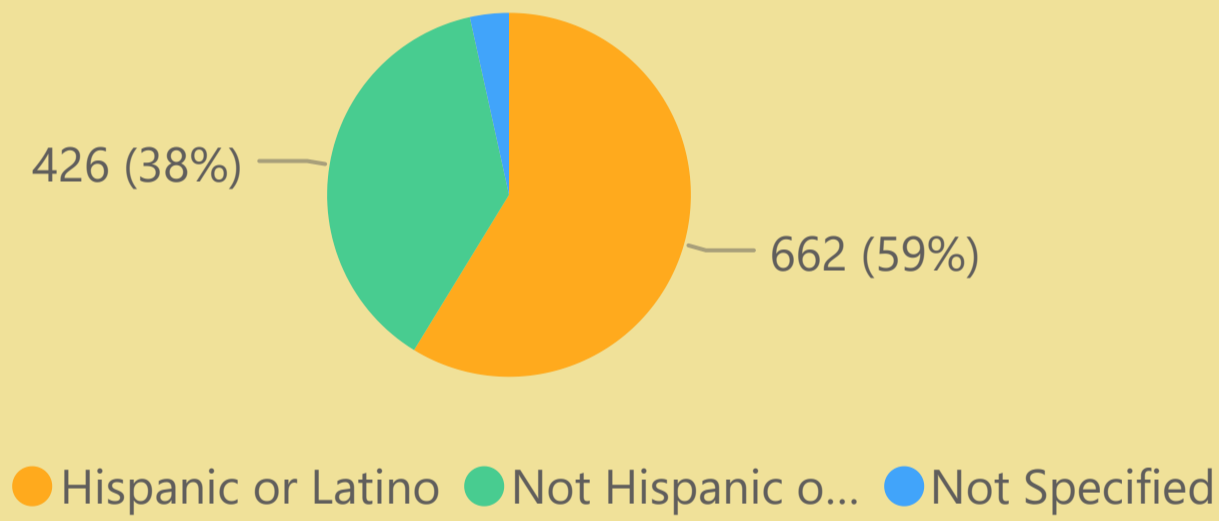
Head Count YTD by Gender



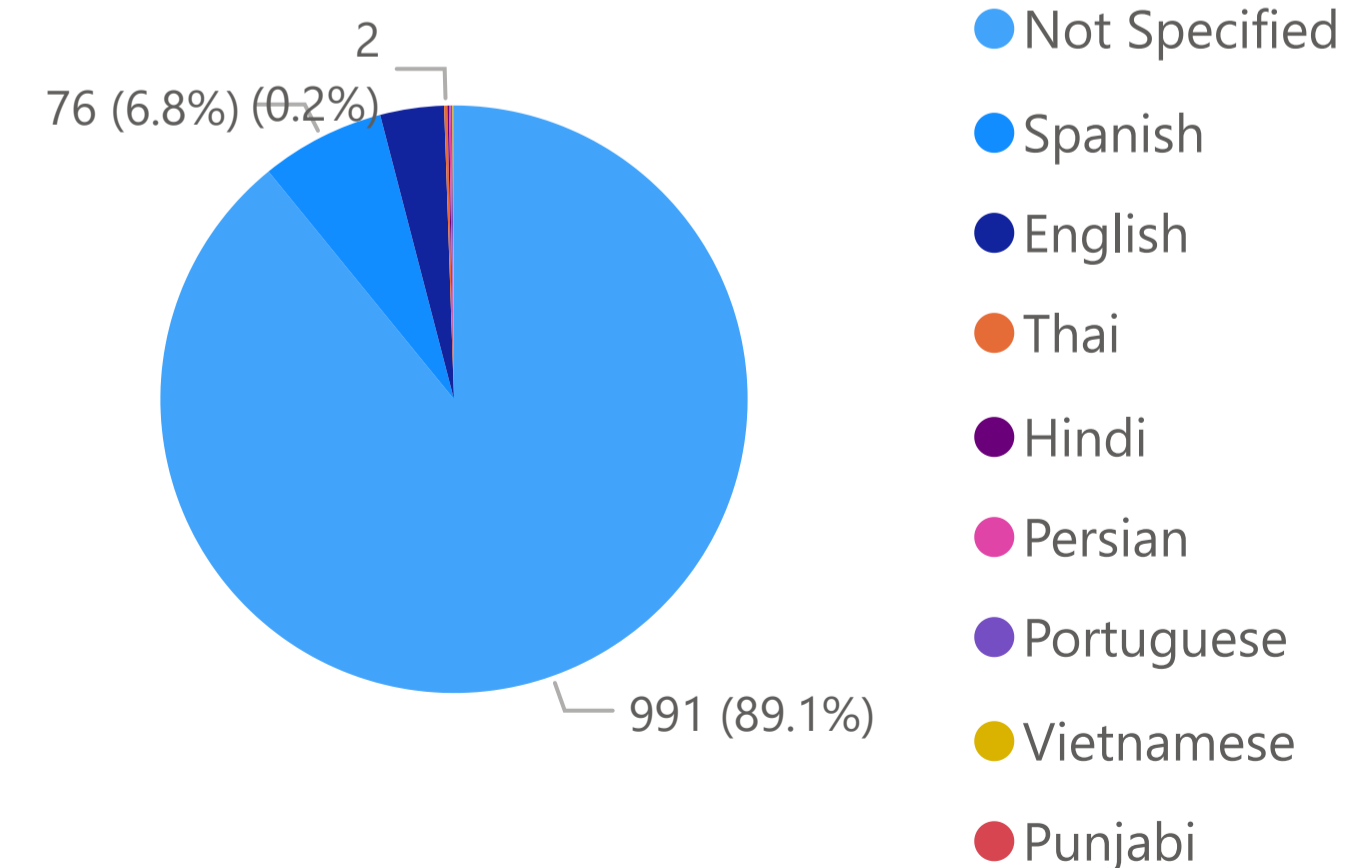
Head Count YTD by Disability



Head Count YTD by Ethnicity

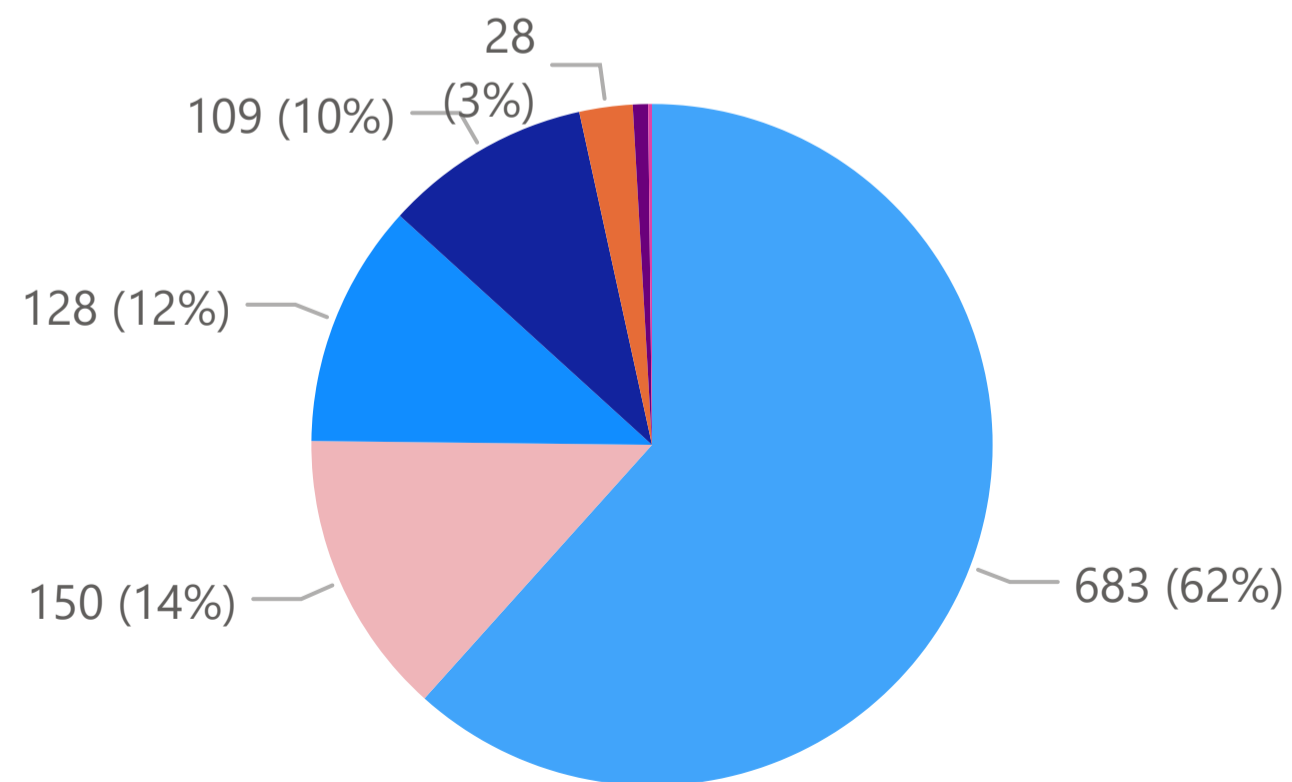


Head Count YTD by Language



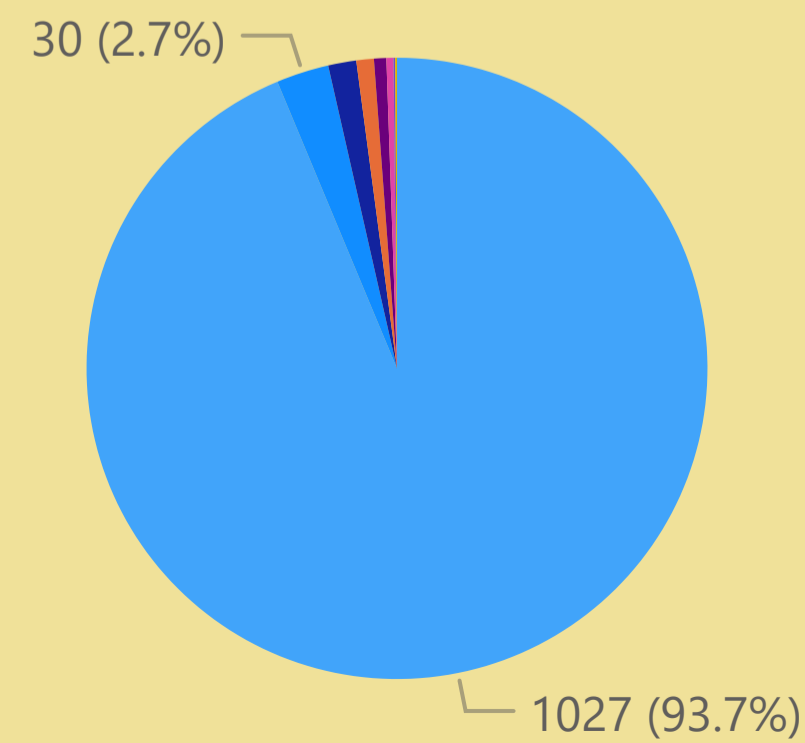
Head Count YTD by Race

Race ● Not Specified ● Asian ● Black or African American... ● White ● Two or more races (Not... ● American Indian or Ala... ● Native Hawaiian or Oth...



Head Count YTD by Education

Education ● Not Specified ● Graduate ● Associate ● Undergraduate ● Some College ● Diploma ● Doctorate and... ● Not Indicated



662 out of 683 employees with "Not Specified" race are Hispanic/Latino

Staff Report (As of 06/30/2023)

2023 - Q2

Year

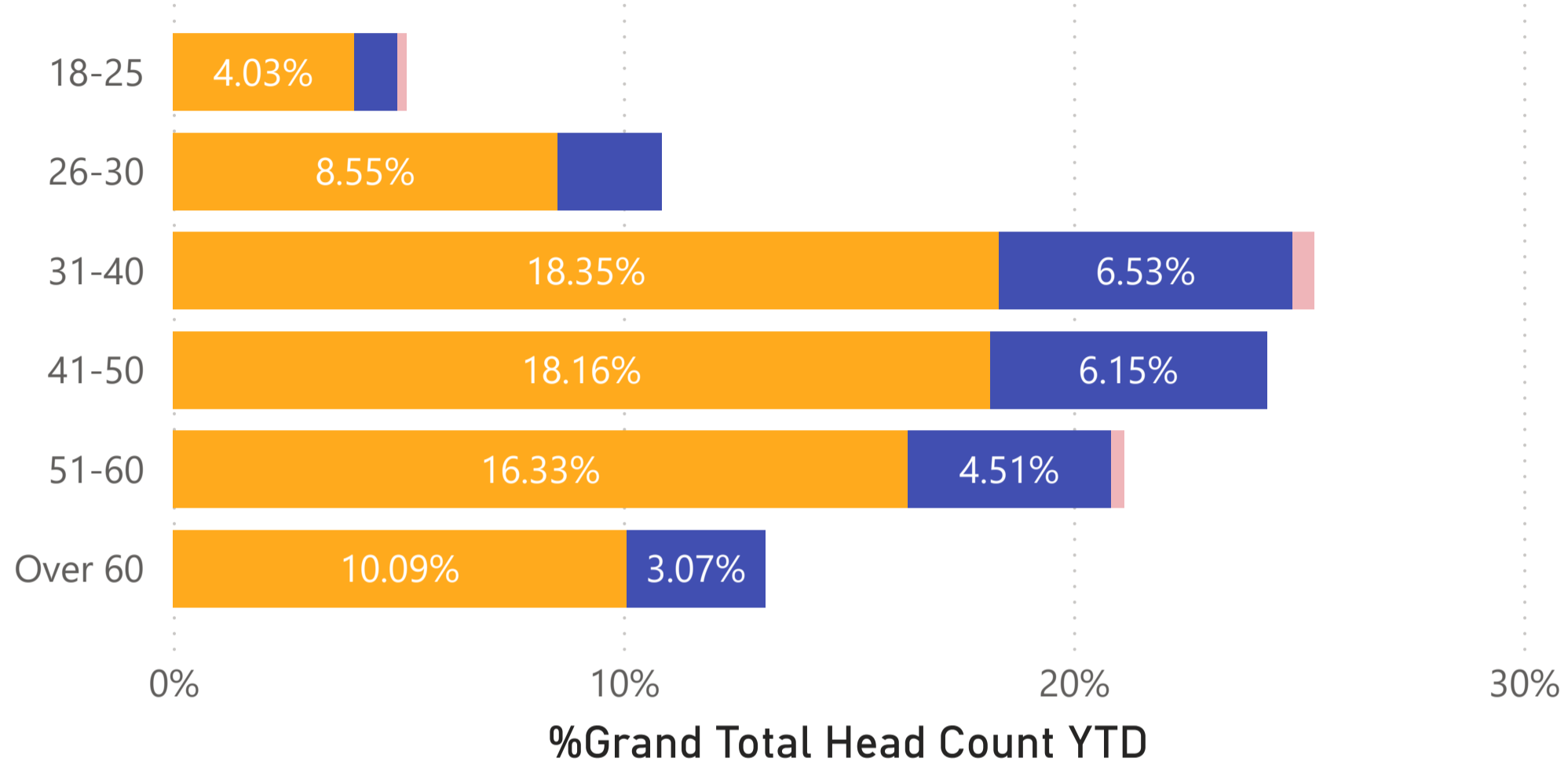
2023

MonthNubmer

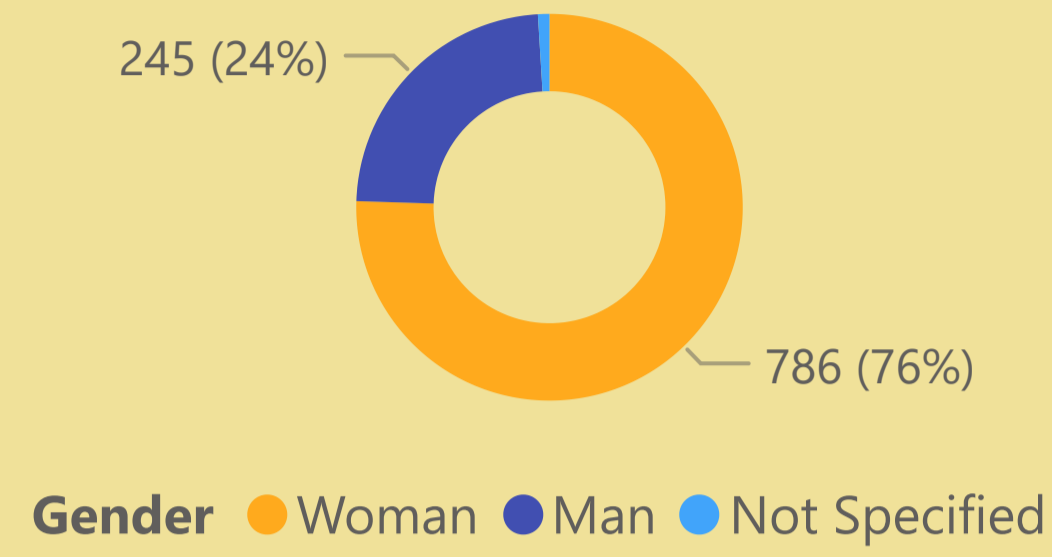
Multiple selections

Head Count YTD (%) by Age Group and Gender

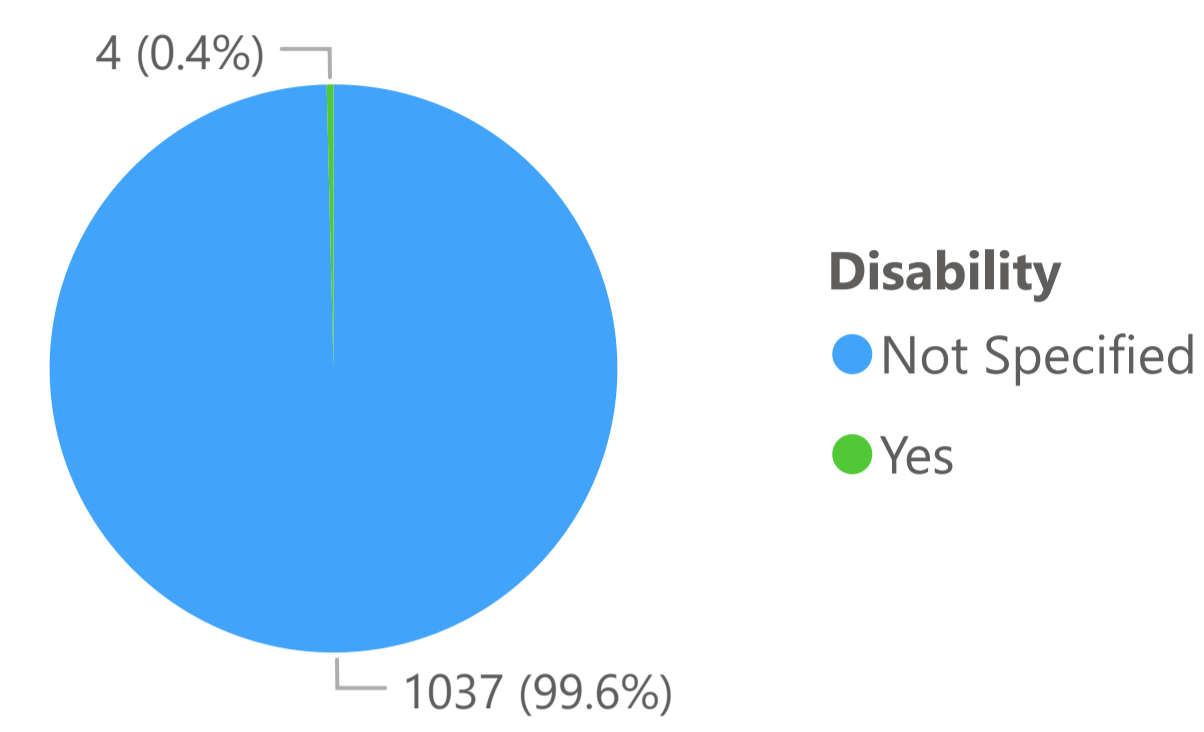
Gender ● Woman ● Man ● Not Specified



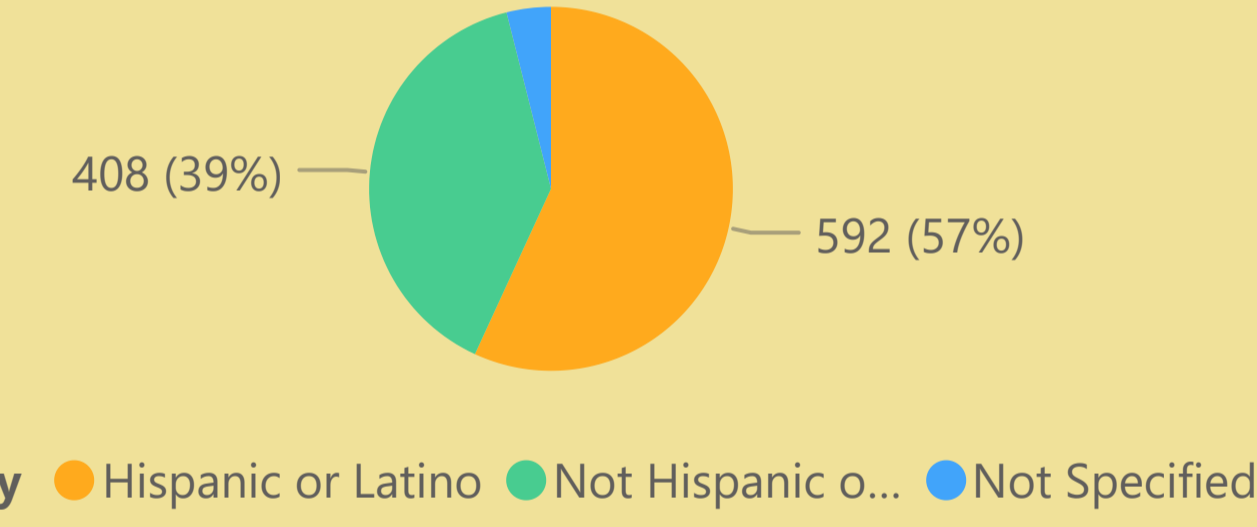
Head Count YTD by Gender



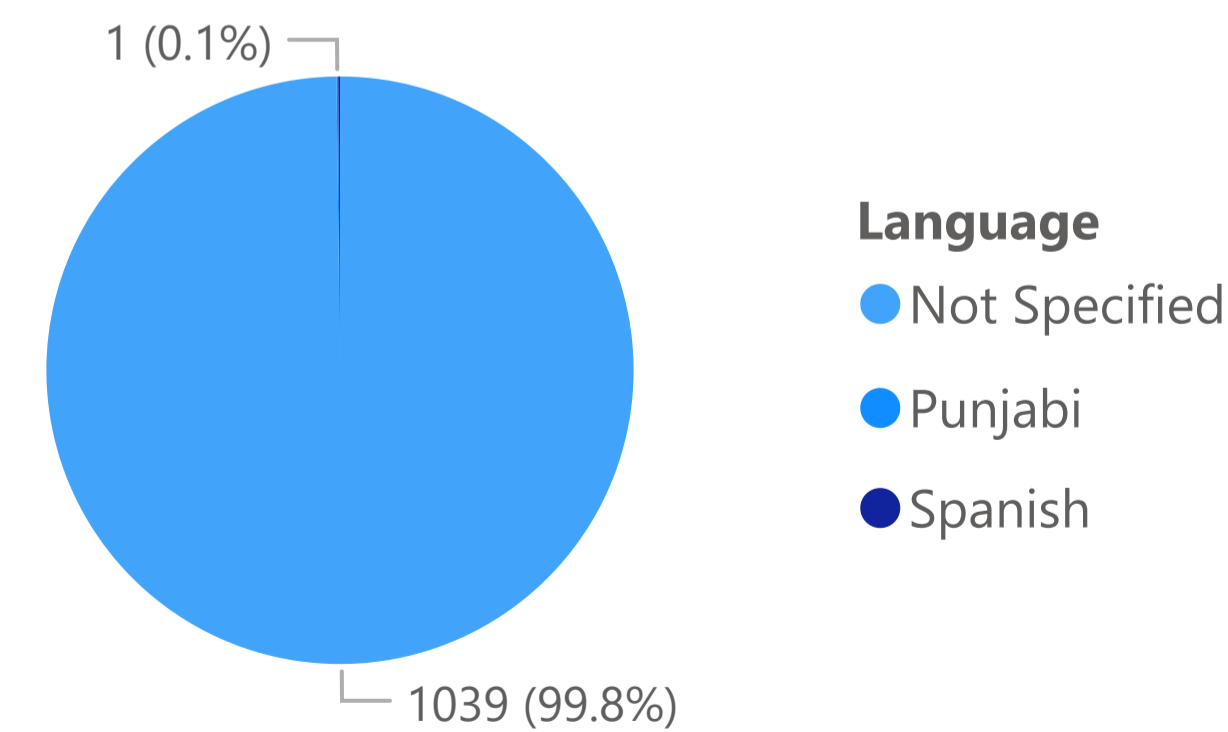
Head Count YTD by Disability



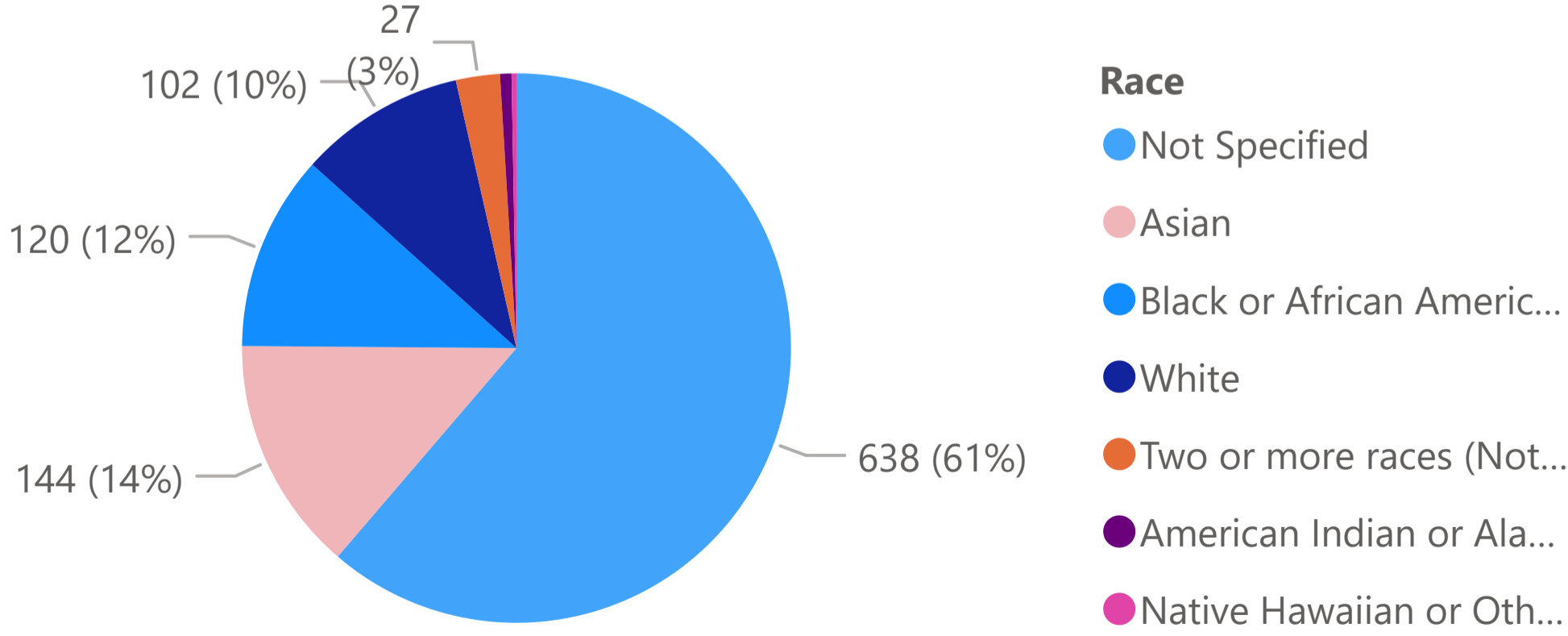
Head Count YTD by Ethnicity



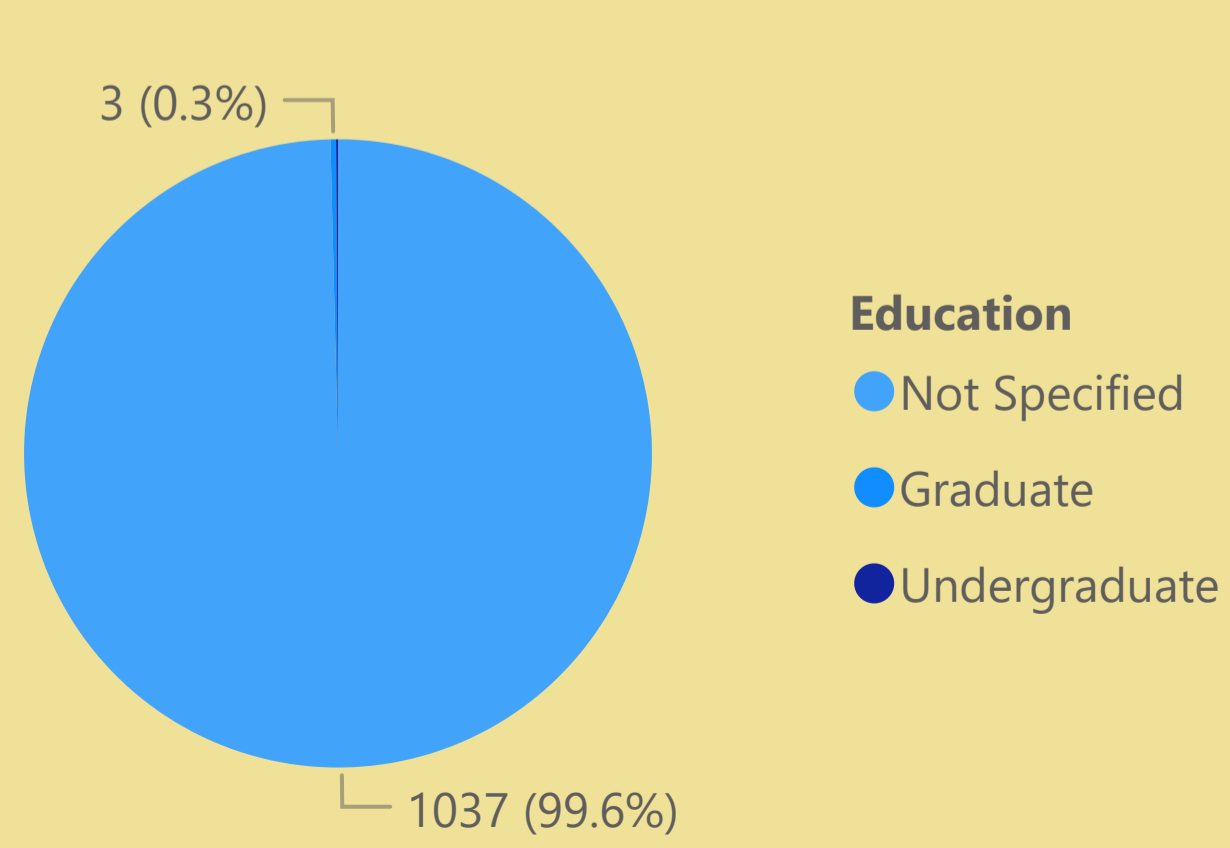
Head Count YTD by Language



Head Count YTD by Race



Head Count YTD by Education



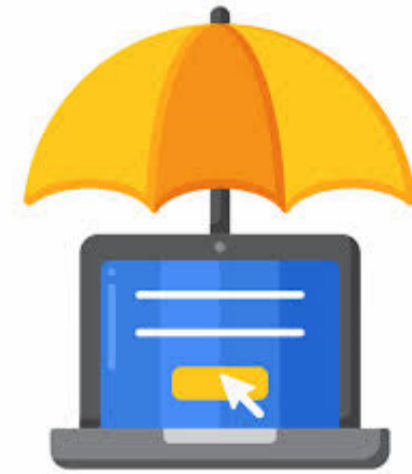
592 out of 638 employees with "Not Specified" race are Hispanic/Latino

Benefit Enrollment (As of 06/30/2024)

2024 - Q2

Year
2024

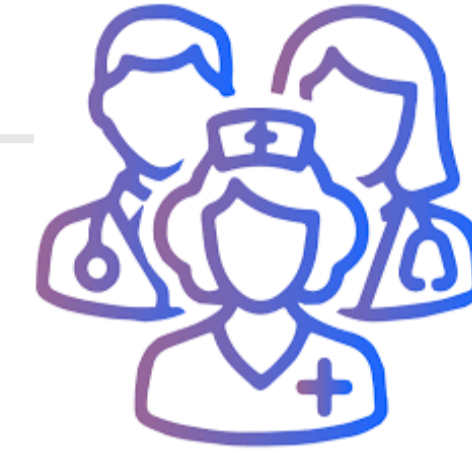
MonthNumber
Multiple selections



Benefit Enrollment (%)

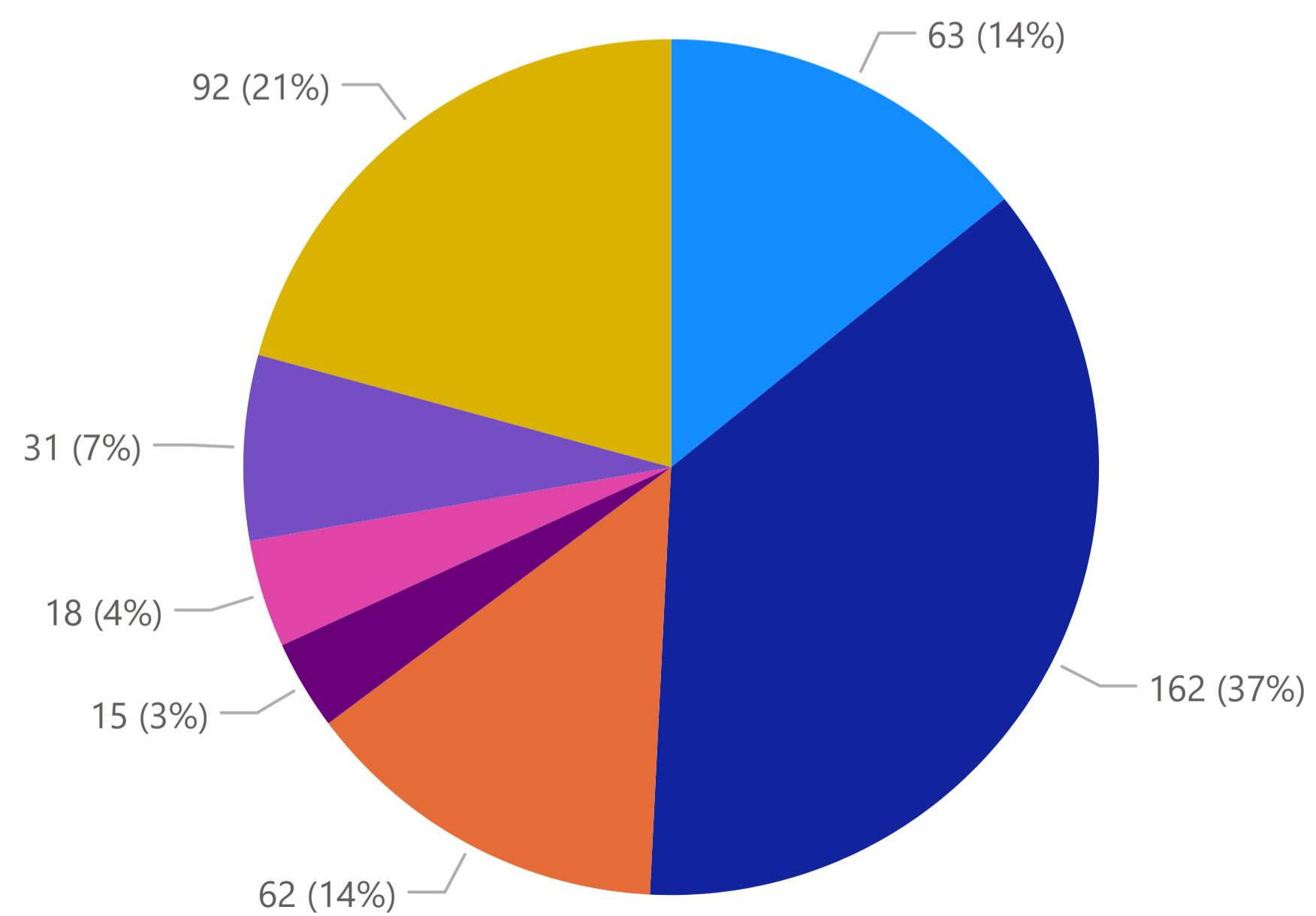
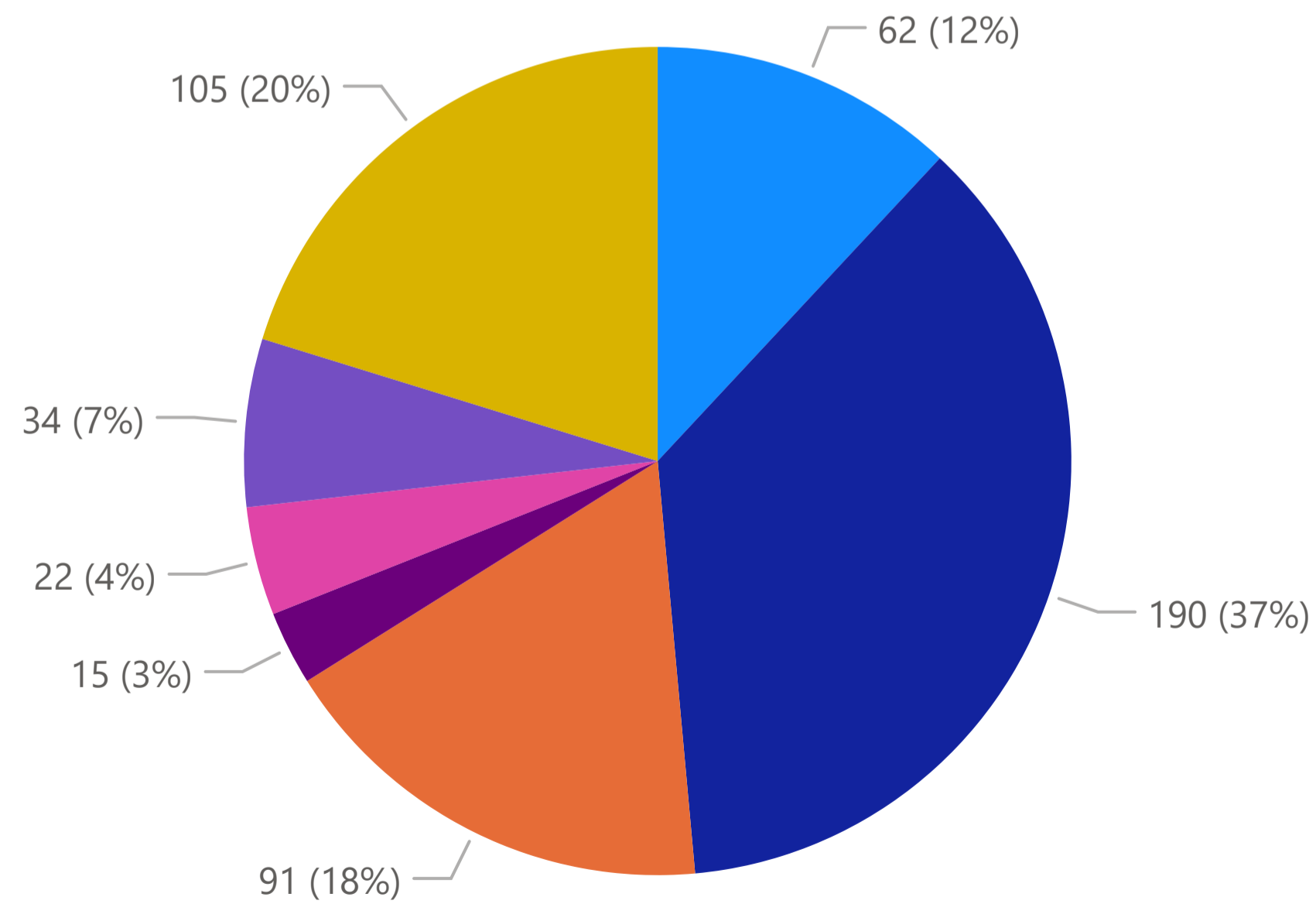
65%
(Medical)

69%
(Dental)



Medical Plan Waived

Dental Plan Waived



Waived Reason

- -
- Choosing Not To Enroll - ZCHOIC
- Participating in a State Plan - STE...
- Participating in Another Employer...
- Participating in Domestic Partner'...
- Participating in Parent's Plan - PO...
- Participating in Spouse's Plan - S...

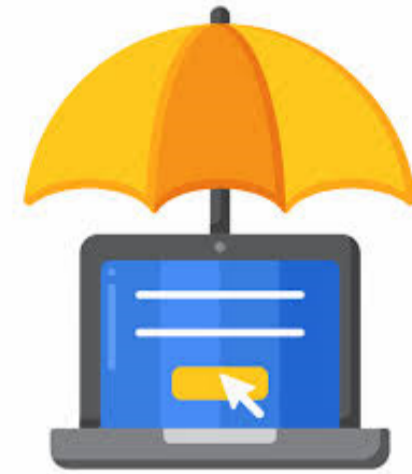
Benefit Details

Benefit Enrollment (As of 06/30/2023)

2023 - Q2

Year
2023

MonthNumber
Multiple selections



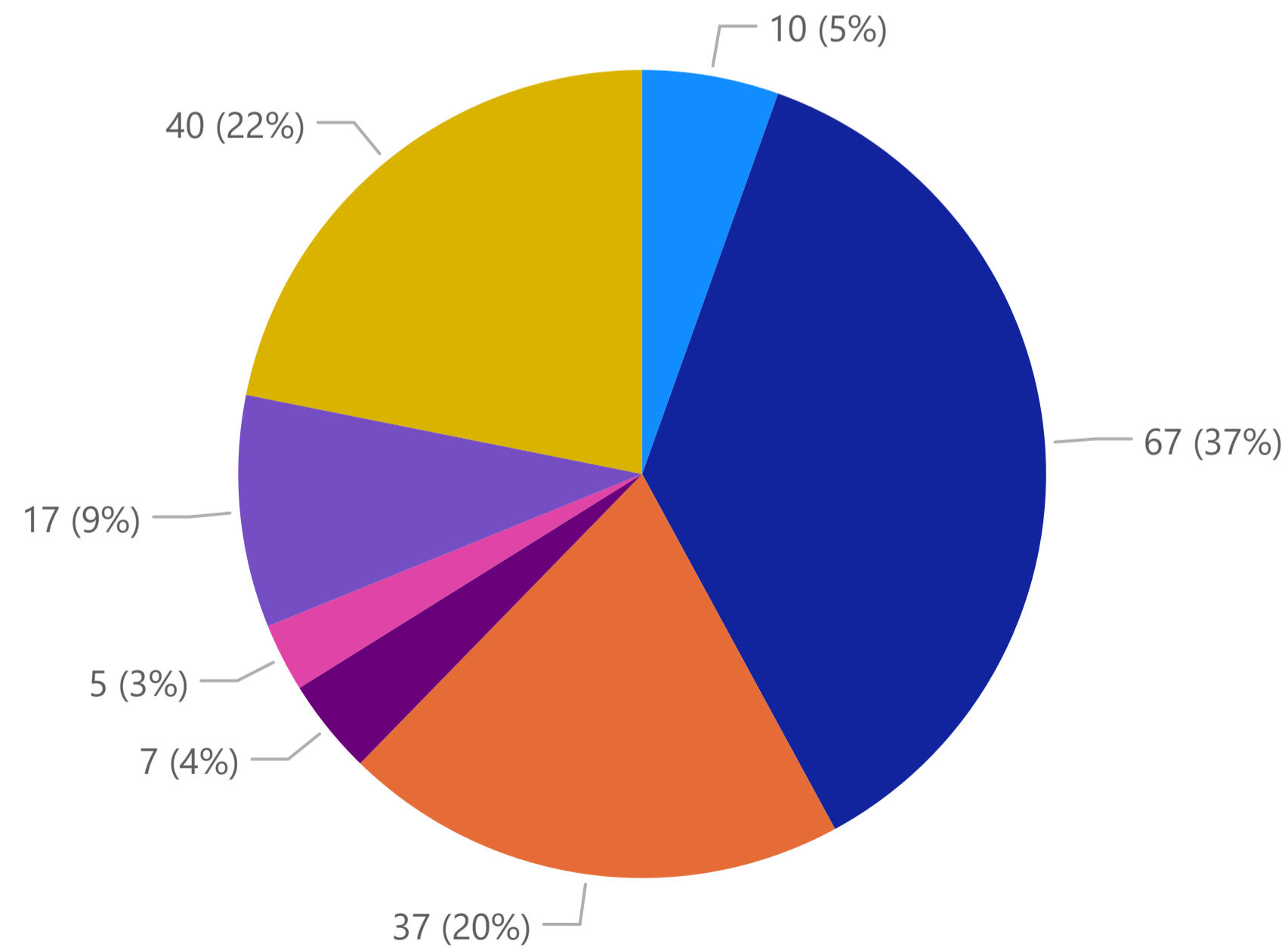
Benefit Enrollment (%)

82%
(Medical)

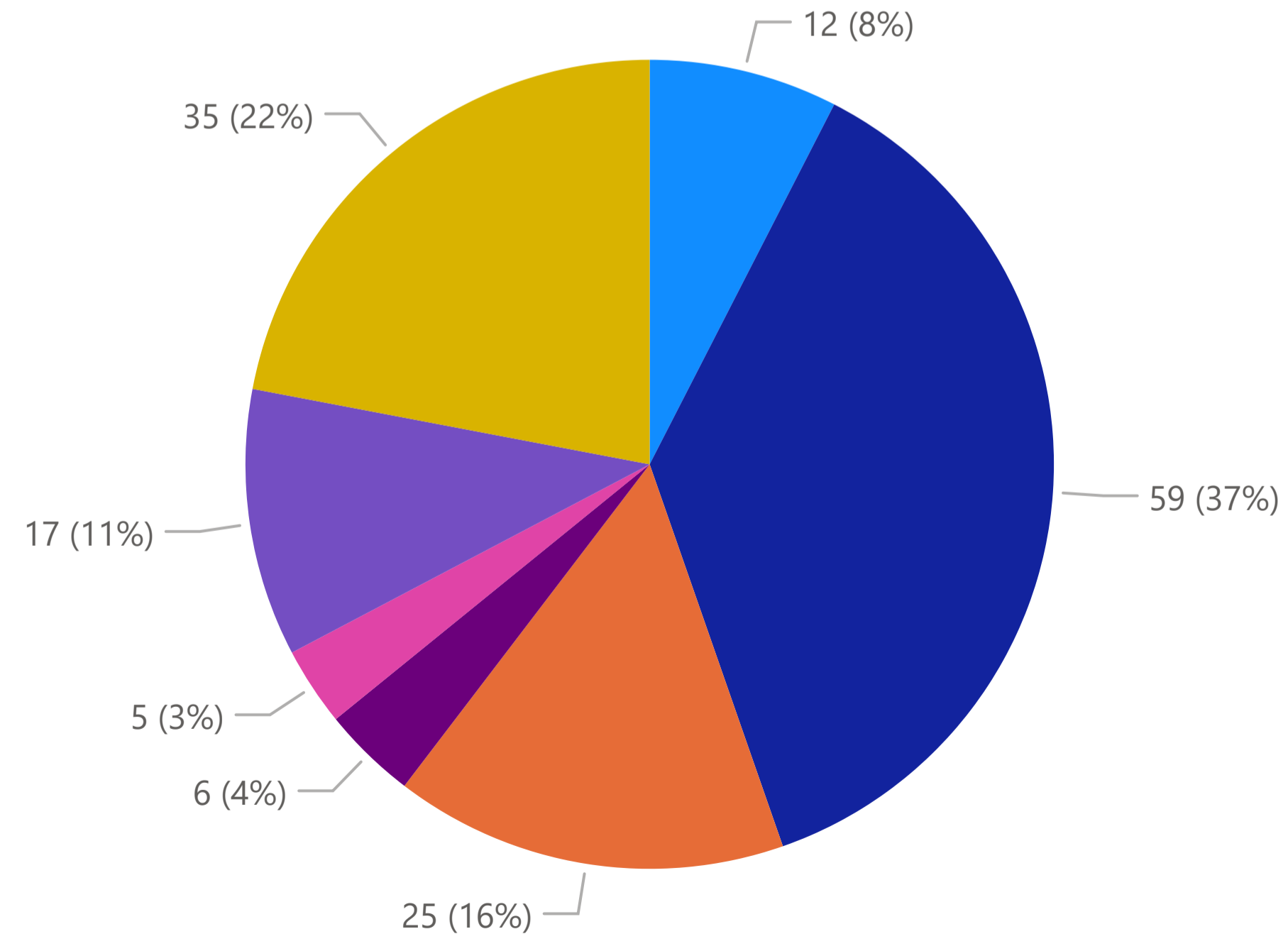
85%
(Dental)



Medical Plan Waived



Dental Plan Waived



Waived Reason

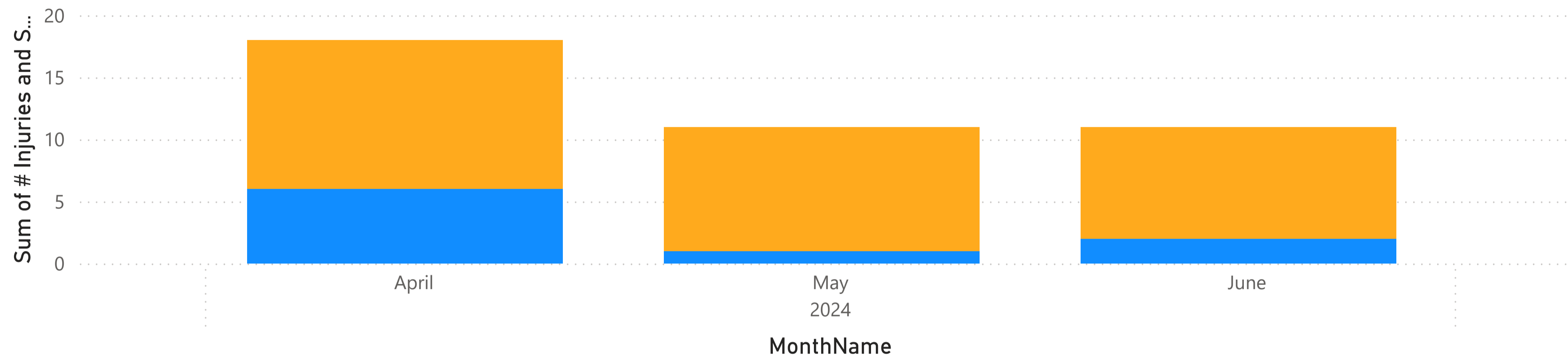
- -
- Choosing Not To Enroll - ZCHOIC
- Participating in a State Plan - STE...
- Participating in Another Employer...
- Participating in Domestic Partner'...
- Participating in Parent's Plan - PO...
- Participating in Spouse's Plan - S...

Benefit Details

Workers Compensation (06/30/2024)

Sum of # Injuries and Sum of # Near Miss by Year and MonthName

● Sum of # Injuries ● Sum of # Near Miss



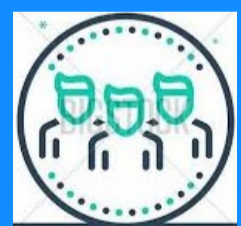
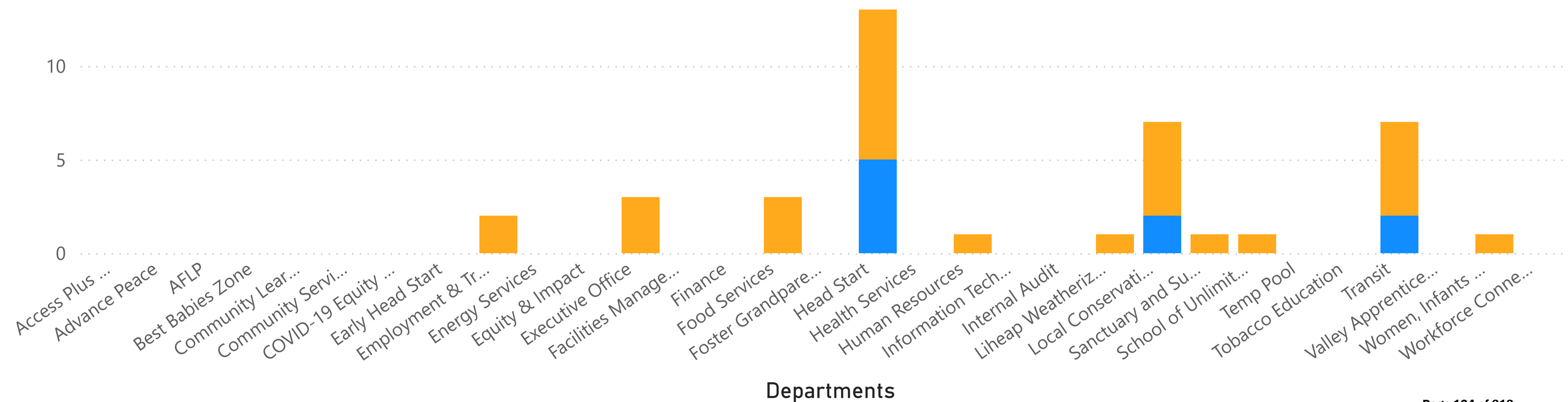
31

Near Miss



Injuries and # Near Miss by Department

● Sum of # Injuries ● Sum of # Near Miss



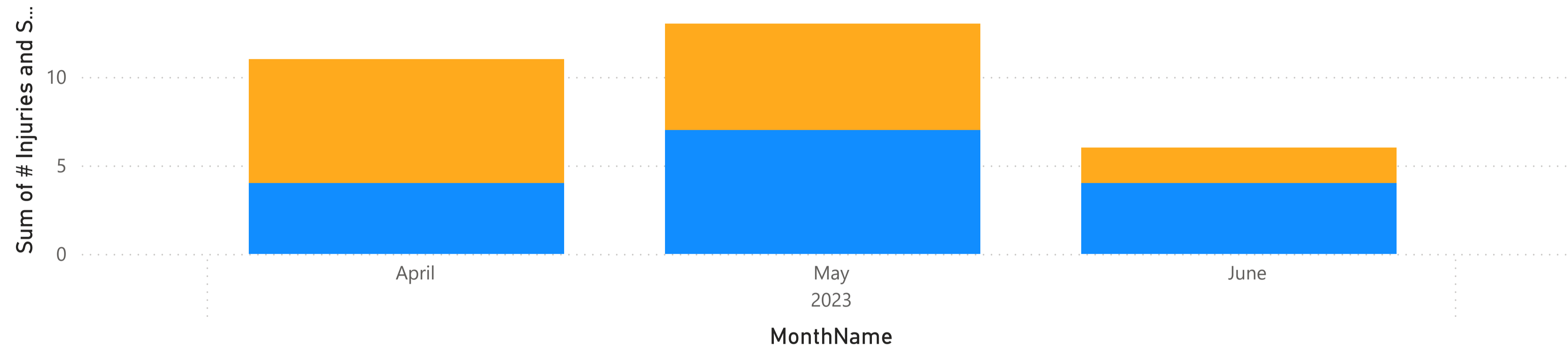
9


Injuries

Workers Compensation (06/30/2023)

Sum of # Injuries and Sum of # Near Miss by Year and MonthName

● Sum of # Injuries ● Sum of # Near Miss

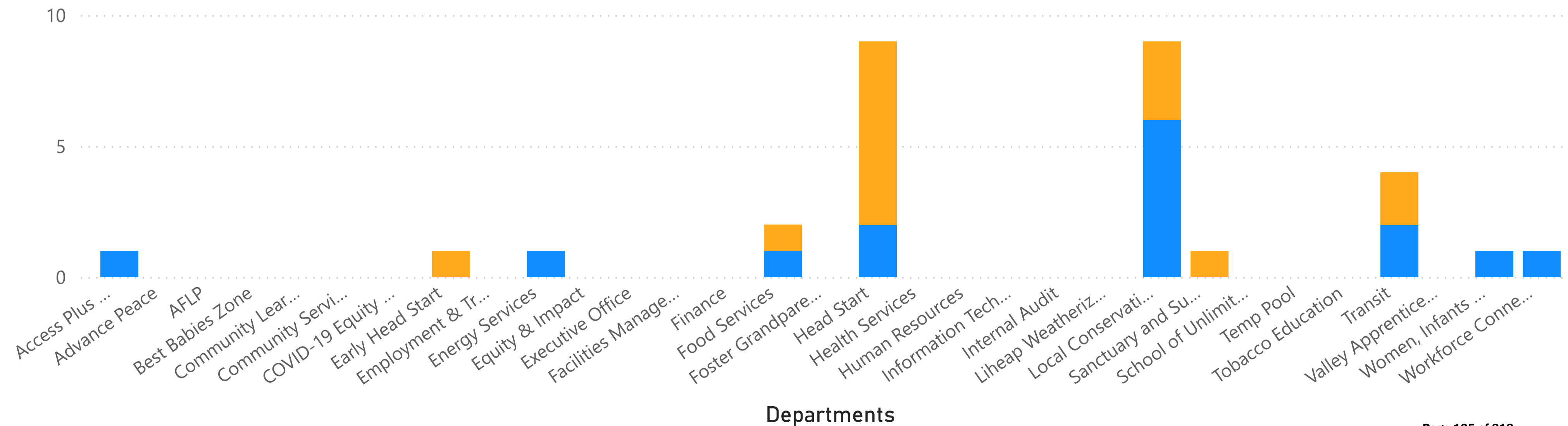


 **15**
Near Miss



Injuries and # Near Miss by Department

● Sum of # Injuries ● Sum of # Near Miss



 **15**
Injuries

Exit Interview Rating

2024 - Q2

Year
2024

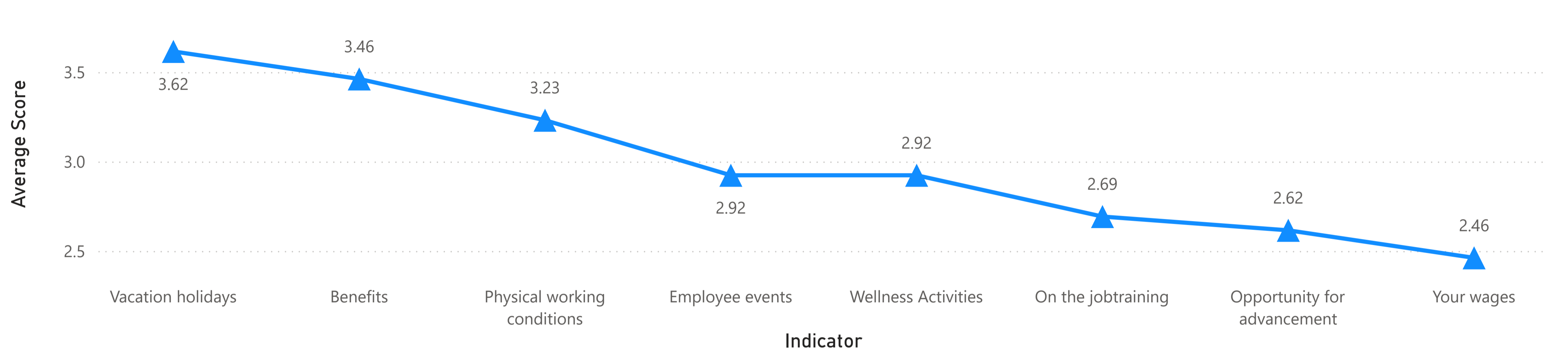
MonthNumber
Multiple selecti...

Program
All

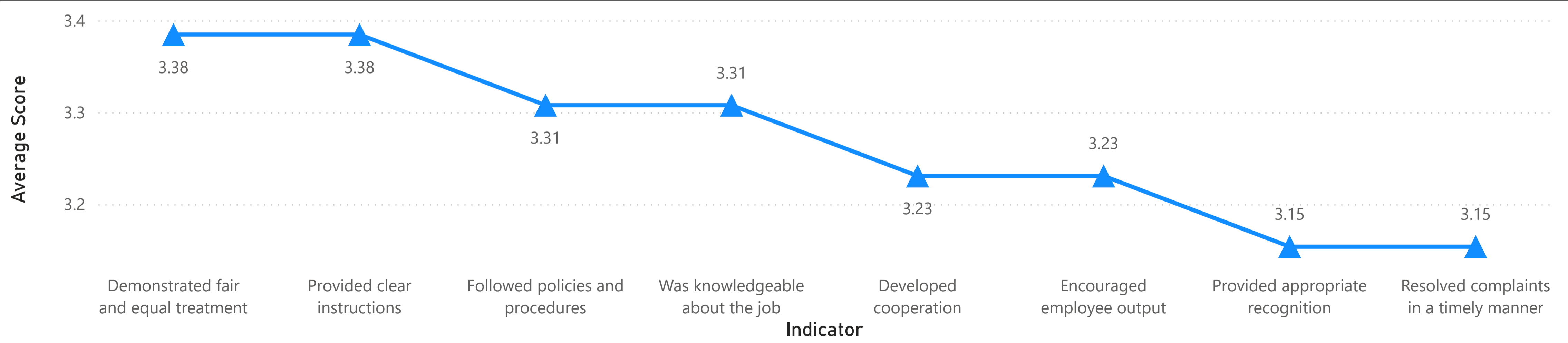
Work Environment Details (Button)

Quality of Supervision Details (Button)

Work Environment Rating Score



Quality of Supervision Rating Score



Exit Interview Rating

2023 - Q2

Year
2023

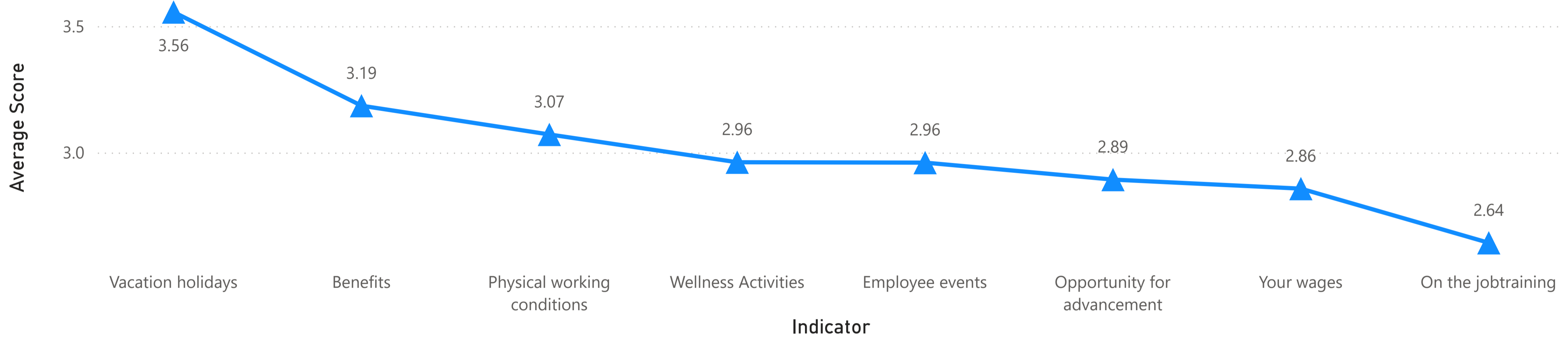
MonthNumber
Multiple selecti...

Program
All

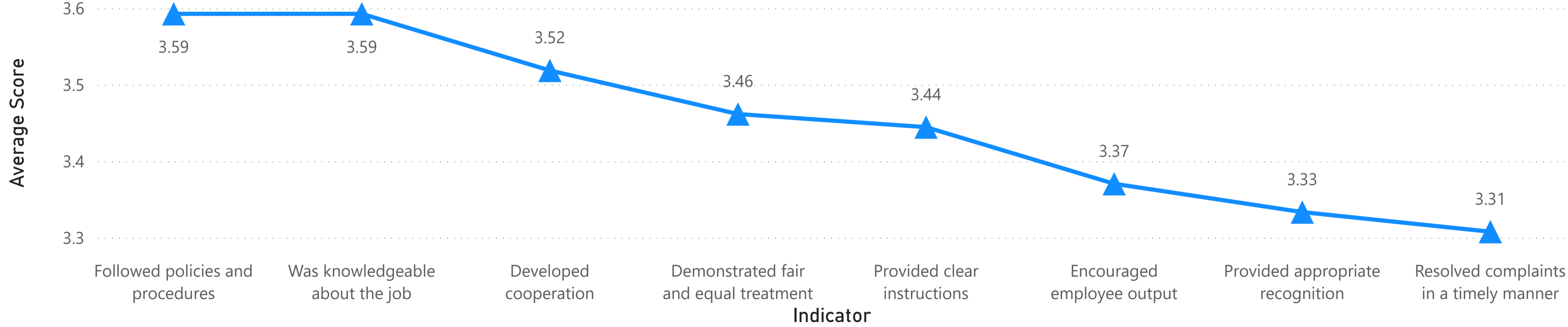
Work Environment Details (Button)

Quality of Supervision Details (Button)

Work Environment Rating Score



Quality of Supervision Rating Score



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: School of Unlimited Learning
Consent Agenda Item #: 5_24	Director: Susan Lopez
Subject: Material Revision and Charter Referral Process	Officer: Jack Lazzarini

Recommended Action

The information presented below is intended to keep the Board apprised of the School of Unlimited Learning (SOUL) renewal progress to date.

Background

This is a follow up to Consent Agenda Item #3XI entitled, “Material Revision Request Update,” presented on August 5, 2024. An Ad-Hoc Committee was formed with the intent to create new targets for key performance areas including academic achievement, communications promoting both seated and independent options, enhanced academic performance measurements, in addition to exploring new opportunities for enhancing college preparedness and career readiness.

Based upon these discussions, SOUL developed an action plan with goals spanning over a five (5) year period. The Action Plan has been drafted with key performance indicators detailed. The plan is being reviewed by SOUL team members, Fresno Unified School District representative, EdTech consultant group, and was presented to the SOUL Governing Council on September 10, 2024. Feedback from this meeting and other entities will be taken into consideration and appropriate edits will be made. The final version of the Action Plan will be presented to the SOUL Governing Council on October 8, 2024, and then onto the full Board for approval. The Ad-Hoc Committee will meet again in late October to discuss progress to date regarding the Action Plan.

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

SOUL will continue to keep the Board apprised by providing periodic updates.



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Head Start 0 to 5
Consent Agenda Item #: 5_25	Director: Rose M. Pineda
Subject: Head Start 0 to 5 Program Update Reports (PUR) for the months of April, May, June, and July of 2024	Chief Executive Officer: Emilia Reyes

Recommended Action

The County-Wide Policy Council recommends acceptance of the Head Start 0 to 5 Program Update Reports (PUR) for the months of April, May, June, and July of 2024.

Background

As per mandate, Head Start agencies provide monthly updates to the Board and Policy council, written as required by the Head Start Act of December 12, 2007, Section 642 Powers and Functions of Head Start Agencies (d) Program Governance Administration, (2) Conduct of Responsibilities, (A) through (I).

Below is a reference to the requirement.

(2) Conduct of Responsibilities – Each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and policy council, about program planning, policies, and Head Start agency operations. . .

The report includes all areas mandated by the Head Start Act, not reported elsewhere: (B) monthly program activity summaries; (C) program enrollment reports; (D) monthly reports of meals and snacks provided through the U.S. Department of Agriculture; (H) communication and guidance from the Secretary of Health and Human Services.

The excluded information reported separately includes: (A) monthly financial reports including credit cards, (E) financial audit report, (F) annual Self-Assessment (G) community-wide strategic planning (Community Assessment) and the (I) Annual Program Information Report (PIR).

The April, May, June, and July 2024 Program Update Reports are attached for review.

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If approved by the full Board, the April thru July 2024 PUR's will be retained for record keeping to verify the County-Wide Policy Council and the Fresno EOC Board of Commissioners had timely and

accurate information to ensure programmatic and fiduciary accountability of Fresno EOC Head Start 0 to 5. If not accepted, Head Start Director will review and make recommended changes.



**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT**

REPORT MONTH: APRIL 2024

I. Head Start 0 to 5

Program Information Summary:

1. April 8, 2024 – Human Resource Manager, Maikou Cha was hired to work with Head Start 0 to 5.
2. April 15-18, 2024 – National Head Start Conference took place in Portland, Oregon.
3. April 15, 2024 – Completed and submitted Phase I of the Improper Payment Study
4. April 19, 2024 – New Employee Orientation/Bloodborne Pathogens Training took place for new hires and promotions.
5. April 20, 2024 – Annual Father Conference took place at Franklin Head Start Auditorium.
6. April 24, 2024 – DEC meeting took place at Franklin Head Start Auditorium in the morning and the Community Needs Assessment Team meeting took place in the afternoon at Self-Help Federal Credit Union.
7. April 30, 2024 – SF-425 Final was completed and submitted in HSES.
8. All Head Start 0 to 5 Managers continue to attend and participate in Management Training Series as well as the Equity Training Series.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

On April 24, 2024, Head Start 0 to 5 received notification from the Administration for Children and Families (ACF) of a Fiscal Year 2024 (FY 2024) Head Start Funding Increase stating that President Biden signed the Further Consolidated Appropriations Act, 2024 (P.L. 118-47), into law on March 23, 2024. The funding level for programs under the Head Start Act (the Act) is \$12,271,820,000, an increase of \$275 million over FY 2023. This funding level provides all Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grant recipients a 2.35% cost-of-living adjustment (COLA). Each eligible recipient will receive a COLA increase of 2.35% of the FY 2023 base funding level. Recipients must use COLA funds to permanently increase their Head Start pay scale, which includes the salaries of current staff and unfilled vacancies. Recipients may consider a permanent uniform percent increase to the pay scale or differential COLA increases to the pay scale across specific position types within the program. For example, a recipient may apply a larger increase to lower paid positions that are not currently receiving wages sufficient to cover costs of living, or to positions that are challenging to fill due to low wages. Recipients are encouraged to focus larger COLA increases on positions with the most staffing challenges and those which are blocking the program from fully serving children and families. Recipients are further encouraged to use findings from their wage comparability study to make every effort to offer wages competitive to similar positions in their communities, including teachers and other staff of local elementary schools. A recipient must maintain documentation that justifies applying differential adjustments to its pay scale and ensure the process is approved by its governing bodies.

III. Early Head Start

Program Information Summary:

1. EHS kicked off their recruitment efforts for the 24/25 program year.
2. EHS continues to recruit staff to fill vacant positions.
3. April 2-3, 2024 – Infant CLASS Reliable Observer Training was held for EHS Center Base staff.
4. April 6, 2024 – Family Development Specialist participated in “Count the Kids” community event.
5. April 15, 2024 – Community Care Licensing approved for two EHS Center Base classrooms to open at Franklin Head Start. Each classroom will serve eight toddlers.
6. April 15-16, 2024 – Toddler CLASS Reliable Observer Training was held for EHS Center Base staff.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 379; Monthly ADA: Center Base: 81.63%, Home Base: NA%

Wait List Total: 193

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 817 Lunches: 887 Snacks: 792

IV. Head Start

Program Information Summary:

1. HS kicked off their recruitment efforts for the 24/25 program year.
2. HS continues to recruit staff to fill vacant positions.
3. April 10, 2024 – HS 0 to 5 was notified that Dakota Circle Head Start received a 4-star rating from Early Stars.



**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT**

4. April 18, 2024 – Family Support Assistants participated in a Health Requirement Training, facilitated by, Marie Sani, Health Services Manager

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 1,679; Monthly ADA: Center Base 82.83%; Home Base: NA%

Wait List Total: 363

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Head Start Meals/Snacks:

Total Children: Breakfasts: 17,794 Lunches: 22,658 Snacks: 17,314

Submitted by:

Rosa M. Pineda
Head Start Director

Nidia Davis
Program Support Director



**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT
REPORT MONTH: MAY 2024**

I. Head Start 0 to 5

Program Information Summary:

1. May 3, 2024 - Volunteer Recognition Luncheon took place at Franklin Head Start Auditorium.
2. May 13-15, 2024 - Triannual Self-Assessment took place at Franklin Head Start Auditorium.
3. May 15, 2024 - staff were recognized at the EOC All Staff Service awards for their years of service.
4. May 16, 2024 - Head Start Listening Session took place at the Palomino Event Center for all HS 0 to 5 employees.
5. May 17, 2024 - Head Start celebrated their 59th anniversary, in the Executive Plaza.
6. May 31, 2024 - End of the Year In-Service took place at Woodward Park.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

On May 9, 2024 the Administration for Children and Families released the ACF-OHS-IM-24-01 Information Memorandum (IM) which highlights the Head Start Program Performance Standards and related strategies for integrating mental health supports across all Head Start programs. In recent years, Head Start programs have called for guidance on how to be more intentional in integrating mental health supports into programs. These calls stem from a reported rise in behavioral and developmental concerns, higher rates of staff turnover, and limited availability of specialized mental health services. This IM provides evidence-informed mental health strategies and associated resources that can help address these challenges as part of a renewed effort across federal early childhood funding agencies to integrate mental health supports into programs.

III. Early Head Start

Program Information Summary:

1. Program continues to recruit children and staff for the 2024/2025 program year for Early Head Start.
2. Amor Center remodel has started and is expected to be completed June 21, 2024; playground remodel will start mid-June 2024.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 390; Monthly ADA: Center Base: 79.21%, Home Base: NA%
Wait List Total: 197
Analysis of all areas below the recommended 85% ADA, if any, has been done.

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 747 Lunches: 797 Snacks: 711

IV. Head Start

Program Information Summary:

1. Program continues to recruit children and staff for the 2024/2025 program year for Head Start.
2. May 24, 2024 - Last Day of Class for 3.5 and 7.5-hour program options.
3. May 29, 2024 - Last Day of Class for 6.0-hour program option.

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 1,709; Monthly ADA: Center Base 84.42%; Home Base: NA%
Wait List Total: 350
Analysis of all areas below the recommended 85% ADA, if any, has been done.

Head Start Meals/Snacks:

Total Children: Breakfasts: 15,315 Lunches: 19,280 Snacks: 14,619

Submitted by:

Rosa M. Pineda
Head Start Director

Nidia Davis
Program Support Director



**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT
REPORT MONTH: JUNE 2024**

I. Head Start 0 to 5

Program Information Summary:

1. Head Start 0 to 5 Admin Planning took place every Monday in the month of June to plan for the 24/25 program year.
2. June 13, 2024 – Directors and Managers attended Final Rule Meeting via ZOOM.
3. June 15, 2024 – Head Start 0 to 5 hosted a job fair for all vacant positions at Franklin Head Start.
4. June 17, 2024 – Kim Bonnema joined the Head Start 0 to 5 Team, as the Education Services Director.
5. June 19, 2024 – Juneteenth was observed. All Head Start 0 to 5 offices and sites were closed in observance.
6. June 26, 2024 – Summer Recruitment kicked off at Kings Canyon Head Start to recruit children for the 24/25 program year.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

On June 29, 2024, the program received a letter from the Office of Head Start (OHS) notifying that our agency will receive a Focus Area 2 (FA2) and a Classroom Assessment Scoring System (CLASS®) monitoring review in Fiscal Year 2025 (FY25). We will receive additional information regarding our reviews, including the assigned Review Lead and review dates, approximately 45 days prior to each event. The Office of Head Start (OHS) is strictly regulating scheduled reviews and will not authorize changes to review dates. Monitoring Reviews for FY2.

III. Early Head Start

Program Information Summary:

1. Staff continues to recruit children and families for the 24/25 Program Year.
2. EHS continues to recruit for Center Base and Home Base vacant positions.
3. June 10, 2024, Family Development Specialist and EHS Home Base Supervisors participated in IDA Training via ZOOM.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 419; Monthly ADA: Center Base: 79.11%, Home Base: N/A
Wait List Total: 195
Analysis of all areas below the recommended 85% ADA, if any, has been done.

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 670 Lunches: 739 Snacks: 613

IV. Head Start

Program Information Summary:

1. Staff continues to recruit children and families for the 24/25 Program Year.
2. Head Start continues to recruit staff to fill vacant positions.
3. Mendota Head Start continues to be worked on to replace flooring, paint interior, and redo cabinets. It is expected to open in August 2024.

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 552; Monthly ADA: Center Base 84.31%; Home Base: N/A
Wait List Total: 339
Analysis of all areas below the recommended 85% ADA, if any, has been done.

Head Start Meals/Snacks:

Total Children: Breakfasts: 734 Lunches: 840 Snacks: 787

Submitted by:

Rosa M. Pineda
Head Start Director

Nidia Davis
Program Support Director



**BOARD OF COMMISSIONERS
PROGRAM UPDATE REPORT
REPORT MONTH: JULY 2024**

I. Head Start 0 to 5

Program Information Summary:

1. July 4, 2024 - Fourth of July Holiday was observed. All offices and sites were closed in observance.
2. July 20, 2024 - HS 0 to 5 Job Fair was hosted at Franklin Head Start 0 to 5.
3. July 23, 2024 - Health and Mental Health Services Advisory Committee meeting took place at Fresno EOC Board Room.
4. July 26, 2024 - Supervisor & Coordinator Meeting took place at Legacy Commons
5. July 31, 2024 - Health Services Manager, Marie Sani retired from the program after 24 years of service.

II. Communication and Guidance from the United States Health and Human Services (HHS) Secretary:

On July 8, 2024, OHS sent out information acknowledging determining if a family is eligible for Head Start services through the McKinney-Vento Act is not always easy. And how Caring Conversations About McKinney-Vento Eligibility can help Head Start staff gather information from families about their housing circumstances. It provides tips for enrollment conversations that foster trust and understanding. The resource also includes examples of what staff might say to families to identify eligibility options and expedite enrollment in Head Start programs.

Head Start programs are encouraged to use caring conversations during enrollment to ensure children and families experiencing homelessness have a home in Head Start programs!

III. Early Head Start

Program Information Summary:

1. July 1, 2024 - the start of the 24/25 program year kicked off for EHS Center Base and Home Base.
2. July 8, 2024 - Franklin Center began serving toddler in two CCTR funded classrooms.
3. Staff continues to recruit children and personnel for the 24/25 program year.

Early Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 421; Monthly ADA: Center Base: 81%%, Home Base: NA

Wait List Total: 525

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Early Head Start Meals/Snacks:

Total Children: Breakfasts: 772 Lunches: 850 Snacks: 764

IV. Head Start

Program Information Summary:

1. July 1, 2024 - the start of the 24/25 program year kicked off for full day full year classes (CSPP).
2. July 15, 2024 - 11-month employees returned to work for the 24/25 program year.
3. July 30-31, 2024 - Pre-Service for Education Services took place with training topics that include mandated trainings from California Community Care Licensing and Funding Sources, Fresno EOC policy and protocol trainings as well as best practice and educational systems.
4. Prepared Mendota Center for reopening. This included unpacking boxes, arranging classrooms, posting licensing regulation boards, preparing the kitchen for food services, and all things necessary to become re-licensed and open to serve children and families.
5. Staff continues to recruit children and personnel for the 24/25 program year.

Head Start Enrollment/ADA Reports/Wait List:

Monthly Enrollment: 44; Monthly ADA: Center Base 79%; Home Base: NA

Wait List Total: 167

Analysis of all areas below the recommended 85% ADA, if any, has been done.

Head Start Meals/Snacks:

Total Children: Breakfasts: 721 Lunches: 879 Snacks: 796

Submitted by:

Rosa M. Pineda
Head Start Director

Nidia Davis
Program Support Director

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Head Start 0 to 5
Consent Agenda Item #: 5_26	Director: Rose M. Pineda
Subject: Head Start 0 to 5 Program Options for the 2024-2025 Program Year	Chief Executive Officer: Emilia Reyes

Recommended Action

The County-Wide Policy Council recommends approval for full Board consideration of the Head Start 0 to 5 Program Options for the 2024-2025 Program Year.

Background

Per the Head Start Program Performance Standards (HSPPS) 1302.20(a)(1), a program must choose one or more of the following program options: center-based, home-based, family child care, or an approved locally-designed variation as described in §1302.24. The program option(s) chosen must meet the needs of children and families based on the community assessment described in §1302.11(b).

Attached are the Head Start 0 to 5 Program Options for the 2024-2025 Program Year for Center-Based and Home-Based program options which includes our contractors. These program options were previously approved in May of 2024 through the Change of Scope by the Office of Head Start.

Fiscal Impact

None.

Conclusion

If approved by the full board, Program Options for Head Start and Early Head Start will be implemented for the 2024-2025 program year.

**HEAD START 0 TO 5
PROGRAM OPTIONS FOR CENTER BASE
2024-2025 SCHOOL YEAR**

<u>SITE</u>	<u># OF FUNDED ENROLLMENT</u>	<u>OPTION</u>
1. *BROOKS	40	(2) – 6 hour class
2. *CANTUA (CSPP)	20 (Braided Funding)	(1) – 7.5 hour classes
3. *CARUTHERS	20	(1) – 6 hour class
4. *CEDARWOOD	40	(2) – 6 hour classes
5. *CITRUS	40	(2) – 6 hour classes
6. *CLOVIS	20	(1) – 6 hour class
7. *COLLEGE COMMUNITY	20	(1) – 6 hour class
8. *DAKOTA CIRCLE	160 (2 Classes – Braided Funding)	(2) – 11 hour classes/(6) - 6 hour class
9. *ESTELLE DAILEY	40	(2) – 6 hour classes
10. *FIREBAUGH	40	(2) – 6 hour classes
11. *FRANKLIN	140 (1 Class – Braided Funding)	(6) – 6 hour classes /(1) – 7.5 hour class
12. **FUSD – CALWA	40 (2 Classes - Contractors)	(2) – 6 hour classes
13. **FUSD – KIRK	16 (1 Class – Contractors)	(1) – 6 hour class
14. **FUSD – LANE	20 (1 Class - Contractors)	(1) – 6 hour class
15. **FUSD – OLMOS	20 (1 Class - Contractors)	(1) – 6 hour class
16. **FUSD – LINCOLN	20 (1 Class – Contractors)	(1) – 6 hour class
17. **FUSD – TURNER	18 (1 Class - Contractors)	(1) – 6 hour class
18. ***FCSS – LIGHTHOUSE FOR CHILDREN	16 (1 Class – Contractors)	(1) – 6 hour class
19. *HURON	40	(2) – 6 hour classes
20. *IVY (LCC)	40	(2) – 6 hour classes
21. *JEFFERSON	80	(4) – 6 hour classes
22. *KINGS CANYON	100	(3) – 6 hour classes/(2) - 3.5 hour classes AM/PM
23. *LA COLONIA	40	(2) – 6 hour classes
24. *MADISON	40	(2) – 6 hour classes
25. *MAPLE VISTA	20	(1) – 6 hour class
26. *MENDOTA I	60	(3) – 6 hour classes
27. *PINEDALE	20	(1) – 6 hour class
28. *RAMACHER	40	(2) – 6 hour classes
29. *RICHARD KEYES/*MOLLY NEVAREZ (Clinton/Blythe)	80/40	(2) – 6 hour classes – Molly – 1-7 PM (2) – 6 hour classes – Richard Keyes – 8-2 PM (2) – 6 hour classes – 7-1 PM
30. *ROMAIN	20	(1) – 6 hour class
31. ROOSEVELT	40	(2) – 6 hour classes
32. *SAN JOAQUIN	20	(1) – 6 hour class
33. *SANGER	80	(2) – 6 hour classes/(2) – 3.5 hour classes
34. *SEQUOIA	40 (1 Class–Braided Funding)	(1) – 6 hour class / (1) – 11 hour class
35. *WASHINGTON	40	(2) – 3.5 hour classes
36. *WILSON (CSPP)	20 (Braided Funding)	(1) – 7.5 hour class

TOTAL 1,590 (CENTER BASE)/All Sites

* All Sites are Center Based - Combination of 4 & 5 Days Per Week
Supplemental 6-hour Classes (1,020 + hours)
** FUSD = Fresno Unified School District
*** FCSS – Fresno County Superintendent of Schools

Revised and Approved by CWPC	Approved by Fresno EOC Board of Commissioners
[5/8/13] [5/21/14] [3/18/15] [5/18/16] [4/19/17] [6/21/17] [6/20/18] [4/10/19] [9/16/20][11/2/21][09/13/23] [09/13/23] [07/02/24]	[5/22/13] [5/28/14] [3/25/15] [5/25/16] [4/26/17] [9/27/17] [6/27/18] [4/24/19] [9/8/20][12/15/21] [10/05/23]

(CB HS 0 TO 5 PROGRAM OPTIONS 2024 2025 DRAFT) je/bw/cq 08/15/24

~ PROGRAM OPTIONS (2024 - 2025) ~



**HEAD START HOME BASE
PROGRAM OPTIONS
2024-2025 SCHOOL YEAR**

<u>SITE</u>	<u># OF FUNDED ENROLLMENT</u>	<u>OPTION</u>
ORO LOMA	10	Home Base
MOUNTAIN AREA	10	Home Base
SANGER/REEDLEY	10	Home Base
WEST COUNTY	70	Home Base
	<hr/> TOTAL 100	

Revised and approved by CWPC	Approved by Fresno EOC Board of Commissioners
[5/8/13] [5/21/14] [3/18/15] [5/18/16] [4/19/17] [6/21/17] [6/20/18] [4/10/19] [9/16/20] [11/2/21] [9/13/23] [07/02/24]	[5/22/13] [5/28/14] [3/25/15] [5/25/16] [4/26/17] [9/27/17] [6/27/18] [4/24/19] [9/8/20] [12/15/21] [10/05/23]

(HS HB PROGRAM OPTIONS 2024 2025) bw/cq 08/15/24 ~ PROGRAM OPTIONS (2024 - 2025) ~



**HEAD START 0 TO 5
EARLY HEAD START CENTER BASE
PROGRAM OPTIONS
2024-2025 SCHOOL YEAR**

<u>SITE</u>	<u># OF FUNDED ENROLLMENT</u>	<u>OPTION</u>
CHILD DEVELOPMENT CENTER (CDC)	32	
CLINTON/BLYTHE (FRANKLIN)	16	
ERIC WHITE	16	
JANE ADDAMS	14	
MENDOTA I (AMOR CENTER)	16	
TOTAL 94		

Revised and approved by CWPC [5/8/13] [5/21/14] [3/18/15] [5/18/16] [4/19/17] [6/21/17] [6/20/18] [4/10/19] [9/16/20][11/2/21].[09/13/23] [09/13/23] [07/02/24]	Approved by Fresno EOC Board of Commissioners [5/22/13] [5/28/14] [3/25/15] [5/25/16] [4/26/17] [9/27/17] [6/27/18] [4/24/19] [9/8/20][12/15/21] [10/05/23]
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**EARLY HEAD START HOME BASE
PROGRAM OPTIONS
2024-2025 SCHOOL YEAR**

<u>SITE</u>	<u># OF FUNDED ENROLLMENT</u>	<u>OPTION</u>
FRESNO CITY URBAN	108	HOME BASE
EXCEPTIONAL PARENTS UNLIMITED (EPU)	36	HOME BASE
PARC GROVE	24	HOME BASE
HIGHWAY CITY	36	HOME BASE
KERMAN/BIOLOA	24	HOME BASE
MOUNT CARMEL	24	HOME BASE
SANGER/REEDLEY	48	HOME BASE
FOWLER/SELMA	<u>36</u>	HOME BASE
TOTAL	336	

Revised and Approved by CWPC	Approved by Fresno EOC Board of Commissioners
[5/18/2016] [4/19/17] [5/16/18] [4/10/19] [9/16/20] [11/2/21] [9/13/23] [07/02/24]	[5/25/2016] [4/26/17] [5/23/18] [4/24/19] [9/8/20] [12/15/21] [10/05/23]



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Head Start 0 to 5
Consent Agenda Item #: 5_27	Director: Rosa M. Pineda
Subject: Head Start 0 to 5 Monthly Update	Chief Executive Officer: Emilia Reyes

Background

In compliance of the Head Start Performance Standards Sec. 642 (42 U.S.C.9837) Powers and Functions of Head Start Agencies – Program Governance, staff is providing a monthly update to the Board of Commissioners of the oversight of quality services for Head Start children and families to make decision related to program design and implementation.

The following information presented below is intended to keep the Board apprised on Head Start 0 to 5’s leadership efforts in improving ongoing communication with the Commissions, focusing primarily on employee morale, compensation, and enrollment.

Head Start Adhoc Group

In November of 2023 the Fresno EOC Board Chair created the Head Start (HS) Adhoc group to enhance the program and identify any gaps to be addressed. The HS Adhoc group includes Fresno EOC Board Chair Hayes, Commissioners Rodgers, Jaime-Mileham, Brown-Jenkins, Taylor and HS leadership. The first meeting took place on December 18, 2023. Commissioners provided input, feedback and directed staff to develop a Head Start Action Plan to identify areas of improvement.

On May 20, 2024, Head Start leadership and Emilia Reyes, CEO, met with the Ad hoc committee to discuss the Head Start Action Plan that includes the following:

- Culture Needs Assessment
- Listening Sessions
- Employee Survey Feedback
- Restructure of Head Start Program
- Funded Enrollment Initiative
- Community Needs Assessment
- Employee Relations and Workforce Development
- Increase Compensation and Financial Support for Head Start Staff
- Performance Management Evaluations
- Professional Development and Training
- Media Campaign Outreach

The Head Start Director, CEO, and the adhoc group will continue to meet monthly to keep the board abreast of the program updates, challenges, and concerns. However, due to the Board of Commissioners going on recess for the summer months, it was determined that the next meeting would take place upon their return in September. The next meeting has been scheduled for Tuesday, September 10, 2024, at 4:00pm.

Other HS Meetings and Deadlines

On September 3, 2024, the program had their County-Wide Policy Council Meeting for the month of September, quorum was met.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Head Start 0 to 5
Consent Agenda Item #: 5_28	Director: Rosa M. Pineda
Subject: Head Start and Early Head Start Program Information Report (PIR) for the 2023-2024 Program Year	Chief Executive Officer: Emilia Reyes

Recommended Action

The information presented below is intended to keep the Board apprised of Head Start and Early Head Start Program Information Report (PIR) for the 2023-2024 school year.

Background

Per Section 642(d)(2) of the Head Start Act, each Head Start agency shall ensure the sharing of accurate and regular information for use by the governing body and the policy council, about program planning, policies, and Head Start agency operations, including the Program Information Report (PIR).

The Office of Head Start (OHS) PIR provides comprehensive data on the services, staff, children, and families served by Head Start and Early Head Start programs nationwide. All grantees and delegates are required to submit PIR for Head Start and Early Head Start programs. PIR data is compiled for use of the federal, regional, state and local level. The PIR collects data on child, staff, and family demographics and program characteristics including data on physical health, mental health, disabilities, and family services. All of this data is aggregated at the end of each program year and reported to the Office of Head Start.

Attached you will find the Program Information Report for Head Start and Early Head Start for the 2023-2024 program year.

Fiscal Impact

Head Start 0 to 5 must conduct a PIR to ensure we are making data available about our local Head Start 0 to 5 program to a broad audience including the public, researchers, policymakers, Congress, local and state early childhood entities, Head Start staff, and many others. Failure to do so may result in a finding out of compliance with the Head Start Program Performance Standards that can result in a loss of funding.



Conclusion

Upon review by the full Board, the Head Start and Early Head Start Program Information Report for 2023-2024 will be retained for record keeping purposes.



A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	09CH012031
Program Number	000
Program Type	Head Start
Program Name	Fresno Economic Opportunities Commission
Program Address	1920 Mariposa Mall, Ste 300
Program City, State, Zip Code (5+4)	Fresno, CA, 93721-2504
Program Phone Number	(559) 263 1200
Head Start or Early Head Start Director Name	Ms. Rosa Pineda
Head Start or Early Head Start Director Email	rosa.pineda@fresnoeoc.org
Agency Email	rosa.pineda@fresnoeoc.org
Agency Web Site Address	http://www.fresnoeoc.org
Name and Title of Approving Official	Mr. Oliver Baines, Board Chair
Unique Entity Identifier (UEI)	QNDGXBBB63C5
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that directly operates program(s) and has no delegates

FUNDED ENROLLMENT

Funded enrollment by funding source

	<i># of children</i>
A.1 Funded Enrollment:	2,112
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	2,112
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0

Funded enrollment by program option

	<i># of slots</i>
A.2 Center-based option	
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	1,074
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	60
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	518
1. Of these, the number that are available for 3.5 hours per day for 128 days	518
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	120
A.4 Family child care option	0
A.5 Locally designed option	400

Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	1,992
a. Of these, the total number of slots at a child care partner	154
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	154

CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	100
a. Of these, the number of double session classes	0

CUMULATIVE ENROLLMENT

Children by age

	# of children
A.10 Children by age:	
a. Under 1 year	0
b. 1 year old	0
c. 2 years old	165
d. 3 years old	997
e. 4 years old	833
f. 5 years and older	24
g. Total cumulative enrollment of children	2019

Total cumulative enrollment

	# of children
A.12 Total cumulative enrollment	2019

Primary type of documentation used for determining eligibility

	# of children
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income at or below 100% of federal poverty line	430
b. Public assistance*	1,256
1. TANF documentation	483
2. SSI documentation	60
3. SNAP documentation	713
c. Foster care	55
d. Homeless	16
e. Eligibility based on other type of need, but not counted in A.13.a through d	153
	# of children
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	109

A.14 If the program serves enrollees under A.13.f, specify how the program has demonstrated that all children in their area that would be eligible under A.13.a to A.13.d are being served.

Prior enrollment

	# of children
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	531
b. Three or more years	54

Transition and turnover

	# of children
A.16 Total number of preschool children who left the program any time after classes or home visits began and did not re-enroll	289
a. Of the preschool children who left the program during the program year, the number of preschool children who were enrolled less than 45 days	97

	# of preschool children
A.17 Of the number of preschool children enrolled in Head Start at the end of the current enrollment year, the number projected to be entering kindergarten in the following school year	731

Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	1,929
a. Of these children, the number of children that were chronically absent	1,337
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	1,084

A.23 Comments on children that were chronically absent:
 Children were out sick due to various illness, personal appointments and family issues.

Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	0

Ethnicity and race

	# of children	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
A.25 Race and ethnicity		

a. American Indian or Alaska Native	4	7
b. Asian	5	105
c. Black or African American	21	183
d. Native Hawaiian or other Pacific Islander	3	1
e. White	77	57
f. Bi-racial/Multi-racial	114	38
g. Other	1,382	21
Explain:	From Mexican, Latin America or Hispanic decent.	

		<i># of children / pregnant women</i>
h. Unspecified ethnicity or race		1
Explain:	Did not want to disclose.	

Primary language of family at home

	<i># of children</i>
A.26 Primary language of family at home:	
a. English	1,435
1. Of these, the number of children acquiring/learning another language in addition to English	319
b. Spanish	522
c. Native Central American, South American & Mexican Languages (e.g., Mixteco, Quichean.)	2
d. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
e. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	26
f. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	33
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages (e.g., Palauan, Fijian)	0
i. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
j. African Languages (e.g., Swahili, Wolof)	0
k. American Sign Language	1
l. Other (e.g., American Sign Language)	0
m. Unspecified (language is not known or parents declined identifying the home language)	0

Dual language learners

	<i># of children</i>
A.27 Total number of Dual Language Learners	903

Transportation

	<i># of children</i>
A.28 Number of children for whom transportation is provided to and from classes	92

RECORD KEEPING

Management Information Systems

A.29 List the management information system(s) your program uses to support tracking, maintaining, and using data on enrollees, program services, families, and program staff.

<i>Name/title</i>
ChildPlus
CAP60
Microsoft Office (e.g., Excel, Access)

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	435	18
a. Of these, the number who are current or former Head Start or Early Head Start parents	127	0

TOTAL VOLUNTEERS

Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	1,959
a. Of these, the number who are current or former Head Start or Early Head Start parents	1,875

EDUCATION AND CHILD DEVELOPMENT STAFF

Preschool classroom and assistant teachers (HS and Migrant programs)

	(1) # of classroom teachers	(2) # of assistant teachers
B.3 Total number of preschool education and child development staff by position	110	133

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
a. An advanced degree in:		
1. Early childhood education		
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	1	3

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
b. A baccalaureate degree in one of the following:		
1. Early childhood education		
2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children or		
3. Any field and is part of the Teach for America program and passed a rigorous early childhood content exam	48	11

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
c. An associate degree in:		
1. Early childhood education		
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	61	73

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	0	0
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	0

	(1) # of classroom teachers	(2) # of assistant teachers
Of the number of preschool education and child development staff by position, the number with the following:		
e. None of the qualifications listed in B.3.a through B.3.d	0	46

Preschool classroom teachers program enrollment

	# of classroom teachers
B.4 Total number of preschool classroom teachers that do not meet qualifications listed in B.3.a or B.3.b	61
a. Of these preschool classroom teachers, the number enrolled in a degree program that would meet the qualifications described in B.3.a or B.3.b	3

Preschool classroom assistant teachers program enrollment

	# of assistant teachers
B.5 Total number of preschool assistant teachers that do not have any qualifications listed in B.3.a through B.3.d	46
a. Of these preschool assistant teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.3.a through B.3.d.	13

Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	10
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	8
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	2
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	2
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0

	# of family child care providers
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0

	# of child development specialists
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

Ethnicity and race

	# of non-supervisory education and child development staff	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
B.13 Race and Ethnicity		
a. American Indian or Alaska Native	2	1
b. Asian	0	34
c. Black or African American	1	7
d. Native Hawaiian or other Pacific Islander	0	0
e. White	15	14
f. Biracial/Multi-racial	2	3
g. Other	171	2

Explain:	Hispanic decent.	
		# of non-supervisory education and child development staff
h. Unspecified ethnicity or race		1
Explain:	Did not disclose.	

Language

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	161
a. Of these, the number who are proficient in more than one language other than English	3

B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	134
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	4
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	22
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	1
h. European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	1
j. American Sign Language	0
k. Other	0
l. Unspecified (language is not known or staff declined identifying the language)	0

STAFF TURNOVER

All staff turnover

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	78	0
a. Of these, the number who were replaced	37	0

Education and child development staff turnover

	# of staff
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	32
a. Of these, the number who were replaced	11
b. Of these, the number who left while classes and home visits were in session	19
c. Of these, the number that were classroom teachers who left the program	12

	# of staff
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	
a. Higher compensation	10
1. Of these, the number that moved to state pre-k or other early childhood program	0
b. Retirement or relocation	5
c. Involuntary separation	1
d. Other (e.g., change in job field, reason not provided)	16
1. Specify: Personal reason, no notice or reason, health.	
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	23

C. CHILD AND HEALTH SERVICES

HEALTH SERVICES

Health insurance – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	1,784	1,784
a. Of these, the number enrolled in Medicaid and/or CHIP	1,726	1,726
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	58	58
C.2 Number of children with no health insurance	235	235

Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	695	695
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	23	17

Medical services – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	177	717
		# of children
C.8. Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed		706
a. Of these, the number who received medical treatment for their diagnosed chronic health condition		18
b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:		# of children
1. No medical treatment needed		0
2. No health insurance		0
3. Parents did not keep/make appointment		0
4. Children left the program before their appointment date		0
5. Appointment is scheduled for future date		0
6. Other		4

1. Specify:	Information was not tracked in the in the ChildPlus Software as we are currently moving systems to a paperless system. Currently documented in the Family Contact/Progress Notes.
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C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:	# of children
a. Autism spectrum disorder (ASD)	17
b. Attention deficit hyperactivity disorder (ADHD)	1
c. Asthma	33
d. Seizures	5
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)	10
f. Hearing Problems	4
g. Vision Problems	32
h. Blood lead level test with elevated lead levels >5 g/dL	0
i. Diabetes	0

Body Mass Index (BMI) – children (HS and Migrant programs)

	# of children at enrollment
C.10 Number of children who are in the following weight categories according to the 2000 CDC BMI-for-age growth charts	
a. Underweight (BMI less than 5th percentile for child's age and sex)	60
b. Healthy weight (at or above 5th percentile and below 85th percentile for child's age and sex)	762
c. Overweight (BMI at or above 85th percentile and below 95th percentile for child's age and sex)	222
d. Obese (BMI at or above 95th percentile for child's age and sex)	364

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	1,881	1,934
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	75	48
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	1	0

ORAL HEALTH

Accessible dental care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.18 Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment	1,061	1,293

	# of children
C.19 Number of children who received oral health preventive care during the program year	1,062
C.20 Number of all children who have completed a professional oral examination during the program year	1,072
a. Of these, the number of children diagnosed as needing oral treatment during the program year	383
1. Of these, the number of children who received oral treatment during the program year	84
b. Specify the primary reason that children who needed dental treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	0
7. Children left the program before their appointment date	0
8. Appointment is scheduled for future date	0
9. No transportation	0
10. Other	0

Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	120
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	5

DISABILITIES SERVICES

IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	89
a. Of these, the number who received an evaluation to determine IDEA eligibility	2
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	2
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	0
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	0

	<i># of children</i>
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	87
	<i># of children</i>
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	
a. The responsible agency assigned child to Response to Intervention (RTI)	0
b. Parent(s) refused evaluation	0
c. Evaluation is pending and not yet completed by responsible agency	2
d. Other	0

Preschool disabilities services (HS and Migrant programs)

	<i># of children</i>
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the program year, indicating they were determined eligible by the LEA to receive special education and related services under the IDEA	253
a. Of these, the number who were determined eligible to receive special education and related services:	<i># of children</i>
1. Prior to this program year	218
2. During this program year	35
b. Of these, the number who have not received special education and related services	0

Preschool primary disabilities (HS and Migrant programs)

	<i>(1) # of children determined to have this disability</i>	<i>(2) # of children receiving special services</i>
C.26 Diagnosed primary disability:		
a. Health impairment (i.e., meeting IDEA definition of "other health impairment")	4	4
b. Emotional disturbance	0	0
c. Speech or language impairments	184	184
d. Intellectual disabilities	8	8
e. Hearing impairment, including deafness	2	2
f. Orthopedic impairment	2	1
g. Visual impairment, including blindness	1	1
h. Specific learning disability	0	0
i. Autism	51	51
j. Traumatic brain injury	1	1
k. Non-categorical/developmental delay	0	0
l. Multiple disabilities (excluding deaf-blind)	0	0
m. Deaf-blind	0	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	1,421
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	550
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	18

C.29 The instrument(s) used by the program for developmental screening
<i>Name/title</i>
ASQ:SE2
ASQ3

Assessment

C.30 Approach or tool(s) used by the program to support ongoing child assessment
<i>Name/title</i>
DRDP (2015)

Curriculum

C.31 Curriculum used by the program:
a. For center-based services
<i>Name/title</i>
Creative Curriculum (PreSchool)
c. For home-based services
<i>Name/title</i>
Growing Great Kids
e. For building on the parents' knowledge and skill (i.e., parenting curriculum)
<i>Name/title</i>
Positive Solutions for Families
Growing Great Families
Growing Great Families

Classroom and home visit observation tools

	Yes (Y) / No (N)
C.32 Does the program routinely use classroom or home visit observation tools to assess quality?	Yes

C.33 If yes, classroom and home visit observation tool(s) used by the program:
a. Center-based settings
<i>Name/title</i>
Classroom Assessment Scoring System (CLASS: Infant, Toddler, or Pre-K)
b. Home-based settings
<i>Name/title</i>
HOVRS-Adapted and Extended (HOVRS-A+)

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	# of families at enrollment
C.34 Total number of families:	1,891
a. Of these, the number of two-parent families	855
b. Of these, the number of single-parent families	1,036
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	
a. Parent(s) (e.g., biological, adoptive, stepparents)	1,806
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	946
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	32
b. Grandparents	25
c. Relative(s) other than grandparents	14
d. Foster parent(s) not including relatives	42
e. Other	4
1. Specify: Other	

Parent/guardian education

	# of families at enrollment
C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	
a. An advanced degree or baccalaureate degree	132
b. An associate degree, vocational school, or some college	538
c. A high school graduate or GED	796
d. Less than high school graduate	425

Employment, Job Training, and School

	# of families at enrollment
C.37 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at enrollment	1,294
1. Of these families, the number in which one or more parent/guardian is employed	1,265
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	160
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	40
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	590

	<i># of families at end of enrollment</i>
C.38 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	700
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	692
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	8
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	309
1. Of these families, the number of families that were also counted in C.37.a	3
2. Of these families, the number of families that were also counted in C.37.b	306

	<i># of families at enrollment</i>
C.39 Total number of families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	11
b. At least one parent/guardian is a veteran of the United States military	28

Federal or other assistance

	<i># of families at enrollment</i>	<i># of families at end of enrollment</i>
C.40 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	443	262
C.41 Total number of families receiving Supplemental Security Income (SSI)	76	53
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	1,225	663
C.43 Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	1,039	533

Family services

	# of families
C.44 The number of families that received the following program service to promote family outcomes:	
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	276
b. Housing assistance (e.g., subsidies, utilities, repairs)	12
c. Asset building services (e.g., financial education, debt counseling)	6
d. Mental health services	25
e. Substance misuse prevention	0
f. Substance misuse treatment	0
g. English as a Second Language (ESL) training	38
h. Assistance in enrolling into an education or job training program	119
i. Research-based parenting curriculum	109
j. Involvement in discussing their child's screening and assessment results and their child's progress	71
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	56
l. Education on preventive medical and oral health	158
m. Education on health and developmental consequences of tobacco product use	73
n. Education on nutrition	130
o. Education on postpartum care (e.g., breastfeeding support)	7
p. Education on relationship/marriage	16
q. Assistance to families of incarcerated individuals	0
C.45 Of these, the number of families who were counted in at least one of the services listed above	490

Father engagement

	# of father/ father figures
C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family assessment	45
b. Family goal setting	52
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	52
d. Head Start program governance, such as participation in the Policy Council or policy committees	17
e. Parenting education workshops	23

Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	27
	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	30

	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	7

Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	66
C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	35

D. GRANT LEVEL QUESTIONS

INTENSIVE COACHING

	<i># of education and child development staff</i>
D.1 The number of education and child development staff (i.e., teachers, preschool assistant teachers, home visitors, family child care providers) that received intensive coaching	26
	<i># of coaches</i>
D.2 The number of individuals that provided intensive coaching, whether by staff, consultants, or through partnership	2

MANAGEMENT STAFF SALARIES

	<i>(3) Number of Management Staff in this Position</i>
D.3 Management staff:	
a. Executive Director	1
b. Head Start and/or Early Head Start Director	1
c. Education Manager/Coordinator	5
d. Health Services Manager/Coordinator	1
e. Family & Community Partnerships Manager/Coordinator	4
f. Disability Services Manager/Coordinator	1
g. Fiscal Officer	1

FAMILY SERVICES STAFF QUALIFICATIONS

	<i># of family services staff</i>
D.5 Total number of family services staff:	62
a. Of these, the number that have a credential, certification, associate, baccalaureate, or advanced degree in social work, human services, family services, counseling, or a related field	35
b. Of these, the number that do not meet one of the qualifications described in D.5.a	27
1. Of the family services staff in D.5.b, the number enrolled in a degree or credential program that would meet a qualification described in D.5.a.	6
2. Of the family services staff in D.5.b, the number hired before November 7, 2016	16

FORMAL AGREEMENTS FOR COLLABORATION

	# of partners or agencies
D.6 Total number of child care partners in which a formal agreement was in effect	2
D.7 Total number of LEAs in the service area	21
a. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate services for children with disabilities	21
b. Of these, the total number of LEAs in which a formal agreement was in effect to coordinate transition services	21
D.8 Total number of Part C agencies in the service area	21
a. Of these, the total number of Part C agencies in which a formal agreement was in effect to coordinate services for children with disabilities	21

REPORTING INFORMATION

PIR Report Status	Completed
Confirmation Number	24082161960
Last Update Date	08/21/2024



A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	09CH012031
Program Number	200
Program Type	Early Head Start
Program Name	Fresno Economic Opportunities Commission
Program Address	1920 Mariposa Mall, Ste 300
Program City, State, Zip Code (5+4)	Fresno, CA, 93721-2504
Program Phone Number	(559) 263 1200
Head Start or Early Head Start Director Name	Ms. Rosa Pineda
Head Start or Early Head Start Director Email	rosa.pineda@fresnoeoc.org
Agency Email	rosa.pineda@fresnoeoc.org
Agency Web Site Address	http://www.fresnoeoc.org
Name and Title of Approving Official	Mr. Oliver Baines, Board Chair
Unique Entity Identifier (UEI)	QNDGXBBB63C5
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that directly operates program(s) and has no delegates

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children / pregnant women
A.1 Funded Enrollment:	478
a. Head Start/Early Head Start Funded Enrollment, as identified on the NOA that captures the greatest part of the program year	478
b. Funded Enrollment from non-federal sources, i.e., state, local, private	0
c. Funded Enrollment from the MIECHV Grant Program using the Early Head Start home visiting model	0

Funded enrollment by program option

	# of slots
A.2 Center-based option	
a. Number of slots equal to or greater than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	94
1. Of these, the number that are available for the full-working-day	0
2. Of these, the number that are available for the full-calendar-year	0
3. Of these, the number that are available for the full-working-day and full-calendar-year	94
b. Number of slots with fewer than 1,020 annual hours for Head Start preschool children or 1,380 annual hours for Early Head Start infants and toddlers	0
1. Of these, the number that are available for 3.5 hours per day for 128 days	0
2. Of these, the number that are available for a full working day	0
A.3 Home-based option	334
A.4 Family child care option	0
A.5 Locally designed option	0

	# of pregnant women slots
A.6 Pregnant women slots	50

Funded slots at child care partner

	# of slots
A.7 Total number of slots in the center-based or locally designed option	94
a. Of these, the total number of slots at a child care partner	0
A.8 Total funded enrollment at child care partners (includes center-based, locally designed, and family child care program options)	0

CLASSES IN CENTER-BASED

	# of classes
A.9 Total number of center-based classes operated	12
a. Of these, the number of double session classes	0

CUMULATIVE ENROLLMENT

Children by age

	# of children
A.10 Children by age:	
a. Under 1 year	212
b. 1 year old	218
c. 2 years old	203
d. 3 years old	21
g. Total cumulative enrollment of children	654

Pregnant women (EHS programs)

	# of pregnant women
A.11 Cumulative enrollment of pregnant women	40

Total cumulative enrollment

	# of children / pregnant women
A.12 Total cumulative enrollment	694

Primary type of documentation used for determining eligibility

	# of children / pregnant women
A.13 Report each enrollee only once by primary type of eligibility:	
a. Income at or below 100% of federal poverty line	176
b. Public assistance*	415
1. TANF documentation	121
2. SSI documentation	17
3. SNAP documentation	277
c. Foster care	13
d. Homeless	8

	# of children / pregnant women
e. Eligibility based on other type of need, but not counted in A.13.a through d	43

	# of children / pregnant women
f. Incomes between 100% and 130% of the federal poverty line, but not counted in A.13.a through e	39

A.14 If the program serves enrollees under A.13.f, specify how the program has demonstrated that all children in their area that would be eligible under A.13.a to A.13.d are being served.
Exhausted the eligible children on the waitlist.

Prior enrollment

	# of children
A.15 Enrolled in Head Start or Early Head Start for:	
a. The second year	238
b. Three or more years	14

Transition and turnover

	# of children
A.18 Total number of infants and toddlers who left the program any time after classes or home visits began and did not re-enroll	280
a. Of the infants and toddlers who left the program above, the number of infants and toddlers who were enrolled less than 45 days	45
b. Of the infants and toddlers who left the program during the program year, the number who aged out of Early Head Start	167
1. Of the infants and toddlers who aged out of Early Head Start, the number who entered a Head Start program	71
2. Of the infants and toddlers who aged out of Early Head Start, the number who entered another early childhood program	11
3. Of the infants and toddlers who aged out of Early Head Start, the number who did not enter another early childhood program	19

	# of pregnant women
A.19 Total number of pregnant women who left the program after receiving Early Head Start services but before the birth of their infant, and did not re-enroll	1
A.20 Number of pregnant women receiving Early Head Start services at the time their infant was born	24
a. Of the pregnant women enrolled when their infant was born, the number whose infant was subsequently enrolled in the program	21
b. Of the pregnant women enrolled when their infant was born, the number whose infant was not subsequently enrolled in the program	3

Attendance

	# of children
A.22 The total number of children cumulatively enrolled in the center-based or family child care program option	93
a. Of these children, the number of children that were chronically absent	69
1. Of the children chronically absent, the number that stayed enrolled until the end of enrollment	38

A.23 Comments on children that were chronically absent:

Children were ill due to various reasons.

Child care subsidy

	# of children
A.24 The number of enrolled children for whom the program and/or its partners received a child care subsidy during the program year	0

Ethnicity and race

	# of children / pregnant women	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
A.25 Race and ethnicity		
a. American Indian or Alaska Native	2	0
b. Asian	3	32
c. Black or African American	12	40
d. Native Hawaiian or other Pacific Islander	0	0
e. White	26	15
f. Bi-racial/Multi-racial	37	17
g. Other	501	8
Explain:	Hispanic/Latin American	

	# of children / pregnant women
h. Unspecified ethnicity or race	1
Explain:	Did not disclose.

Primary language of family at home

	# of children
A.26 Primary language of family at home:	
a. English	499
1. Of these, the number of children acquiring/learning another language in addition to English	121
b. Spanish	176
c. Native Central American, South American & Mexican Languages (e.g., Mixteco, Quichean.)	0
d. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
e. Middle Eastern & South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	10
f. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	9
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages (e.g., Palauan, Fijian)	0
i. European & Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
j. African Languages (e.g., Swahili, Wolof)	0
k. American Sign Language	0
l. Other (e.g., American Sign Language)	0

m. Unspecified (language is not known or parents declined identifying the home language)	0
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Dual language learners

	# of children
A.27 Total number of Dual Language Learners	316

Transportation

	# of children
A.28 Number of children for whom transportation is provided to and from classes	0

RECORD KEEPING

Management Information Systems

A.29 List the management information system(s) your program uses to support tracking, maintaining, and using data on enrollees, program services, families, and program staff.
<i>Name/title</i>
ChildPlus
CAP60
Microsoft Office (e.g., Excel, Access)

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by type

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.1 Total number of staff members, regardless of the funding source for their salary or number of hours worked	47	0
a. Of these, the number who are current or former Head Start or Early Head Start parents	11	0

TOTAL VOLUNTEERS

Volunteers by type

	# of volunteers
B.2 Number of persons providing any volunteer services to the program during the program year	523
a. Of these, the number who are current or former Head Start or Early Head Start parents	522

EDUCATION AND CHILD DEVELOPMENT STAFF

Infant and toddler classroom teachers (EHS and Migrant programs)

	# of classroom teachers
B.6 Total number of infant and toddler classroom teachers	15

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
a. An advanced degree in:	
1. Early childhood education with a focus on infant and toddler development or	
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	0

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
b. A baccalaureate degree in:	
1. Early childhood education with a focus on infant and toddler development or	
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching infants and/or toddlers	6

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
c. An associate degree in:	
1. Early childhood education with a focus on infant and toddler development or	
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching infants and/or toddlers	8

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
d. A Child Development Associate (CDA) credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements	0
1. Of these, a CDA credential or state-awarded certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0

	# of classroom teachers
Of the number of infant and toddler classroom teachers, the number with the following:	
e. None of the qualifications listed in B.6.a through B.6.d	1

	# of classroom teachers
B.7 Total number of infant and toddler classroom teachers that do not have any qualifications listed in B.6.a through B.6.d	1
a. Of these infant and toddler classroom teachers, the number enrolled in a degree, certification, credential, or licensure program that would meet one of the qualifications listed in B.6.a through B.6.d.	0

Home visitors and family child care provider staff qualifications

	# of home visitors
B.8 Total number of home visitors	35
a. Of these, the number of home visitors that have a home-based CDA credential or comparable credential, or equivalent coursework as part of an associate's, baccalaureate, or advanced degree	28
1. Of these, the number of home visitors that hold a baccalaureate or advanced degree	28
b. Of these, the number of home visitors that do not meet one of the qualifications described in B.8.a.	7
1. Of the home visitors in B.8.b, the number enrolled in a degree or credential program that would meet a qualification described in B.8.a.	0

	# of family child care providers
B.9 Total number of family child care providers	0
a. Of these, the number of family child care providers that have a Family Child Care CDA credential or state equivalent, or an associate, baccalaureate, or advanced degree in child development or early childhood education	0
1. Of these, the number of family child care providers that hold a baccalaureate or advanced degree in child development or early childhood education	0
b. Of these, the number of family child care providers that do not meet one of the qualifications described in B.9.a.	0
1. Of the family child care providers in B.9.b, the number enrolled in a degree or credential program that would meet a qualification described in B.9.a.	0

	# of child development specialists
B.10 Total number of child development specialists that support family child care providers	0
a. Of these, the number of child development specialists that have a baccalaureate degree in child development, early childhood education, or a related field	0
b. Of these, the number of child development specialists that do not meet one of the qualifications described in B.10.a.	0

	# of child development specialists
1. Of the child development specialists in B.10.b, the number enrolled in a degree or credential program that would meet a qualification described in B.10.a.	0

Ethnicity and race

	# of non-supervisory education and child development staff	
	(1) Hispanic or Latino origin	(2) Non-Hispanic or Non-Latino origin
B.13 Race and Ethnicity		
a. American Indian or Alaska Native	0	0
b. Asian	0	13
c. Black or African American	0	2
d. Native Hawaiian or other Pacific Islander	0	0
e. White	4	6
f. Biracial/Multi-racial	1	2
g. Other	20	2
Explain:	Did not disclose.	

	# of non-supervisory education and child development staff
h. Unspecified ethnicity or race	0

Language

	# of non-supervisory education and child development staff
B.14 The number who are proficient in a language(s) other than English.	14
a. Of these, the number who are proficient in more than one language other than English	0

B.15 Language groups in which staff are proficient:	# of non-supervisory education and child development staff
a. Spanish	8
b. Native Central American, South American, and Mexican Languages (e.g., Mixteco, Quichean.)	0
c. Caribbean Languages (e.g., Haitian-Creole, Patois)	0
d. Middle Eastern and South Asian Languages (e.g., Arabic, Hebrew, Hindi, Urdu, Bengali)	0
e. East Asian Languages (e.g., Chinese, Vietnamese, Tagalog)	6
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages (e.g., Palauan, Fijian)	0
h. European and Slavic Languages (e.g., German, French, Italian, Croatian, Yiddish, Portuguese, Russian)	0
i. African Languages (e.g., Swahili, Wolof)	0
j. American Sign Language	0
k. Other	0

I. Unspecified (language is not known or staff declined identifying the language)

0

STAFF TURNOVER

All staff turnover

	(1) # of Head Start or Early Head Start staff	(2) # of contracted staff
B.16 Total number of staff who left during the program year (including turnover that occurred while the program was not in session, e.g., summer months)	11	0
a. Of these, the number who were replaced	3	0

Education and child development staff turnover

	# of staff
B.17 The number of classroom teachers, preschool assistant teachers, family child care providers, and home visitors who left during the program year (including turnover that occurred while classes and home visits were not in session, e.g., during summer months)	11
a. Of these, the number who were replaced	3
b. Of these, the number who left while classes and home visits were in session	9
c. Of these, the number that were classroom teachers who left the program	3

	# of staff
B.18 Of the number of education and child development staff that left, the number that left for the following primary reason:	
a. Higher compensation	2
1. Of these, the number that moved to state pre-k or other early childhood program	0
b. Retirement or relocation	0
c. Involuntary separation	1
d. Other (e.g., change in job field, reason not provided)	8
1. Specify: Personal and Health Reasons	
B.19 Number of vacancies during the program year that remained unfilled for a period of 3 months or longer	6

C. CHILD AND HEALTH SERVICES

HEALTH SERVICES

Health insurance – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.1 Number of all children with health insurance	620	550
a. Of these, the number enrolled in Medicaid and/or CHIP	596	524
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	24	26
C.2 Number of children with no health insurance	34	104

Health insurance - pregnant women (EHS programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.3 Number of pregnant women with at least one type of health insurance	39	34
a. Of these, the number enrolled in Medicaid	37	32
b. Of these, the number enrolled in state-only funded insurance (e.g., medically indigent insurance), private insurance, or other health insurance	2	2
C.4 Number of pregnant women with no health insurance	1	6

Accessible health care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.5 Number of children with an ongoing source of continuous, accessible health care provided by a health care professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care	505	484
a. Of these, the number of children that have accessible health care through a federally qualified Health Center, Indian Health Service, Tribal and/or Urban Indian Health Program facility	28	27

Accessible health care - pregnant women (EHS Programs)

	(1) # of pregnant women at enrollment	(2) # of pregnant women at end of enrollment
C.6 Number of pregnant women with an ongoing source of continuous, accessible health care provided by a health care professional that maintains their ongoing health record and is not primarily a source of emergency or urgent care	29	29

Medical services – children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.7 Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	2	62
		# of children
C.8. Number of children diagnosed with any chronic condition by a health care professional, regardless of when the condition was first diagnosed		32
a. Of these, the number who received medical treatment for their diagnosed chronic health condition		0
b. Specify the primary reason that children with any chronic condition diagnosed by a health care professional did not receive medical treatment:		# of children
1. No medical treatment needed		0
2. No health insurance		0
3. Parents did not keep/make appointment		0
4. Children left the program before their appointment date		0
5. Appointment is scheduled for future date		0
6. Other		0
C.9 Number of children diagnosed by a health care professional with the following chronic condition, regardless of when the condition was first diagnosed:		# of children
a. Autism spectrum disorder (ASD)		0
b. Attention deficit hyperactivity disorder (ADHD)		0
c. Asthma		4
d. Seizures		1
e. Life-threatening allergies (e.g., food allergies, bee stings, and medication allergies that may result in systemic anaphylaxis)		1
f. Hearing Problems		0
g. Vision Problems		0
h. Blood lead level test with elevated lead levels >5 g/dL		0
i. Diabetes		0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.11 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	363	342
C.12 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	240	239
C.13 Number of children who meet their state's guidelines for an exemption from immunizations	1	0

Medical and wellbeing services – pregnant women (EHS programs)

	# of pregnant women
C.14 Indicate the number of pregnant women who received the following services while enrolled in EHS:	
a. Prenatal health care	35
b. Postpartum health care	28
c. Scheduled a newborn visit within two weeks after the infant's birth	4
d. A professional oral health assessment, examination, and/or treatment	18
e. Mental health interventions and follow up	15
f. Education on fetal development	31
g. Education on the benefits of breastfeeding	31
h. Education on the importance of nutrition	30
i. Education on infant care and safe sleep practices	28
j. Education on the risks of alcohol, drugs, and/or smoking	29
k. Facilitating access to substance abuse treatment (i.e., alcohol, drugs, and/or smoking)	13

Prenatal health – pregnant women (EHS programs)

	# of pregnant women
C.15 Trimester of pregnancy in which the pregnant women served were enrolled:	
a. 1st trimester (0-3 months)	7
b. 2nd trimester (3-6 months)	11
c. 3rd trimester (6-9 months)	22
C.16 Of the total served, the number whose pregnancies were identified as medically high risk by a physician or health care provider	9

Newborn visit - pregnant women(EHS programs)

	# of pregnant women
C.17 Indicate the number of pregnant women that received a newborn visit	
a. Within two weeks after the infant's birth	4
b. Between two to six weeks after the infant's birth	1
c. After six weeks following the infant's birth	2

ORAL HEALTH

Accessible dental care - children

	(1) # of children at enrollment	(2) # of children at end of enrollment
C.18 Number of children with continuous, accessible oral care provided by an oral health care professional which includes access to oral health preventive care and oral treatment	367	395

	# of children
C.19 Number of children who received oral health preventive care during the program year	105
C.20 Number of all children who have completed a professional oral examination during the program year	276
a. Of these, the number of children diagnosed as needing oral treatment during the program year	9
1. Of these, the number of children who received oral treatment during the program year	3
b. Specify the primary reason that children who needed dental treatment did not receive it:	# of children
1. Health insurance doesn't cover oral treatment	0
2. No oral care available in local area	0
3. Medicaid not accepted by dentist	0
4. Dentists in the area do not treat 3- to 5-year-old children	0
5. Dentists in the area do not treat children below age 3	0
6. Parents did not keep/make appointment	0
7. Children left the program before their appointment date	0
8. Appointment is scheduled for future date	0
9. No transportation	0
10. Other	0

Mental health consultation

	# of staff
C.21 Total number of classroom teachers, home visitors, and family child care providers	50
a. Indicate the number of classroom teachers, home visitors, and family child care providers who received assistance from a mental health consultant through observation and consultation	0

DISABILITIES SERVICES

IDEA eligibility determination

	# of children
C.22 The total number of children referred for an evaluation to determine eligibility under the Individuals with Disabilities Education Act (IDEA) during the program year	0
a. Of these, the number who received an evaluation to determine IDEA eligibility	0
1. Of the children that received an evaluation, the number that were diagnosed with a disability under IDEA	0
2. Of the children that received an evaluation, the number that were not diagnosed with a disability under IDEA	0
1. Of these children, the number for which the program is still providing or facilitating individualized services and supports such as an individual learning plan or supports described under Section 504 of the Rehabilitation Act.	0
b. Of these, the number who did not receive an evaluation to determine IDEA eligibility	0

	# of children
C.23 Specify the primary reason that children referred for an evaluation to determine IDEA eligibility did not receive it:	
a. The responsible agency assigned child to Response to Intervention (RTI)	0
b. Parent(s) refused evaluation	0
c. Evaluation is pending and not yet completed by responsible agency	0
d. Other	0

Infant and toddler Part C early intervention services (EHS and Migrant programs)

	# of children
C.25 Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the program year, indicating they were determined eligible by the Part C Agency to receive early intervention services under the IDEA	8
a. Of these, the number who were determined eligible to receive early intervention services:	# of children
1. Prior to this program year	3
2. During this enrollment year	5
b. Of these, the number who have not received early intervention services under IDEA	0

EDUCATION AND DEVELOPMENT TOOLS/APPROACHES

Screening

	# of children
C.27 Number of all newly enrolled children since last year's PIR was reported	399
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory, and behavioral concerns since last year's PIR was reported	3
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	0

C.29 The instrument(s) used by the program for developmental screening
<i>Name/title</i>
ASQ:SE2
ASQ3

Assessment

C.30 Approach or tool(s) used by the program to support ongoing child assessment
<i>Name/title</i>
Infant Development Assessment

Curriculum

C.31 Curriculum used by the program:
a. For center-based services
<i>Name/title</i>
Creative Curriculum for Infants, Toddlers, and Twos
c. For home-based services
<i>Name/title</i>
Partners For A Healthy Baby (Florida State University)
d. For pregnant women services
<i>Name/title</i>
Partners For A Healthy Baby (Florida State University)
e. For building on the parents' knowledge and skill (i.e., parenting curriculum)
<i>Name/title</i>
Positive Solutions for Families

Classroom and home visit observation tools

	Yes (Y) / No (N)
C.32 Does the program routinely use classroom or home visit observation tools to assess quality?	Yes
C.33 If yes, classroom and home visit observation tool(s) used by the program:	
a. Center-based settings	
<i>Name/title</i>	
Classroom Assessment Scoring System (CLASS: Infant, Toddler, or Pre-K)	
b. Home-based settings	
<i>Name/title</i>	
Home Visiting Rating-Scales (HOVRS)	

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	# of families at enrollment
C.34 Total number of families:	549
a. Of these, the number of two-parent families	288
b. Of these, the number of single-parent families	261
C.35 Of the total number of families, the number in which the parent/guardian figures are best described as:	
a. Parent(s) (e.g., biological, adoptive, stepparents)	530
1. Of these, the number of families with a mother only (biological, adoptive, stepmother)	243
2. Of these, the number of families with a father only (biological, adoptive, stepfather)	4
b. Grandparents	3
c. Relative(s) other than grandparents	2
d. Foster parent(s) not including relatives	9
e. Other	5
1. Specify: Other	

Parent/guardian education

	# of families at enrollment
C.36 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s):	
a. An advanced degree or baccalaureate degree	61
b. An associate degree, vocational school, or some college	157
c. A high school graduate or GED	204
d. Less than high school graduate	127

Employment, Job Training, and School

	# of families at enrollment
C.37 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at enrollment	383
1. Of these families, the number in which one or more parent/guardian is employed	376
2. Of these families, the number in which one or more parent/guardian is in job training (e.g., job training program, professional certificate, apprenticeship, or occupational license)	65
3. Of these families, the number in which one or more parent/guardian is in school (e.g., GED, associate degree, baccalaureate, or advanced degree)	14
b. Neither/No parent/guardian is employed, in job training, or in school at enrollment (e.g., unemployed, retired, or disabled)	166

	# of families at end of enrollment
C.38 Total number of families in which:	
a. At least one parent/guardian is employed, in job training, or in school at end of enrollment	311
1. Of these families, the number of families that were also counted in C.37.a (as having been employed, in job training, or in school at enrollment)	292
2. Of these families, the number of families that were also counted in C.37.b (as having not been employed, in job training, or in school at enrollment)	19
b. Neither/No parent/guardian is employed, in job training, or in school at end of enrollment (e.g., unemployed, retired, or disabled)	114
1. Of these families, the number of families that were also counted in C.37.a	6
2. Of these families, the number of families that were also counted in C.37.b	108

	# of families at enrollment
C.39 Total number of families in which:	
a. At least one parent/guardian is a member of the United States military on active duty	5
b. At least one parent/guardian is a veteran of the United States military	11

Federal or other assistance

	# of families at enrollment	# of families at end of enrollment
C.40 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance to Needy Families (TANF) Program	110	101
C.41 Total number of families receiving Supplemental Security Income (SSI)	39	33
C.42 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	459	423
C.43 Total number of families receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), formerly referred to as Food Stamps	388	343

Family services

	# of families
C.44 The number of families that received the following program service to promote family outcomes:	
a. Emergency/crisis intervention (e.g., meeting immediate needs for food, clothing, or shelter)	211
b. Housing assistance (e.g., subsidies, utilities, repairs)	63
c. Asset building services (e.g., financial education, debt counseling)	74
d. Mental health services	70
e. Substance misuse prevention	35
f. Substance misuse treatment	11
g. English as a Second Language (ESL) training	94
h. Assistance in enrolling into an education or job training program	104
i. Research-based parenting curriculum	407
j. Involvement in discussing their child's screening and assessment results and their child's progress	344
k. Supporting transitions between programs (i.e., EHS to HS, HS to kindergarten)	157
l. Education on preventive medical and oral health	403
m. Education on health and developmental consequences of tobacco product use	166
n. Education on nutrition	370
o. Education on postpartum care (e.g., breastfeeding support)	78
p. Education on relationship/marriage	166
q. Assistance to families of incarcerated individuals	11
C.45 Of these, the number of families who were counted in at least one of the services listed above	456

Father engagement

	# of father/ father figures
C.46 Number of fathers/father figures who were engaged in the following activities during this program year:	
a. Family assessment	142
b. Family goal setting	176
c. Involvement in child's Head Start child development experiences (e.g., home visits, parent-teacher conferences, etc.)	198
d. Head Start program governance, such as participation in the Policy Council or policy committees	30
e. Parenting education workshops	54

Homelessness services

	# of families
C.47 Total number of families experiencing homelessness that were served during the enrollment year	15
	# of children
C.48 Total number of children experiencing homelessness that were served during the enrollment year	17

	# of families
C.49 Total number of families experiencing homelessness that acquired housing during the enrollment year	3

Foster care and child welfare

	# of children
C.50 Total number of enrolled children who were in foster care at any point during the program year	19
C.51 Total number of enrolled children who were referred to Head Start/Early Head Start services by a child welfare agency	9

REPORTING INFORMATION

PIR Report Status	Completed
Confirmation Number	24082161969
Last Update Date	08/21/2024

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Energy Services
Consent Agenda Item #: 5_29	Manager: Matthew Contrestano
Subject: 2022 Weatherization Assistance Program Contract Amendments 2 & 3	Officer: Sherry Neil

Recommended Action

Staff recommends Committee ratification for full Board consideration of the State of California, Department of Community Services and Development (CSD), Weatherization Assistance Program (WAP) Agreement Number 22C-6004, Amendments 2 and 3 to \$1,650,574, reflecting an increase of \$122,831, changing the maximum amount of the agreement from \$1,527,743 to \$1,650,574.

Background

Originally this item was to be presented at the September Executive Committee Meeting, but the meeting was cancelled on September 3, 2024.

The Department of Energy (DOE) WAP award agreements from CSD are the backbone of Energy Services' strategic focus area of reducing housing instability and increasing energy efficiency for low-income families and individuals.

The Board approved the original 2022 WAP Agreement at the August 24, 2022, meeting, (Agenda Item 14-D5) and Amendment 1 at the June 29, 2023, meeting (Agenda Item 11-D9).

On June 10, 2024 CSD notified Fresno EOC of the additional 2022 WAP contract funds allocated to Local Service Providers (LSP's), which included Fresno EOC due to its active 2022 DOE WAP contract. This amendment also extends the contract term through June 30, 2025.

Fiscal Impact

The total additional award of \$122,831 includes an allocation of \$40,937 for Weatherization Services. The remaining funds will support program operating costs.

Budget Line Item	2022 DOE WAP	2023 DOE WAP Amendment 1	2024 DOE WAP Amendments 2 & 3	Total Line-Item Amount
Personnel & Operations	\$54,525	\$853,753	\$81,894	\$990,172
Weatherization	\$256,722	\$362,743	\$40,937	\$660,402
Total Agreement Amount	\$311,247	\$1,216,496	\$122,831	\$1,650,574

Conclusion

If ratified by the Board, this item will allow Energy Services to assist approximately 10 low-income households with Weatherization Services. If not approved, Energy Services will be unable to provide home repair assistance to low-income households in Fresno County requiring Weatherization Services.

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Transit Systems
Consent Agenda Item #: 5_30	Director: Thomas Dulin
Subject: The Arc Fresno/Madera Counties – Subcontract Agreement	Officer: Jack Lazzarini

Recommended Action

Staff recommends Committee for ratification full Board consideration to enter into a subcontract agreement with The Arc Fresno/Madera Counties in the amount of \$170,000 over a 12-month period beginning July 1, 2024.

Background

Originally this item was to be presented at the September Executive Committee Meeting, but the meeting was cancelled on September 3, 2024.

The Rural & Urban Consolidated Transportation Services Agency (CSTA) Operations Program & Budget (OPB) for FY 2024-25 was approved by the Fresno Council of Governments (Fresno COG) and the City of Fresno on June 27, 2024. Each year Fresno EOC Transit Systems receives Local Transportation Funds (LTF) dollars to assist The Arc Fresno/Madera Counties with up to 45% of their transportation costs. The Arc matches LTF dollars with 55% of their transportation costs.

The Arc Fresno/Madera Counties will deliver urban and rural transportation services on behalf of Fresno EOC, specifically to individuals with intellectual and physical disabilities. The Arc will provide the personnel required to operate the vehicles that will be used to provide transportation services. All personnel provided under this Agreement shall be qualified under applicable laws and regulations to operate the vehicle(s) and shall possess, the required valid driver’s license required by the state of California, issued by the California Department of Motor Vehicles.

Fiscal Impact

Below is a breakdown of the costs for Urban and Rural Transportation services.

URBAN Social Service Transportation

Fresno EOC Local Transportation Funds:	\$90,000	
The Arc Fresno/Madera Counties Matching Funds:	<u>\$110,000</u>	
Total Urban Costs:		<u>\$200,000</u>

RURAL Social Service Transportation

Fresno EOC Local Transportation Funds:	\$80,000	
The Arc Fresno/Madera Counties Matching Funds:	<u>\$97,778</u>	
Total Rural Costs:		<u>\$177,778</u>

Conclusion

If ratified by the Board, this item will help cover The Arc's daily transportation costs, reducing the financial burden on their agency. If not approved, Transit Systems will be out of compliance with CSTA's direction to allocate funding to The Arc to provide urban and rural transportation services, resulting in a loss of LTF funding to Fresno EOC.



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Transit Systems
Consent Agenda Item #: 5_31	Director: Thomas Dulin
Subject: The United Cerebral Palsy of Fresno – Subcontract Agreement	Officer: Jack Lazzarini

Recommended Action

Staff recommends Committee for ratification full Board consideration to enter into a subcontract agreement with the United Cerebral Palsy of Fresno County in the amount of \$170,000 over a 12-month period beginning July 1, 2024.

Background

Originally this item was to be presented at the September Executive Committee Meeting, but the meeting was cancelled on September 3, 2024.

The Rural & Urban Consolidated Transportation Services Agency (CSTA) Operations Program Budget (OPB) for FY 2024-25 was approved by the Fresno Council of Governments (Fresno COG) and the City of Fresno on June 27, 2024. Each year Fresno EOC Transit Systems receives Local Transportation Funds (LTF) dollars to assist the United Cerebral Palsy (UCP) of Fresno County with up to 45% of their transportation costs. The UCP matches LTF dollars with 55% of their transportation costs.

UCP will deliver urban and rural transportation services on behalf of Fresno EOC, specifically to individuals with intellectual and physical disabilities. UCP will provide the personnel required to operate the vehicles that will be used to provide transportation services. All personnel provided under this Agreement shall be qualified under applicable laws and regulations to operate the vehicle(s) and shall possess, the required valid driver’s license required by the state of California, issued by the California Department of Motor Vehicles.

Fiscal Impact

Below is a breakdown of the costs for Urban and Rural Transportation services.

URBAN Social Service Transportation

Fresno EOC Local Transportation Funds:	\$90,000	
United Cerebral Palsy of Fresno Matching Funds:	<u>\$110,000</u>	
Total Urban Costs:		<u>\$200,000</u>

RURAL Social Service Transportation

Fresno EOC Local Transportation Funds:	\$80,000	
United Cerebral Palsy of Fresno Matching Funds:	<u>\$97,778</u>	
Total Rural Costs:		<u>\$177,778</u>

Conclusion

If ratified by the Board, this item will help cover UCP's daily transportation costs, reducing the financial burden on their agency. If not approved, Transit Systems will be out of compliance with CSTA's direction to allocate funding to the UCP to provide urban and rural transportation services, resulting in a loss of LTF funding to Fresno EOC.



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Finance
Consent Agenda Item #: 5_32	Director: Chris Erwin
Subject: Noncompetitive Procurement	Officer: Hemanta Mungur

Background

The information presented below is intended to keep the Committee apprised of any procurements made through a non-competitive procurement process. Under the Accounting Policies and Procedures Manual, Non-competitive Procurements are “special purchasing circumstances, in which competitive bids are not obtained. Non-competitive procurement (purchases and contracts) is only permissible in the following circumstances (2 CFR 200.320[f]):

- An emergency exists that does not permit delay.
- Only one source of supply is available.
- If the awarding Agency expressly authorizes non-competitive proposals in response to a written request from the Agency.
- Or after solicitation of several sources, competition is determined to be inadequate.

The key requirement for using non-competitive procurement is that the other procurement methods are not feasible and one of the above circumstances exists.” A report on the non-competitive procurement awards will be made to the Board of Commissioners. The Agency also follows the following guidelines:

- Purchases from \$10,000 to \$150,000 require three written quotes and may be approved by the CEO.
- Purchases over \$150,000 require a formal bid and approval from the Board.
- Purchases over \$10,000 without quotes or bids must be disclosed to the Board.

Vendor selected	Reason/Circumstance for Noncompetitive Procurement	Cost	Summary of the Circumstance
Alfonzo W. Tucker, Ed.D	Sole Source contract due to failed RFP competition	\$298,000	The Fresno EOC recommends approving a \$298,000 contract for Dr. Alonzo Tucker to provide life coaching services for the Advance Peace program. The contract is contingent upon Dr. Tucker obtaining state licensure within six months. Advance Peace aims to

			reduce gun violence through comprehensive services for youth and young adults, and this contract is essential for continuing their mental health support services.
Tierra Luna	One source of supply is available	\$16,687	Five hundred books were purchased from his foundation for training. Keynote speaker Jose Hernandez, autobiography "Reaching for the Stars." Invoice #TLE080124 (coupahost.com)
Valley Remnants and Rolls	One source of supply is available	\$14,926.03	The 2022 budget modification for Head Start has been approved. We have 20 days to spend this money and pay the vendor before the March 23rd deadline. Valley Remnants and Rolls is the only vendor able to order, receive, and install flooring supplies before the deadline. The project will start on March 8th and end on the 10th. They have plenty of flooring in stock for the job. Other companies will have to order materials that will take a few weeks to receive, and they can only guarantee installation on March 15th. We must receive the contractor's invoice and pay it through Coupa by March 15th. Invoice #VR003763 (coupahost.com)
Darlene's Flooring Inc	One source of supply is available	\$40,006.25	The Head Start 2022 budget modification has been approved. We have 20 days to spend the allocated funds and pay the vendor before the March 23rd deadline. Darlene's Flooring is the only vendor able to order, receive, and install the flooring supplies before the deadline. The Franklin Flooring project will commence on March 8th and conclude on the 10th. Their local supplier has sufficient Flooring in stock for the job, whereas other flooring companies will need to order materials, which will take a few weeks to receive. They can only guarantee floor installation after March 15th, our completion deadline. This gives us eight days to receive

			<p>the contractor's invoice and process the payment through Coupa.</p> <p>Invoice #1052388 (coupahost.com)</p>
Fresno Pure Maintenance LLC	One source of supply is available	\$8,380	<p>Fresno Pure Maintenance is currently providing maintenance services at our Sanger Head Start facility. They recently conducted an air quality test and found a mold issue. Given their familiarity with the facility and ongoing work, they promptly offered a remediation bid using the InstaPure and EverPure Process Fogging. Transitioning this work to a new contractor would cause significant delays as they would need to conduct air quality testing and develop a new remediation plan. This interruption poses a substantial risk to the health and safety of staff, parents, and children. Fresno Pure Maintenance is the only source capable of addressing the mold problem and ensuring the timely and effective resolution of this critical health and safety concern.</p> <p>Invoice #1224 (coupahost.com)</p>

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Sanctuary and Support Services
Consent Agenda Item #: 5_33	Director: Misty Gattie-Blanco
Subject: FY 2024 and FY 2025 Continuum of Care Competition	Officer: Sherry Neil

Recommended Action

The information presented below is intended to keep the Board apprised on the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) program funding applications.

Background

Originally this item was to be presented at the September Executive Committee Meeting, but the meeting was cancelled on September 3, 2024

The CoC Program is designed to promote a community-wide commitment to the ultimate goal of ending homelessness: 1) to provide funding for efforts by nonprofit providers, states, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; 2) to promote access to and effective utilization of mainstream programs for the homeless; and 3) to optimize self-sufficiency among those experiencing homelessness.

The FY 2024 and FY 2025 CoC Notice of Funding Availability was released on August 2, 2024, opening the competition and making approximately \$3.52 billion available to serve homeless people nationally. This Notice of Funding Opportunities will cover both FY 2024 and FY 2025. Applications are reviewed by the CoC’s consultant and are locally reviewed and ranked by a panel prior to submission to HUD, ensuring alignment with local priorities and processes and preparing the consolidated application for submission before October 28, 2025 (two days ahead of HUD’s deadline of October 28).

The CoC’s estimated Annual Renewal Demand is \$12,170,720 in funding to support existing housing and services for homeless households; \$1,460,486 in CoC Bonus funds; \$1,667,383 for Domestic Violence Bonus funds; and \$608,536 for CoC Planning. As in previous years, there is a requirement to rank all project applications into two tiers. This year, the Tier 1 maximum has been decreased to 90% (\$10,953,648) of the total Annual Renewal Demand. FMCoC may choose to reallocate some or all funding to reduce homelessness.

The local Review and Rank Panel will review and discuss proposals on September 3 and 4. The list will be distributed on September 5, and the FMCoC will vote on the Priority Listing on September

12. Projects approved in Tier 1 and Tier 2 will finalize their eSNAPS applications and submit them on October 21. The consolidated application, including each project application, will be posted to the FMCoC website on October 24.

Fresno EOC currently operates four (4) HUD CoC funded projects: Project PHoenix, Project Hearth, Project Rise and HERO Team 2 to align with the agency's mission of housing stability. Fresno EOC is planning to apply for a new permanent supportive housing project to expand the housing availability for individuals and families experiencing chronic homelessness.

Fiscal Impact

The four (4) renewal projects' current total funding is \$2,019,622. The new project proposed budget is \$490,290. Each project does require a 25% match.

Conclusion

Due to the complexities of the application process involving both a local and federal review, a staff report recommending approval to submit grant applications will be presented at the Executive Committee meeting on October 7, 2024, following the approval of the final priority list.



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Program Planning & Development
Consent Agenda Item #: 5_34	Director: Ana Medina
Subject: Grant Tracker	Officer: Michelle Tutunjian

Recommended Action

The information presented in the Grant Tracker is intended to keep the Board apprised of program grant activity.

Background

Originally this item was to be presented at the September Executive Committee Meeting, but the meeting was cancelled on September 3, 2024.

The below information are updates from the last grant tracker presented on August 5, 2024.

Not Awarded					
Program	Name	Funder	Amount Requested	Summary	Not Awarded Reason
Health Services	Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County, California	The David and Lucile Packard Foundation	200,000	The development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial disparities in Fresno.	Not Available

Submitted					
Program	Name	Funder	Amount Requested	Summary	Date Submitted
Foster Grandparent – Senior Tech Program	Changing Aging 2024 – Stage One -Letter of Interest	Next 50	\$200,000	Supporting economic well-being for older adults and the organizations	7/31/24

				that serve them through systems-level and programmatic innovations.	
Sanctuary and Support Services – Homeless Services	Eviction Protection Grant Program FR-6800-N-79	U.S. Department of Housing and Urban Development	\$224,000	Fresno EOC is a community partner with CCLS to provide n cost legal assistance to low-income tenants at risk of or subject to eviction.	8/20/24
Navigation Center	Community Health Worker, Promotor, and Community Health Representative: Community of Practice (CHW/P/R CoP) – Letter of Interest	California Health Care Foundation	\$150,000	Support for providers in achieving goals related to CHW/P/R – specific programming and interventions.	8/23/24
Health Services	CalAIM - Community Health Worker (CHW) Application	Anthem	Managed Care Provider (MCP) Contract	Utilizing Community Health Workers (CHWs) to enhance access to care and social services by coordinating referrals and addressing barriers to improve overall health and quality of life.	8/27/24
Navigation Center	Wonderful Community Grants	The Wonderful Company	\$100,000	Fresno EOC Resource Center – Mendota	8/30/24

Fresno County Economic Opportunities Commission
Grant Tracker
Monday, September 9, 2024

2024 AWARDED								
Due Date	Program	Name	Funder	Amount Requested	Summary	Board Report Date	Date of Notice	Amount Awarded
4/4/2024	Food Services - Food Services Home Delivery	RFP No. 2425-ENP Title III C1 and C2-Congregate and Home Delivered Meals (Elderly Nutrition Program)	Fresno-Madera Area Agency on Aging (FMAAA)	\$2,700,000	Food Services will continue providing Congregate Meals and Home Delivered Meals in Fresno and Madera County through this funding opportunity.	4/8/2024	TBD	TBD
1/9/2024	Sanctuary and Support Services - Homeless Services	Homeless, Housing, Assistance, and Prevention (HHAP)	County of Fresno Department of Social Services	\$4,368,334	Funding will support Bridge & Rapid Rehousing services.	1/22/2024	4/23/2024	\$4,368,334
1/29/2024	Sanctuary and Support Services - CVAHT	Human Trafficking Victim Assistance	Cal OES	\$899,999	This grant will fund trauma-informed, supportive services for victims of human trafficking, including shelter, case management, and emergency assistance.	1/22/2024	TBD	\$899,999
3/11/2024	Foster Grandparent Program	FY2024 AmeriCorps Seniors Q4 Foster Grandparent Program Continuation or Renewal	AmeriCorps	\$495,000	Funding will support the continuation of Foster Grandparents. Older adults 55+ and over volunteer to mentor and tutor for low-income students in Fresno County.	2/7/2024	6/1/2024	\$495,000
4/5/2024	Advance Peace	Violence Intervention & Prevention Initiative	City of Fresno	\$375,000	Funding will provide case management for 25 Junior Fellows, offering transformative travel opportunities, mentorship, and educational and skill development.	4/15/2024	TBD	\$375,000
5/15/2024	Sanctuary and Support Services - Homeless Services	Emergency Assistance Fund	SCAN Health Plan	\$25,000	Provide one-time financial support to older adults (age 55+) in emergency situations	N/A	6/17/2024	\$25,000
3/4/2024	Food Services - Food Distributions	Kaiser Permanente Food & Nutrition Security Grant	Kaiser Permanente	\$25,000	Funding will expand capacity in rural communities to new partners and schools in Riverdale and Five Points providing 3,600 low-income families with nutritious, healthy, and fresh food commodities.	N/A	TBD	\$25,000
3/20/2024	Advancing Fresno County Guaranteed Income	Mayors for a Guaranteed Income Proposal	Mayors for a Guaranteed Income	\$15,000	Funds will help the GI program provide gift cards to evaluation survey respondents.	N/A	TBD	\$15,000
4/16/2024	Health Services - Tobacco Education Program	CG 24-10056 Advancing Tobacco Cessation in Community Clinics Project (ATCP) Cohort 3	California Department of Public Health, California Tobacco Control Program	\$81,000	This grant will reduce tobacco use within the funded clinic populations. Achieving this outcome will decrease tobacco use disparities and reduce the burden of tobacco-related diseases.	N/A	TBD	\$81,000
9/28/2023	Sanctuary and Support Services - Homeless Services	FY23 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program Grants	US Department of Housing and Urban Development	\$2,350,438	To quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.	2/21/2024	1/29/2024	\$2,019,622

1/31/2024	LCC - Local Conservation Corps (LCC)	Local Conservation Corps SB 1013	State of California Employment Development Department	\$799,665	Connect participants and applicants of Goods Job Challenge with resources, including high school equivalency programs and vocational plans.	3/18/2024	2/28/2024	\$799,665
1/16/2024	Health Services - AFLP	2024-25 Title X Family Planning Services	Essential Access Health	\$464,531	Title X funding is awarded to subrecipients across the nation to provide low-income women and men below 250% of poverty with quality sexual and reproductive health care services.	1/22/2024	2/5/2024	\$464,531
2/9/2024	Sanctuary and Support Services - LGBTQ+ Resource Center	American Rescue Plan Act for Community Based Organizations	City of Fresno	\$100,000	Funding will support general operating costs for the LGBTQ+ Resource Center.	N/A	3/7/2024	\$100,000
2/14/2024	Health Services	2024 Public Awareness and Community Outreach Campaign Services	The Office of Community Partnerships and Strategic Communications (OCPSC)	\$600,000	To effectively reach and engage Californians, especially those experiencing the greatest health and social inequities.	3/4/2024	3/18/2024	\$600,000
6/20/2023	Training and Employment	CERF Economic Development Pilot	State of California Employment Development Department	\$150,000	Connect participants and applicants of Goods Job Challenge with resources, including high school equivalency programs and vocational plans.	3/18/2024	2/27/2024	\$150,000
11/27/2023	Health Services - Community Health Center	Mpox Community-Based Organization Grant	The CA Department of Public Health	\$55,000	Funding will support Mpox vaccine administration, vaccine outreach/education and testing activities to communities at-risk for Mpox.	N/A	3/19/2024	\$55,000
2/1/2024	Foster Grandparent Program	FY2024 AmeriCorps Foster Grandparents Program Replacement and Expansion Opportunity	AmeriCorps	\$360,000	Funding will expand capacity to service low-income program participants in rural areas of Fresno County.	2/7/2024	4/1/2024	\$360,000
1/31/2024	LCC - Local Conservation Corps (LCC)	FY2023 Community Project Funding/Congressionally Directed Spending	Congress Appropriations	\$500,000	This will fund vehicle and heavy equipment for in-the-field student learning.	N/A	TBD	\$500,000
6/13/2023	Training and Employment	One Fresno Youth Jobs Corps Program Worksites	City of Fresno	\$300,000	Provision of work experience for Fresno youth for a 6-month period.	6/26/2023	2/1/2024	\$200,000
Total Amount Requested				\$14,663,967		Total Amount Awarded		\$11,533,151

2023 NOT AWARDED

Due Date	Program	Name	Funder	Amount Requested	Summary	Board Report Date	Date of Notice
7/12/2024	Health Services - Community Health Center	Community-Led Practices for Strengthening Maternal and Child Health and Reducing Disparities in Fresno County,	The David and Lucile Packard Foundation	\$200,000	The development, expansion, or enhancement of innovative practices to improve maternal and child health outcomes and reduce racial disparities in Fresno	N/A	8/12/2024
5/1/2024	Health Services - Dental Care for Kids	School-Based and School-Linked Initiatives to Improve Oral Health	CareQuest Institute	\$125,000	CareQuest Institute is seeking to fund projects that are engaging schools to address systemic barriers to oral health, inclusive of access, for children and their families.	N/A	TBD
3/1/2024	Food Services - Food Distributions	Open Call Grant Application Clif Family Foundation	Clif Family Foundation	\$50,000	Funding for operational support with areas of focus: Strengthen our food system, Enhance equitable community health outcomes, Safeguard our environment and natural resources	N/A	6/30/2024
3/1/2024	Sanctuary and Support Services - LGBTQ+ Resource Center	2024 wayOut Grant	wayOUT	\$112,740	Funding will support general operating costs for the LGBTQ+ Resource Center, including case management, drop-in services, and mental health workshops.	N/A	4/1/2024
11/15/2023	Health Services	Fresno HOPE	Fresno HOPE Pathways Community Hub	\$325,000	Funding will support care coordination agencies employing community health workers, utilizing the Pathways Community HUB Institute™ Model.	12/7/2023	3/26/2024
11/1/2023	Sanctuary and Support Services - CVAHT	Slave 2 Nothing Grant	Slave 2 Nothing Foundation	\$45,000	Funding will support low-barrier emergency housing for victims of human trafficking.	N/A	5/3/2024
8/7/2023	Food Services - Food Distributions	Sierra Grant Program	Bank of the Sierra	\$5,000	Funding food distributions for 2023.	N/A	3/12/2024
6/27/2023	Health Services - Community Health Center	Community-Based Approaches to Reducing Sexually Transmitted Diseases	CDC	\$325,000	STI Testing on Community College Campuses, and free transportation to clinic if treatment is needed.	5/22/2023	1/17/2024
Total Amount Requested				\$1,187,740.00			

IN PROGRESS GRANTS

Due Date	Program	Name	Funder	Amount Requested	Summary	Board Report Date	Date of Notice
10/22/2024	LCC - Local Conservation Corps (LCC)	2024-25 Opportunity Young Adult Career Pathway Grant	EDD	\$1,500,000	The OYA Career Pathway Program for PY 24-25 grant's aim is to design and implement projects that focus on creating pathways to success that test and demonstrate program strategies to improve employment outcomes and reduce persistent economic inequities for OYAs 18-28 years of age.	N/A	TBD

9/30/2024	Health Services	HRSA-25-085 New Access Points Department of Health and Human Services Health Resources and Services Administration	Department of Health and Human Services, Health Resources and Services Administration (HRSA)	\$650,000	To support new health center service delivery sites to expand affordable, accessible, and high-quality primary health care for underserved communities and Populations.	N/A	TBD
8/31/2024	Health Services - Dental Care for Kids	Wonderful Community Grants	The Wonderful Company	\$100,000	Grants will support game changing work across all impact areas	N/A	TBD
9/10/2024	Transit Systems	EnergIIZE EV Jump Start Year 3	EnergIIZE Commercial Vehicles (California Energy Commission)	\$750,000	Funding for commercial fleets, site owners, or others who seek to deploy charging infrastructure for Medium-Duty and Heavy-Duty (MDHD) electric vehicles (EVs)	N/A	TBD
9/23/2024	Fresno EOC - 1920 Building and LCC	California Nonprofit Security Grant Program (CSNSGP)	California Governor's Office of Emergency Services (Cal OES), Homeland Security and Emergency Management Branch	\$500,000	Funding to provide physical security enhancements to mitigate high risk for violent attacks and hate crimes.	N/A	TBD
9/23/2024	Sanctuary and Support Services - LGBTQ+ Resource Center	Elevate Youth California Youth Substance Use Disorder Prevention Program Cohort 6	The Center at Sierra Health Foundation and Elevate Youth California a CA Dept. Of Health Care Services Initiative	\$1,000,000	Investing in youth leadership and civic engagement for youth of color and 2S/LGBTQ+ youth ages 12 to 26 living in communities disproportionately impacted by the war on drugs	N/A	TBD
Total Amount Requested				\$4,500,000			

SUBMITTED GRANTS							
Due Date	Program	Name	Funder	Amount Requested	Summary	Board Report Date	Date of Notice
8/20/2024	Sanctuary and Support Services - Homeless Services	Eviction Protection Grant Program FR-6800-N-79	U.S. Department of Housing and Urban Development	\$224,500	Fresno EOC is a community partner with CCLS to provide no cost legal assistance to low-income tenants at risk of or subject to eviction.	N/A	TBD
7/26/2024	Sanctuary and Support Services - Homeless Services	City of Fresno Homeless Youth Services	City of Fresno	\$2,134,500	Funding will support Bridge Housing to young adults.	8/5/2024	TBD
6/28/2024	Foster Grandparent - Senior Tech Program	CA Advanced Services Fund (CASF) Adoption Account - Digital Literacy	CA Public Utilities Commission	\$1,176,283	Funds will allow the Senior Tech Program to continue for two more years, serving approximately 2,500 seniors.	N/A	TBD
6/20/2024	Stop the Violence	BJA FY24 STOP School Violence Program	DOJ BJA	\$1,000,000	Stop the Violence will provide daily mentoring, anti-violence curriculum, and other violence prevention and intervention strategies in FUSD schools.	N/A	TBD
5/31/2024	EOC Other	Brownfields Planning Grant Community Engagement	City of Fresno	\$29,000	Fresno EOC will conduct outreach on behalf of the City of Fresno to gain community and stakeholder support and input for addressing brownfields issues in SW Fresno.	N/A	TBD
6/3/2024	EOC Other	ICARP Adaptation Planning Grant Program	County of Fresno	\$50,000	Fresno EOC will be a County of Fresno sub-awardee providing outreach and facilitating community input on climate resiliency needs and strategies.	N/A	TBD
5/20/2024	Sanctuary and Support Services - CVAHT	OVC FY24 Anti-Trafficking Housing Assistance Program	Office for Victims of Crime (OVC)	\$837,900	Funds will support rapid rehousing for victims of human trafficking.	5/6/2024	TBD
4/30/2024	Training and Employment	Valley CERF Catalyst Projects - Partnership with Proteus	Valley Community Economic Resilience Fund	\$300,000	VAC will partner with Proteus to provide job training in construction trades.	5/6/2024	8/31/2024
4/30/2024	Food Services - Kitchen	Valley CERF Catalyst Projects - Food Services Kitchen Expansion	Valley Community Economic Resilience Fund	\$2,000,000	Food Services is requesting funds for planning activities for a USDA inspection kitchen and upgrading current kitchen equipment to electric appliances.	5/6/2024	8/31/2024
4/22/2024	Sanctuary and Support Services - CVAHT	OVC FY24 Services for Victims of Human Trafficking	Office for Victims of Crime (OVC)	\$950,000	The purpose of this program is to develop, expand, or strengthen victim service programs for victims of human trafficking, including those that provide trauma-informed services.	4/15/2024	9/30/2024
3/22/2024	Stop the Violence	Gang Intervention Proposal for FUSD	FUSD	\$73,000	STV will conduct gang intervention programming and mentoring at FUSD school sites (sites to be determined)	N/A	TBD
2/27/2024	Training and Employment - Valley Apprenticeship Connections (VAC)	Career Skills Training	Department of Energy	\$536,626	Funding for job training to gain industry-recognized certifications in energy efficiency sector.	1/22/2024	5/20/2024
10/6/2023	Health Services	Early Childhood Wraparound Services	CA Dept of Health Care Services	\$1,500,000	Funding for childhood wraparound services, could include home visitation or prenatal care.	9/25/2023	1/31/2024
8/8/2023	Food Services - Food Distributions	Costco Charitable Giving Grant	Costco Wholesale	\$7,500	Funding food distributions for 2023.	N/A	TBD
Total Amount Requested				\$10,819,309			

SUBMITTED GRANTS							
Due Date	Program	Name	Funder	Amount Requested	Summary	Board Report Date	Date of Notice
LETTERS OF INTENT SUBMITTED							
Due Date	Program	Name	Funder	Amount Requested	Summary	Board Report Date	Date of Notice
7/31/2024	Foster Grandparent - Senior Tech Program	Changing Aging 2024 - Stage One	Next50	\$200,000	Supporting economic well-being for older adults and the organizations that serve them through systems-level and programmatic innovations.	N/A	TBD
7/15/2024	EOC Other	BID OPPORTUNITY - Community Outreach and Education Services Master Service Agreement (MSA)	State of California, Department of General Services Procurement Division (DGS-PD)	\$0	CBO specific Master Service Agreements (MSAs) for Community Outreach and Education Services.	N/A	TBD
3/29/2024	Training and Employment - Valley Apprenticeship Connections (VAC)	FY25 Community Projects (Padilla) - Workforce Development	Senate Appropriations Committee	\$1,500,000	Funds will allow VAC to develop its training program to include energy efficiency technology training	N/A	TBD
4/2/2024	Training and Employment	FY25 Community Projects (Costa) - Workforce Development	House Appropriations Committee	\$1,500,000	Funds will allow VAC to develop its training program to include energy efficiency technology training	N/A	TBD
4/2/2024	Sanctuary and Support Services - Homeless Services	FY25 Community Projects (Costa) - Homeless Meal Distribution	House Appropriations Committee	\$1,300,000	Through the purchase of an electric bus, this funding will implement a mobile meal distribution program to serve individuals experiencing street homelessness and low-income families in Fresno County.	N/A	TBD
8/23/2024	Navigation Center	Community Health Worker, Promotor, and Community Health Representative: Community of Practice (CHW/P/R CoP)	California Health Care Foundation	\$150,000	Support for providers in achieving goals related to CHW/P/R-specific programming and interventions.	N/A	45558
Total Amount Requested				\$4,650,000			

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Finance
Agenda Item #: 8	Director: Angela Riofrio
Subject: Agency Financial and Head Start Financial Status Report June 2024	Officer: Hemanta Mungur

Recommended Action

Staff recommends Committee acceptance for full Board consideration of the interim consolidated financial statements as of June 30, 2024, Agency and Head Start 0 to 5.

CSBG Organizational Standard

The governing board receives financial reports at each regular meeting that include the following per Category 8, Standard 8.7:

1. Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and
2. Balance sheet/statement of financial position.

Background

In accordance with the Agency’s bylaws, this item is intended to keep commissioners apprised of the agency’s financial situation as of June 30, 2024 (50% of the year) and to provide an opportunity to discuss and review financial statements for each meeting of the Board of Commissioners. Enclosed are the monthly financials for Fresno EOC (consolidated) and for Head Start for review and acceptance.

Fiscal Impact

(A) Agency Statement of Activities and Statement of Financial Position:

The following are key points of the attached financials for context.

Revenues: \$ 86,720,186 (55% recorded)

- In-kind Contributions \$ 27,304,241 (60% recorded) – Majority of the contributions are the Head Start 0 to 5 parents volunteering in the classroom.

Expenditures: \$ 88,188,134 (56% of budget expensed)

- Facilities Costs: \$ 3,402,756 (87% of budget expended) – Facilities costs currently exceed budget to date due to higher-than-average spending on energy assistance as the 2023 grant is being spent out. Though the costs are over budget, they are within the grant and will be reimbursed. If necessary, program budgets may be increased to pay for higher PGE costs.
- Equipment Costs: \$ 575,054 (100% of budget expended) – Equipment costs currently exceed budget to date due to the final payment on the purchase and delivery of two portable classrooms and equipment purchased with grant funds pending reimbursement. Equipment purchases will not continue at this rate.
- Office Expense: \$ 1,537,775 (73% of budget expended) – Office expenses have exceeded the budget for this period due to several one-time costs. These include annual software subscriptions for Cap 60, Coupa, and KnowB4 Inc., network cabling work completed for Head Start, and the purchase of new administrative furniture. These expenses cover the entire year and will not recur in subsequent periods.

As of June 30, 2024, we have received \$ 40,004 (22% of budget) of the expected donation revenue.

The total net difference between revenues and expenditures is approximately \$1,467,947 deficit of the year-to-date budget. The source of the deficit is primarily due to two programs not being able to renegotiate multi-year agreements to sustain the impact of steep and drastic increases & raising costs of transportation, utilities, and cost of goods/foods that have incurred in the last few years. The two programs include Food Services (\$1,083,760) and Local Conservation Corp (\$100,166). As an anti-poverty agency, we stayed committed to our obligations and continued feeding our community by using undesignated funds to cover the deficit. However we can no longer sustain these efforts, the plan for 2024 includes the following:

- the multi-year agreement during Covid times has ended, resulting in \$600K of payroll savings. Starting in July 2024, all external contracts will be increased by 10%, and with the end of the contract, the program should avoid further deficits this year. The current deficit is expected to be recovered through higher catering costs, new contracts, and expense reductions by 2025. Also, once the Vehicle to Grid (V2G) project is completed in 2026 Food Services will realize a significant cost savings in transportation, utilities and overhead.
- the main losses for the Local Conservation Corps are building expenses which we are reconfiguring to rent additional spaces and increase rent on current tenants.
- all program departments have been instructed to review and if necessary, renegotiate all contracts and make amendments to reflect actual costs and overhead.

The remaining balance includes Transit (\$110,927), Employment & Training (\$51,071) and Administration (\$122,023) below are the explanation and recommendations moving forward.

- For Transit the contract prices for the Central Valley Regional Center (CVRC) contract did not cover the expenses. Therefore the contract is being has restructured, which will allow the

recovery of funds not reimbursed from January to June, ensuring the department stays financially stable by the end of the year.

- In August we received notification that the agency’s 2024 indirect rate of 10.3% was approved effective January 1, 2024 from the Health and Human Services Department. Due to the delayed approval, the agency was only allowed to bill the 2023 indirect rate at 9% from January 2024 to present. With the approval, earlier billings are being adjusted to all relevant contracts from January to the present and going forward with the approved indirect rate, which would recover approximately \$410,000 from funders. The remaining balance will decrease, as the agency receives the approved indirect throughout the year.
- additionally, programs are developing strategies to merge and share cost such as staff and overhead. Also, a hiring freeze has been implemented.

Please note these are projections for year end. Currently both the Finance & Program Team are actively working together to identify any potential cost savings and generate any potential funding. With the development of the V2G project, Food Services is expected to stabilize and zero out by 2025.

Currently, the Employment & Training, Energy Services and Local Conservation Corp are exploring strategies to consolidate cost and generate revenue. These strategies potentially may decrease the Local Conservation Corp future deficit. The proposed strategies & plan will be reviewed and approved for Board Consideration by the Energy Adhoc group prior to implementation.

In the meantime, our Fresno EOC Board Treasurer recommends creating an adhoc to brainstorm and strategize with the CFO and Finance Team to generate unrestricted revenue and continue to keep up to date on the agency’s financials.

(B) Head Start 0-5 Financial Status Report as of Year-to-Date June 30, 2024
This is also represented in the following percentages.

Program Area	% of budget	Notes
Head Start - Basic	47%	
Head Start - Training & Technical Assistance (T&TA)	42%	Training planned for later this year.

Program Area	% of budget	Notes
Early Head Start - Basic	31%	
Early Head Start - Training & Technical Assistance (T&TA)	24%	Training planned for later this year.



Conclusion

Acceptance of these financials by the Board documents the Board's oversight over the financial operations of Fresno EOC. This is part of the Board's fiduciary duty.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF ACTIVITIES
as of June 30, 2024 (50% Variance) and Prior Years 2023 Actuals

	A	B		A - B
	BUDGET JAN - DEC 2024	ACTUAL June 2024	BUDGET VARIANCE (TARGET 50%)	BUDGET BALANCE REMAINING
REVENUES AND SUPPORT				
GRANT REVENUE	\$ 79,335,851	\$ 44,012,638	55%	\$ 35,323,213
FEE FOR SERVICE REVENUE	29,804,459	13,459,561	45%	16,344,898
OTHER REVENUE	3,823,080	1,903,743	50%	1,919,337
DONATION CONTRIBUTIONS	178,905	40,004	22%	138,901
TOTAL CASH REVENUE	\$ 113,142,294	\$ 59,415,945	53%	\$ 53,726,350
IN KIND REVENUE	\$ 45,745,161	\$ 27,304,241	60%	\$ 18,440,920
TOTAL REVENUE & SUPPORT	158,887,455	86,720,186	55%	72,167,270
EXPENDITURES				
PERSONNEL COSTS	\$ 74,280,816	\$ 37,760,243	51%	\$36,520,573
ADMIN SERVICES	7,425,959	3,698,568	50%	3,727,391
CONTRACT SERVICES	10,546,555	6,402,123	61%	4,144,432
FACILITY COSTS	3,909,803	3,402,756	87%	507,047
TRAVEL, MILEAGE, VEHICLE COSTS	3,639,439	1,940,814	53%	1,698,625
EQUIPMENT COSTS	577,288	575,054	100%	2,234
DEPRECIATION - AGENCY FUNDED	296,000	151,343	51%	144,657
OFFICE EXPENSE	2,099,241	1,537,775	73%	561,466
INSURANCE	918,175	511,309	56%	406,866
PROGRAM SUPPLIES & CLIENT COSTS	8,759,042	4,577,295	52%	4,181,747
OTHER COSTS	689,977	326,612	47%	363,365
TOTAL CASH EXPENDITURES	\$ 113,142,294	\$ 60,883,892	54%	\$ 52,258,403
IN KIND EXPENSES	\$ 45,745,161	\$ 27,304,241	60%	\$ 18,440,920
TOTAL EXPENDITURES	158,887,455	88,188,134	56%	70,699,322
OPERATING SURPLUS (DEFICIT)	\$ -	\$ (1,467,947)		\$ 1,467,947
OTHER INCOME / EXPENSE				
TRANSIT GRANT ASSET DEPRECIATION		93,690		(93,690)
NET SURPLUS (DEFICIT)	\$ -	(\$1,561,638)		1,561,638

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
STATEMENT OF FINANCIAL POSITION
As of June 30, 2024**

	2024	2023	Differences
ASSETS			
CASH & INVESTMENTS	\$ 8,196,784	\$ 6,867,617	\$ 1,329,167
ACCOUNTS RECEIVABLE	13,241,092	15,437,822	(2,196,730)
PREPAIDS/DEPOSITS	240,385	132,570	107,815
INVENTORIES	194,359	228,624	(34,265)
PROPERTY, PLANT & EQUIPMENT	13,147,064	13,701,442	(554,378)
NOTES RECEIVABLE (net)	314,637	337,669	(23,032)
TOTAL ASSETS	\$ 35,334,321	\$ 36,705,744	\$ (1,371,423)
LIABILITIES			
ACCOUNTS PAYABLE	\$ 5,349,514	\$ 3,825,102	\$ 1,524,411
ACCRUED PAYROLL LIABILITIES	6,219,398	5,213,126	1,006,271
DEFERRED REVENUE	3,380,301	2,818,433	561,868
NOTES PAYABLE	2,800,260	3,069,945	(269,685)
HEALTH INSURANCE RESERVE	7,487,414	6,713,755	773,658
OTHER LIABILITIES	1,005,026	1,162,828	(157,802)
TOTAL LIABILITIES	\$ 26,241,911	\$ 22,803,190	\$ 3,438,721
FUND BALANCE			
CURRENT OPERATING EARNINGS (YTD)	\$ (1,467,947)	\$ 212,253	\$ (1,680,201)
UNRESTRICTED NET ASSETS	194,433	2,743,137	(2,548,704)
REVOLVING LOAN FUND	556,268	556,268	0
INVESTMENT IN GENERAL FIXED ASSETS	9,809,655	10,390,896	(581,240)
TOTAL FUND BALANCE	\$ 9,092,409	\$ 13,902,554	\$ (4,810,145)
TOTAL LIABILITIES AND FUND BALANCE	\$ 35,334,321	\$ 36,705,744	\$ (1,371,424)

Fresno Economic Opportunities Commission
 Head Start/Early Head Start Financial Status
 Monthly Report
 June 30, 2024

Description	Head Start - Basic				Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$20,210,662	\$692,974	\$8,871,173	\$11,339,489	\$0	\$0	\$0	\$0
Fringe Benefits	8,468,009	\$433,874	3,390,647	5,077,362	-	-	-	-
Total Personnel	\$28,678,671	\$1,126,848	\$12,261,820	\$16,416,851	-	\$0	\$0	\$0
Travel	-	-	-	-	50,644	\$0	40,972	9,672
Equipment	-	-	-	-	-	\$0	-	-
Supplies	665,867	\$15,611	233,458	432,409	14,706	\$0	23	14,683
Contractual	2,929,424	\$268,568	1,654,511	1,274,913	-	\$0	-	-
Facilities / Construction								
Other:								
Food Cost	555,870	(\$151,980)	330,348	225,522				
Transportation	200,000	\$73,861	353,284	(153,284)				
Staff Mileage	85,871	\$26,315	79,874	5,997				
Field Trips, including Transportation	6,600	\$434	3,295	3,305				
Space	642,495	\$43,652	284,980	357,515				
Utilities / Telephone / Internet	130,000	\$54,342	392,104	(262,104)				
Repair / Maintenance Building	245,600	\$18,018	112,636	132,964				
Repair / Maintenance Equipment	1,707	\$136	10,541	(8,834)				
Property & Liability Insurance	180,750	\$17,811	129,825	50,925				
Parent Involvement / CWPC	32,377	\$6,402	15,082	17,295				
Other Costs*	140,422	\$143,054	215,420	(74,998)				
Staff & Parent Training	18,244	2,450	3,274	14,970	231,739	\$30,758	83,082	148,657
Total Direct Charges	\$34,513,898	\$1,645,521	\$16,080,454	\$18,433,444	297,089	30,758	124,077	173,012
Total Indirect Charges	\$3,106,251	\$148,097	\$1,447,241	\$1,659,010	\$26,738	\$2,768	\$11,167	\$15,571
Total Federal Expenditures	\$37,620,149	\$1,793,618	\$17,527,695	\$20,092,454	\$323,827	33,526	135,244	\$188,583
% of Annual Budget Expended to Date			47%				42%	
Non-Federal Share	\$8,622,143	\$571,119	\$3,421,213	\$5,200,930	\$64,765	\$8,382	\$33,811	\$30,954

*Other Costs Include:

- DEPRECIATION EXPENSE
- SUBSCRIPTION EXPENSE
- DUES - ORGANIZATIONS
- RECRUITMENT
- MEETING COSTS - INTERNAL
- EMPLOYEE APPRECIATION
- EMPLOYEE EVENT
- SAFETY
- CONTRACT SERVICES - PHYSICALS
- FINGERPRINTING / BACKGROUND CHECK
- POSTAGE/EXPRESS MAIL
- PRINTING

Credit Card Expenses: Credit card statement dated 6/1/24-6/30/24

June 2024 expenses:

Recruitment	\$	453	Sams Italian Deli - Job Fair meals for staff working at the event
Training-Other	\$	523	Loews Hotel - Community Action Program legal Service - Hotel
Training-Other	\$	261	Loews Hotel - Community Action Program legal Service - Hotel
Meeting Cost - Internal	\$	86	Target - Meeting Supplies
Employee Appreciation	\$	155	Doghouse Grill - Employee Appreciation Lunch
Training-Other	\$	100	WestEd - Renewal Fee
Staff Training	\$	984	Emily Juricek - HS Coaching
Staff Training	\$	180	Laura Fink - HS Coaching
Telephone	\$	528	Frontier Communication - Jefferson HS - Telephone Service
Internet	\$	207	Comcast Business - La Colonia HS - Internet Services
Internet	\$	207	Comcast Business - La Colonia HS - Internet Services
Internet	\$	322	Frontier Communication - Cantua HS - Internet Services
Telephone	\$	134	Frontier Communication - Cantua HS - Telephone Services
Telephone	\$	307	Frontier Communication - Reedley HS - Telephone Service
Telephone	\$	329	Frontier Communication - San Joaquin HS - Telephone Service
Internet	\$	70	Comcast Business - Fairmont HS - Internet Services
Internet	\$	70	Comcast Business - Fairmont HS - Internet Services
Internet	\$	410	Frontier Communication - Sanger HS - Telephone Service
Internet	\$	141	Comcast Business - Fairmont HS - Internet Services
Internet	\$	141	Comcast Business - Fairmont HS - Internet Services
	\$	5,606	

Fresno Economic Opportunities Commission
 Head Start/Early Head Start Financial Status
 Monthly Report
 June 30, 2024

Description	Early Head Start - Basic				Early Head Start - T & TA			
	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining	Annual Budget	Current Expenses	YTD Expenses	Balance Remaining
Personnel	\$5,065,542	\$252,609	\$1,529,980	\$3,535,562	\$0	\$0	\$0	\$0
Fringe Benefits	1,345,661	\$72,487	434,366	911,295	-	-	-	-
Total Personnel	6,411,203	\$325,095	\$1,964,346	\$4,446,857	-	\$0	\$0	\$0
Travel	-	-	-	-	44,821	11	9,562	35,259
Equipment	-	36,276	36,276	(36,276)	-	-	-	-
Supplies	102,544	\$5,013	49,853	52,691	1,289	-	-	1,289
Contractual	277,288	\$63,210	147,610	129,678	11,526	-	-	11,526
Facilities / Construction								
Other:								
Food Cost	378,940	\$2,122	14,590	364,350				
Transportation	56,097	\$753	3,655	52,442				
Staff Mileage	34,129	\$6,918	26,994	7,135				
Field Trips, including Transportation	1,000	\$0	-	1,000				
Space	48,360	\$14,346	53,235	(4,875)				
Utilities / Telephone / Internet	140,000	\$13,243	65,975	74,025				
Repair / Maintenance Building	96,087	\$2,581	11,884	84,203				
Repair / Maintenance Equipment	3,983	\$91	840	3,143				
Property & Liability Insurance	60,250	\$2,407	13,118	47,132				
Parent Involvement / CWPC	33,268	\$1,290	4,298	28,970				
Other Costs*	35,081	\$4,069	16,311	18,770				
Staff & Parent Training	10,480	\$550	659	9,821	101,420	13,872	28,428	72,992
Total Direct Charges	7,688,710	477,962	2,409,644	5,279,066	159,056	13,883	37,990	\$121,066
Total Indirect Charges	\$691,984	\$39,752	\$213,603	\$478,381	\$14,315	1,249	\$3,419	\$10,896
Total Federal Expenditures	\$8,380,694	517,714	\$2,623,247	\$5,757,447	\$173,371	15,132	\$41,409	\$131,962
% of Annual Budget Expended to Date			31%				24%	
Non-Federal Share	\$2,103,842	\$273,791	\$1,086,237	\$1,017,604	\$34,674	\$3,783	\$10,352	\$32,990

*Other Costs Include:
 DEPRECIATION EXPENSE
 SUBSCRIPTION EXPENSE
 DUES - ORGANIZATIONS
 RECRUITMENT
 MEETING COSTS - INTERNAL
 EMPLOYEE APPRECIATION
 EMPLOYEE EVENT
 SAFETY
 CONTRACT SERVICES - PHYSICALS
 FINGERPRINTING / BACKGROUND CHECK
 POSTAGE/EXPRESS MAIL
 PRINTING

52%

Credit Card Expenses: Credit card statement dated 6/1/24-6/30/24
June 2024 expenses:

Recruitment	\$	99	Sams Italian Deli - Job Fair meals for staff working at the event
Program Supplies - Nutrition/Medic	\$	597	Manor Drug - Medically Prescribed Formula
Training-Other	\$	115	Loews Hotel - Community Action Program legal Service - Hotel
Training-Other	\$	57	Loews Hotel - Community Action Program legal Service - Hotel
Meeting Cost - Internal	\$	19	Target - Training Supplies
Program Supplies - Disposables	\$	135	Target - CDC SOUL - Diapers
Program Supplies - Disposables	\$	135	Costco - CDC SOUL - Diapers
Program Supplies - Disposables	\$	180	Costco - CDC SOUL - Diapers
Program Supplies - Janitorial	\$	182	Target - EHS Eric White - Trash Can
Staff Training	\$	216	Emily Juricek - HS Coaching
Staff Training	\$	820	Laura Fink - HS Coaching
	\$	2,556	

BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: Internal Audit
Agenda Item #: 9	Director: Darlene Trujillo
Subject: Financial Audit Report Year Ended December 31, 2023	Officer: Emilia Reyes

Recommended Action

Accept Fresno EOC’s Financial Audit Report for the year ended December 31, 2023, to move forward for full Board acceptance.

CSBG Organizational Standard

The Organization’s annual audit is completed by a Certified Public Accountant on time in accordance with Title 2 of the Code of Federal Regulations, Uniform Administration Requirements, Cost Principles, and Audit Requirement and/or State audit threshold requirements per Category 8, Standard 8.1.

All findings from the prior year’s annual audit have been assessed by the organization and addressed where the governing board has deemed it appropriate per Category 8, Standard 8.2.

The organization’s auditor presents the audit to the governing board Category 8, Standard 8.3.

The governing board formally receives and accepts the audit Category 8, Standard 8.4.

Background

Contracted auditing firm, Hudson Henderson & Company, Inc. conducted an audit to obtain reasonable assurance about whether the financial statements are in accordance with required accounting principles and to ensure they are free from material misstatement.

Upon completion of the Financial Audit Report, Hudson, Henderson and Company, Inc. assured Fresno EOC financial statements for calendar year 2023 are in accordance with accounting principles. The Financial Audit Report is attached.

Fiscal Impact

A completed Financial Audit Report is required for multiple funding sources.

Conclusion

If accepted by the Board, Fresno EOC’s Financial Audit Report is final and all final statements within the Report will be utilized in future financial reporting.



FRESNO ECONOMIC OPPORTUNITIES COMMISSION

**CONSOLIDATED FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT**

**FOR THE YEAR ENDED
DECEMBER 31, 2023**

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INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners of
Fresno Economic Opportunities Commission

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying consolidated financial statements of the Fresno Economic Opportunities Commission (the Organization), which comprise the consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the Organization as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists.

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The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the consolidated financial statements as a whole. The Schedule of Grant Revenues and Expenditures – Local Conservation Corps Grant Program and Supplemental Statements of Revenues and Expenditures are presented for the purposes of additional analysis and are not a required part of the financial statements. The Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Grant Revenues and Expenditures – Local Conservation Corps Grant Program, Supplemental Statements of Revenues and Expenditures and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 19, 2024, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance.

That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

HUDSON HENDERSON & COMPANY, INC.

Hudson Henderson & Company, Inc.

Fresno, California
August 19, 2024

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2023**

ASSETS

Current Assets	
Cash and cash equivalents	\$ 5,015,513
Cash and cash equivalents - restricted	1,398
Investments	175,383
Grants receivable	18,134,054
Other receivables	20,797
Prepaid expenses and deposits	<u>407,805</u>
Total current assets	<u>23,754,950</u>
Noncurrent Assets	
Investments in trust	605,319
Inventories	135,516
Loans receivable, net	314,637
Operating lease right-to-use assets, net	9,576,141
Fixed assets, net	<u>13,860,798</u>
Total noncurrent assets	<u>24,492,411</u>
Total Assets	<u>\$ 48,247,361</u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts payable and accrued expenses	\$ 6,911,211
Salaries and benefits payable	6,182,120
Refundable advances	4,533,296
Health insurance reserve	6,173,142
Other liabilities	640,384
Line of credit	1,950,000
Finance leases, current portion	187,703
Lease liabilities, current portion	1,249,691
Notes payable, current portion	<u>60,326</u>
Total current liabilities	<u>27,887,873</u>
Long-Term Liabilities	
Finance leases, net of current portion	372,738
Lease liabilities, net of current portion	8,454,815
Notes payable, net of current portion	<u>653,614</u>
Total long-term liabilities	<u>9,481,167</u>
Total liabilities	<u>37,369,040</u>
Net Assets	
With donor restrictions	-
Without donor restrictions	<u>10,878,321</u>
Total net assets	<u>10,878,321</u>
Total Liabilities and Net Assets	<u>\$ 48,247,361</u>

The accompanying notes are an integral part of the consolidated financial statements.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Without Donor Restrictions	With Donor Restrictions	Total
SUPPORT AND REVENUES			
Grant revenue	\$ 115,246,082	\$ -	\$ 115,246,082
Fee for services	6,342,417	-	6,342,417
Contributions:			
Cash and other financial assets	117,950	-	117,950
Nonfinancial assets	30,144,551	-	30,144,551
Investment income	491,900	-	491,900
Other income	3,215,217	-	3,215,217
Total Support and Revenues	155,558,117	-	155,558,117
EXPENSES			
Program Services:			
Education	49,749,851	-	49,749,851
Employment and training	7,274,961	-	7,274,961
Health services	4,472,674	-	4,472,674
Housing	2,418,208	-	2,418,208
Energy	30,326,989	-	30,326,989
Food and nutrition	40,420,721	-	40,420,721
Transit	10,263,416	-	10,263,416
Other services	3,564,062	-	3,564,062
Access Plus Capital	738	-	738
Other affiliates	553	-	553
Total Program Services	148,492,173	-	148,492,173
Supporting Services:			
General and administration	10,109,946	-	10,109,946
Total Expenses	158,602,119	-	158,602,119
Excess of Support and Revenues over Expenses	(3,044,002)	-	(3,044,002)
OTHER INCOME (EXPENSES)			
Increase in grant funded assets	1,223,555	-	1,223,555
Depreciation of grant funded assets	(1,140,980)	-	(1,140,980)
Change in Net Assets Before Discontinued Operation	(2,961,427)	-	(2,961,427)
Discontinued Operation of Access Plus Capital	(13,600,519)	(635,000)	(14,235,519)
Change in Net Assets	(16,561,946)	(635,000)	(17,196,946)
Net Assets at Beginning of Year	27,440,267	635,000	28,075,267
Net Assets at End of Year	\$ 10,878,321	\$ -	\$ 10,878,321

The accompanying notes are an integral part of the consolidated financial statements.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2023**

	Program Services				
	Education	Employment and Training	Health Services	Housing	Energy
Personnel costs	\$ 30,333,853	\$ 5,260,169	\$ 3,264,396	\$ 1,614,954	\$ 4,313,400
Contract services	8,738,649	623,336	657,521	260,361	3,026,210
Facility costs	2,951,833	468,305	228,376	203,561	1,574,316
Travel, mileage & vehicle costs	398,102	156,197	70,044	43,506	155,924
Equipment costs	861,669	324,236	369	711	506,270
Office expense	1,351,391	152,112	278,793	56,599	421,244
Insurance expense	287,144	95,269	25,508	22,060	42,764
Program supplies & client costs	1,894,934	440,626	327,442	231,814	349,909
Food vouchers	-	-	-	-	-
Utility vouchers	2,172	-	-	-	20,547,661
Depreciation	96,789	40,997	10,822	552	18,415
Interest	-	-	-	-	-
Other costs	106,453	17,711	33,087	14,180	60,214
Noncash contribution expenses	8,771,501	164,443	-	198,367	-
Subtotal	55,794,490	7,743,401	4,896,358	2,646,665	31,016,327
Intercompany eliminations	(6,044,639)	(468,440)	(423,684)	(228,457)	(689,338)
Total Expenses	<u>\$ 49,749,851</u>	<u>\$ 7,274,961</u>	<u>\$ 4,472,674</u>	<u>\$ 2,418,208</u>	<u>\$ 30,326,989</u>

The accompanying notes are an integral part of the consolidated financial statements.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

Food and Nutrition	Program Services				Supporting Services	Total Expenses
	Transit	Other Services	Access Plus Capital	Other Affiliates	General and Administration	
\$ 8,995,939	\$ 6,662,755	\$ 2,051,783	\$ -	\$ -	\$ 6,574,693	\$ 69,071,942
1,676,502	1,067,455	802,161	-	-	1,078,605	17,930,800
897,915	263,628	284,036	49	-	440,812	7,312,831
48,945	2,122,638	44,669	101	492	133,338	3,173,956
119,260	134,794	6,173	-	-	23,796	1,977,278
516,869	183,351	145,664	518	61	1,088,993	4,195,595
58,010	330,903	27,998	-	-	99,612	989,268
4,707,859	3,615,724	278,986	70	-	298,845	12,146,209
24,461,275	-	-	-	-	-	24,461,275
-	-	-	-	-	-	20,549,833
18,607	219,479	41,350	-	-	57,209	504,220
-	-	35,893	-	-	125,251	161,144
123,838	16,805	18,700	-	-	262,562	653,550
430,419	-	29,988	-	-	-	9,594,718
42,055,438	14,617,532	3,767,401	738	553	10,183,716	172,722,619
(1,634,717)	(4,354,116)	(203,339)	-	-	(73,770)	(14,120,500)
<u>\$ 40,420,721</u>	<u>\$ 10,263,416</u>	<u>\$ 3,564,062</u>	<u>\$ 738</u>	<u>\$ 553</u>	<u>\$ 10,109,946</u>	<u>\$ 158,602,119</u>

The accompanying notes are an integral part of the consolidated financial statements.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2023**

Cash Flows from Operating Activities	
Change in net assets	\$ (2,961,427)
Adjustments to reconcile the change in net assets to net cash provided by (used by) operating activities:	
Depreciation	504,220
Forgiveness of debt	229,131
Provision for loan losses and bad debt expense	18,581
Changes in operating assets and liabilities:	
Grants receivable	(2,027)
Other receivables	348,884
Prepaid expenses and deposits	3,687
Inventories	27,017
Operating lease right-to-use assets, net	87,732
Accounts payable and accrued expenses	630,650
Salaries and benefits payable	316,292
Refundable advances	1,014,152
Health insurance reserve	1,494,150
Other liabilities	<u>(614,523)</u>
Net cash provided by (used by) operating activities	<u>1,096,519</u>
Cash Flows from Investing Activities	
Net sales (purchases) of investments	(87)
Purchase of capital assets	(1,886,876)
Collections of loans receivable	<u>(4,197)</u>
Net cash provided by (used by) investing activities	<u>(1,891,160)</u>
Cash Flows from Financing Activities	
Principal payments on notes payable	(572,396)
Proceeds from line of credit	300,000
Transfer of cash balances from FEOC to APC	<u>(11,983,029)</u>
Net cash provided by (used by) financing activities	<u>(12,255,425)</u>
Net decrease in cash, cash equivalents and restricted cash	(13,050,066)
Cash, Cash Equivalents and Restricted Cash, Beginning of Year	<u>18,066,977</u>
Cash, Cash Equivalents and Restricted Cash, End of Year	<u>\$ 5,016,911</u>
Reconciliation of Cash, Cash Equivalents and Restricted Cash to the Statement of Financial Position	
Cash and cash equivalents	\$ 5,015,513
Cash and cash equivalents restricted for loan loss reserves	<u>1,398</u>
Total Cash, Cash Equivalents and Restricted Cash, End of Year	<u>\$ 5,016,911</u>
Supplemental Disclosure:	
Interest paid	<u>\$ 161,144</u>
Financed operating lease right-to-use assets	<u>\$ 216,210</u>
Financed assets acquired via capital lease	<u>\$ 178,882</u>

The accompanying notes are an integral part of the consolidated financial statements.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization: Fresno Economic Opportunities Commission (the Organization) is a non-profit corporation incorporated in the State of California in 1965. The Organization is a local community human services agency that provides assistance to economically and socially disadvantaged persons primarily in the Fresno County region through various types of health and welfare services and programs. The majority of the Organization's funding is supported by grants from federal, state, and local governments, with additional sources of revenue from fees for services, in-kind contributions, and donor contributions.

Principles of Consolidation: The Organization consolidates for-profit subsidiaries and related non-profit entities in which it has a controlling financial interest. The accompanying financial statements reflect the consolidation of the financial statements of the Organization and its wholly owned subsidiaries: Western Community Industries, Inc. (WCI) and Fresno Executive Plaza, Inc. (FEP). The financial statements also include Fresno Community Development Financial Institution (CDFI) and Enterprise Plus Economic Development Center, Inc., which are non-profit public benefit corporations exempt from federal income tax under Section 501(c)(3). In 2017, Fresno CDFI underwent a branding campaign and is now doing business as Access Plus Capital. As of January 1, 2023, Fresno EOC implemented a deconsolidation of Access Plus Capital (APC) accounts and transactions. Therefore, all balances and procedures associated with Access Plus Capital were not audited and removed from the financial statements. WCI and FEP do not have any significant operations and are considered inactive.

Basis of Presentation: Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Accounting Standards Update (ASU) 2016-14, *Not-for-Profit Entities: Presentation of Financial Statements of Not-for-Profit Entities*. Under Accounting Standard Codification (ASC) Topic 958, the Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are the portion of net assets over which the governing board has discretionary control for the general operations of the Organization. The only limits on net assets without donor restrictions are limits resulting from contractual agreements.

Net assets with donor restrictions are the portion of net assets resulting from contribution, pledges, and other inflows of assets whose use by the Organization is limited by donor-imposed restrictions that expire by the passage of time or usage, and the portion of net assets restricted by external parties (donors, grantors, or laws and regulations) in ways that are not dependent on the passage of time.

Method of Accounting: The Organization uses the accrual basis method of accounting in accordance with accounting principles generally accepted in the United States of America.

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cost Allocations: The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied and that is also in accordance with guidance of any specific funding terms and conditions associated with the funding received. Allocated expenditures for shared costs include compensation and benefits, which are allocated either on the basis of actual time tracking or estimates of time and effort such as may be extrapolated from a time study. Costs such as contract services are allocated to the program which receives the benefit and may be further allocated based on clients, employees, or number of service units.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Cost Allocations (continued): Facility costs, including depreciation, are predominantly occupied by a single program but as needed such costs are further allocated based on square footage. Computer and software related costs are allocated based on the number of users or computers by functional category. Non-personnel insurance is allocated based on number of vehicles, square footage occupied, property valuation, or number of employees/volunteers, as appropriate for the type of coverage being allocated. Operating costs are allocated based on the number of employees/clients/users who benefit from the item being allocated. Costs directly linked to a client or an employee are allocated based on the program under which they are served or employed, respectively.

Cash and Cash Equivalents: For purposes of reporting the Statement of Cash Flows, the Organization considers all cash accounts and all highly liquid debt instruments purchased with an original maturity of three (3) months or less to be cash equivalents. Certificates of deposit with original maturity dates of greater than three (3) months are classified as investments.

Grants Receivable: Grants receivable consist of the amounts due from grantors on their promises to give or amounts as earned under the grant agreement. Grants receivable are stated at the amounts the Organization expects to collect. The Organization utilizes the allowance method for accounting for and reporting uncollectible or doubtful accounts. The provision for uncollectible amounts is computer based upon historical averages and management's consideration of current economic factors that could affect collections. At December 31, 2023, management considered all grants receivable to be fully collectible and, therefore, no allowance against grants receivable was recorded in the accompanying financial statements.

Other Receivables: Other receivables consist of the amounts due from other organizations or agencies for which services have been rendered and fees are payable to the Organization. The Organization utilizes the allowance method for accounting for and reporting uncollectible or doubtful accounts. At December 31, 2023, management considered all accounts receivable to be fully collectible and, therefore, no allowance against other receivables was recorded in the accompanying financial statements.

Contributed Nonfinancial Assets: Contributed nonfinancial assets consist of donated goods and services. Contributed nonfinancial assets are recognized as contributions if they have ascertainable fair values and are able to be realized in cash or other liquid assets. During the year ended December 31, 2023, the Organization received and recognized \$30,144,551 of donated consultation fees, facility space, supplies, labor, utilities, employee benefits, and repairs and maintenance. All contributed nonfinancial assets were used to facilitate the Organization's Head Start, WIC, and LIHEAP programs. The donated services consisted of consulting, subsidies on childcare services in the alternative payment program for enrolled children, building repairs and maintenance, facilities, and services from volunteers and other entities, primarily relating to the Head Start program.

Donated services are recognized as contributions if they 1) significantly enhance nonfinancial assets or 2) involve a professional service that would otherwise have been purchased and whose values can be objectively measured. During the year ended December 31, 2023, the Organization received and recognized approximately \$62,723 of donated professional services.

Inventories: Inventories consist of transportation parts and supplies, medication and food supplies. Inventories are stated at the lower of cost or market, determined by the first-in, first-out method.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fixed Assets: All purchased fixed assets in excess of \$5,000 are valued at cost where historical records are available and at an estimated historical cost when no historical record exists. Donations of fixed assets are recorded as support at their estimated fair market values at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with restrictions regarding their use and contributions of cash that must be used to acquire capital assets are reported as restricted support. Absent donor stipulations regarding length of time, those donated or acquired assets are placed in service as instructed by the donor. Fixed assets are depreciated using the straight-line method over their estimated useful lives of between 5 and 10 years.

Operating Lease Right-to-Use Assets: The Organization has recorded operating lease right-to-use assets as a result of implementing FASB ASU 2016-02, *Leases*. The operating right-to-use asset is initially measured at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The operating lease right-to-use assets are intangible capital assets and are amortized on a straight-line basis over the life of the related leases.

Inter-Company Eliminations: Under certain grant agreements, the Organization is authorized to allocate facility expense, as a space usage allowance, for facilities which it owns, to its programs at a rate that is supported by actual cost incurred, as well as allocate indirect administrative services costs. The Organization also provides food and transit services to multiple programs. The Organization recognizes both inter-company facility income and facility cost for the allocation of facilities, fees for service income and administrative services expenses for the allocation of administrative services, and fees for service income and program costs for food and transit services, related to these programs. These inter-company activities have been eliminated during consolidation in the Consolidated Statement of Activities and Consolidated Statement of Functional Expenses. The total amount of inter-company eliminations for the year ended December 31, 2023 related to facility activities, administrative services, food, transit, and other services was \$14,120,500.

Loans Receivable: Loans receivable consists of loans made to microbusiness and small business borrowers and are carried at their outstanding principal balances, net of an allowance for loan losses. Loan origination fees are recognized immediately, which management has determined is not materially different from accounting principles generally accepted in the United States of America.

Interest income is accrued on principal loan balances. The Organization accrues interest on past due loans at the regular rate of interest or at the default rate of interest for loans that are in default. Loans may be placed on nonaccrual status when any portion of the principal or interest is ninety days past due or earlier when concern exists as to the ultimate collectability of principal or interest, as evaluated. The Organization makes every effort to collect all interest payments from the borrower even after loans are placed on nonaccrual status for accounting purposes.

Loans return to accrual status when principal and interest become current and are anticipated to be fully collectible. Payments received on nonaccrual loans receivable are first applied to outstanding principal or interest depending on the circumstances of each particular loan.

Loan Loss Reserves: The Organization is required to create cash loan loss reserve accounts to cover potential losses arising from defaulted loans. The reserve funds cover losses from the unguaranteed portion of defaulted loans as well as possible repairs and denials associated with the guarantee on the defaulted loans. The loan loss reserves are presented in the Statement of Financial Position as cash and cash equivalents restricted for loan loss reserves. The balance of the cash and cash equivalents restricted for loan loss reserves as of December 31, 2023 is \$1,398.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Allowance for Loan Losses: Management's determination of the level of the allowance for loan losses rests upon various judgments and assumptions, including current and projected economic conditions, prior loan loss experience, the value of the underlying collateral, continuing review of the loans, and evaluation of credit risk. Management considers the allowance for loan losses adequate to cover losses inherent in loans and loan commitments. However, because of uncertainties associated with these judgments and assumptions, it is reasonably possible that management's estimate of loan losses and the related allowance may change materially in the near-term. The allowance is increased or decreased by a provision (recapture) for loan losses, which is charged to expense and reduced by charge-offs, net of recoveries. The balance of the allowance for loan losses as of December 31, 2023 was estimated at 5% of the outstanding loan portfolio.

Refundable Advances: The Organization receives grant awards from funding sources to provide services and direct loan programs. The grants are recognized as the required services are performed or loans are issued. Accordingly, revenue is recognized when earned and expenses are recognized when incurred.

Compensated Absences: Employees of the Organization are entitled to paid vacation, depending on length of service and other factors. The Organization recognizes compensated absences as a liability for amounts due to staff employees for accrued vacation at pay rates currently in effect for the employee. Accrued compensated absences are recorded in the salaries and benefits payable line item on the Consolidated Statement of Financial Position. Total compensated absences were \$2,012,945 as of December 31, 2023.

Lease Liabilities: The Organization's lease liabilities are measured at the present value of payments expected to be made by the Organization during the lease terms. As lease payments are made, the Organization will reduce the liability and recognize lease expense.

Contributions: Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

Conditional contributions and promises to give are not recognized until they become unconditional; that is when the conditions on which they depend are substantially met. As of December 31, 2023, there were no conditional contributions. Contributions to be received after one year are discounted at an appropriate rate commensurate with the anticipated cash flow and risks involved. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions. As of December 31, 2023, the Organization did not have contributions to be received after one year.

Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received.

Government Grants and Contracts: Government grants and contracts consists of grants from the federal government, financial institutions, and other not for profit organizations. Grants are utilized to support the Organization's lending programs. Grant funding received is recognized as unearned income until the revenue is earned.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Exchange Transactions: Revenues earned from fees for service, loan originations fees, and late fees are considered to be exchange transactions. Revenues from exchange transactions are reported gross of any related expense in the accompanying financial statements.

Functional Expenses: The costs of the Organization's various activities have been summarized on a functional basis in the accompanying Statements of Activities and Functional Expenses. Expenses are allocated to program and supporting services based upon employee's time for each function, purpose of each expenditure, and service provided for each program.

Advertising: Advertising costs, except for costs associated with direct-response advertising, are charged to operations when incurred. The costs of direct-response advertising are capitalized and amortized over the period during which future benefits are expected to be received. There were no capitalized costs. Advertising costs of \$71,322 were incurred during the year ended December 31, 2023.

Income Taxes: The Organization is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the State of California Corporate Code. The Organization is subject to taxation on any unrelated business income.

Accounting principles generally accepted in the United States of America require the Organization's management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) if the Organization has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service. The Organization's management has analyzed the tax positions taken and has concluded that, as of December 31, 2023, there were no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

The Organization files tax forms in the U.S. federal jurisdiction and the State of California. The Organization is generally no longer subject to examination by these agencies for years before **December 31, 2020**.

Fair Value of Financial Instruments: Financial instruments include cash and cash equivalents, accounts receivable, grants receivable, other receivables, prepaid expenses and deposits, accounts payable, line of credit, accrued liabilities, and refundable advances, none of which are held for trading purposes. The fair values of all financial instruments do not differ materially from the aggregate carrying values of the financial instruments recorded in the accompanying Consolidated Statement of Financial Position. The carrying amounts of these financial instruments approximate fair value because of the short-term maturities of those instruments.

Concentrations of Credit Risk: Financial instruments which potentially subject the Organization to concentration of credit risk consist of cash and cash equivalents and loans receivable.

The Organization maintains several bank accounts at different banks. Interest and non-interest bearing accounts at the institutions are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Occasionally, account balances at some of these institutions exceed federally insured limits. Excess amounts are reviewed at least semi-annually at the Executive Committee and full board meetings. Staff monitors these accounts quarterly for opportunities to reallocate idle funds between existing institutions as available, resulting in risk reduction. All funds are invested in financial institutions with high credit ratings. The Organization has not experienced any losses related to such investments. The Organization currently has accounts with two bank institutions in excess of FDIC limits as of December 31, 2023. The total amount of cash in excess of FDIC limits as of December 31, 2023, was \$1,665,873. Management considers this a normal business risk and has not experienced any losses in the past as a result of cash concentration.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Subsequent Events: In compliance with accounting standards, management has evaluated events that have occurred after year-end to determine if these events are required to be disclosed in these consolidated financial statements. Management has determined that no events require disclosure in accordance with accounting standards. These subsequent events have been evaluated through August 19, 2024, which is the date the financial statements were available to be issued.

NOTE 2 – AVAILABILITY OF FINANCIAL ASSETS

The following table reflects the Organization’s financial assets as of December 31, 2023, reduced by amounts not available for general expenditures within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year. Other considerations of non-liquid assets are donor restricted assets for specific expenditures, contractual reserve requirements, or governing board designations.

Financial Assets:

Cash and cash equivalents	\$ 5,015,513
Cash and cash equivalents - restricted	1,398
Investments	175,383
Grants receivable	18,134,054
Other receivables	20,797
Investments in trust	605,319
Loans receivable	<u>314,637</u>
Total financial assets	<u>24,267,101</u>

Less amounts unavailable for general expenditures within one year due to:

Cash and cash equivalents - restricted	1,398
Loans receivable, net of amounts due within one year	<u>314,637</u>
Total amounts unavailable for general expenditures	<u>316,035</u>
Total financial assets available for general expenditures within one year	<u>\$ 23,951,066</u>

NOTE 3 – CASH AND CASH EQUIVALENTS

The Organization’s cash and cash equivalents consist of the following as of December 31, 2023:

Cash in banks	\$ 2,583,346
Petty cash	5,030
Certificates of deposit	1,368,918
Money market funds	<u>1,058,219</u>
Total Cash and Cash Equivalents	<u>\$ 5,015,513</u>

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 4 – RESTRICTED CASH AND CASH EQUIVALENTS

Restricted cash and cash equivalents consist of loan loss reserves of \$1,398 as of December 31, 2023. The Organization is required to create loan loss reserve accounts to cover potential losses arising from defaulted loans. The reserve funds cover losses from the unguaranteed portion of defaulted loans as well as possible repairs and denials associated with the guarantee on the defaulted loans.

NOTE 5 – INVESTMENTS

Investments, as presented at their fair value as of December 31, 2023 are summarized as follows:

Stocks and ETFs	\$ 15,674
Corporate Bonds Fixed Income	159,709
Investments in trust	<u>605,319</u>
Total Investments	<u>\$ 780,702</u>

NOTE 6 – FAIR VALUE MEASUREMENTS

The Organization applies generally accepted accounting principles for fair value measurements of financial assets and liabilities. These accounting principles define fair value and establish a hierarchy that prioritizes fair value measurements based on the types of inputs used for the various valuation techniques. The Organization uses appropriate valuation techniques to determine value based on inputs available. There have been no changes in the valuation methodologies used for assets measured at fair value at December 31, 2023.

When available, the Organization measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs are only used when Level 1 or Level 2 inputs are not available. The following description summarizes the valuation methodologies used for instruments measured at fair value on a recurring basis and recognized in the accompanying Consolidated Statement of Financial Position.

The three levels of inputs used to measure fair value are as follows:

Level 1 - Values measured using quoted prices in active markets for identical investments. The fair value of these financial instruments and investments is based on quoted market prices or dealer quotes in active markets. The fair value of the Organization's investments were all measured using quoted market prices in active markets for the year ended December 31, 2023.

Level 2 - Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly. The Organization did not have any input into the fair value of Level 2 investments. The Organization did not have any assets reported at fair value with Level 2 inputs for the year ended December 31, 2023.

Level 3 - Valuations based on inputs that are unobservable and significant to the overall fair value measurement. The Organization did not have any assets reported at fair value with Level 3 inputs for the year ended December 31, 2023.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 6 – FAIR VALUE MEASUREMENTS (continued)

The table below presents the level within the fair value hierarchy at which investments are measured at December 31, 2023:

	Level 1	Level 2	Level 3	Total
Stocks and ETFs	\$ 15,674	\$ -	\$ -	\$ 15,674
Corporate Bonds Fixed Income	159,709	-	-	159,709
Investments in trust	605,319	-	-	605,319
	\$ 780,702	\$ -	\$ -	\$ 780,702

NOTE 7 – LOANS RECEIVABLE

The Organization administers various direct lending programs in accordance with grant and loan agreements for a revolving loan program. The Organization provides financing to borrowers under specific terms of each of the lending programs available. These notes include interest-bearing receivables and are due upon maturity. The interest rate associated with each note varies depending on the credit worthiness of the borrowers. Some loans receivable are collateralized by the pledged assets of the borrower's notes, if available.

Loans receivable consist of the following at December 31, 2023:

Grant program related loans, 3.25% to 9% interest annually, principal payments due at various times, secured by various assets:	\$ 331,197
Allowance for Loan Losses	(16,560)
Loans Receivable - Net of Allowance for Loan Losses	\$ 314,637

NOTE 8 – ALLOWANCE FOR LOAN LOSSES

The Organization's risk management policies ensure the Organization has a sufficient loan loss reserve. The Organization's policy is to maintain both a funded loan loss reserve (cash restricted to replenish the loan fund following any loan losses) as well as an allowance for loan losses that reflects the risk exposure in the loan portfolio. The Organization's risk rating methodology applies loan loss reserve requirements using the following scale: 1-Excellent, 2-Very Good/Good, 3-Substandard, and 4-Doubtful. The reserve is evaluated quarterly and adjusted to maintain a reasonable reserve balance. If risk exposure is mitigated by a loan guarantee, the maximum loan loss reserve allocation is the amount of the unguaranteed portion of the loan.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 8 – ALLOWANCE FOR LOAN LOSSES (continued)

The allowance for loan losses consisted of the following for the year ended December 31, 2023:

Allowance for Loan Losses	
Beginning balance	\$ 1,099,492
Adjustments	(1,101,513)
Provision for loan losses	18,581
Allowance for Loan Losses - Ending Balance	\$ 16,560

The balance of the allowance for loan losses as of December 31, 2023 is \$16,560. The provision for loan losses for the year ended December 31, 2023 was \$18,581.

The following is a summary of the Organization's age analysis of past due financing receivables at December 31, 2023:

	30-60 Days Past Due	61-90 Days Past Due	Greater than 90 Days Past Due	Total Past Due	Current Due	Total Due
Loans Receivable	\$ -	\$ -	\$ 331,197	\$ 331,197	\$ -	\$ 331,197

Impaired Loans: The Organization considers a loan to be impaired when it is deemed probable by management that the Organization will be unable to collect all contractual interest and contractual principal payments in accordance with the terms of the original loan agreement. Impaired loans include all loans that: (i) are contractually delinquent 90 days or more; (ii) meet the definition of a troubled debt restructuring; (iii) are classified in part or in whole as either doubtful or loss; and (iv) have been placed on non-accrual status. The Organization may also classify other loans as impaired based upon their specific circumstances. Loans identified as impaired are evaluated and have a specific loss allowance applied to adjust the loan to fair value, or the impaired amount is charged off. The Organization accounts for impaired loans at the value of outstanding principal. Payments received on impaired non-accrual loans may be allocated between principal and interest or may be recorded entirely as a reduction in principal based upon management's opinion of the ultimate risk of loss on the individual loan. Interest income on impaired loans is recognized on an accrual basis. There were no loans considered to be impaired as of December 31, 2023.

NOTE 9 – FIXED ASSETS

Fixed assets consisted of the following at December 31, 2023:

Land	\$ 942,123
Buildings and improvements	34,799,056
Equipment	15,863,255
Fixed Assets, Gross	51,604,434
Less: Accumulated Depreciation	(37,743,636)
Fixed Assets, Net	\$ 13,860,798

Depreciation expense, including grant funded depreciation, for the year ended December 31, 2023, was \$1,645,200.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 10 – OPERATING LEASE RIGHT-TO-USE ASSETS

The Organization recorded operating lease right-to-use assets. The assets are for right-to-use office facilities. The related leases and associated liabilities are discussed in Note 16. Operating lease right-to-use assets activity for the year ended December 31, 2023, were as follows:

	Beginning Balance	Additions	Retirements/ Adjustments	Ending Balance
Right-to-use Asset				
Right-to-use Office Facilities	\$ 9,447,663	\$ 1,564,079	\$ (1,435,601)	\$ 9,576,141
Total Operating Right-to-use Assets	<u>\$ 9,447,663</u>	<u>\$ 1,564,079</u>	<u>\$ (1,435,601)</u>	<u>\$ 9,576,141</u>

NOTE 11 – REFUNDABLE ADVANCES

Refundable advances consist of advanced grants for the year ended December 31, 2023. The total balance of refundable advances as of December 31, 2023, was \$4,533,296.

NOTE 12 – NOTES PAYABLE

Notes payable as of December 31, 2023, consists of the following:

Lending Institution	Security	Interest Rate	Payments	Maturity Date	December 31, 2023		
					Current	Long-term	Total
Department of Parks & Recreation	Unsecured	2.5%	Annual	08/2029	\$ 60,326	\$ 325,114	\$ 385,440
Note Payable - 925 N Abby	Secured	7.0%	Monthly	4/15/2024	-	328,500	328,500
Total notes payable					<u>\$ 60,326</u>	<u>\$ 653,614</u>	<u>\$ 713,940</u>

Scheduled future principal payments of notes payable are as follows:

Year End December 31,	Total
2024	\$ 60,326
2025	390,339
2026	63,392
2027	64,983
2028	66,614
Thereafter	<u>68,286</u>
Total Minimum Principal Payments	<u>\$ 713,940</u>

Total interest expense on the notes payable for the year ended December 31, 2023, was \$20,408. The Organization received funding through the City of Fresno totaling \$229,131. The intention of the loan is to provide financial assistance to farmers during 2018. During the year ended December 31, 2023, the Organization received notice from the City of Fresno to forgive their loan payable balance. As such, the loan forgiveness was recorded in the Statement of Activities for the year ended December 31, 2023. The total loan balance at December 31, 2023 was \$0.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 13 – FINANCE LEASES

The Organization entered into a capital lease in 2021 for the acquisition, with a bargain purchase option upon the completion of the lease, for window replacements, an AC unit and Meraz roofing for the Franklin Head Start building. The lease term is for forty-eight (48) months, with a monthly payment of \$10,057. Upon completion of the lease term, the equipment may be purchased for one month’s payment, or \$10,057.

The Organization entered into a capital lease in 2021 for the acquisition, with a bargain purchase option upon the completion of the lease, for an LED lighting retrofit project. The lease term is for eighty-four (84) months, with a monthly payment of \$7,546. Upon completion of the lease term, the equipment may be purchased for \$1.

Future minimum lease payments on the capital leases are as follows:

Year End December 31,	Total
2024	\$ 187,703
2025	104,574
2026	79,818
2027	84,204
2028	73,693
Thereafter	30,449
Total	<u>\$ 560,441</u>

Interest expense on the capital leases for the year ended December 31, 2023 was \$24,562.

NOTE 14 – LINE OF CREDIT

The Organization has a revolving line of credit with Wells Fargo bank with a total credit limit of \$2,400,000. The line is renewed annually in October. Interest is calculated based on a 360-day year fluctuating interest of 1.5% above LIBOR rate. The interest accrued on outstanding principal balance is payable on the first day of each month. The LIBOR daily rate at December 31, 2023 was 1.55%. The outstanding principal balance on the line of credit as of December 31, 2023 was \$1,950,000. Interest expense incurred on the line of credit for the year ended December 31, 2023 was \$116,174.

NOTE 15 – SELF-INSURED HEALTH COVERAGE

In 1989, the Organization adopted a self-insured health plan (the “Plan”) to provide health and welfare benefits for its employees, and to maintain a reserve equal to approximately four months of benefit premiums and payments. As part of the Plan, the Organization has contracted outside administrative services to account for and maintain the Plan, with disbursement of Plan benefits provided by third party claims administrators and other benefits consultants. In addition, the Organization carries excess insurance for risks of loss from claims in excess of \$175,000 per eligible participant with a total of \$1,000,000 in the aggregate.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 16 – LEASE LIABILITIES

The Organization is liable for thirty-eight operating lease agreements for the rental of its office operating sites. The lease agreement for the office location expires on May 31, 2027. The lease agreements have various terms, with ending dates in the range of 2023 through 2050. The monthly rental payments range in amount, from \$75 to \$19,844. The total outside rental expense incurred by the Organization for facilities during the year ended December 31, 2023 was \$813,327. The Organization also had miscellaneous equipment rentals of \$90,943 for the year ended December 31, 2023, which was expensed. The Organization used the risk-free rate as the discount rate, which ranged from about 0.1% to 4.1%, at the inception of the leases.

Activity related to the lease liability is as follows for the year ended December 31, 2023:

	Beginning Balance	Additions	Retirements/ Adjustments	Ending Balance	Due Within One Year
Lease liabilities	\$ 9,488,296	\$ 1,585,883	\$ (1,369,673)	\$ 9,704,506	\$1,249,691

Minimum undiscounted future lease payments under noncancellable operating leases are as follows:

Year End December 31,	Total
2024	\$ 1,286,617
2025	1,183,575
2026	1,047,121
2027	905,692
2028	509,465
Thereafter	4,941,012
Total	\$ 9,873,482

NOTE 17 – CONTRIBUTED NONFINANCIAL ASSETS

Values assigned to contributed nonfinancial assets and the related expenses are based on federal guidelines. In accordance with those guidelines, values are based upon estimated area-wide averages for purchased services, facilities or supplies of a similar type. In-kind contributions and expenses are recorded when used in the program and are not carried forward. In-kind contributions were \$30,144,551 for the year ended December 31, 2023, and consisted of donated materials and facilities and were recorded at fair value on the date of the donation. There were no donor-imposed restrictions associated with these contributed nonfinancial assets.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)**

NOTE 17 – CONTRIBUTED NONFINANCIAL ASSETS (continued)

Contributed nonfinancial assets recognized within the Statement of Activities consist of the following for the year ended December 31, 2023:

Services:	
Utilities	\$ 20,549,833
Labor	5,653,540
Employee benefits	2,206,753
Facility space and supplies	1,664,502
Consulting services	62,723
Repairs and maintenance	<u>7,200</u>
Total contributed nonfinancial assets	<u>\$ 30,144,551</u>

The Organization received 383,081 hours of donated services from volunteers during the years ended December 31, 2023. The value of the contributed time does not meet the criteria of recognition and accordingly, are not reflected in the accompanying financial statements. Management has estimated the value of these services as approximately \$7,531,284 as of December 31, 2023.

NOTE 18 – NET ASSETS WITH DONOR RESTRICTIONS

The net assets with donor restrictions as of December 31, 2023, are related to funds designated by the Board for a special purpose or funds received with restrictions imposed on them by governmental agencies limiting their use to a specific purpose and stipulations regarding their segregation from other funds. All net assets with donor restrictions for the year ended December 31, 2023 are restricted from funding received with restrictions imposed on them, less amounts expended during the year. Net assets with donor restrictions amounted to \$0 as of December 31, 2023.

NOTE 19 – PENSION PLAN

The Organization contributes to a defined contribution pension plan which covers eligible employees of the Organization. Employees are eligible upon completion of two years of service and a minimum 1,000 hours of service requirement without an intervening break. The Organization contributes an amount equal to five percent of the compensation earned by each eligible participant. Employer contributions are vested immediately. The Organization contributed \$1,819,293 to the pension plan for the year ended December 31, 2023.

The Organization also has a 403(b) and 457 Plan for voluntary contributions for eligible employees. The Organization does not contribute to the plan 403(b) plan; contributions to the 457 plan for the year ended December 31, 2023 totaled \$22,697.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (continued)

NOTE 20 – NONMONETARY TRANSACTIONS

WIC Food Vouchers: The Organization receives a grant from the U.S. Department of Agriculture, passed through the California State Department for the Special Supplemental Food Program for Women, Infants, and Children (WIC). As part of this grant, the Organization prints and distributes food vouchers to its participants. During the year ended December 31, 2023, the estimated value of these vouchers totaled \$24,461,275 which is included in the Organization's grant income and program expenses, respectively.

Emergency Utility Payments: The Organization receives a grant from the U.S. Department of Health and Human Services, passed through the California State Department of Community Services and Development for the Low-Income Home Energy Assistance Program (LIHEAP). As part of this grant, the Organization processes applications for emergency utility payments, which are then paid by the State of California directly to the utility provider. The estimated value of these payments during the year ended December 31, 2023 was \$20,549,833, which is included in the Organization's grant income and program expenses, respectively.

NOTE 21 – ECONOMIC DEPENDENCY AND CONCENTRATIONS

The Organization received approximately 74% of its funding from federal granting agencies for the year ended December 31, 2023. Approximately 12% of the Organization's grants receivable is from one grantor agency. Discontinuance of funding from these federal sources could have an adverse effect on the Organization's ability to continue its operations.

NOTE 22 – COMMITMENTS AND CONTINGENCIES

Grants: Contingencies contained within grants awarded to the Organization are subject to the donor's established criteria under which loans may be funded from the related grants. Should the loans and expenses funded not comply with the established criteria, the Organization could be held responsible for the repayments to the funding source for any disallowed loans and expenses. Management is not aware of any material questioned costs.

FRESNO ECONOMIC OPPORTUNITIES COMMISSION

SUPPLEMENTARY INFORMATION

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures	Pass Through to Sub- recipients
U.S. DEPARTMENT OF AGRICULTURE				
Pass through California State Department of Food and Agriculture:				
Special Supplemental Food Program for Women, Infants, and Children	10.557	22-10247 A03	\$ 5,048,307	\$ -
Special Supplemental Food Program for Women, Infants, and Children	10.557	22-10247 A03	1,532,178	-
Non-cash assistance - WIC Vouchers		22-10247 A03	18,086,297	-
Non-cash assistance - WIC Vouchers		22-10247 A03	6,374,978	-
Subtotal			<u>31,041,760</u>	<u>-</u>
WIC Farmer's Market Nutrition Program	10.572	22-10247 A03	<u>1,900</u>	<u>-</u>
Pass through California State Department of Education:				
Children, Youth and Families at Risk	10.521	01183-CACFP-10-NP-SOIC	116,848	-
Children, Youth and Families at Risk	10.521	01183-CACFP-10-NP-SOIC	<u>48,106</u>	<u>-</u>
			<u>164,954</u>	<u>-</u>
Child and Adult Care Food Program	10.558	10-1203-8-J	1,299,917	-
Child and Adult Care Food Program	10.558	23254-J067	9,977	-
Child and Adult Care Food Program	10.558	23254-J067	7,730	-
Child and Adult Care Food Program	10.558	10-62166-1030642-01	3,513	-
Child and Adult Care Food Program	10.558	10-62166-1030642-01	<u>5,253</u>	<u>-</u>
Subtotal			<u>1,326,390</u>	<u>-</u>
Summer Food Service Program	10.559	01183-SFSP-10	<u>73,324</u>	<u>-</u>
Pass through Ecology Center:				
Food Insecurity Nutrition Incentive Program	10.331	22-1464-001-SF	<u>35,769</u>	<u>-</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE			<u>32,644,097</u>	<u>-</u>

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures	Pass Through to Sub- redipients
<u>U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u>				
Continuum of Care Program	14.267	CA1090L9T142108	\$ 266,419	\$ -
Continuum of Care Program	14.267	CA1090L9T142209	147,102	-
Continuum of Care Program	14.267	CA1481L9T142106	203,145	-
Continuum of Care Program	14.267	CA1481L9T142207	74,084	-
Continuum of Care Program	14.267	CA1570L9T142105	331,750	-
Continuum of Care Program	14.267	CA1570L9T142206	148,866	-
Continuum of Care Program	14.267	CA1761L9T142103	39,423	-
Continuum of Care Program	14.267	CA1761L9T142204	8,580	-
Subtotal			1,219,369	-
Pass through City of Fresno Development and Resource Management Department, Housing and Development Division: Community Development Block Grant	14.218	B-18-MC-06-0001	311,784	-
TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			1,531,153	-
<u>U.S. DEPARTMENT OF THE INTERIOR BUREAU OF RECLAMATION</u>				
Youth Conservation	15.546	R20AC00095	27,381	-
TOTAL U.S. DEPARTMENT OF THE INTERIOR BUREAU OF RECLAMATION			27,381	-
<u>U.S. DEPARTMENT OF JUSTICE</u>				
Pass through City of Fresno Office of Justice Programs	16.045	15PBIA-23-GG-05185-CVIP	40,543	-
Services for Trafficking Victims	16.320	15POVC-21-GG-03954-HT	163,176	-
Services for Trafficking Victims	16.320	2019-VM-BX-0010	136,883	-
Services for Trafficking Victims	16.320	15POVC-23-GG-02761-MINO	30,966	-
Subtotal			331,025	-
Mentoring for Youth Affected by the Opioid Crisis and Drug Addiction	16.726	15PJDP-21-GG-02740-MENT	233,231	-
TOTAL U.S. DEPARTMENT OF JUSTICE			604,799	-

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures	Pass Through to Sub- recipients
<u>U.S. DEPARTMENT OF LABOR</u>				
Pass through Fresno Regional Workforce Investment Board:				
Workforce Investment Act Youth Activities	17.259	310-301	\$ 443,108	\$ -
Workforce Investment Act Youth Activities	17.259	310-301	409,633	-
Workforce Investment Act Youth Activities	17.259	310-301	337,057	-
Subtotal			<u>1,189,798</u>	<u>-</u>
Pass through Youthbuild USA:				
YouthBuild/DOL	17.274	YB-34315-19-60-A-6	309,556	-
YouthBuild/DOL	17.274	26A60YB000017-01-00	59,452	-
Subtotal			<u>369,008</u>	<u>-</u>
TOTAL U.S. DEPARTMENT OF LABOR			<u>1,558,806</u>	<u>-</u>
<u>U.S. DEPARTMENT OF THE TREASURY</u>				
Pass through County of Fresno				
ARPA/SLFRF Computer Fund	21.027	A-23-119	40,979	-
TOTAL U.S. DEPARTMENT OF THE TREASURY			<u>40,979</u>	<u>-</u>
<u>U.S. DEPARTMENT OF ENERGY</u>				
Pass through California State Department of Community Services and Development:				
Weatherization Assistance for Low-Income Persons	81.042	22P-7007	5,967	-
Weatherization Assistance for Low-Income Persons	81.042	22C-6004	489,946	-
TOTAL U.S. DEPARTMENT OF ENERGY			<u>495,913</u>	<u>-</u>
<u>U.S. DEPARTMENT OF EDUCATION</u>				
Pass through Fresno Unified School District:				
Title I - Grants to Local Educational Agencies	84.010	S010A150005	78,830	-
Subtotal			<u>78,830</u>	<u>-</u>

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures	Pass Through to Sub- recipients
<u>U.S. DEPARTMENT OF EDUCATION (continued)</u>				
Title II - Improving Teacher Quality State Grants	84.367	S367A210005	\$ 3,279	\$ -
Title II - Improving Teacher Quality State Grants	84.367	S367A210005	6,170	-
Subtotal			<u>9,449</u>	<u>-</u>
Title IV - Student Support and Academic Enrichment	84.424	S424A210005	193	-
Title IV - Student Support and Academic Enrichment	84.424	S424A210005	10,000	-
Subtotal			<u>10,193</u>	<u>-</u>
Education Stabilization Fund (GEER II)	84.425	S425DC210012	4,305	-
Education Stabilization Fund (ESSER II)	84.425	S425D210016	78,150	-
Education Stabilization Fund (ESSER II)	84.425	S425D210016	18,758	-
Subtotal			<u>96,908</u>	<u>-</u>
Education Stabilization Fund (ESSER III)	84.425	S425U210016	58,635	-
Education Stabilization Fund (ESSER III)	84.425	S425U210016	89,024	-
Education Stabilization Fund (ESSER III)	84.425	S425U210016-21A	12,228	-
Education Stabilization Fund (ESSER III)	84.425	S425U210016-21A	13,183	-
Subtotal			<u>173,070</u>	<u>-</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			<u>372,755</u>	<u>-</u>
<u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</u>				
Head Start	93.600	09CH01203102	37,182,226	-
Head Start	93.600	09HE00140401C5	540,066	-
Head Start	93.600	09HE00140401C6	2,493,081	-
Subtotal			<u>40,215,373</u>	<u>-</u>

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures	Pass Through to Sub- recipients
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES (continued)				
Special Programs for the Aging - Title III-C-1 Site Management	93.045	23-0095	\$ 509,736	\$ -
Special Programs for the Aging - Title III-C-1 Site Management	93.045	24-0095	563,895	-
Subtotal			<u>1,073,631</u>	<u>-</u>
Center for Disease Control and Prevention	93.268	CA22CC00200	100,698	-
Subtotal			<u>100,698</u>	<u>-</u>
Pass through The Regents of the University of California:				
Promoting Optimal Health for Rural Youth	93.297	TP1AH000233	176,279	-
Promoting Optimal Health for Rural Youth	93.297		143,940	-
Subtotal			<u>320,219</u>	<u>-</u>
Pass through US Committee For Refugees and Immigrants:				
National Human Trafficking Victim Assistance Program	93.598	90ZV0139-01-00	16,097	-
Subtotal			<u>16,097</u>	<u>-</u>
Pass through California State Department of Community Services and Development:				
Community Services Block Grant	93.569	22F-5010	876,461	-
Community Services Block Grant	93.569	23F-4010	2,039,380	-
Community Services Block Grant	93.569	22F-5010 Disc	31,000	-
Subtotal			<u>2,946,841</u>	<u>-</u>
Low-Income Home Energy Assistance	93.568	21V-5557	2,046,170	-
Low-Income Home Energy Assistance	93.568	21B-5008	32,918	-
Low-Income Home Energy Assistance	93.568	21B-5008 WX	467	-
Low-Income Home Energy Assistance	93.568	22B-4008	1,561,861	-
Low-Income Home Energy Assistance	93.568	22B-4008 WX	1,596,185	-
Subtotal			<u>5,237,601</u>	<u>-</u>

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures	Pass Through to Sub- recipients
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES (continued)				
Pass through California State Department of Community Services and Development (continued):				
Low-Income Home Energy Assistance	93.568	22Q-4557	\$ 53,646	\$ -
Low-Income Home Energy Assistance	93.568	23B-5008	714,445	-
Low-Income Home Energy Assistance	93.568	23B-5008 WX	2,011,654	-
Low-Income Home Energy Assistance	93.568	23J-5712	160,656	-
Low-Income Home Energy Assistance	93.568	23J-5712 WX	154,350	-
Low-Income Home Energy Assistance	93.568	24B-2008	2,478	-
Low-Income Home Energy Assistance	93.568	23Q-5557	1,076	-
Subtotal			3,098,305	-
Low Income Household Water Assistance Program	93.499	21W-9003	323,513	-
Subtotal			323,513	-
Maternal and Child Health Services Block Grant/Positive Youth	93.994	20-10014	267,386	-
Maternal and Child Health Services Block Grant/Positive Youth	93.994	23-10492	251,587	-
Subtotal			518,973	-
Pass through California Family Health Council, Inc.:				
Family Planning Services/Male Services Program	93.217	2023/24 Title X	57,820	-
Subtotal			57,820	-
TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			53,909,071	-

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA No.	Supplemental Identifying Number	Federal Expenditures	Pass Through to Sub- recipients
<u>CORPORATION FOR NATIONAL AND COMMUNITY SERVICE</u>				
Foster Grandparents Program	94.011	21SFICA003	\$ 229,769	\$ -
Foster Grandparents Program	94.011	21SFICA003	228,753	-
Foster Grandparents Program	94.011	22SDICA002	<u>67,618</u>	<u>-</u>
Subtotal			<u>526,140</u>	<u>-</u>
Pass through YouthBuild USA:				
YouthBuild AmeriCorps	94.006	19NDHMA0030026	241,021	-
YouthBuild AmeriCorps	94.006	22NDFMA0090059	<u>18,544</u>	<u>-</u>
Subtotal			<u>259,565</u>	<u>-</u>
TOTAL CORPORATION FOR NATIONAL AND COMMUNITY SERVICE			<u>785,705</u>	<u>-</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 91,970,659</u>	<u>\$ -</u>

The accompanying notes to the schedule of expenditures of federal awards are an integral part of this schedule.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

NOTE 1 – BASIS OF ACCOUNTING & PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards is prepared using the accrual basis method of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S., *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some of the amounts presented in this schedule may differ from amounts presented in or used in the preparation of the financial statements.

NOTE 2 – RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedule agree with the amounts reported in the related periodic federal financial reports.

NOTE 3 – CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA)

The CFDA numbers included in the accompanying Schedule of Expenditures of Federal Awards were determined based on the program name, review of the grant or contract information and the Office of Management and Budget's Catalog of Federal Domestic Assistance.

NOTE 4 – INDIRECT COST RATE

The Organization has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF GRANT REVENUES AND EXPENDITURES –
LOCAL CONSERVATION CORPS GRANT PROGRAM
FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

GRANT REVENUE	
Grant revenue	\$ 556,128
	<hr/>
Total Grant Revenue	556,128
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EXPENSES	
Salaries and related benefits	371,136
Professional	154,512
Rent	10,067
Repairs and maintenance	22,688
Utilities	17,748
Travel	557
Equipment rental	11,859
Office	6,287
Insurance	11,408
Program	11,658
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Total Expenses	617,920
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Net Grant Revenue (Expense)	\$ (61,792)
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**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 21W-9003 (LIHEAP ADMIN)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: APRIL 1, 2022 THROUGH DECEMBER 31, 2023**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ 117,225	\$ 321,201	\$ 438,426	\$ 438,426	\$ 5,169,882
Total Revenue	\$ 117,225	\$ 321,201	\$ 438,426	\$ 438,426	\$ 5,169,882
Expenditures					
Administrative Costs					
Administrative Costs	\$ 22,831	\$ 137,820	\$ 160,651	\$ 160,651	\$ 227,307
Program Costs (ECIP and Heap)					
Intake Costs	41,071	67,430	108,501	108,501	140,000
Outreach Costs	42,619	106,020	148,639	148,639	204,743
General Operating Cost	10,704	9,931	20,635	20,635	25,000
Subtotal	94,394	183,381	277,775	277,775	369,743
60 - Total Costs	117,225	321,201	438,426	438,426	597,050
Non-Consideration Costs (ECIP & HEAP)					
Water Crisis (HORNE)	-	2,298,869	2,298,869	2,298,869	4,572,832
Total Funds (with Non-Consideration)	\$ 117,225	\$ 2,620,070	\$ 2,737,295	\$ 2,737,295	\$ 5,169,882

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 22B-4008 (LIHEAP EHA 16)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: NOVEMBER 1, 2021 THROUGH DECEMBER 31, 2023**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ 362,609	\$ 1,565,613	\$ 1,928,222	\$ 1,928,222	\$ 1,928,222
Total Revenue	\$ 362,609	\$ 1,565,613	\$ 1,928,222	\$ 1,928,222	\$ 1,928,222
Expenditures					
Assurance 16 Activity Program Costs					
Assurance 16 Activities	\$ 63,029	\$ 208,076	\$ 271,105	\$ 271,105	\$ 546,660
Administrative Costs					
Administrative Costs	144,571	402,089	546,660	546,660	546,660
Program Costs (ECIP and Heap)					
Intake Costs	65,174	263,029	328,203	328,203	375,281
Outreach Costs	40,877	150,402	191,279	191,279	328,301
Training and Technical Assistance	-	1,924	1,924	1,924	131,320
Subtotal	106,051	415,355	521,406	521,406	834,902
Program Services and Program Costs					
Program Services and Program Costs	48,958	540,093	589,051	589,051	-
60 - Total Costs	362,609	1,565,613	1,928,222	1,928,222	1,928,222
Non-Consideration Costs (ECIP & HEAP)					
Fast track Electric and Gas Payments	5,046,833	150,108	5,196,941	5,196,941	5,196,833
HEAP Electric and Gas Payments	534,278	139	534,417	534,417	534,278
Total Funds (with Non-Consideration)	\$ 5,943,720	\$ 1,715,860	\$ 7,659,580	\$ 7,659,580	\$ 7,659,333

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 22B-4008 (LIHEAP WX)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: NOVEMBER 1, 2021 THROUGH DECEMBER 31, 2023

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ 1,096,385	\$ 1,596,185	\$ 2,692,570	\$ 2,692,570	\$ 2,692,570
Total Revenue	\$ 1,096,385	\$ 1,596,185	\$ 2,692,570	\$ 2,692,570	\$ 2,692,570
EXPENDITURES					
Weatherization Program Costs					
Intake	\$ 120,693	\$ 81,541	\$ 202,234	\$ 202,234	\$ 215,406
Outreach	18,665	34,720	53,385	53,385	134,629
Training and Technical Assistance	4,435	31,978	36,413	36,413	134,629
Total Program Costs	143,793	148,239	292,032	292,032	484,664
WX Activities and Program Costs					
WX Activities and Program Costs	952,592	1,447,946	2,400,538	2,400,538	2,207,906
Total Costs	\$ 1,096,385	\$ 1,596,185	\$ 2,692,570	\$ 2,692,570	\$ 2,692,570

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 22C-6004 (DOE-WX)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: JULY 1, 2022 THROUGH JUNE 30, 2025**

	Jan 1, 2021- Dec 31, 2021	Jan 1, 2022- Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE						
Revenue	\$ -	\$ 33,183	\$ 423,851	\$ 457,034	\$ 531,420	\$ 1,650,574
Total Revenue	\$ -	\$ 33,183	\$ 423,851	\$ 457,034	\$ 531,420	\$ 1,650,574
EXPENDITURES						
Administrative Costs	\$ -	\$ 1,707	\$ 61,483	\$ 63,190	\$ 63,190	\$ 138,456
Training & Technical Assistance	-	4,520	12,550	17,070	17,070	202,002
Program Costs (Section 1)						
Liability Insurance	-	-	-	-	-	10,000
Health and Safety Activities	-	9,985	62,226	72,211	72,211	315,180
Total Program Costs (Section 1)	-	9,985	62,226	72,211	72,211	325,180
Program Costs (Section 2)						
Intake	-	-	42,335	42,335	42,335	64,000
Outreach	-	250	29,380	29,630	29,630	27,000
Direct Program Activities	-	16,721	176,831	193,552	193,552	660,402
Direct Program Measures	-	-	-	-	74,386	-
Minor Vehicle and Field Equipment	-	-	-	-	-	64,000
General Operating Costs	-	-	-	-	-	10,000
Other Program Costs	-	-	-	-	-	67,000
Out-of-State Travel	-	-	15,131	15,131	15,131	-
Client Education	-	-	23,915	23,915	23,915	15,000
Automation Supplemental	-	-	-	-	-	5,000
WX Readiness Funds	-	-	-	-	-	72,534
Total Program Costs (Section 2)	-	16,971	287,592	304,563	378,949	984,936
Total Costs	\$ -	\$ 33,183	\$ 423,851	\$ 457,034	\$ 531,420	\$ 1,650,574

FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 22P-7007 (DOE BIL-WX)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: JUNE 1, 2023 THROUGH JUNE 30, 2027

	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE				
Revenue	\$ 5,967	\$ 5,967	\$ 5,967	\$ 6,033,262
Total Revenue	\$ 5,967	\$ 5,967	\$ 5,967	\$ 6,033,262
EXPENDITURES				
Administrative Costs	\$ -	\$ -	\$ -	\$ 518,547
Training & Technical Assistance	5,967	5,967	5,967	845,023
Program Costs (Section 1)				
Liability Insurance	-	-	-	-
Health and Safety Activities	-	-	-	913,471
Total Program Costs (Section 1)	-	-	-	913,471
Program Costs (Section 2)				
Intake	-	-	-	-
Outreach	-	-	-	-
Direct Program Activities	-	-	-	-
Direct Program Measures	-	-	-	3,756,221
Minor Vehicle and Field Equipment	-	-	-	-
General Operating Costs	-	-	-	-
Other Program Costs	-	-	-	-
Out-of-State Travel	-	-	-	-
Client Education	-	-	-	-
Automation Supplemental	-	-	-	-
WX Readiness Funds	-	-	-	-
Total Program Costs (Section 2)	-	-	-	3,756,221
Total Costs	\$ 5,967	\$ 5,967	\$ 5,967	\$ 6,033,262

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 23B-5008 (LIHEAP EHA 16)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: NOVEMBER 1, 2022 THROUGH JUNE 30, 2024**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ -	\$ 709,013	\$ 709,013	\$ 709,013	\$ 1,650,630
Total Revenue	\$ -	\$ 709,013	\$ 709,013	\$ 709,013	\$ 1,650,630
Expenditures					
Assurance 16 Activity Program Costs					
Assurance 16 Activities	\$ -	\$ 53,578	\$ 53,578	\$ 53,578	\$ 539,979
Administrative Costs					
Administrative Costs	-	341,230	341,230	341,230	539,979
Program Costs (ECIP and Heap)					
Intake Costs	-	80,606	80,606	80,606	267,692
Outreach Costs	-	64,129	64,129	64,129	273,557
Training and Technical Assistance	-	-	-	-	29,423
Subtotal	-	539,543	539,543	539,543	1,650,630
Program Services and Program Costs					
Program Services and Program Costs	-	169,470	169,470	169,470	-
60 - Total Costs	-	709,013	709,013	709,013	1,650,630
Non-Consideration Costs (ECIP & HEAP)					
Fast track Electric and Gas Payments	-	5,169,974	5,169,974	5,169,974	5,592,383
HEAP Electric and Gas Payments	-	283,093	283,093	283,093	308,093
Total Funds (with Non-Consideration)	\$ -	\$ 6,162,080	\$ 6,162,080	\$ 6,162,080	\$ 7,551,106

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 23B-5008 (LIHEAP WX)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: NOVEMBER 1, 2022 THROUGH JUNE 30, 2024**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ -	\$ 2,011,588	\$ 2,011,588	\$ 2,011,588	\$ 2,686,609
Total Revenue	\$ -	\$ 2,011,588	\$ 2,011,588	\$ 2,011,588	\$ 2,686,609
EXPENDITURES					
Weatherization Program Costs					
Intake	\$ -	\$ 139,819	\$ 139,819	\$ 139,819	\$ 214,929
Outreach	-	106,027	106,027	106,027	134,330
Training and Technical Assistance	-	73,075	73,075	73,075	134,330
Total Program Costs	-	318,921	318,921	318,921	483,589
WX Activities and Program Costs					
WX Activities and Program Costs	-	1,692,667	1,692,667	1,692,667	2,203,020
Total Costs	\$ -	\$ 2,011,588	\$ 2,011,588	\$ 2,011,588	\$ 2,686,609

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 23J-5712 (LIHEAP EHA 16)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: APRIL 15, 2023 THROUGH MAY 31, 2025**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ -	\$ 155,162	\$ 155,162	\$ 155,162	\$ 891,695
Total Revenue	\$ -	\$ 155,162	\$ 155,162	\$ 155,162	\$ 891,695
Expenditures					
Assurance 16 Activity Program Costs					
Assurance 16 Activities	\$ -	\$ 14,661	\$ 14,661	\$ 14,661	\$ 313,604
Administrative Costs					
Administrative Costs	-	95,943	95,943	95,943	263,869
Program Costs (ECIP and Heap)					
Intake Costs	-	21,789	21,789	21,789	176,060
Outreach Costs	-	18,622	18,622	18,622	138,162
Training and Technical Assistance	-	-	-	-	-
Subtotal	-	151,015	151,015	151,015	891,695
Program Services and Program Costs					
Program Services and Program Costs	-	4,147	4,147	4,147	-
60 - Total Costs	-	155,162	155,162	155,162	891,695
Non-Consideration Costs (ECIP & HEAP)					
Fast track Electric and Gas Payments	-	3,136,804	3,136,804	3,136,804	3,197,381
HEAP Electric and Gas Payments	-	234,083	234,083	234,083	301,380
Total Funds (with Non-Consideration)	\$ -	\$ 3,526,049	\$ 3,526,049	\$ 3,526,049	\$ 4,390,456

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 23J-5712 (LIHEAP WX)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: APRIL 15, 2023 THROUGH MAY 31, 2025**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ -	\$ 159,305	\$ 159,305	\$ 159,305	\$ 940,812
Total Revenue	\$ -	\$ 159,305	\$ 159,305	\$ 159,305	\$ 940,812
EXPENDITURES					
Weatherization Program Costs					
Intake	\$ -	\$ 29,559	\$ 29,559	\$ 29,559	\$ 75,265
Outreach	-	16,638	16,638	16,638	47,041
Training and Technical Assistance	-	-	-	-	47,041
Total Program Costs	-	46,197	46,197	46,197	169,347
WX Activities and Program Costs					
WX Activities and Program Costs	-	113,108	113,108	113,108	771,465
Total Costs	\$ -	\$ 159,305	\$ 159,305	\$ 159,305	\$ 940,812

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 23Q-5557 (SLIHEAP)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: MAY 1, 2023 THROUGH MAY 31, 2024**

	Jan 1, 2022 - Dec 31, 2022	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE				
Revenue	\$ 1,076	\$ 1,076	\$ 1,076	\$ 40,501
Total Revenue	\$ 1,076	\$ 1,076	\$ 1,076	\$ 40,501
Expenditures				
Assurance 16 Activity Program Costs				
Assurance 16 Activities	\$ -	\$ -	\$ -	\$ 8,617
Administrative Costs				
Administrative Costs	98	98	98	8,617
Program Costs (ECIP and Heap)				
Intake	-	-	-	12,409
Outreach	-	-	-	7,756
Training and Technical Assistance	-	-	-	3,102
Subtotal	98	98	98	40,501
Program Services and Program Costs				
Program Services and Program Costs	978	978	978	-
60 - Total Costs	1,076	1,076	1,076	40,501
Non-Consideration Costs (ECIP & HEAP)				
Fast track Electric and Gas Payments	125,608	125,608	125,608	125,921
HEAP Electric and Gas Payments	6,021	6,021	6,021	5,922
Total Funds (with Non-Consideration)	\$ 132,705	\$ 132,705	\$ 132,705	\$ 172,344

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 23F-4010
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: JANUARY 1, 2023 THROUGH MAY 31, 2024**

	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE				
Revenue	\$ 2,039,380	\$ 2,039,380	\$ 1,830,114	\$ 2,039,380
Total Revenue	\$ 2,039,380	\$ 2,039,380	\$ 1,830,114	\$ 2,039,380
EXPENDITURES				
10 - Administrative Costs				
1 Salaries and Wages	\$ 269,572	\$ 269,572	\$ 269,572	\$ 269,572
2 Fringe Benefits	58,774	58,774	58,774	58,774
3 Operating Expenses	132,825	132,825	132,825	132,825
4 Contract/Consultant Services	150,740	150,740	4,340	150,740
5 Other Costs	-	-	-	-
Total Administrative Costs	611,911	611,911	465,511	611,911
20 - Program Costs				
1 Salaries and Wages	775,595	775,595	767,443	775,595
2 Fringe Benefits	182,161	182,161	179,532	182,161
3 Operating Expenses	427,425	427,425	375,665	427,425
6 Subcontractor/Consultant Services	11,097	11,097	11,097	11,097
7 Other Costs	31,191	31,191	30,866	31,191
Total Program Costs	1,427,469	1,427,469	1,364,603	1,427,469
40 - Total Costs	\$ 2,039,380	\$ 2,039,380	\$ 1,830,114	\$ 2,039,380

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 22F-5010
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: JANUARY 1, 2022 THROUGH MAY 31, 2023**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ 1,073,917	\$ 876,461	\$ 1,950,378	\$ 1,950,378	\$ 1,950,378
Total Revenue	\$ 1,073,917	\$ 876,461	\$ 1,950,378	\$ 1,950,378	\$ 1,950,378
EXPENDITURES					
10 - Administrative Costs					
1 Salaries and Wages	\$ 168,521	\$ 99,282	\$ 267,803	\$ 267,803	\$ 297,760
2 Fringe Benefits	36,790	24,780	61,570	61,570	68,715
3 Operating Expenses	202,514	120,865	323,379	323,379	323,379
4 Contract/Consultant Services	47,576	23,000	70,576	70,576	70,576
5 Other Costs	-	-	-	-	-
Total Administrative Costs	455,401	267,927	723,328	723,328	760,430
20 - Program Costs					
1 Salaries and Wages	345,541	218,409	563,950	563,950	543,340
2 Fringe Benefits	116,027	65,750	181,777	181,777	175,160
3 Operating Expenses	135,464	256,811	392,275	392,275	380,517
4 Subcontractor/Consultant Services	3,000	47,717	50,717	50,717	53,000
5 Other Costs	18,484	19,847	38,331	38,331	37,931
Total Program Costs	618,516	608,534	1,227,050	1,227,050	1,189,948
40 - Total Costs	\$ 1,073,917	\$ 876,461	\$ 1,950,378	\$ 1,950,378	\$ 1,950,378

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUPPLEMENTAL STATEMENTS OF REVENUES AND EXPENDITURES
CSD CONTRACT 22F-5010 (DISCRETIONARY)
FOR THE PERIOD: JANUARY 1, 2023 THROUGH DECEMBER 31, 2023
GRANT PERIOD: JANUARY 1, 2022 THROUGH MAY 31, 2023**

	Jan 1, 2022 - Dec 31, 2022	Jan 1, 2023 - Dec 31, 2023	Total Audited Costs	Total Reported Expenses	Total Budget
REVENUE					
Revenue	\$ -	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000
Total Revenue	\$ -	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000
EXPENDITURES					
Administrative Costs					
Other Costs	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	-	-	-	-	-
Program Costs					
Salaries and Wages	-	-	-	-	-
Fringe Benefits	-	-	-	-	-
Operating Expenses	-	31,000	31,000	31,000	31,000
Subcontractor/Consultant Service	-	-	-	-	-
Subtotal	-	31,000	31,000	31,000	31,000
Total Costs	\$ -	\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000

FRESNO ECONOMIC OPPORTUNITIES COMMISSION

OTHER INDEPENDENT AUDITORS' REPORTS



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners of
Fresno Economic Opportunities Commission

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of the Fresno Economic Opportunities Commission (the Organization), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Organization's consolidated financial statements, and have issued our report thereon dated August 19, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. During our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HUDSON HENDERSON & COMPANY, INC.

Hudson Henderson & Company, Inc.

Fresno, California
August 19, 2024



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND
ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Commissioners of
Fresno Economic Opportunities Commission

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Fresno Economic Opportunities Commission's (the Organization) compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2023. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Organization's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit.

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Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
 - Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Organization's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

HUDSON HENDERSON & COMPANY, INC.

Hudson Henderson & Company, Inc.

Fresno, California
August 19, 2024



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH THE DEPARTMENT
OF RESOURCES RECYCLING AND RECOVERY GRANT AGREEMENT TERMS**

To the Board of Commissioners of
Fresno Economic Opportunities Commission

We have audited the consolidated financial statements of the Fresno Economic Opportunities Commission Local Conservation Corps (the Local Conservation Corps'), as of and for the year ended December 31, 2023 and have issued our report thereon dated August 19, 2024. Our firm has conducted an audit of the Local Conservation Corps for the year ended June 30, 2023 in compliance with Terms and Conditions, Provision 31.

Our audit was conducted in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the Standards and Procedures for Audits of Local Conservation Corps Receiving Grant Funds from the Department of Resources Recycling and Recovery, issued by the Department of Resources Recycling and Recovery.

Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall consolidated financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Local Conservation Corps' management is responsible for compliance with the laws and regulations of the Grant Agreement. In connection with the audit referred to above, we selected and tested transactions and records to determine the compliance of the laws and regulations of the Grant Agreement applicable to the following items.

Description	Number of Audit Procedures	Procedures Performed
Internal Control	20	Yes
Subcontractors	5	Yes
Competitive Bids	1	Yes
Conflict of Interest	1	Yes
Allowable and Reasonable Costs	20	Yes
Travel	5	Yes

Based on our audit we found that, for the items tested, the Local Conservation Corps complied with the laws and regulations of the Grant Agreement of the items referred to above. Further, based on our examination, for items not tested, nothing came to our attention to indicate that the Local Conservation Corps had not complied with the laws and regulations of the Grant Agreement.

This report is intended solely for the information of the Local Conservation Corps Board of Commissioners and the Department of Resources Recycling and Recovery and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

HUDSON HENDERSON & COMPANY, INC.

Hudson Henderson & Company, Inc.

Fresno, California
August 19, 2024

FRESNO ECONOMIC OPPORTUNITIES COMMISSION

FINDINGS AND RECOMMENDATIONS

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2023**

SECTION I – SUMMARY OF AUDITORS’ RESULTS

Financial Statements

Type of auditors’ report issued: Unmodified

Internal control over financial reporting:

- Material weakness identified? _____ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes X None reported
- Noncompliance material to financial statements noted? _____ Yes X No

Federal Awards

Internal control over major federal programs:

- Material weakness identified? _____ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes X None reported
- Noncompliance material to federal awards? _____ Yes X No
- Any audit findings disclosed that are required to be reported in accordance with 2CRF section 200.516(a)? _____ Yes X No

Type of auditors’ report issued on compliance for major Federal programs: Unmodified

Identification of major programs:

<u>CFDA Number:</u>	<u>Name of Federal Program or Cluster</u>
93.600	Head Start
93.569	Community Service Block Grant
10.558	Child and Adult Care Food Program

Dollar threshold used to distinguish Between Type A and Type B programs: \$2,759,120

Auditee qualified as a low-risk auditee? _____ X Yes _____ No

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2023**

SECTION II – FINANCIAL STATEMENT FINDINGS

There are no financial statement findings to be reported in accordance with *Government Auditing Standards*.

SECTION III – FEDERAL AWARD FINDINGS

There are no federal award findings to be reported in accordance with the Uniform Guidance.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2022**

SECTION II – FINANCIAL STATEMENT FINDINGS

**Finding 2022-001 – Material Weakness
Financial Close & Reporting**

Condition:

During the audit of the Organization’s financial statements, we experienced significant delays in starting the audit, and then subsequently obtaining all required information to complete the audit.

Criteria:

In accordance with accounting principles generally accepted in the United States of America, adequate internal controls should be implemented to ensure that all assets, liabilities, revenues and expenses are properly recorded and reported, and in a timely manner. Furthermore, proper accounting principles should be applied to all financial closing accounts and processes, thus resulting in the proper presentation of all Organization activities and/or funds.

Cause:

As a ripple effect of the prior year audit also being delayed, there were further delays in the current year. In addition, management and accounting staff turnover leading to delays in the start and completion of the audit.

Effect:

The audit is being completed well after required deadlines from grantors and other users of the financial statements, which could lead to withholding of payments, noncompliance with grant guidelines, withholding of future awards, or other legal remedies.

Recommendation:

We recommend that the Organization continue to work on clarifying roles and responsibilities during the year-end closing process, enhancing the process to ensure that all accounting records are properly reflected in the financial statements prior to the commencement of the audit.

Management Response:

In response to the audit delays we faced during the FY 2022 financial statement audit, we have proactively implemented measures to enhance our financial management processes for FY 2023. We’ve established more efficient communication channels, ensuring timely responses to audit inquiries, and bolstered our documentation practices to provide greater transparency and audit trail clarity. Additionally, our staff has undergone comprehensive training to enhance their proficiency in their respective roles. We’ve also initiated early planning for FY 2023, setting clear timelines and responsibilities to ensure a smoother audit process. Your input is highly valued as we remain committed to delivering improved efficiency and accuracy in our financial statements.

Current Year Status:

Implemented.

**FRESNO ECONOMIC OPPORTUNITIES COMMISSION
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2022**

SECTION III – FEDERAL AWARD FINDINGS

Finding 2022-002 – Significant Deficiency

Program: All Programs

CFDA No.: All

Federal Agency: All

Pass Through: N/A

Award Number: All

Award Year: 2022

Compliance Requirement: Reporting

Questioned Costs: N/A

Criteria:

Per Uniform Guidance Subpart F section 200.512 the audit must be completed, and data collection form and reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports, or nine months after the end of the audit period.

Condition:

Management was not able to provide the necessary information needed to complete the audit by the required date per Uniform Guidance Subpart F section 200.512.

Cause:

Management and accounting staff turnover leading to delays in the start and completion of the audit.

Effect:

Noncompliance may result in withholding of payments, denying both the use of funds and matching credit for all or part of the cost of the activity or action not in compliance, whole or partial suspension or termination of the Assistance Agreements, recovery of funds paid under the Assistance Agreements, withholding of future awards, or other legal remedies in accordance with 2 CFR §200.338.

Recommendation:

We recommend that the Organization improve internal controls to ensure timely filing of the audit reports, including the financial closing process to ensure the audit can commence in a timely manner.

Management's Response:

In response to the challenge of not providing the necessary information to meet the audit deadline as per Uniform Guidance Subpart F section 200.512, we have taken proactive steps to strengthen our financial management processes for FY 2023. We've established more efficient communication channels to ensure timely responses to audit inquiries and have intensified our documentation practices to enhance transparency and audit trail clarity. Additionally, we've invested in comprehensive staff training to improve proficiency in their respective roles. Early planning for FY 2023 has been initiated, with clear timelines and responsibilities defined to ensure a smoother audit process. Your feedback remains invaluable as we uphold our commitment to delivering enhanced efficiency and accuracy in our financial management.



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: N/A
Agenda Item #: 10	Director: N/A
Subject: Bylaws Revisions	Officer: Emilia Reyes

Recommended Action

The Bylaws Committee recommends review and approval for recommendation for full Board consideration of the Agency’s Bylaws.

CSBG Organizational Standard

The organization’s bylaws have been reviewed by an attorney within the past 5 years per Category 5, Standard 5.3.

Background

This item was previously presented during the August 15, 2024, Bylaws Committee Meeting where Committee Members provided feedback to incorporate for future consideration. The Bylaws revisions include the following:

- Article VI: Term of Office: Change the Commissioners term of office to be three-year terms. There was some discussion regarding four-year terms but ultimately the Committee directed three-year terms.
- Article VII, Section 2: Change *approval* language to *accepted* by the Board when a position is filled. This change reflects the ministerial act of accepting certain categories of Board members.
- Article VII, Section 4: Add a one year waiting period after the date of removal for eligible members.
- Article VIII, Section 3: Open Meetings: Remove Ralph M. Brown Act compliance.
- Article VIII, Section 8: Electronic Participation in Board Meetings: Limiting electronic participation to two regular Board meetings per year.
- Article IX, Section 4: Term of Office: Change the Officer’s term of office to be two years.
- Article X, Section 2: Audit Committee: Change the composition of the Audit Committee members
- Article X, Section 4: Created a SOUL Charter School Committee, which will meet separately from the regular EOC Board and must comply with the Brown Act and other governmental laws.

The agency’s legal counsel, Kenneth Price, will provide an overview of the red line revised agency’s Bylaws.


Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

If approved by the full Board, the agency's Bylaws will become effective immediately.



FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION

BYLAWS

MODIFIED ~~SEPTEMBER NOVEMBER 2023~~2024

BYLAWS

ARTICLE I. NAME

The corporation's name shall be the Fresno County Economic Opportunities Commission. The corporation may be referred to herein as "Corporation" or "Agency."

ARTICLE II. PURPOSES & LIMITATIONS

1. Purposes: This Corporation is a California nonprofit public benefit corporation organized under the Nonprofit Public Benefit Corporation Law. This Corporation is organized and operated exclusively for charitable purposes within the meaning of Section 01(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provision of any future United States Internal Revenue Law. The specific and primary purposes of this Corporation are to undertake various charitable endeavors related to (i) developing, conducting and administering programs as a Community Act Agency formed under the Economic Opportunity Act of 1964, as subsequently amended; (ii) identifying areas of poverty in Fresno County; (iii) encouraging, stimulating and assisting in the development of anti-poverty projects, as well as promote self-sufficiency, by non-profit and public organizations; and (iv) implementing various economic development and service programs in Fresno County in such as areas as transportation, education, job training, nutrition, and related activities. This Corporation is also authorized to receive contributions and grants and to make donations to, and otherwise aid and support, legally permissible undertakings consistent with the above-stated purposes.

2. Limitations: Notwithstanding any of the above statements of purposes and powers, this Corporation shall not, except to an insubstantial degree, engage in any activities, or exercise any powers that are not in furtherance of the specific and primary purposes of this Corporation and this Corporation shall not carry on any other activities not permitted to be carried on by (i) a corporation exempt from Federal income tax under Section 501(c)(3) of the Code, or (ii) corporate contributions to which are deductible under Section 170(c)(2) of the Code.

ARTICLE III. AUTHORITY AND RESPONSIBILITY OF THE BOARD OF COMMISSIONERS

The Corporation's Board of Commissioners (hereafter sometimes referred to as "Board" or "Commission") shall supervise, control and direct the business and affairs of the Corporation. All Commissioners shall participate in the development, planning, implementation and evaluation of the programs offered by the Corporation in its service of ~~low-income~~low-income individuals and families.

Commissioners shall be focused on the total problem of poverty in the County as well as with the interests of their respective target areas and appointing entities. The Commissioners shall be responsible for reporting back to their appointing entities and target areas as well as informing the Commission as a whole regarding the problems and relevant activities of their areas and appointing entities.

ARTICLE IV. COMPOSITION OF THE BOARD

Section 1: Community Services Block Grant (CSBG) Board Composition Requirements:

The Board shall consist of no more than ~~twenty-four~~twenty-four (24) Commissioners, one-third from each sector described in this section below (the "Tripartite"). The number of Commissioners may not be increased or decreased without a resolution of the Board, provided that no decrease shall have the effect of shortening the term of any incumbent Commissioner and the total number of Commissioners is divisible by three.

Public Sector Commissioners. One-third of the Tripartite Board shall be elected or public officials, or their appointed representatives;

Target Area Commissioners. One-third of the Tripartite Board shall be persons chosen in accordance with democratic selection procedures adequate to assure that these Commissioners are representative of low-income individuals and families in the neighborhood served; reside in the neighborhood served; and are able to participate actively in the development, planning, implementation, and evaluation of the Corporation's programs; and

Community Sector Commissioners. One—third of the Tripartite Board shall be officials or members of business, industry, labor, religious, law enforcement, education, social services, and/or multi-cultural organizations, or other major groups and interests in the community served.

Section 2: Head Start Board Composition Requirements

In order to meet Head Start requirements, the Board must also include:

- A. At least one Commissioner with a background and expertise in fiscal management or accounting.
- B. At least one Commissioner with a background and expertise in early childhood education and development.
- C. At least one Commissioner who is a licensed attorney familiar with issues that come before the governing body.

However, if a person described in any one of the three preceding sentences is not available to serve as a Commissioner, the Board shall use a consultant, or another individual with relevant expertise, with the required qualifications, who shall work directly with the Board.

- D. One Commissioner shall represent the Head Start Policy Council.

ARTICLE V. SELECTION OF COMMISSIONERS

Each prospective Commissioner from each sector shall complete the Corporation's application prior to appointment. For Public Sector Commissioners, the appointing agency shall supply the application to the prospective Commissioner and provide a completed application to the Corporation prior to appointment. After each prospective Commissioner has been selected to serve on the Board through the appropriate selection process described in the policies and procedures for the sector in which he or she proposes to serve, and has been determined by the Board (or a Committee thereof) to meet the qualifications set by the Board from time to time for service as a Commissioner, the Board shall vote ~~whether to elect him or her to accept the prospective Commissioner on~~ to the Board. Each Commissioner must (i) be a resident of Fresno County; and (ii) have a strong awareness of poverty in the community in which they live and a desire to implement solutions to address poverty.

A. Public Sector Commissioners. Public Sector Commissioners appointed from the following shall be considered for election to the Board:

One Commissioner appointed by the Mayor of the City of Fresno;

Two Commissioners appointed by the Fresno County Board of Supervisors;
One Commissioner appointed by the Fresno County Superior Court Presiding Judge sitting in the Juvenile Department;

One Commissioner appointed by the State Center Community College District Board of Trustees;

One Commissioner appointed by a member of the California Assembly;
One Commissioner appointed by a member of the California Senate; and
One Commissioner appointed by a member of the U.S. Congress.

B. Target Area Commissioners. Target Area Commissioners shall be elected by members of the respective areas hereinafter "Target Area" in accordance with Policies and Procedures established by the Commission, under elections that are run by the Internal Audit department and supervised by the Selection Committee appointed by the Board Chair. Emphasis should be given to providing maximum participation of low-income persons in the selection process of Target Area Commissioners, who shall be duly elected from areas within Fresno County that insure equal target area rural and urban representation and adopted by the Commission.

C. Community Sector Commissioners. Community Sector Commissioners may consist of representatives of business, industry, labor, religious, law enforcement, youth, education, social services, and/or multicultural organizations (each a "Community Sector Organization") that can contribute or mobilize economic and human resources, ethnic and racial diversity and balance to the Commission as a whole, and is supportive of the mission and objectives of the Agency. The Community Sector Commissioners shall be selected in accordance with the written policies and procedures established from time-to-time by the Commission. The proposed Community Sector Commissioner must be affiliated with the Community Sector Organization recommending that appointment. For the purposes of the appointment of Community Sector Commissioners, "affiliated" shall be limited to individuals who actively participate in the affairs of, or serves as an employee or active volunteer of, the Community Sector Organization recommending the appointment.

ARTICLE VI. TERMS OF OFFICE

Each Commissioner shall serve a ~~two~~three-year term, or until the Commissioner sooner dies, resigns, is removed, or becomes disqualified. The January meeting of the Commission shall represent the beginning date for the term of office of a Commissioner first elected or appointed, or reelected or reappointed. A public official servng on the Board shall serve as a Public Sector Commissioner only while he or she continues to hold public office. A representative of a public official shall serve as a Public Sector Commissioner only while the public official who designated him or her continues to hold public office. An individual designated by a Community Sector Organization to serve as a Community Sector Commissioner shall so serve only while he or she continues to be affiliated with the organization that designated the Commissioner.

ARTICLE VII. COMMISSIONERS

Section 1. Powers

A. General Corporate Powers. Subject to the provisions of the California Nonprofit Corporation Law and any limitations in the Articles of Incorporation, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Commission.

B. Organizational Jurisdiction. For the purposes of California law, the jurisdiction of the Corporation shall be Fresno County. Notwithstanding the foregoing, the Corporation may conduct business outside of Fresno County.

C. Specific Powers. Without prejudice to these general powers, and subject to the same limitations, the Commissioners shall have the power to:

1. Appoint or remove a Chief Executive Officer according to the policies set forth by the Commission.
2. Prescribe any and all powers and duties in the Chief Executive Officer that are consistent with law, with the Articles of Incorporation, and with these Bylaws, and fix the compensation of the Chief Executive Officer.

3. Approve all programs and budgets and shall oversee the enforcement of grant conditions. The Commission shall comply with any and all requirements of the applicable Federal and State Law including, but not limited to, those laws requested by its funding sources, and any regulations promulgated thereunder.
4. Change the principal executive office or the principal business office in the State of California from one location to another; cause the Corporation to be qualified to do business in any other state, territory, dependency, or country and conduct business within or outside the State of California; and designate any place within the Corporation's jurisdiction for the holding of any meeting or meetings of the Board, including annual meetings.
5. Adopt, make and use a corporate seal; prescribe the forms of membership certificates, if applicable; and alter the form of the seal and certificates.
6. Borrow money and incur indebtedness on behalf of the Corporation and cause to be executed and delivered for the Corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation, and other ~~evidences~~evidence of debt and securities.

Section 2. Vacancies

Vacancies shall be deemed to exist on the occurrence of the following: death, resignation or removal of any Commissioner. The Board shall take steps to ensure that vacant seats are filled in a timely manner. Each successor shall hold office for the unexpired term of his or her predecessor or until the successor sooner dies, resigns, is removed or becomes disqualified.

A. Public Sector Commissioners. When a vacancy occurs in a Public Sector Board seat held by the representative of a public official, the Board shall request that the public official either take the seat himself or herself or put forth another representative to be elected by the Board. If the public official fails to take the seat himself or herself or to name another representative within the period specified by the Board, the Board shall select another public official to serve as a replacement Commissioner or to appoint a representative, ~~subject to approval of and shall be accepted by~~ the Board, to so serve. Each appointed Public Sector Commissioner shall serve for the remaining term of the vacating Public Sector Commissioner.

B. Target Area Commissioners. Vacancies in the target area sector shall be filled using the same democratic process originally used to fill the seat of the Target Area Commissioners. Any election to fill a Target Area Commissioner seat shall be for the remainder of the unexpired term of the vacating Target Area Commissioner.

C. Community Sector Commissioners. When a vacancy occurs in a seat held by an individual designated by a Community Sector Organization, the Board shall ask the Community Sector Organization that designated that individual to designate another individual, subject to approval by the Board, to fill the vacancy. Should that Community Sector Organization fail, within the period specified by the Board, to designate an individual to fill the vacancy, the Board shall select another Private Sector Organization to designate an individual, ~~and shall be accepted subject to approval of by~~ the Board, to fill the vacancy. After a vacancy, each Community Sector Organization shall have thirty (30) days to provide a name of a proposed Community Sector Commissioner. Each appointed Community Sector Commissioner shall serve for the remaining term of the vacating Community Sector Commissioner.

Section 3. Resignation

A Commissioner may resign from the Board by delivering his or her written resignation to the Chair, to a meeting of the Commission, or to the Corporation at its principal office. The resignation shall be effective

upon receipt unless specified to be effective at some other time. A Commissioner who has ceased to meet the qualifications for service as a Commissioner, as specified in these bylaws and by the Board from time to time, and/or for the Board seat to which he or she was elected, is deemed to have resigned as of the date he or she ceased to meet those qualifications.

Section 4. Removal

A. Removal by Appointing Authority. The appointing authority may remove for any reason and nominate at will a replacement Commissioner, who shall be subject to approval of the Board.

B. Grounds for Removal by the Board. The Board may remove a Commissioner from the Board or any Committee and from any office for the following reasons:

1. Incapacity. The Board may remove a Commissioner, if in the opinion of the Board, the Commissioner is incapacitated or otherwise unable to carry out the duties of his or her office. The term incapacity shall also include a declaration of unsound mind by a final court order or conviction of a felony.

2. Cause. The Board may remove a Commissioner for cause on any of the following grounds:

- i. violation of the Corporation's articles of incorporation, or bylaws, or conflict of interest policy, or Board resolutions or other policies,
- ii. repeated disruptions of Board or Committee meetings,
- iii. false statements on documents completed in connection with service as a Commissioner or Officer of the Corporation,
- iv. fraudulent or dishonest acts or gross abuse of authority or gross abuse of discretion with reference to or negatively reflecting upon the Corporation's programs or mission,
- v. a Target Area Commissioner moving outside of their Target Area, or
- vi. a Community Sector Organization that nominated the Commissioner ceases to exist or operate within Fresno County.

3. Superior Court judgment. A Commissioner may be removed by the Superior Court pursuant to Corporations Code section 5223 or final judgment by a court of competent jurisdiction for breach of the duty under Corporations Code sections 5230 et seq.

4. Negligence of Duties. The Board may remove a Commissioner for failure to consistently respond to emails or telephone calls requesting input from Board members, lack of follow-through on assignments, including submission of requested reports and/or lack of participation overall in the activities of the Board.

5. Excessive Absences. A Commissioner shall be deemed to have vacated that Commissioner's Board seat after three (3) absences of regular meetings during a calendar year. No later than five (5) days before the next Board of Commissioners' meeting after the vacancy, a Commissioner may request in writing to the Chair and Clerk of the Board that the Board to restore the Commissioner's Board seat during the Board meeting immediately following the deemed vacancy so long as the Board takes such action upon a determination, in the Board's sole discretion, that there is good cause to excuse the excessive absences. If the Commissioner fails to timely request restoration or is not present at the Board meeting in

which the Board considers such request, the Board will not have the discretion to restore the Commissioner's Board seat. If the Board reinstates a Commissioner under this paragraph, any additional absence during the same calendar year will result in the Commissioner's seat being vacated without the option of Board reinstatement.

C. Procedure for Removal. The Commission shall follow the policy established for removal of Commissioners established by the Board from time to time. Any Commissioner removed under this Section 4 shall be ineligible to serve on the Board of Commissioners for one year after the date of removal.

Section 5. Conflicts of Interest

Subject to the articles of incorporation, bylaws and any applicable law, the Board shall adopt and implement a conflict of interest policy covering the Corporation's Commissioners, Officers and such employees and other persons as may be specified in the policy. The conflict of interest policy, which may be revised by the Board of Commissioners from time-to-time, shall comply with California Government Code sections 1090 and 87100 et seq., and Head Start regulations. However, under no circumstances shall the Commissioners have a financial conflict of interest with the organization or its delegate agencies; be employees of the Head Start or Early Head Start programs; or be immediate family members of any employees of the Head Start or Early Head Start programs. For this purpose, the term "immediate family member" means: a spouse, parents and grandparents, children and grandchildren, brothers and sisters, mother-in-law and father-in-law, brothers-in-law and sisters-in-law, daughters-in-law and sons-in-law, and adopted and step family members. Commissioners who are federal employees are prohibited from serving in any capacity that would require them to act as an agent of or attorney for the organization in its dealings with any federal government departments or agencies.

Commissioners shall disclose in writing to the Secretary all relationships described in this section, not later than ten (10) days after becoming aware of any relevant conflict of interest.

Section 6. Compensation of Commissioners

Commissioners may not receive compensation for serving on the Board or for providing services to the Corporation. However, they may receive reimbursement (or advances, in the case of low-income sector Commissioners) from the Corporation for reasonable and documented expenses incurred in the course of performing services as Commissioners. To the extent the Corporation makes any such reimbursements or advances, it shall do so only in accordance with financial policies established from time-to-time by the Board.

Section 7. Revolving Door Prohibition

No person who was a Commissioner may contract with the Agency for a period of one year after the term or period of services as a Commissioner has terminated, unless provided by law. However, any individual falling below the California or federal poverty guideline shall be exempt from the above "waiting period" requirement, so long as that individual resigns from the Commission at the time of acceptance of employment and such employment does not violate California or federal conflicts of interest law.

ARTICLE VIII. MEETINGS

Section 1. Annual Meeting

The annual meeting of the Board shall be held during the month of January each year, subject to postponement by the Board. The purposes of the annual meeting are to elect officers and to transact such other business as may come before the meeting. If the annual meeting is postponed, a special meeting may be held in its place, and any business transacted shall have the same force and effect as if

transacted at the annual meeting.

Section 2. Regular Meetings

Meetings shall be scheduled for the convenience of Commission members and the public. ~~The regular meeting schedule will be adopted periodically by the Board but not less than once per year. Regular meetings of the Board shall not exceed ten (10) times per year, upon a schedule as approved by the Board. At any regular meeting the agenda shall provide an opportunity for any person to present discussion regarding any matter of public interest that is within the subject matter jurisdiction of the Agency. Nothing shall prevent the Board of Commissioners from meeting via special meeting on a case-by-case basis.~~

Section 3. Open Meetings

The Public may attend all Board meetings unless the Board of Commissioners meets in Executive Session.

~~All Board and standing committee meetings will comply with the Ralph M. Brown Act (Government Code section 54950 et seq.). As part of such Brown Act compliance, the Board at all meetings shall provide an opportunity for the public to comment on any action or information item before the Board as well as public comment period for matters properly within the subject matter jurisdiction of the Corporation that is not otherwise on the agenda. Additionally, the Board may from time to time convene and take action in closed session so long as expressly authorized under the Brown Act.~~

Section 4. Notice

Written notice of the time, date, location and agenda of each meeting of the Board shall be given to each Commissioner and made available to the public at least 72 hours before regular meetings or 24 hours before a special meeting.

Section 5. Quorum

A majority of the number of Commissioners authorized pursuant to these bylaws constitutes a quorum of the Board for the transaction of business. A quorum or its absence shall be determined at the beginning of all meetings. A Commissioner must be physically present at each meeting to be counted towards quorum except as provided in Section 8 below. For Board committee meetings, a quorum shall be 50% of the members of the Committee. The Board Chair's presence shall count towards the establishment of a quorum. Should a meeting not meet quorum requirements or lose the quorum at some point during the meeting, the meeting may proceed with informational items, however no action other than adjournment may be taken.

Section 6. Voting and Action by the Board

Unless a greater number is required by the Corporation's articles of incorporation, these bylaws, Corporation policies and procedures or by law, the act of a majority of the Commissioners at any meeting at which a quorum is present shall be an act of the Board. Each Commissioner shall have one vote (provided that he or she is not prohibited from voting on a particular matter due to a conflict of interest). Votes by proxy are prohibited.

Section 7. Parliamentary Procedure

Where necessary and in matters not covered by these bylaws, Robert's Rules of Order, Newly Revised, shall serve as a guide to proper procedure (but need not be followed strictly for valid action) at meetings of the Board and its Committees.

Section 8. Electronic Participation by Conference Telephone, Electronic Video Screen Communication or Electronic Transmission in Board Meetings

~~Any Board member's participation in any meeting via electronic means shall comply with the Brown Act's limitations on technological conferences, as may be modified by Executive Order. Board members may participate in Board meetings by means of a conference telephone or similar communications equipment if each Board member participating in the meeting can communicate concurrently with all other Board members, and each Board member is provided the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection to, a specific action. Board members electronic participation is limited to two regular meetings per year. Participation by such means constitutes presence in person at a meeting.~~

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Section 9. Action without a Meeting

No action by the Board may be taken without a meeting.

Section 10. Special Meetings

Special meetings may be called by the Chair or upon the written and signed request of ten (10) or more Commissioners, dated and specifying the items of business. Notice of any special meeting shall be given to each Commissioner and posted to the public at least ~~twenty-four~~twenty-four (24) hours in advance of such meeting and shall specify the purpose of the meeting. No other business shall be transacted except the agenda items described in the notification.

Section 11. Adjourned Meeting

Any Commission meeting, annual or special whether or not a quorum is present, may be adjourned from time to time by the vote of the majority of the Commissioners represented at the meeting; but in the absence of a quorum, no other business may be transacted at that meeting, except as provided in this Article.

ARTICLE IX. OFFICERS

The officers of the Commission shall consist of a Chair, Vice Chair, Secretary, and Treasurer, all of whom shall be elected from the members of the Commission with the exception that the CEO shall be appointed to serve as Secretary. Such officers shall be elected to serve until the next annual meeting of the Commission or until their successors shall have been elected and qualify. No Commissioner shall hold more than one office at the same time.

Section 1. Duties of Officers

The duties and powers of the officers shall be as follows or as shall be set hereafter by resolution or policy of the Board of Commissioners:

- A. Chair.** The Chair shall: (1) be the chief volunteer officer of the Corporation, subject to the direction and control of the Board; (2) preside at meetings of the Board of Commissioners; (3) appoint the members of standing and of such special Committees with the approval of the Commission; (4) be ex-officio a member of all Committees; and (5) perform such other duties and have such other powers as the Board of Commissioners may determine from time to time. The Chair may vote on any matter before the Commission. The Chair shall be counted to determine the existence of a quorum.
- B. Vice Chair.** In the absence of the Chair or the Chair's inability or refusal to act, the Vice Chair shall perform the duties of the Chair and shall perform such other duties as the Commission may, from time to time, designate.

C. Secretary. The Commission shall appoint the Chief Executive Officer, who shall serve as the Chief Administrative Officer and as Secretary to the Commission. The secretary shall be responsible for the recording and maintenance of records of all proceedings of the Board. This shall include the attendance of Commissioners at meetings, record of votes of all motions of all meetings of the Commission, and all Commission Committees. These records shall be kept in electronic or print files which shall be kept at the principal office of the Commission. The records shall be open at all reasonable times ~~to~~for the inspection of any Commissioner. Such files shall also contain the Commission's articles of incorporation and bylaws (as well as any amendments thereto) and the names of all Commissioners and the address of each. The secretary or his or her delegate shall give all notices that may be required by law or by these bylaws. The secretary shall perform such other duties and have such other powers as the commissioners shall determine from time to time. The Secretary shall not be a voting member of the Board.

D. Treasurer. The treasurer shall: (1) oversee the Corporation's financial management practices, subject to the direction and control of the Board; (2) ensure that the Commissioners understand the financial situation of the Corporation (including ensuring that financial statements for each month are available for each meeting of the Board of Commissioners and are kept on file at the Corporation's principal office); (3) serve as Chair of the Finance Committee; (4) serve as an Authorized Check Signatory when the Chair is unavailable; and (5) perform such other duties and have such other powers as the Board of Commissioners may determine from time to time.

Section 2. Delegation of Duties

An officer may delegate the specific duties set forth above to another individual or receive assistance from another individual in performing such duties, so long as the Officer retains oversight and review of the work of the other individual and the records and documents prepared and distributed by that individual.

Section 3. Election

The Officers shall be elected each year by the Board at the Board's annual meeting. In the event that any or all of the Officers are not elected at the annual meeting, they may be elected at a subsequent Board meeting. Other Officers may be elected from time to time by the Board. The Board may from time-to-time adopt a Board elections policy providing for the procedures and implementation of Board elections.

Section 4. Term of Office

Each Officer shall hold office ~~for two years until the next annual meeting~~ and until his or her successor is elected and qualified or until the Officer sooner dies, resigns, is removed or becomes disqualified.

Section 5. Removal of Officers

Any Commissioner can bring forth to the Bylaws Committee a recommendation for removal of an Officer to be heard by the Bylaws Committee. Removal of Officers shall follow the procedure in Article VII, Section 4.

Section 6. Resignation of Officers

An Officer may resign by delivering his or her written resignation to the Chair, to a meeting of the Commissioners or to the Secretary. The Board Chair may relinquish their position as Chair by

notifying the Board or Secretary in writing. Such resignation shall be effective upon receipt unless specified to be effective at some other time.

Section 7. Vacancies

The Board should promptly fill vacancies in the Officer positions, either at a regular meeting or at a

special meeting called for that purpose. Each successor shall hold office for the unexpired term of his or her predecessor or until the successor sooner dies, resigns, is removed or becomes disqualified.

Section 8. Chief Executive Officer

The Board shall appoint and employ a Chief Executive Officer who, subject to the Board's direction and control, shall: manage the day-to-day affairs of the Corporation; implement goals and policies established by the Board; report on and advise the Board and its Committees concerning the affairs and activities of the Corporation; and prepare an annual administrative budget for the approval of the Commission.

The Chief Executive Officer shall be empowered to hire, supervise and terminate the Corporation's other employees in accordance with personnel policies established by the Board. In addition, the Chief Executive Officer shall perform such other duties and have such other powers as the Board may determine from time to time. The Chief Executive Officer shall attend meetings of the Board and may attend meetings of its Committees.

The Board shall evaluate the Chief Executive Officer and set his/her compensation on an annual basis. The Board may remove the Chief Executive Officer at any time with or without cause. Removal without cause shall be without prejudice to the Chief Executive Officer's contract rights, if any, and the appointment of the Chief Executive Officer shall not itself create contract rights.

ARTICLE X. COMMITTEES

The Board may establish one or more Committees (standing and/or ad hoc) and may delegate to any such Committee or Committees any or all of its powers, except the powers specified in section 5212 of the California Corporations Code. Any Committee to which the powers of the Commissioners are delegated shall consist solely of Commissioners and shall, to the extent possible, reflect the Tripartite composition of the full Board unless expressly provided for herein. Committee members and Chairs shall be appointed by the Board Chair and be approved by the Board and shall serve at the pleasure of the Board.

Each Committee shall keep a record of its actions and proceedings and, when required by the Board, shall make a report of those actions and proceedings to the Board. Unless the commissioners otherwise designate, Committees shall conduct their affairs in the same manner as is provided in these Bylaws, with such changes in the context of such provisions as are necessary to substitute the Committee and its members for the Board and its members. A quorum for any meeting shall be 50 percent of that Committee. The Board may adopt rules for the governance of any Committee not inconsistent with the provisions of these bylaws. Each standing Committee shall comply with the Brown Act. There shall be the following standing Committees: Executive, Bylaws, and Audit. The Board Chair shall appoint the Chair of each Committee who shall serve until a successor shall have been duly appointed for the term of that person as a member of the Commission shall have ended. The Committee shall determine the frequency and meeting dates for each committee meeting.

Section 1. Executive Committee

The Executive Committee shall be composed of the nine (9) elected Board members, consisting of the Chair, Vice Chair, Treasurer, and two (2) Public Sector Commissioners, two (2) Target Area Commissioners, and two (2) Community Sector Commissioners. The Executive Committee shall have all the powers and authority of the Board of Commissioners, as allowed by law in the intervals between meetings of the Board, and is subject to the direction and control of the full Board. The Executive Committee shall meet as necessary as determined by the Chair. An Executive Committee meeting may be called by the Chair or upon the written request of two (2) Executive Committee members with 48 hours' notice. The Executive Committee's decision(s) are subject to approval by the Board. The Executive Committee shall make a report of its actions and proceedings to the Board at the next meeting of the Board held after such actions or proceedings. The Executive Committee shall have the following responsibilities:

- A. *Administrative Matters.*

The Executive Committee shall act on interim matters that cannot wait until the next Board meeting. The Executive Committee shall also review the next full Board agenda.

B. *Finance Matters.*

The Executive Committee shall: (1) advise the Chief Executive Officer in the preparation and administration of the operating budget; (2) oversee the administration, collection, and disbursement of the financial resources of the Corporation; (3) advise the Board with respect to significant financial decisions, including the integrity of the financial statements of the Corporation; (4) establish outcome statements for meeting the agency's infrastructure needs, and periodically monitor performances towards meeting these statements; (5) review, discuss and make recommendations to the Board of Commissioners relative to the agency's plans for real estate acquisitions/development, property maintenance, and technology advancements, and procurement activities; (6) meet the community and agency staff's infrastructure needs; (7) provide employment opportunities for clients, students, and corps members by creating relationships among the agency's education and employment training programs; (8) promote procurement opportunities to small proprietors, women, and minority operated businesses and those certified as a Disadvantaged Business Enterprise (DBE) as it pertains to facilities management/maintenance, IT network, telecommunications, and real estate activities.

C. *Program, Planning & Evaluation.*

The Executive Committee shall: (1) oversee implementation of the Agency's community needs assessment and strategic planning processes approved by the Board and conduct periodic reviews to determine to what degree the Corporation is addressing the needs and goals identified through these processes; (2) discuss, review and recommend grant applications; (3) track the progress of the Agency's programs in meeting identified goals and objectives; (4) oversee the Agency's processes for outcome reporting for its programs; (5) review monitoring reports, evaluations, and other feedback on the Agency's programs provided by funding sources and other interested parties; (6) work with the Agency's staff and full Board to ensure that monitoring findings are addressed in a timely way; and (7) oversee the regular evaluation of the Agency's programs by the Agency's Board and staff.

D. *Human Resources.*

The Executive Committee shall (1) periodically review the Agency's personnel policies and procedures and implementation thereof, and report findings and recommendations for policy and procedures changes to the full Board; (2) periodically review the Agency's compensation schedule and implementation thereof, recommend any changes to the Board; (3) review and make recommendations to the Board regarding the Agency's employee benefits package; (4) receive information from the Agency's staff and attorneys on legal proceedings involving its employees and make recommendations and reports to the Board on those matters; (5) on a quarterly basis, review and approve quarterly financial reports and investment performance reports of the retirement plans; receive an update of the current investment market; and answer any questions of the employees and Board members on the plan; and (6) provide employees with a diversified slate of investment options and make changes to the funds offered as needed.

Section 2. Audit Committee

The Audit Committee shall be composed of ~~the Executive Committee five Board members~~ member, including the Chair, who shall be a voting member of the Audit Committees. The Audit Committee shall assist the Board of Commissioners in fulfilling its oversight responsibilities by monitoring: (1) the overall systems of internal control and risk mitigation; (2) the integrity of the financial statements of the organization; (3) compliance by the organization with legal and regulatory requirements and ethical standards; (4) at the close of each fiscal year shall present to the Commission a financial report for the year audited by a licensed Certified Public Accountant; and (5) the selection, independence and performance of the organization's independent auditors. In addition, the Audit Committee shall oversee the internal audit department and have such other powers and perform such other duties as the Board

may specify from time to time.

Section 3. Bylaws Committee

The Bylaws Committee shall be composed of five (5) Commissioners, with at least one from each Tripartite sector. The Bylaws Committee shall: (1) oversee Board member recruitment (including administering the target area Board member democratic selection process, recommending candidates for Public and Community Sector Board seats, and ensuring that the Board fills vacancies promptly), orientation, and training; (2) coordinate the Board's periodic evaluation process of itself and the organization's governance structure, policies and procedures; (3) coordinate periodic review of the Corporation's articles of incorporation and bylaws; and (4) have such other powers and perform such other duties as the Board may specify from time to time. An ad hoc committee of the Bylaws Committee shall be appointed by the Chair of the Bylaws Committee to interview all prospective Community Sector Commissioners.

Section 4. SOUL Charter School

The School of Unlimited Learning ("SOUL"), Charter School Committee shall be composed of all Board Members. This Committee shall serve as the managing entity of SOUL and (i) adopt the annual budget for SOUL; (ii) adopt all material policy changes to the management of SOUL, (iii) approve all filings with Fresno Unified School District, Fresno County Superintendent of Schools, the California Department of Education, and any other governmental agency with oversight or regulatory responsibilities for SOUL; and (iv) any other activities that, in the reasonable judgement of the Executive Director, relate to the activities of SOUL. The SOUL Charter School Committee shall in all respects comply with the Ralph M. Brown Act (the "Brown Act"), the California Public Records Act (CPRA), Government Code section 1090 et seq., and the Political Reform Act of 1974. Members of the SOUL Charter School Committee shall annually complete a Statement of Economic Disclosure (Form 700). When needed, but not less than twice per year, the Fresno EOC Board of Commissioners shall adjourn its business and reconvene as the SOUL Charter School Committee and shall comply with all open meeting requirements under the Brown Act. For clarity the SOUL Charter School Committee may meet before or after or completely independently of Fresno EOC Board of Commissioners' meetings. Moreover, the SOUL Charter School Committee shall not replace the advisory SOUL Governing Council.

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ARTICLE XI. POLICIES AND PROCEDURES

Section 1. Annual Statement of Certain Transactions and Indemnifications

No later than the time the Corporation gives its annual report, if any, to the Commissioners, and in any event no later than 120 days after the close of the Corporation's fiscal year, the Corporation shall prepare and mail or deliver to each Commissioner a statement of the amount and circumstances of any transaction or indemnification of any transaction(s) in which the Agency, its parent or its subsidiary was a party, or in which any Commissioner or Officer had a direct or indirect financial interest.

Section 2. Fiscal Year

The fiscal year of the Corporation shall be fixed by resolution of the Board of Commissioners and may be changed by the Board of Commissioners.

Section 3. Execution of Instruments

Except as the Board may generally or in particular cases authorize the execution thereof in some other manner, all deeds, leases, transfers, contracts, bonds, notes, checks, drafts, and other obligations made, accepted and endorsed by the Corporation shall be signed by the Chair or the Chief Executive Officer and checks drawn on any account of the Corporation shall be signed by either the Chair, the Treasurer or

the Chief Executive Officer (each an "Authorized Check Signatory") and, if in excess of any amount determined by the Board from time to time, countersigned by another Authorized Check Signatory. Unless authorized by the Board, no Officer, employee or agent shall have any power or authority to bind the Corporation by any contract or agreement, or to pledge its credit, or to render it liable for any purpose or for any amount.

Section 4. Agents

The Board may appoint agents who shall have such authority and shall perform such duties as may be prescribed by the Board. The Board may remove any such agent at any time with or without cause. Removal without cause shall be without prejudice to such person's contract rights, if any, and the appointment of such person shall not itself create contract rights.

ARTICLE XII. BONDING

The Board shall require all Officers of the Corporation charged with handling of funds, and may require any other Officer, director, employee or agent, to be bonded for performance of their duties in such amount and by such bonding company registered in the state of California as shall be satisfactory to the board at the Corporation's expense.

ARTICLE XIII. INDEMNIFICATION OF COMMISSIONERS, OFFICERS, EMPLOYEES, AND OTHER AGENTS

Section One. Actions Other Than By the Corporation.

The Board of Commissioners shall have the power to indemnify any person who was or is a party, or is threatened to be made a party, to any proceeding (other than an action by, or in the right of, this Corporation to procure a judgment in its favor, an action brought under Section 5233 of the California Corporations Code, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of this Corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if that person acted in good faith and in a manner that person reasonably believed to be in the best interests of this Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of that person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of this Corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section Two. Actions By the Corporation.

The Board of Commissioners shall have the power to indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action by, or in the right of, this Corporation, or brought under Section 5233 of the California Corporations Code, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that person is or was an agent of this Corporation, against expenses actually and reasonably incurred by that person in connection with the defense or settlement of that action if that person acted in good faith, in a manner that person believed to be in the best interests of this Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 8.02 for any of the following reasons:

In respect of any claim, issue or matter as to which that person shall have been adjudged to be liable to this Corporation in the performance of that person's duty to this Corporation, unless, and only to the extent that, the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, that

person is fairly and reasonably entitled to indemnity for the expenses and then only to the extent that the court shall determine;

Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval unless it is settled with the approval of the Attorney General.

Section Three. Successful Defense By Agent.

To the extent that an agent of this Corporation has been successful on the merits in defense of any proceeding referred to in Sections 8.01 or 8.02, or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section Four. Required Approval

Except as provided in Section 8.03, any indemnification under this Article VIII shall be made by the Board of Commissioners only if authorized in the specific case upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Section 8.01 or 8.02, by any of the following:

A majority vote of a quorum consisting of Board of Commissioners who are not parties to the proceeding; or

The court in which the proceeding is or was pending, upon application made by this Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by this Corporation.

Section Five. Advance of Expenses.

Expenses incurred in defending any proceeding may be advanced by this Corporation before the final disposition of the proceeding upon receipt of an undertaking by, or on behalf of, the agent to repay the amount of the advance unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article VIII.

Section Six. Other Contractual Rights

No provision made by the Corporation to indemnify its Commissioners or Officers for the defense of any proceeding, whether contained in the Corporation's Articles of Incorporation or Bylaws, a resolution of the Board, an agreement or otherwise, shall be valid unless consistent with this Article VIII. Nothing contained in this Article VIII shall affect any right to indemnification to which persons other than Commissioners and Officers of this Corporation may be entitled by contract or otherwise.

Section Seven. Limitations.

No indemnification or advance shall be made under this Article VIII, except as provided in Sections 8.03 or 8.04, in any circumstances where it appears:

That it would be inconsistent with a provision of the Articles of Incorporation, Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section Eight. Insurance.

The Corporation shall have the right to purchase and maintain insurance to the fullest extent permitted by law on behalf of its agents, against any liability asserted against or incurred by any agent in such capacity or arising out of the agent's status as such, regardless of whether the Corporation would have the power to indemnify the agent against the liability under the provisions of this Article VIII; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the California Corporations Code.

ARTICLE XIV. EFFECTIVE DATE/AMENDMENT OF BYLAWS

These bylaws shall be effective as of January 1, 2022. These bylaws may be altered, amended or repealed at any meeting of the Commissioners; provided that notice of the meeting must be provided to the Commissioners at least 14 days before the date of the meeting and must include the text of the proposed alteration, amendment or repeal.

ARTICLE XV. DISSOLUTION

In the event of dissolution of this Commission by act of the Commission or by operation of law, such dissolution shall be conducted in accordance with the laws of the State of California, in proceedings to which the Attorney General shall be a party.



FRESNO COUNTY ECONOMIC OPPORTUNITIES COMMISSION

BYLAWS

MODIFIED SEPTEMBER 2024

BYLAWS

ARTICLE I. NAME

The corporation's name shall be the Fresno County Economic Opportunities Commission. The corporation may be referred to herein as "Corporation" or "Agency."

ARTICLE II. PURPOSES & LIMITATIONS

1. Purposes: This Corporation is a California nonprofit public benefit corporation organized under the Nonprofit Public Benefit Corporation Law. This Corporation is organized and operated exclusively for charitable purposes within the meaning of Section 01(c)(3) of the Internal Revenue Code of 1986, as amended, or the corresponding provision of any future United States Internal Revenue Law. The specific and primary purposes of this Corporation are to undertake various charitable endeavors related to (i) developing, conducting and administering programs as a Community Act Agency formed under the Economic Opportunity Act of 1964, as subsequently amended; (ii) identifying areas of poverty in Fresno County; (iii) encouraging, stimulating and assisting in the development of anti-poverty projects, as well as promote self-sufficiency, by non-profit and public organizations; and (iv) implementing various economic development and service programs in Fresno County in such as areas as transportation, education, job training, nutrition, and related activities. This Corporation is also authorized to receive contributions and grants and to make donations to, and otherwise aid and support, legally permissible undertakings consistent with the above-stated purposes.

2. Limitations: Notwithstanding any of the above statements of purposes and powers, this Corporation shall not, except to an insubstantial degree, engage in any activities, or exercise any powers that are not in furtherance of the specific and primary purposes of this Corporation and this Corporation shall not carry on any other activities not permitted to be carried on by (i) a corporation exempt from Federal income tax under Section 501(c)(3) of the Code, or (ii) corporate contributions to which are deductible under Section 170(c)(2) of the Code.

ARTICLE III. AUTHORITY AND RESPONSIBILITY OF THE BOARD OF COMMISSIONERS

The Corporation's Board of Commissioners (hereafter sometimes referred to as "Board" or "Commission") shall supervise, control and direct the business and affairs of the Corporation. All Commissioners shall participate in the development, planning, implementation and evaluation of the programs offered by the Corporation in its service of low-income individuals and families.

Commissioners shall be focused on the total problem of poverty in the County as well as with the interests of their respective target areas and appointing entities. The Commissioners shall be responsible for reporting back to their appointing entities and target areas as well as informing the Commission as a whole regarding the problems and relevant activities of their areas and appointing entities.

ARTICLE IV. COMPOSITION OF THE BOARD

Section 1: Community Services Block Grant (CSBG) Board Composition Requirements:

The Board shall consist of no more than twenty-four (24) Commissioners, one-third from each sector described in this section below (the "Tripartite"). The number of Commissioners may not be increased or decreased without a resolution of the Board, provided that no decrease shall have the effect of shortening the term of any incumbent Commissioner and the total number of Commissioners is divisible by three.

Public Sector Commissioners. One-third of the Tripartite Board shall be elected or public officials, or their appointed representatives;

Target Area Commissioners. One-third of the Tripartite Board shall be persons chosen in

accordance with democratic selection procedures adequate to assure that these Commissioners are representative of low-income individuals and families in the neighborhood served; reside in the neighborhood served; and are able to participate actively in the development, planning, implementation, and evaluation of the Corporation's programs; and

Community Sector Commissioners. One—third of the Tripartite Board shall be officials or members of business, industry, labor, religious, law enforcement, education, social services, and/or multi-cultural organizations, or other major groups and interests in the community served.

Section 2: Head Start Board Composition Requirements

In order to meet Head Start requirements, the Board must also include:

- A. At least one Commissioner with a background and expertise in fiscal management or accounting.
- B. At least one Commissioner with a background and expertise in early childhood education and development.
- C. At least one Commissioner who is a licensed attorney familiar with issues that come before the governing body.

However, if a person described in any one of the three preceding sentences is not available to serve as a Commissioner, the Board shall use a consultant, or another individual with relevant expertise, with the required qualifications, who shall work directly with the Board.

- D. One Commissioner shall represent the Head Start Policy Council.

ARTICLE V. SELECTION OF COMMISSIONERS

Each prospective Commissioner from each sector shall complete the Corporation's application prior to appointment. For Public Sector Commissioners, the appointing agency shall supply the application to the prospective Commissioner and provide a completed application to the Corporation prior to appointment. After each prospective Commissioner has been selected to serve on the Board through the appropriate selection process described in the policies and procedures for the sector in which he or she proposes to serve, and has been determined by the Board (or a Committee thereof) to meet the qualifications set by the Board from time to time for service as a Commissioner, the Board shall vote to accept the prospective Commissioner on to the Board. Each Commissioner must (i) be a resident of Fresno County; and (ii) have a strong awareness of poverty in the community in which they live and a desire to implement solutions to address poverty.

A. Public Sector Commissioners. Public Sector Commissioners appointed from the following shall be considered for election to the Board:

One Commissioner appointed by the Mayor of the City of Fresno;

Two Commissioners appointed by the Fresno County Board of Supervisors;
One Commissioner appointed by the Fresno County Superior Court Presiding Judge sitting in the Juvenile Department;

One Commissioner appointed by the State Center Community College District Board of Trustees;

One Commissioner appointed by a member of the California Assembly;
One Commissioner appointed by a member of the California Senate; and
One Commissioner appointed by a member of the U.S. Congress.

B. Target Area Commissioners. Target Area Commissioners shall be elected by members of the respective areas hereinafter "Target Area" in accordance with Policies and Procedures established by the Commission, under elections that are run by the Internal Audit department and supervised by the Selection Committee appointed by the Board Chair. Emphasis should be given to providing maximum participation of low-income persons in the selection process of Target Area Commissioners, who shall be duly elected from areas within Fresno County that insure equal target area rural and urban representation and adopted by the Commission.

C. Community Sector Commissioners. Community Sector Commissioners may consist of representatives of business, industry, labor, religious, law enforcement, youth, education, social services, and/or multicultural organizations (each a "Community Sector Organization") that can contribute or mobilize economic and human resources, ethnic and racial diversity and balance to the Commission as a whole, and is supportive of the mission and objectives of the Agency. The Community Sector Commissioners shall be selected in accordance with the written policies and procedures established from time-to-time by the Commission. The proposed Community Sector Commissioner must be affiliated with the Community Sector Organization recommending that appointment. For the purposes of the appointment of Community Sector Commissioners, "affiliated" shall be limited to individuals who actively participate in the affairs of, or serves as an employee or active volunteer of, the Community Sector Organization recommending the appointment.

ARTICLE VI. TERMS OF OFFICE

Each Commissioner shall serve a three-year term, or until the Commissioner sooner dies, resigns, is removed, or becomes disqualified. The January meeting of the Commission shall represent the beginning date for the term of office of a Commissioner first elected or appointed, or reelected or reappointed. A public official serving on the Board shall serve as a Public Sector Commissioner only while he or she continues to hold public office. A representative of a public official shall serve as a Public Sector Commissioner only while the public official who designated him or her continues to hold public office. An individual designated by a Community Sector Organization to serve as a Community Sector Commissioner shall so serve only while he or she continues to be affiliated with the organization that designated the Commissioner.

ARTICLE VII. COMMISSIONERS

Section 1. Powers

- A. General Corporate Powers.** Subject to the provisions of the California Nonprofit Corporation Law and any limitations in the Articles of Incorporation, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Commission.
- B. Organizational Jurisdiction.** For the purposes of California law, the jurisdiction of the Corporation shall be Fresno County. Notwithstanding the foregoing, the Corporation may conduct business outside of Fresno County.
- C. Specific Powers.** Without prejudice to these general powers, and subject to the same limitations, the Commissioners shall have the power to:
 - 1. Appoint or remove a Chief Executive Officer according to the policies set forth by the Commission.
 - 2. Prescribe any and all powers and duties in the Chief Executive Officer that are consistent with law, with the Articles of Incorporation, and with these Bylaws, and fix the compensation of the Chief Executive Officer.

3. Approve all programs and budgets and shall oversee the enforcement of grant conditions. The Commission shall comply with any and all requirements of the applicable Federal and State Law including, but not limited to, those laws requested by its funding sources, and any regulations promulgated thereunder.
4. Change the principal executive office or the principal business office in the State of California from one location to another; cause the Corporation to be qualified to do business in any other state, territory, dependency, or country and conduct business within or outside the State of California; and designate any place within the Corporation's jurisdiction for the holding of any meeting or meetings of the Board, including annual meetings.
5. Adopt, make and use a corporate seal; prescribe the forms of membership certificates, if applicable; and alter the form of the seal and certificates.
6. Borrow money and incur indebtedness on behalf of the Corporation and cause to be executed and delivered for the Corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation, and other evidence of debt and securities.

Section 2. Vacancies

Vacancies shall be deemed to exist on the occurrence of the following: death, resignation or removal of any Commissioner. The Board shall take steps to ensure that vacant seats are filled in a timely manner. Each successor shall hold office for the unexpired term of his or her predecessor or until the successor sooner dies, resigns, is removed or becomes disqualified.

A. Public Sector Commissioners. When a vacancy occurs in a Public Sector Board seat held by the representative of a public official, the Board shall request that the public official either take the seat himself or herself or put forth another representative to be elected by the Board. If the public official fails to take the seat himself or herself or to name another representative within the period specified by the Board, the Board shall select another public official to serve as a replacement Commissioner or to appoint a representative, and shall be accepted by the Board, to so serve. Each appointed Public Sector Commissioner shall serve for the remaining term of the vacating Public Sector Commissioner.

B. Target Area Commissioners. Vacancies in the target area sector shall be filled using the same democratic process originally used to fill the seat of the Target Area Commissioners. Any election to fill a Target Area Commissioner seat shall be for the remainder of the unexpired term of the vacating Target Area Commissioner.

C. Community Sector Commissioners. When a vacancy occurs in a seat held by an individual designated by a Community Sector Organization, the Board shall ask the Community Sector Organization that designated that individual to designate another individual, subject to approval by the Board, to fill the vacancy. Should that Community Sector Organization fail, within the period specified by the Board, to designate an individual to fill the vacancy, the Board shall select another Private Sector Organization to designate an individual, and shall be accepted by the Board, to fill the vacancy. After a vacancy, each Community Sector Organization shall have thirty (30) days to provide a name of a proposed Community Sector Commissioner. Each appointed Community Sector Commissioner shall serve for the remaining term of the vacating Community Sector Commissioner.

Section 3. Resignation

A Commissioner may resign from the Board by delivering his or her written resignation to the Chair, to a meeting of the Commission, or to the Corporation at its principal office. The resignation shall be effective upon receipt unless specified to be effective at some other time. A Commissioner who has ceased to

meet the qualifications for service as a Commissioner, as specified in these bylaws and by the Board from time to time, and/or for the Board seat to which he or she was elected, is deemed to have resigned as of the date he or she ceased to meet those qualifications.

Section 4. Removal

A. Removal by Appointing Authority. The appointing authority may remove for any reason and nominate at will a replacement Commissioner, who shall be subject to approval of the Board.

B. Grounds for Removal by the Board. The Board may remove a Commissioner from the Board or any Committee and from any office for the following reasons:

1. Incapacity. The Board may remove a Commissioner, if in the opinion of the Board, the Commissioner is incapacitated or otherwise unable to carry out the duties of his or her office. The term incapacity shall also include a declaration of unsound mind by a final court order or conviction of a felony.

2. Cause. The Board may remove a Commissioner for cause on any of the following grounds:

- i. violation of the Corporation's articles of incorporation, or bylaws, or conflict of interest policy, or Board resolutions or other policies,
- ii. repeated disruptions of Board or Committee meetings,
- iii. false statements on documents completed in connection with service as a Commissioner or Officer of the Corporation,
- iv. fraudulent or dishonest acts or gross abuse of authority or gross abuse of discretion with reference to or negatively reflecting upon the Corporation's programs or mission,
- v. a Target Area Commissioner moving outside of their Target Area, or
- vi. a Community Sector Organization that nominated the Commissioner ceases to exist or operate within Fresno County.

3. Superior Court judgment. A Commissioner may be removed by the Superior Court pursuant to Corporations Code section 5223 or final judgment by a court of competent jurisdiction for breach of the duty under Corporations Code sections 5230 et seq.

4. Negligence of Duties. The Board may remove a Commissioner for failure to consistently respond to emails or telephone calls requesting input from Board members, lack of follow-through on assignments, including submission of requested reports and/or lack of participation overall in the activities of the Board.

5. Excessive Absences. A Commissioner shall be deemed to have vacated that Commissioner's Board seat after three (3) absences of regular meetings during a calendar year. No later than five (5) days before the next Board of Commissioners' meeting after the vacancy, a Commissioner may request in writing to the Chair and Clerk of the Board that the Board to restore the Commissioner's Board seat during the Board meeting immediately following the deemed vacancy so long as the Board takes such action upon a determination, in the Board's sole discretion, that there is good cause to excuse the excessive absences. If the Commissioner fails to timely request restoration or is not present at the Board meeting in which the Board considers such request, the Board will not have the discretion to restore the Commissioner's Board seat. If the Board reinstates a Commissioner under this paragraph, any additional absence during the same calendar year will result in the Commissioner's seat being vacated without the option of Board reinstatement.

C. Procedure for Removal. The Commission shall follow the policy established for removal of Commissioners established by the Board from time to time. Any Commissioner removed under this Section 4 shall be ineligible to serve on the Board of Commissioners for one year after the date of removal.

Section 5. Conflicts of Interest

Subject to the articles of incorporation, bylaws and any applicable law, the Board shall adopt and implement a conflict of interest policy covering the Corporation's Commissioners, Officers and such employees and other persons as may be specified in the policy. The conflict of interest policy, which may be revised by the Board of Commissioners from time-to-time, shall comply with Head Start regulations. However, under no circumstances shall the Commissioners have a financial conflict of interest with the organization or its delegate agencies; be employees of the Head Start or Early Head Start programs; or be immediate family members of any employees of the Head Start or Early Head Start programs. For this purpose, the term "immediate family member" means: a spouse, parents and grandparents, children and grandchildren, brothers and sisters, mother-in-law and father-in-law, brothers-in-law and sisters-in-law, daughters-in-law and sons-in-law, and adopted and step family members. Commissioners who are federal employees are prohibited from serving in any capacity that would require them to act as an agent of or attorney for the organization in its dealings with any federal government departments or agencies.

Commissioners shall disclose in writing to the Secretary all relationships described in this section, not later than ten (10) days after becoming aware of any relevant conflict of interest.

Section 6. Compensation of Commissioners

Commissioners may not receive compensation for serving on the Board or for providing services to the Corporation. However, they may receive reimbursement (or advances, in the case of low-income sector Commissioners) from the Corporation for reasonable and documented expenses incurred in the course of performing services as Commissioners. To the extent the Corporation makes any such reimbursements or advances, it shall do so only in accordance with financial policies established from time-to-time by the Board.

Section 7. Revolving Door Prohibition

No person who was a Commissioner may contract with the Agency for a period of one year after the term or period of services as a Commissioner has terminated, unless provided by law. However, any individual falling below the California or federal poverty guideline shall be exempt from the above "waiting period" requirement, so long as that individual resigns from the Commission at the time of acceptance of employment and such employment does not violate California or federal conflicts of interest law.

ARTICLE VIII. MEETINGS

Section 1. Annual Meeting

The annual meeting of the Board shall be held during the month of January each year, subject to postponement by the Board. The purposes of the annual meeting are to elect officers and to transact such other business as may come before the meeting. If the annual meeting is postponed, a special meeting may be held in its place, and any business transacted shall have the same force and effect as if transacted at the annual meeting.

Section 2. Regular Meetings

Meetings shall be scheduled for the convenience of Commission members and the public. The regular meeting schedule will be adopted periodically by the Board but not less than once per year. Regular meetings of the Board shall not exceed ten (10) times per year, upon a schedule as approved by the Board. At any regular meeting the agenda shall provide an opportunity for any person to present discussion regarding any matter of public interest that is within the subject matter jurisdiction of the

Agency. Nothing shall prevent the Board of Commissioners from meeting via special meeting on a case-by-case basis.

Section 3. Open Meetings

The Public may attend all Board meetings unless the Board of Commissioners meets in Executive Session.

Section 4. Notice

Written notice of the time, date, location and agenda of each meeting of the Board shall be given to each Commissioner and made available to the public at least 72 hours before regular meetings or 24 hours before a special meeting.

Section 5. Quorum

A majority of the number of Commissioners authorized pursuant to these bylaws constitutes a quorum of the Board for the transaction of business. A quorum or its absence shall be determined at the beginning of all meetings. A Commissioner must be physically present at each meeting to be counted towards quorum except as provided in Section 8 below. For Board committee meetings, a quorum shall be 50% of the members of the Committee. The Board Chair's presence shall count towards the establishment of a quorum. Should a meeting not meet quorum requirements or lose the quorum at some point during the meeting, the meeting may proceed with informational items, however no action other than adjournment may be taken.

Section 6. Voting and Action by the Board

Unless a greater number is required by the Corporation's articles of incorporation, these bylaws, Corporation policies and procedures or by law, the act of a majority of the Commissioners at any meeting at which a quorum is present shall be an act of the Board. Each Commissioner shall have one vote (provided that he or she is not prohibited from voting on a particular matter due to a conflict of interest). Votes by proxy are prohibited.

Section 7. Parliamentary Procedure

Where necessary and in matters not covered by these bylaws, Robert's Rules of Order, Newly Revised, shall serve as a guide to proper procedure (but need not be followed strictly for valid action) at meetings of the Board and its Committees.

Section 8. Electronic Participation in Board Meetings

Board members may participate in Board meetings by means of a conference telephone or similar communications equipment if each Board member participating in the meeting can communicate concurrently with all other Board members, and each Board member is provided the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection to, a specific action. Board members electronic participation is limited to two regular meetings per year. Participation by such means constitutes presence in person at a meeting.

Section 9. Action without a Meeting

No action by the Board may be taken without a meeting.

Section 10. Special Meetings

Special meetings may be called by the Chair or upon the written and signed request of ten (10) or more Commissioners, dated and specifying the items of business. Notice of any special meeting shall

be given to each Commissioner and posted to the public at least twenty-four (24) hours in advance of such meeting and shall specify the purpose of the meeting. No other business shall be transacted except the agenda items described in the notification.

Section 11. Adjourned Meeting

Any Commission meeting, annual or special whether or not a quorum is present, may be adjourned from time to time by the vote of the majority of the Commissioners represented at the meeting; but in the absence of a quorum, no other business may be transacted at that meeting, except as provided in this Article.

ARTICLE IX. OFFICERS

The officers of the Commission shall consist of a Chair, Vice Chair, Secretary, and Treasurer, all of whom shall be elected from the members of the Commission with the exception that the CEO shall be appointed to serve as Secretary. Such officers shall be elected to serve until the next annual meeting of the Commission or until their successors shall have been elected and qualify. No Commissioner shall hold more than one office at the same time.

Section 1. Duties of Officers

The duties and powers of the officers shall be as follows or as shall be set hereafter by resolution or policy of the Board of Commissioners:

- A. Chair.** The Chair shall: (1) be the chief volunteer officer of the Corporation, subject to the direction and control of the Board; (2) preside at meetings of the Board of Commissioners; (3) appoint the members of standing and of such special Committees with the approval of the Commission; (4) be ex-officio a member of all Committees; and (5) perform such other duties and have such other powers as the Board of Commissioners may determine from time to time. The Chair may vote on any matter before the Commission. The Chair shall be counted to determine the existence of a quorum.
- B. Vice Chair.** In the absence of the Chair or the Chair's inability or refusal to act, the Vice Chair shall perform the duties of the Chair and shall perform such other duties as the Commission may, from time to time, designate.
- C. Secretary.** The Commission shall appoint the Chief Executive Officer, who shall serve as the Chief Administrative Officer and as Secretary to the Commission. The secretary shall be responsible for the recording and maintenance of records of all proceedings of the Board. This shall include the attendance of Commissioners at meetings, record of votes of all motions of all meetings of the Commission, and all Commission Committees. These records shall be kept in electronic or print files which shall be kept at the principal office of the Commission. The records shall be open at all reasonable times for the inspection of any Commissioner. Such files shall also contain the Commission's articles of incorporation and bylaws (as well as any amendments thereto) and the names of all Commissioners and the address of each. The secretary or his or her delegate shall give all notices that may be required by law or by these bylaws. The secretary shall perform such other duties and have such other powers as the commissioners shall determine from time to time. The Secretary shall not be a voting member of the Board.
- D. Treasurer.** The treasurer shall: (1) oversee the Corporation's financial management practices, subject to the direction and control of the Board; (2) ensure that the Commissioners understand the financial situation of the Corporation (including ensuring that financial statements for each month are available for each meeting of the Board of Commissioners and are kept on file at the Corporation's principal office); (3) serve as Chair of the Finance Committee; (4) serve as an Authorized Check Signatory when the Chair is unavailable; and (5) perform such other duties and have such other powers as the Board of Commissioners may determine from time to time.

Section 2. Delegation of Duties

An officer may delegate the specific duties set forth above to another individual or receive assistance from another individual in performing such duties, so long as the Officer retains oversight and review of the work of the other individual and the records and documents prepared and distributed by that individual.

Section 3. Election

The Officers shall be elected each year by the Board at the Board's annual meeting. In the event that any or all of the Officers are not elected at the annual meeting, they may be elected at a subsequent Board meeting. Other Officers may be elected from time to time by the Board. The Board may from time-to-time adopt a Board elections policy providing for the procedures and implementation of Board elections.

Section 4. Term of Office

Each Officer shall hold office for two years and until his or her successor is elected and qualified or until the Officer sooner dies, resigns, is removed or becomes disqualified.

Section 5. Removal of Officers

Any Commissioner can bring forth to the Bylaws Committee a recommendation for removal of an Officer to be heard by the Bylaws Committee. Removal of Officers shall follow the procedure in Article VII, Section 4.

Section 6. Resignation of Officers

An Officer may resign by delivering his or her written resignation to the Chair, to a meeting of the Commissioners or to the Secretary. The Board Chair may relinquish their position as Chair by

notifying the Board or Secretary in writing. Such resignation shall be effective upon receipt unless specified to be effective at some other time.

Section 7. Vacancies

The Board should promptly fill vacancies in the Officer positions, either at a regular meeting or at a special meeting called for that purpose. Each successor shall hold office for the unexpired term of his or her predecessor or until the successor sooner dies, resigns, is removed or becomes disqualified.

Section 8. Chief Executive Officer

The Board shall appoint and employ a Chief Executive Officer who, subject to the Board's direction and control, shall: manage the day-to-day affairs of the Corporation; implement goals and policies established by the Board; report on and advise the Board and its Committees concerning the affairs and activities of the Corporation; and prepare an annual administrative budget for the approval of the Commission.

The Chief Executive Officer shall be empowered to hire, supervise and terminate the Corporation's other employees in accordance with personnel policies established by the Board. In addition, the Chief Executive Officer shall perform such other duties and have such other powers as the Board may determine from time to time. The Chief Executive Officer shall attend meetings of the Board and may attend meetings of its Committees.

The Board shall evaluate the Chief Executive Officer and set his/her compensation on an annual basis. The Board may remove the Chief Executive Officer at any time with or without cause. Removal without cause shall be without prejudice to the Chief Executive Officer's contract rights, if any, and the appointment of the Chief Executive Officer shall not itself create contract rights.

ARTICLE X. COMMITTEES

The Board may establish one or more Committees (standing and/or ad hoc) and may delegate to any such Committee or Committees any or all of its powers, except the powers specified in section 5212 of the California Corporations Code. Any Committee to which the powers of the Commissioners are delegated shall consist solely of Commissioners and shall, to the extent possible, reflect the Tripartite composition of the full Board unless expressly provided for herein. Committee members and Chairs shall be appointed by the Board Chair and be approved by the Board and shall serve at the pleasure of the Board.

Each Committee shall keep a record of its actions and proceedings and, when required by the Board, shall make a report of those actions and proceedings to the Board. Unless the commissioners otherwise designate, Committees shall conduct their affairs in the same manner as is provided in these Bylaws, with such changes in the context of such provisions as are necessary to substitute the Committee and its members for the Board and its members. A quorum for any meeting shall be 50 percent of that Committee. The Board may adopt rules for the governance of any Committee not inconsistent with the provisions of these bylaws. Each standing Committee shall comply with the Brown Act. There shall be the following standing Committees: Executive, Bylaws, and Audit. The Board Chair shall appoint the Chair of each Committee who shall serve until a successor shall have been duly appointed for the term of that person as a member of the Commission shall have ended. The Committee shall determine the frequency and meeting dates for each committee meeting.

Section 1. Executive Committee

The Executive Committee shall be composed of the nine (9) elected Board members, consisting of the Chair, Vice Chair, Treasurer, and two (2) Public Sector Commissioners, two (2) Target Area Commissioners, and two (2) Community Sector Commissioners. The Executive Committee shall have all the powers and authority of the Board of Commissioners, as allowed by law in the intervals between meetings of the Board, and is subject to the direction and control of the full Board. The Executive Committee shall meet as necessary as determined by the Chair. An Executive Committee meeting may be called by the Chair or upon the written request of two (2) Executive Committee members with 48 hours' notice. The Executive Committee's decision(s) are subject to approval by the Board. The Executive Committee shall make a report of its actions and proceedings to the Board at the next meeting of the Board held after such actions or proceedings. The Executive Committee shall have the following responsibilities:

A. *Administrative Matters.*

The Executive Committee shall act on interim matters that cannot wait until the next Board meeting. The Executive Committee shall also review the next full Board agenda.

B. *Finance Matters.*

The Executive Committee shall: (1) advise the Chief Executive Officer in the preparation and administration of the operating budget; (2) oversee the administration, collection, and disbursement of the financial resources of the Corporation; (3) advise the Board with respect to significant financial decisions, including the integrity of the financial statements of the Corporation; (4) establish outcome statements for meeting the agency's infrastructure needs, and periodically monitor performances towards meeting these statements; (5) review, discuss and make recommendations to the Board of Commissioners relative to the agency's plans for real estate acquisitions/development, property maintenance, and technology advancements, and procurement activities; (6) meet the community and agency staff's infrastructure needs; (7) provide employment opportunities for clients, students, and corps members by creating relationships among the agency's education and employment training programs; (8) promote procurement opportunities to small proprietors, women, and minority operated businesses and those certified as a Disadvantaged Business Enterprise (DBE) as it pertains to facilities management/maintenance, IT network, telecommunications, and real estate activities.

C. *Program, Planning & Evaluation.*

The Executive Committee shall: (1) oversee implementation of the Agency's community needs assessment and strategic planning processes approved by the Board and conduct periodic reviews to determine to what degree the Corporation is addressing the needs and goals identified through these processes; (2) discuss, review and recommend grant applications; (3) track the progress of the Agency's programs in meeting identified goals and objectives; (4) oversee the Agency's processes for outcome reporting for its programs; (5) review monitoring reports, evaluations, and other feedback on the Agency's programs provided by funding sources and other interested parties; (6) work with the Agency's staff and full Board to ensure that monitoring findings are addressed in a timely way; and (7) oversee the regular evaluation of the Agency's programs by the Agency's Board and staff.

D. *Human Resources.*

The Executive Committee shall (1) periodically review the Agency's personnel policies and procedures and implementation thereof, and report findings and recommendations for policy and procedures changes to the full Board; (2) periodically review the Agency's compensation schedule and implementation thereof, recommend any changes to the Board; (3) review and make recommendations to the Board regarding the Agency's employee benefits package; (4) receive information from the Agency's staff and attorneys on legal proceedings involving its employees and make recommendations and reports to the Board on those matters; (5) on a quarterly basis, review and approve quarterly financial reports and investment performance reports of the retirement plans; receive an update of the current investment market; and answer any questions of the employees and Board members on the plan; and (6) provide employees with a diversified slate of investment options and make changes to the funds offered as needed.

Section 2. Audit Committee

The Audit Committee shall be composed of five Board members, including the Chair, who shall be a voting member of the Audit Committee. The Audit Committee shall assist the Board of Commissioners in fulfilling its oversight responsibilities by monitoring: (1) the overall systems of internal control and risk mitigation; (2) the integrity of the financial statements of the organization; (3) compliance by the organization with legal and regulatory requirements and ethical standards; (4) at the close of each fiscal year shall present to the Commission a financial report for the year audited by a licensed Certified Public Accountant; and (5) the selection, independence and performance of the organization's independent auditors. In addition, the Audit Committee shall oversee the internal audit department and have such other powers and perform such other duties as the Board may specify from time to time.

Section 3. Bylaws Committee

The Bylaws Committee shall be composed of five (5) Commissioners, with at least one from each Tripartite sector. The Bylaws Committee shall: (1) oversee Board member recruitment (including administering the target area Board member democratic selection process, recommending candidates for Public and Community Sector Board seats, and ensuring that the Board fills vacancies promptly), orientation, and training; (2) coordinate the Board's periodic evaluation process of itself and the organization's governance structure, policies and procedures; (3) coordinate periodic review of the Corporation's articles of incorporation and bylaws; and (4) have such other powers and perform such other duties as the Board may specify from time to time. An ad hoc committee of the Bylaws Committee shall be appointed by the Chair of the Bylaws Committee to interview all prospective Community Sector Commissioners.

Section 4. SOUL Charter School

The School of Unlimited Learning ("SOUL") Charter School Committee shall be composed of all Board Members. This Committee shall serve as the managing entity of SOUL and (i) adopt the annual budget for SOUL; (ii) adopt all material policy changes to the management of SOUL, (iii) approve all filings with Fresno Unified School District, Fresno County Superintendent of Schools, the California Department of Education, and any other governmental agency with oversight or

regulatory responsibilities for SOUL; and (iv) any other activities that, in the reasonable judgement of the Executive Director, relate to the activities of SOUL. The SOUL Charter School Committee shall in all respects comply with the Ralph M. Brown Act (the "Brown Act"), the California Public Records Act (CPRA), Government Code section 1090 *et seq.*, and the Political Reform Act of 1974. Members of the SOUL Charter School Committee shall annually complete a Statement of Economic Disclosure (Form 700). When needed, but not less than twice per year, the Fresno EOC Board of Commissioners shall adjourn its business and reconvene as the SOUL Charter School Committee and shall comply with all open meeting requirements under the Brown Act. For clarity the SOUL Charter School Committee may meet before or after or completely independently of Fresno EOC Board of Commissioners' meetings. Moreover, the SOUL Charter School Committee shall not replace the advisory SOUL Governing Council.

ARTICLE XI. POLICIES AND PROCEDURES

Section 1. Annual Statement of Certain Transactions and Indemnifications

No later than the time the Corporation gives its annual report, if any, to the Commissioners, and in any event no later than 120 days after the close of the Corporation's fiscal year, the Corporation shall prepare and mail or deliver to each Commissioner a statement of the amount and circumstances of any transaction or indemnification of any transaction(s) in which the Agency, its parent or its subsidiary was a party, or in which any Commissioner or Officer had a direct or indirect financial interest.

Section 2. Fiscal Year

The fiscal year of the Corporation shall be fixed by resolution of the Board of Commissioners and may be changed by the Board of Commissioners.

Section 3. Execution of Instruments

Except as the Board may generally or in particular cases authorize the execution thereof in some other manner, all deeds, leases, transfers, contracts, bonds, notes, checks, drafts, and other obligations made, accepted and endorsed by the Corporation shall be signed by the Chair or the Chief Executive Officer and checks drawn on any account of the Corporation shall be signed by either the Chair, the Treasurer or the Chief Executive Officer (each an "Authorized Check Signatory") and, if in excess of any amount determined by the Board from time to time, countersigned by another Authorized Check Signatory. Unless authorized by the Board, no Officer, employee or agent shall have any power or authority to bind the Corporation by any contract or agreement, or to pledge its credit, or to render it liable for any purpose or for any amount.

Section 4. Agents

The Board may appoint agents who shall have such authority and shall perform such duties as may be prescribed by the Board. The Board may remove any such agent at any time with or without cause. Removal without cause shall be without prejudice to such person's contract rights, if any, and the appointment of such person shall not itself create contract rights.

ARTICLE XII. BONDING

The Board shall require all Officers of the Corporation charged with handling of funds, and may require any other Officer, director, employee or agent, to be bonded for performance of their duties in such amount and by such bonding company registered in the state of California as shall be satisfactory to the board at the Corporation's expense.

ARTICLE XIII. INDEMNIFICATION OF COMMISSIONERS, OFFICERS, EMPLOYEES, AND OTHER AGENTS

Section One. Actions Other Than By The Corporation.

The Board of Commissioners shall have the power to indemnify any person who was or is a party, or is threatened to be made a party, to any proceeding (other than an action by, or in the right of, this Corporation to procure a judgment in its favor, an action brought under Section 5233 of the California Corporations Code, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of this Corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if that person acted in good faith and in a manner that person reasonably believed to be in the best interests of this Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of that person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of this Corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section Two. Actions By the Corporation.

The Board of Commissioners shall have the power to indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action by, or in the right of, this Corporation, or brought under Section 5233 of the California Corporations Code, or brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that person is or was an agent of this Corporation, against expenses actually and reasonably incurred by that person in connection with the defense or settlement of that action if that person acted in good faith, in a manner that person believed to be in the best interests of this Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 8.02 for any of the following reasons:

In respect of any claim, issue or matter as to which that person shall have been adjudged to be liable to this Corporation in the performance of that person's duty to this Corporation, unless, and only to the extent that, the court in which such proceeding is or was pending shall determine upon application that, in view of all the circumstances of the case, that person is fairly and reasonably entitled to indemnity for the expenses and then only to the extent that the court shall determine;

Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval unless it is settled with the approval of the Attorney General.

Section Three. Successful Defense By Agent.

To the extent that an agent of this Corporation has been successful on the merits in defense of any proceeding referred to in Sections 8.01 or 8.02, or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section Four. Required Approval

Except as provided in Section 8.03, any indemnification under this Article VIII shall be made by the Board of Commissioners only if authorized in the specific case upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Section 8.01 or 8.02, by any of the following:

A majority vote of a quorum consisting of Board of Commissioners who are not parties to the proceeding; or

The court in which the proceeding is or was pending, upon application made by this Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by this Corporation.

Section Five. Advance of Expenses.

Expenses incurred in defending any proceeding may be advanced by this Corporation before the final disposition of the proceeding upon receipt of an undertaking by, or on behalf of, the agent to repay the amount of the advance unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article VIII.

Section Six. Other Contractual Rights

No provision made by the Corporation to indemnify its Commissioners or Officers for the defense of any proceeding, whether contained in the Corporation's Articles of Incorporation or Bylaws, a resolution of the Board, an agreement or otherwise, shall be valid unless consistent with this Article VIII. Nothing contained in this Article VIII shall affect any right to indemnification to which persons other than Commissioners and Officers of this Corporation may be entitled by contract or otherwise.

Section Seven. Limitations.

No indemnification or advance shall be made under this Article VIII, except as provided in Sections 8.03 or 8.04, in any circumstances where it appears:

That it would be inconsistent with a provision of the Articles of Incorporation, Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section Eight. Insurance.

The Corporation shall have the right to purchase and maintain insurance to the fullest extent permitted by law on behalf of its agents, against any liability asserted against or incurred by any agent in such capacity or arising out of the agent's status as such, regardless of whether the Corporation would have the power to indemnify the agent against the liability under the provisions of this Article VIII; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the California Corporations Code.

ARTICLE XIV. EFFECTIVE DATE/AMENDMENT OF BYLAWS

These bylaws shall be effective as of January 1, 2022. These bylaws may be altered, amended or repealed at any meeting of the Commissioners; provided that notice of the meeting must be provided to the Commissioners at least 14 days before the date of the meeting and must include the text of the proposed alteration, amendment or repeal.

ARTICLE XV. DISSOLUTION

In the event of dissolution of this Commission by act of the Commission or by operation of law, such dissolution shall be conducted in accordance with the laws of the State of California, in proceedings to which the Attorney General shall be a party.



BOARD OF COMMISSIONERS MEETING

Date: September 16, 2024	Program: N/A
Agenda Item #: 11	Director: N/A
Subject: 2024 Agency Priority Goals Update	Officer: Emilia Reyes

Recommended Action

The information presented below is intended to keep the Board apprised on the 2024 agency priority goals.

CSBG Organizational Standard

The governing board has received an update(s) on progress meeting the goals of the strategic plan within the past 12 months per Category 6. Standard 6.5

Background

Reyes will be providing a verbal presentation to the Board.

Fiscal Impact

Action on this agenda item will have no fiscal impact.

Conclusion

Reyes will continue to provide the Board on the progress of the agency priority goals.



September 16, 2024

CEO REPORT

Fresno EOC hosts Attorney General Rob Bonta

On Thursday, May 30, 2024, California Attorney General Rob Bonta visited Franklin Head Start, where we hosted one of his statewide discussions on gun violence prevention. Fresno EOC proudly served as the event host, with Aaron Foster from Advance Peace Fresno joining the panel discussion. I had the opportunity to speak at the press conference, highlighting our community impact and ongoing efforts.

Fresno EOC Community Action Mixer

In celebration of Community Action Month, Fresno EOC hosted a mixer in the courtyard on Thursday, May 30, 2024. This gathering united local organizations and leaders dedicated to community welfare. Executive Director David Knight along with Board Chair Oliver Baines and myself took part in a panel discussion on the war on poverty.

Fresno EOC Annual SOUL Graduation Ceremony

In its 25th year, 54 students from SOUL Youth Charter High School graduated during the 2023-2024 school year. The school year ended with a graduation ceremony on Wednesday, June 5, 2024, at Warnor's Theater.

LGBTQ+ Resource Center 5th Annual Illuminate Our Pride

The Fresno EOC LGBTQ+ Resource Center held its 5th Annual Illuminate Our Pride festival on June 29, 2024. The event featured 65 community resource tables, speakers, and performances. I had the opportunity to speak, reflecting on the center's progress and impact within the LGBTQ+ community.

Fresno EOC Welcomes New Chief Financial Officer

Hemanta Mungur joined Fresno EOC as Chief Financial Officer on July 1, 2024. Hemanta brings nearly 20 years of experience as a healthcare professional, with a strong background in finance and operations. Most recently, he served as the CFO and COO of a rural health center and pharmacy.

Head Start 0 to 5 Staff Recruitment

Our HR Department hosted two job fairs over the summer to boost staffing for our Head Start 0 to 5 program. Held on June 15 and July 20, 2024, the fairs successfully resulted in over 40 new hires for the program.

Guaranteed Basic Income Official Launch

On July 15, 2024, participants in our Guaranteed Basic Income program began receiving \$500 per month for the next 12 months. Following the launch, Fresno EOC held a press conference where two families—one from the 93706 area and the other from Huron (93234)—shared how they plan to use the funds and expressed their gratitude for being part of the program.

Fresno EOC Energy Project

On July 23, 2024, Fresno EOC and our Nuvve partners came together for the groundbreaking of the Energy Project. This historic event was met with much excitement featuring speeches from Chairman Baines, myself and Gregory Poilanse, CEO of Nuvve.

Head Start 0 to 5 Preservice

The 2024 Head Start Preservice took place on Thursday, August 1, 2024. I had the opportunity to participate in a one-on-one panel with the Head Start staff, providing updates on Fresno EOC's work and initiatives during the summer break. It was a great chance to reconnect with the team and share our progress.

Top 10 Women of the Year

On Thursday, August 1, 2024, the Marjaree Mason Center announced its Top 10 Professional Women & Leading Business Awards list. I'm incredibly honored to be recognized among this group of accomplished women. A big thank you to the Marjaree Mason Center for this recognition and for celebrating leadership and contributions in our community.

Fresno City College Shuttle Collaboration

On Wednesday, August 14 I attended and spoke at a media press event showcasing the Kerman Shuttle Service for Fresno City College. A lack of transportation can be a barrier for students. This college shuttle service is available for more than 500 students who live in Kerman and are enrolled for the fall semester. Fresno Economic Opportunities Commission is partnering with FCC and the Fresno County Rural Transit Agency to make this possible.

Women, Infants, & Children (WIC) Chaffee Zoo Event

Fresno EOC WIC partnered with Fresno Chaffee Zoo to host a baby shower for two mother elephants on Saturday, August 17, 2024. The event, held during Breastfeeding Awareness Month, invited the community for a day of fun, educational activities, and valuable resources. It was a wonderful opportunity to raise awareness and support for both wildlife and breastfeeding initiatives.

National Community Action Partnership 2024 Annual Convention in Seattle, Washington

The National Community Action Partnership 2024 Annual Convention took place from August 28-30, 2024, in Seattle, Washington commemorating 60 years of Community Action. I attended the event alongside a team of Fresno EOC staff and board members. During the convention, our COO, Michelle Tutunjian, and Program Director, Misty Gattie-Blanco, led a breakout session, sharing insights with other Community Action Agencies on our programs and best practices.

Fresno EOC Resource Center-Mendota Grand Opening

On Wednesday, September 4, 2024 community members and local leaders came together for the grand opening of the first Fresno EOC Resource Center in Mendota. The resource center will give Mendota residents easier access to over 30 different services that our agency offers from Health and Wellness, Early Education, Employment and Training, and legal services.

Media Mentions

5/30/24

CA Attorney General Bonta visits Central California to address gun violence prevention

<https://abc30.com/post/ca-attorney-general-bonta-visits-central-california-address/14892841/>

Fresno advocates tell Rob Bonta funding remains biggest challenge in fight against gun violence

<https://fresnoland.org/2024/05/31/gun-violence-fresno/>

AG Bonta Says California Has the Blueprint for Reducing Gun Violence Nationwide

<https://thebusinessjournal.com/fresno-ecoc-hosts-ag-rob-bonta-for-gun-violence-prevention-roundtable/>

6/10/24

Pinedale Boys & Girls Club adds calming room for kids, teens

<https://abc30.com/post/pinedale-boys-girls-club-adds-calming-room-kids/14932569/>

6/15/24

Education and Empowerment – Fresno EOC Hosts Job Fair 11 PM Newscast

6/24/24

Celebrate pride with Fresno EOC in Downtown this year

[Celebrate pride with Fresno EOC in Downtown this year | YourCentralValley.com | KSEE24 and CBS47, Fresno CA](#)

6/26/24

Meals, formula to be provided in this Fresno no-cost program

[Meals, formula to be provided in this Fresno no-cost program | YourCentralValley.com | KSEE24 and CBS47, Fresno CA](#)

7/16/24

Fresno's first guaranteed income program will hand out \$900,000 to some families

[Fresno's first guaranteed income program will hand out \\$900,000 to some families | YourCentralValley.com | KSEE24 and CBS47, Fresno CA](#)

7/17/24

Families selected for new guaranteed income program in Fresno County

[Families selected for new guaranteed income program in Fresno County - ABC30 Fresno](#)

'It's for real': Over 100 families in Fresno County to get \$500 a month for a year

['It's for real': Over 100 families in Fresno County to get \\$500 a month for a year | YourCentralValley.com | KSEE24 and CBS47, Fresno CA](#)

7/19/24

Looking for a way into Fresno early childhood education? Here it is:

[Looking for a way into Fresno early childhood education? Here it is: | YourCentralValley.com | KSEE24 and CBS47, Fresno CA](#)

7/23/24

Fresno EOC unveils unique energy project to create sustainable future

[Fresno EOC unveils unique energy project to create sustainable future - ABC30 Fresno](#)

Fresno EOC unveils \$16 million sustainability project

[Fresno EOC unveils \\$16 million sustainability project | YourCentralValley.com | KSEE24 and CBS47, Fresno CA](#)

8/1/24

Fresno EOC offers free breastfeeding support to mothers

[Fresno EOC offers free breastfeeding support to mothers - ABC30 Fresno](#)

8/2/24

WIC on KSEE 24 Sunrise

WIC on CBS47

WIC, Breastfeeding Awareness Month on KMPH Great Day

<https://www.yourcentralvalley.com/news/eyewitness-news-this-morning/celebrate-breastfeeding-month-with-elephant-baby-shower-at-the-zoo/>

8/2/24

Top Ten Professional Women Honorees

[KMJ's Regional Manager Patty Hixson Chosen As Honoree in Top Ten Professional Women and Leading Business Awards | KMJ-AF1 \(kmjnow.com\)](#)

8/14/24

Fresno City College shuttle to and from Kerman

<https://abc30.com/post/fresno-city-college-shuttle-kerman/15186642/>

Free Shuttle for FCC Students – KMPH

8/20/24

WIC program promotes breastfeeding benefits during Breastfeeding Awareness Month

<https://kmpH.com/news/local/wic-program-promotes-the-benefits-of-breastfeeding-during-breastfeeding-awareness-month-mothers-fathers-parents-central-valley-fresno-economic-opportunities-commission>

8/28/24

WIC Celebrates 50 Years in the Central Valley – ABC30

9/4/24

Fresno EOC opens new resource center in Mendota

<https://abc30.com/post/fresno-eoc-opens-new-resource-center-mendota/15274317/>

EOC abre nueva oficina que ofrece varias ayudas en Mendota, California

<https://www.youtube.com/watch?v=GjA3XLmDBsI>

New resource center comes to Mendota

[New resource center comes to Mendota | YourCentralValley.com | KSEE24 and CBS47, Fresno CA](#)

9/5/24

Fresno EOC Opens New Resource Center – KMPH 10 PM Newscast